

3G-1

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

**Meeting Date:** October 5, 2021  **Consent**  **Regular**  
 **Workshop**  **Public Hearing**

**Department:** Office of Financial Management and Budget

**Submitted By:** Office of Financial Management and Budget


I. EXECUTIVE BRIEF

**Motion and Title:** **Staff recommends motion to receive and file:** Approved CRA Budget and Resolution for Fiscal Year 2021-2022 from the Town of Lake Park CRA.

**Summary:** The Town of Lake Park CRA has submitted its approved CRA Budget and Resolution for Fiscal year 2021-2022 as per section number 163.356(3)(d), Florida Statutes. Countywide (DB).

**Background and Justification:** N/A

**Attachments:** Budget and Resolution

**Recommended by:**  9/14/2021  
Department Director Date

**Approved by:** Donna A. Miller for 9/22/2021  
County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____

**# ADDITIONAL FTE  
POSITIONS (Cumulative)**

Is Item Included In Current Budget?                      Yes \_\_\_\_\_ No   X    
 Does this item include the use of Federal Funds?      Yes \_\_\_\_\_ No   X    
 Budget Account No. Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

<p><i>Shirley Manta 9/14/21</i>          _____          OFMB/CA 9/14/21          AP 9/14/21</p>	<p>_____ N/A          _____  <b>Contract Dev. and Control</b></p>
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**B. Legal Sufficiency:**

*[Signature]*  
 \_\_\_\_\_  
 Assistant County Attorney

*For D. Behar*  
 9/14/21

**C. Other Department Review:**

\_\_\_\_\_ N/A  
 \_\_\_\_\_  
 Department Director

Rept:124 - Itemized Budget For Year 2022 Version 4  
 PROPOSED 21/22 BUDGET

G/L Account	Description	2020 Actual	2021 Budget	2021 YTD+Enc	2022 Budget	Notes
REVENUES						
110-311.115	Ad Valorem Taxes - County	424,923.00	473,069.00	476,859.00	521,178.00	
110-361.120	Interest Income-Bus Dev Loan	2.30	0.00	0.00	0.00	
110-369.100	Miscellaneous Income	0.57-	0.00	0.00	0.00	
110-381.001	Transfer from General Fund	783,106.00	871,192.00	878,598.00	959,790.00	
110-399.999	Balance Brought Forward	0.00	0.00	0.00	140,770.00	
	TOTAL REVENUE	1,208,030.73	1,344,261.00	1,355,457.00	1,621,738.00	
EXPENDITURES						
	TOTAL PERSONNEL EXPENSES	0.00	0.00	0.00	0.00	
110-55-552-520-31000	Professional Services	63,395.00	50,000.00	36,620.61	80,894.00	
	10 Design Sidewalks and Landscape				30,894.00	
	20 Strategic Marketing				50,000.00	
110-55-552-520-31100	Professional Svc - Town Attorney	6,425.00	3,500.00	5,475.00	3,500.00	
110-55-552-520-34000	Contractual Services	95,739.84	102,850.00	87,670.28	104,650.00	
	10 Landscape Services				84,850.00	
	20 Landscape Services Contingency Tree Trimming				10,000.00	
	30 Johnson Controls				1,800.00	
	40 Decorative Displays				8,000.00	
110-55-552-520-34010	Contract PBC Sheriff	130,500.00	133,680.00	109,665.00	133,680.00	
110-55-552-520-40000	Travel & Training	8,499.36	8,250.00	1,092.18	8,250.00	

Rept:124 - Itemized Budget For Year 2022 Version 4  
 PROPOSED 21/22 BUDGET

G/L Account	Description	2020 Actual	2021 Budget	2021 YTD+Enc	2022 Budget	Notes
110-55-552-520-41200	Postage & Shipping	0.00	182.00	727.26	500.00	
110-55-552-520-43000	Utilities	15,120.30	12,000.00	14,811.01	13,950.00	
110-55-552-520-44100	Equipment Rentals	678.41	1,500.00	1,178.05	8,500.00	
	10 Holiday Tree				8,500.00	
110-55-552-520-45000	Insurance	5,464.00	10,000.00	5,568.00	12,000.00	
110-55-552-520-46000	Repair and Maintenance	5,598.01	4,000.00	1,489.30	3,000.00	
110-55-552-520-47000	Printing	0.00	100.00	0.00	100.00	
110-55-552-520-48005	Tree Lighting	0.00	0.00	0.00	3,000.00	
110-55-552-520-48100	Advertising	1,052.37	2,000.00	0.00	2,500.00	
110-55-552-520-48101	Office Supplies	0.00	250.00	0.00	500.00	
110-55-552-520-48102	OPERATING EXPENSES	460.28-	0.00	475.00	7,500.00	
	10 Purchase of Menorah and Kinara				7,500.00	
110-55-552-520-52000	Operating Expenses	3,760.31	9,712.00	9,712.00	3,000.00	
110-55-552-520-54200	Memberships, Dues, & Subscriptions	1,420.00	1,045.00	1,134.52	1,045.00	
	10 Florida Redevelopment Association				870.00	
	20 Annual State Fees				175.00	
	TOTAL OPERATING EXPENSES	337,192.32-	339,069.00-	275,618.21-	386,569.00-	
110-55-552-520-62900	Buildings	0.00	0.00	232,891.40	0.00	
110-55-552-520-63050	Improvements - Sidewalks	0.00	0.00	0.00	252,343.00	
	TOTAL CAPITAL OUTLAY	0.00	0.00	232,891.40-	252,343.00-	
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	

