

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: September 14, 2021

Consent **Regular**
 Ordinance **Public Hearing**

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an increase in the maximum dollar value of the annual indoor air quality contracts by \$1,500,000 to provide indoor air quality (IAQ) remediation services on an as-needed basis through September 18, 2023.

<u>Contractor</u>	<u>Status</u>	<u>Resolution No.</u>
A) Dean Mitchell Restoration, Inc.	Local/Non SBE	R2020-1352
B) Decon Environmental & Engineering, Inc.	Non-Local/Non-SBE	R2020-1353
C) D.P.C. General Contractors, Inc.	Non-Local/Non-SBE	R2020-1354
D) J. Ruderman & Co. LLC DBA Servpro of South Palm Beach	Local/Non-SBE	R2021-0580
E) Prism Response, Inc.	Non-Local/Non-SBE	R2020-1355
F) Greenview Construction, LLC	Local/SBE	R2020-1356
G) United Restoration of FL, LLC	Non-Local/Non-SBE	R2020-1357

Summary: On September 19, 2018, the annual IAQ Remediation Services contract was approved under the Facilities Development and Operations (FDO) Director's authority to execute contracts that do not meet or exceed \$200,000. On September 15, 2020, the Board of County Commissioners (Board) authorized the Clerk and Comptroller to assign a unique resolution number to the existing annual IAQ remediation contracts of the six (6) contractors, originally prequalified under this continuing contract, and approved a cumulative dollar value of \$1,000,000. To date, the County has awarded \$666,697.69 in work orders. Staff is requesting the cumulative limit be increased by \$1,500,000 for a total cumulative value of \$2,500,000 in order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on September 18, 2023. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently seven (7) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) days before the bid due date. The IAQ remediation annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three (3) or more Small Business Enterprises (SBE) are qualified under the annual contract) or a SBE contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the IAQ remediation annual is 0%. **(Capital Improvements) Countywide (LDC)**

Background and Justification: The pre-qualification for this contract was advertised on May 20, 2018 and six (6) contractors were initially prequalified under the annual IAQ contract. Since then one (1) contractor has joined the annual contract for a total of seven (7) contractors prequalified to provide IAQ remediation services to County properties. **(Continued on page 3)**

Attachments:
Annual Contract- IAQ remediation 18498: Control Sheet

Recommended By:		
	Department Director	Date
Approved By:		
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes x No
 Does this items include use of federal funds? Yes No x

Budget Account No: Fund Dept Unit Object Program

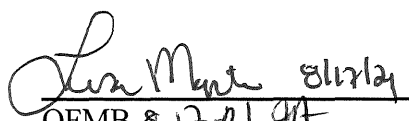
B. Recommended Sources of Funds/Summary of Fiscal Impact:

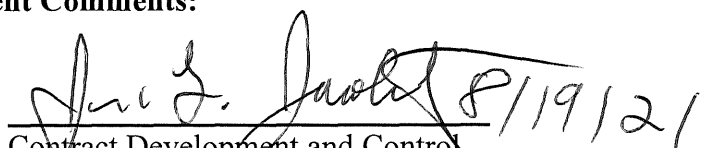
* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

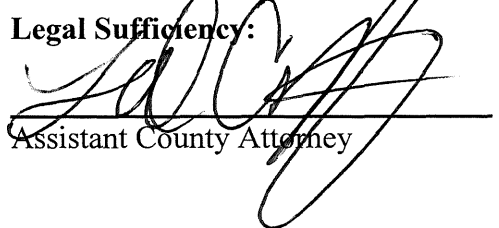
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:


 OFMB 8.17.21 QA
 LM 8/17

 8/19/21
 Contract Development and Control
 8-19-21 TW

B. Legal Sufficiency: 
 Assistant County Attorney

C. Other Department Review:

 Department Director

Background and Justification:

The work consists of, but is not limited to: IAQ response; water extraction; moisture assessment; HVAC system cleaning; emergency response services; water damage remediation; building dehumidification; air scrubbing and ventilation; mold remediation; drywall and cavity repairs; encapsulation and painting; and infectious disease sanitation and blood-borne pathogens cleanup for buildings throughout the county. Due to the nature of these services and unpredictable timing and scope of their need, timely response can be critical to human health and safety, operational continuity, and to minimize the scope and cost of damage restoration. In order to accommodate current and anticipated new projects before the term of this contract expires on September 18, 2023, staff is requesting to increase the maximum dollar value of the annual contracts by \$1,500,000 for a total cumulative value of \$2,500,000.

Annual Contract - IAQ #18498: Control Sheet

All Contractors

Dollar Commitments, Renewals, and Expirations

Procurement Project Implementation Group

PROJECT INFORMATION							DOLLARS							SBE P
W.O. Approval DATE	PROJECT NUMBER	PROJECT NAME	G.C.	SBE or EBO	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY				
							TO-DATE	AT RENEWAL	THIS TERM	REMAINING	\$SBE Work Order	%SBE Work Order	\$M/WBE Work Order	%Minority Work Order
FYXX - Xst QUARTER														
							\$666,697.69	\$0.00	\$666,697.69	\$333,302.31		#DIV/0!		#DIV/0!
							\$666,697.69	\$0.00	\$666,697.69	\$333,302.31		#DIV/0!		#DIV/0!
							\$666,697.69	\$0.00	\$666,697.69	\$333,302.31		#DIV/0!		#DIV/0!
							\$666,697.69	\$0.00	\$666,697.69	\$333,302.31		#DIV/0!		#DIV/0!
							\$666,697.69	\$0.00	\$666,697.69	\$333,302.31		#DIV/0!		#DIV/0!
							\$666,697.69	\$0.00	\$666,697.69	\$333,302.31		#DIV/0!		#DIV/0!
INSERT ROWS ABOVE HERE ONLY							Phyllis ---- 1 copy from column 'J' to Column 'X'							
											0.00		0.00	
												W/MBE BREAKDOWN		
			Use these names for above	TOTAL WORK ORDERS	TOTAL SBE WORK ORDERS	TOTAL EBO WORK ORDERS	TOTAL SBE \$	TOTAL SBE %	TOTAL W/MBE \$	TOTAL W/MBE %				
			IAQ Annual											
			DECON Environmental & Engineering	DECON	\$41,200.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%				
			Dean Mitchell Group	Dean	\$514,546.82	\$0.00	\$0.00	0.00%	\$0.00	0.00%				
			DPC General Contractors	DPC	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%				
			Prism Response	Prism	\$105,027.18	\$0.00	\$0.00	0.00%	\$0.00	0.00%				
			Greenview Construction LLC	Greenview	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%				
			United Restoration of FL, LLC	United	\$5,923.69	\$0.00	\$0.00	0.00%	\$0.00	0.00%				
			J. Ruderman & Co LLC dba Servpro of South Palm Beach	Ruderman	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%				
			Total		\$666,697.69	\$0.00	\$0.00	0.00%	\$0.00	#DIV/0!				
NOTE: SBE PARTICIPATION NUMBERS REFLECT TOTALS UNDER PRIOR AND CURRENT ORDINANCES.														

ATTACHMENT #1