

3H-5

Agenda Item #:

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: September 14, 2021

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** an increase in the maximum dollar value of the annual overhead door contracts by \$2,500,000 to provide new or repair services for overhead and manual garage doors (rolling and sectional) on an as-needed basis through July 9, 2023

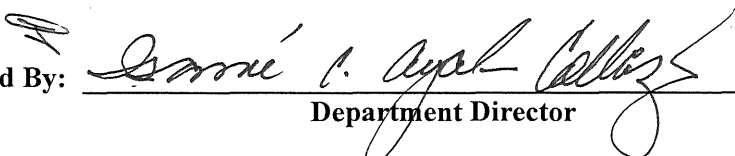
<u>Contractor</u>	<u>Resolution #</u>	<u>Status</u>
A) General Garage Door Co., Inc.	R2018-1000	Local/Non-SBE
B) Door Systems of South Florida, Inc.	R2019-1311	Non-Local/Non-SBE
C) Coast to Coast Garage Door LLC	R2020-1346	Non-Local/Non-SBE


**Summary:** On July 10, 2018, the Board of County Commissioners (Board) approved the annual overhead door contract for an initial term of two (2) years with three (3) one-year renewal options. On September 10, 2019, the Board approved Amendment No. 1 that extended the term of the contract through July 9, 2023. During the first three (3) years of the contract, the County awarded \$1,893,221.82 in work orders. Staff is requesting the cumulative limit be increased by \$2,500,000 for a total cumulative value of \$4,500,000 in order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on July 9, 2023. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract before the term ends. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently three (3) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) days before the bid due date. The annual overhead door contract was presented to the Goal Setting Committee on May 4, 2020, and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three (3) or more Small Business Enterprises (SBE) firms are qualified under the annual contract) or a price preference for an SBE contractor if its bid is within 10% of the lowest non-SBE bid. Small/Minority/Women-Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively over all work orders issued. To-date, there is no S/M/WBE participation under this annual contract. **(Capital Improvements) Countywide (LDC)**

**Background and Justification:** The pre-qualification for this annual contract was advertised on December 31, 2017 and two (2) contractors were initially prequalified under the annual overhead door replacement contract. Since then, two (2) additional contractors have joined the annual contract, while Florida Dock & Door Company (which was previously prequalified) has filed for a voluntary dissolution, leaving three (3) contractors prequalified to provide overhead door replacement services to County properties. In order to accommodate current and anticipated new projects before the term of this contract expires on July 9, 2023, staff is requesting to increase the maximum dollar value of the annual contracts by \$2,500,000 for a total cumulative value of \$4,500,000.

**Attachments:**

Annual Contract – Overhead Doors #18376: Control Sheet

Recommended By:  Department Director 8/23/2021 Date

Approved By:  County Administrator 8/26/21 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes  No   
 Does this items include use of federal funds? Yes  No

Budget Account No: Fund \_\_\_\_ Dept \_\_\_\_ Unit \_\_\_\_ Object \_\_\_\_ Program \_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

C. Departmental Fiscal Review: *[Signature]*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

*[Signature]* 8/24/21  
 OFMB 8-17-21-97 LM  
 8/17

*[Signature]* 8/24/21  
 Contract Development and Control  
 8-24-21 *[Initials]*

**B. Legal Sufficiency:**  
*[Signature]* 8/25/21  
 Assistant County Attorney  
 Eric D. Kuffner

**C. Other Department Review:**  
 \_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

# Annual Contract - Overhead Doors #18376: Control Sheet

All Contractors

## Dollar Commitments, Renewals, and Expirations

### Procurement Project Implementation Group

PROJECT INFORMATION							DOLLARS							SBE P	
W.O. Approval DATE	PROJECT NUMBER	PROJECT NAME	G.C.	SBE or EBO	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY					
							TO-DATE	AT RENEWAL	THIS TERM	REMAINING	\$SBE Work Order	%SBE Work Order	\$M/WBE Work Order	%Minority Work Order	
<b>FYXX - Xst QUARTER</b>															
05/10/21	2021-005410	OSC, Fleet - overhead door replacement	Coast	EBO	9,564.00	21-001	\$1,023,993.00	\$0.00	\$1,023,993.00	\$976,007.00	0.00	0.00%		0.00%	
7/21/21	CRC 2021-013034	F S #36 - bay door replacement	Door	EBO	106,000.00	21-002	\$1,129,993.00	\$0.00	\$1,129,993.00	\$870,007.00	0.00	0.00%		0.00%	
6/23/21	CRC 2021-010761	F S #51 - bay door replacement	Coast	EBO	100,495.82	21-003	\$1,230,488.82	\$0.00	\$1,230,488.82	\$769,511.18	0.00	0.00%		0.00%	
7/7/21	CRC 2021-010765	Fire Rescue Station #68 - bay door replacement	Coast	EBO	173,222.00	21-004	\$1,403,710.82	\$0.00	\$1,403,710.82	\$596,289.18	0.00	0.00%		0.00%	
7/7/21	CRC 2021-010764	Fire Rescue Station #21 - bay door replacement	Coast	EBO	159,511.00	21-005	\$1,563,221.82	\$0.00	\$1,563,221.82	\$436,778.18	0.00	0.00%		0.00%	
	2020-017675-F	PBC Convention Center - exhibit hall door reconditioning	Door	EBO	330,000.00	21-006	\$1,893,221.82	\$0.00	\$1,893,221.82	\$106,778.18	0.00	0.00%		0.00%	
INSERT ROWS ABOVE HERE ONLY							Phyllis ---- I copy from coloumn 'J' to Column 'X'								
											0.00		0.00		
<b>W/MBE BREAKDOWN</b>															
<b>Overhead Doors Annual</b>							TOTAL WORK ORDERS	TOTAL SBE WORK ORDERS	TOTAL EBO WORK ORDERS		TOTAL SBE \$	TOTAL SBE %	TOTAL W/MBE \$	TOTAL W/MBE %	
		FL Dock and Door	Dock		\$425,194.00		\$0.00	\$425,194.00		\$0.00	0.00%	\$0.00	0.00%		
		General Garage Door	General		\$0.00		\$0.00	\$0.00		\$0.00	0.00%	\$0.00	0.00%		
		Door Systems of South Florida, Inc.	Door		\$1,025,235.00		\$0.00	\$1,025,235.00		\$0.00	0.00%	\$0.00	0.00%		
		Coast to Coast Garage Door LLC	Coast		\$442,792.82		\$0.00	\$442,792.82		\$0.00	0.00%	\$0.00	0.00%		
		<b>Total</b>			<b>\$1,893,221.82</b>		<b>\$0.00</b>	<b>\$1,893,221.82</b>		<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>		
NOTE: SBE PARTICIPATION NUMBERS REFLECT TOTALS UNDER PRIOR AND CURRENT ORDINANCES.															