Rept:124 - Itemized Budget For Year 2022 Version 4  
 PROPOSED 21/22 BUDGET

G/L Account	Description	2020 Actual	2021 Budget	2021 YTD+Enc	2022 Budget	Notes
110-55-552-520-82111	Grant - Business Development	183,648.93	118,288.00	59,062.86	50,000.00	
	10 Dedicated IT				50,000.00	
110-55-552-520-82118	Grants and Incentives	0.00	62,500.00	0.00	85,000.00	
110-55-552-520-82200	Revolving Loan Program	0.00	134,881.00	0.00	0.00	
110-55-552-520-91001	Transfer to General Fund	0.00	0.00	0.00	99,270.00	
110-55-552-520-91010	Transfer to Gen Fund - ILA 2008	171,221.04	168,866.00	168,866.04	168,780.00	
110-55-552-520-91030	Transfer to Gen Fund - ILA 2009	18,411.96	91,320.00	91,320.00	91,321.00	
110-55-552-520-99110	Indirect Cost Allocation	265,433.40	429,337.00	429,336.96	488,455.00	
	TOTAL OTHER EXPENSES	638,715.33-	1,005,192.00-	748,585.86-	982,826.00-	
	TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	
	TOTAL DEBT SERVICE	0.00	0.00	0.00	0.00	
	TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	

Rept:124 - Itemized Budget For Year 2022 Version 4  
 PROPOSED 21/22 BUDGET

G/L Account	Description	2020 Actual	2021 Budget	2021 YTD+Enc	2022 Budget	Notes
	TOTAL DEPT EXPENDITURES	975,907.65-	1,344,261.00-	1,257,095.47-	1,621,738.00-	
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	NET INCOME	232,123.08	0.00	98,361.53	0.00	
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**RESOLUTION 45-08-21**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK, FLORIDA, ADOPTING THE 2021-2022 FISCAL YEAR BUDGET.**

**WHEREAS**, the Town of Lake Park (“Town”) has previously created a Community Redevelopment Agency (CRA), pursuant to Section 163.356, *Florida Statutes*; and

**WHEREAS**, the Lake Park CRA has all of the statutory powers conferred upon it by Section 263.370, *Florida Statutes*; and

**WHEREAS**, the staff of the Lake Park CRA has prepared a budget governing operating and capital expenditures for Fiscal Year 2021-2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE TOWN OF LAKE PARK, FLORIDA:**

**Section 1:** The Fiscal Year 2021-2022 budget prepared for the Lake Park Community Redevelopment Agency is hereby approved, a copy of which is attached and incorporated herein.

**Section 2.** This resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Board Member Michaud who moved its adoption. The motion was seconded by Board Member Flaherty and upon being put to a roll call vote, the vote was as follows:

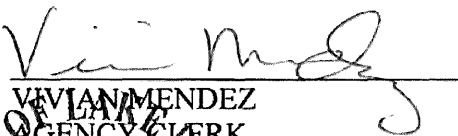
	AYE	NAY
CHAIR MICHAEL O'ROURKE	<u>  /  </u>	<u>  —  </u>
VICE-CHAIR KIMBERLY GLAS-CASTRO	<u>  /  </u>	<u>  —  </u>
BOARD MEMBER ERIN FLAHERTY	<u>  /  </u>	<u>  —  </u>
BOARD MEMBER JOHN LINDEN	<u>  /  </u>	<u>  —  </u>
BOARD MEMBER ROGER MICHAUD	<u>  /  </u>	<u>  —  </u>
BOARD MEMBER HENRY STARK	<u>  /  </u>	<u>  —  </u>

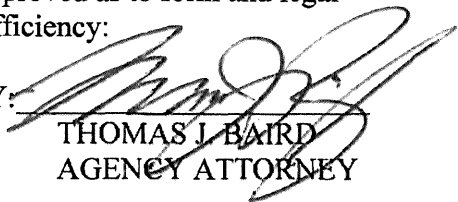
The Community Redevelopment Agency thereupon declared the foregoing Resolution 45-08-21 duly passed and adopted this 1 day of September 2021.

TOWN OF LAKE PARK, FLORIDA

BY:   
 MICHAEL O'ROURKE  
 CHAIR

ATTEST:

  
 VIVIAN MENDEZ  
 AGENCY CLERK  
 TOWN OF LAKE PARK  
 (TOWN SEAL)  
 SEAL  
 FLORIDA

Approved as to form and legal sufficiency:  
 BY:   
 THOMAS J. BAIRD  
 AGENCY ATTORNEY