PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Agenda Item #: 3H-1

Meeting Date: October 5, 2021	[X] Consent [] Ordinance	[] Regular [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: a notice of exercise of the final 1-year renewal option by Guardians Credit Union for use of County-owned properties for the operation of Automatic Teller Machines (ATM) for the period of June 1, 2021 through May 31, 2022.

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached request to extend has been received on behalf of the Board of County Commissioners (Board) by the Facilities Development & Operations Department in accordance to the delegation of authority approved by the Board on June 5, 2012. The request to exercise the last 1-year option is now being submitted to the Board as a receive and file. (FDO Admin) Countywide (HJF)

Background & Justification: On June 5, 2012, the Board approved a standard ATM Operating License Agreement with Guardians Credit Union, formerly known as PBC Credit Union, for the installation and operation of automated teller machines in County-owned buildings, and delegated authority to the Director of Facilities Development and Operations to sign and administer the ATM Operation License agreement, including all amendments, and extensions thereof. The term of the standard ATM Operating License Agreement was three (3) years with two (2) extension options of one (1) year each. This would be the last extension. There is no rent or fee charged to either party.

Attachments:

Option to extend letter

Recommended I	y: P Domi' 1. aya- lalles	8/2/4/21
	Department Director	Date
Approved By: _	Malle	1/14/2/
	County Administrator	Date /

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fi	iscal Years	2022	2023	2024	2025	2026
Oj Ez Pi	apital Expenditures perating Costs xternal Revenues rogram Income					
	County) -Kind Match (County					
N	ET FISCAL IMPACT	0.00	0.00	0.00	0.00	0.00
PO	ADDITIONAL FTE OSITIONS Cumulative)					
Ľ	s Item Included in Cu Does this item include ederal funds?	e	Yes Yes	No	_	
	Budget Account No:					
	Fund Dept		it Rev	venue Source		
F	Fund Dept	Un	it Rev	venue Source		
B.	Recommended Source * There is no fiscal imp	s of Funds/Summa act associated with t	ry of Fiscal Impa his item	ct:		
C.	Departmental Fiscal R	eview:	~ She	2		
		III. <u>R</u>	EVIEW COMM	<u>ENTS</u>		
A.	OFMB Fiscal and/or (Contract Developm	ent Comments:	\wedge	\wedge	0
(Muse Mente E OFMB A 8.31.01	131 121 8331	Con	tract Development	Hand Control	9/10/21
B.	Legal Sufficiency:		24	v		
C.	Other Department Re	view:				

Department Director

This summary is not to be used as a basis for payment.

3469 Summit Boulevard West Palm Beach, FL 33406 **P:** (561) 686-4006 **F:** (561) 687-9943

March 16, 2021

Ms. Purvi Bhogaita, Director Property & Real Estate Management2633 Vista Parkway West Palm Beach, FL 33411-5605

Reference: Request to Exercise the Credit Union 2nd of 2, 1-year Options for the Tax Collectors Locations between Palm Beach County and Guardians Credit Union for the following locations:

- Robert Weisman Governmental Center 301 North Olive Avenue, West Palm Beach, Florida 33401
- Midwestern Communities Service Center 200 Civic Center Way, Royal Palm Beach, Florida 33411
- South County Administrative Complex 501 South Congress Avenue, Delray Beach, Florida 33444
- North County Courthouse 3188 PGA Boulevard, Palm Beach Gardens, Florida 33410

Dear Ms. Bhogaita:

In Accordance with Section 3, *Term*, and sent in accordance with Section 17, the Notice provisions, kindly accept this letter as notification that Guardians Credit Union has chosen to exercise our second option of two for the second renewal period of one (1) year on the above referenced License Agreement.

Sincerely,

NN

Shannon Duran, BSACS, CUDE

President

GuardiansCU.coop

