



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	\$326,843	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match County	0	0	0	0	0
<b>NET FISCAL IMPACT</b>	<b>\$326,843</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Budget Account No.:** Fund 4011 Dept 721 Unit W026 Object 6547

Is Item Included in Current Budget? Yes X No     

Does this item include the use of federal funds? Yes      No X

Reporting Category N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

One (1) time expenditure from user fees, connection fees and balance brought forward.

**C. Department Fiscal Review:** *[Signature]*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*[Signature]* 9/13/21 OFMB 9.8.21 52918 *[Signature]* Contract Development and Control 9/14/21

**B. Legal Sufficiency:**

*[Signature]* 9/14/21  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

CONSULTANT SERVICES AUTHORIZATION NO. 5  
Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
General Utility, Architectural and Value Engineering Services  
Resolution No. R2020-1891 Contract Dated December 15, 2020

**Project Title:** Torry Island Force Main Improvements

**PBCWUD Project No.:** 21-063

**Consultant:** Chen Moore and Associates, Inc.

**Address:** 500 Australian Avenue South, Suite 850, West Palm Beach, FL 33401

**Budget Line Item No.:** 4011-721-W026-6547

**District No.:** 6

This Consultant Services Authorization provides for: design and permitting for the installation of approximately 9,000 linear feet of 6-inch force main along South Florida Water management District-owned canals and private property on Torry Island to connect to the existing 10-inch force main.

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(See ATTACHMENT A for detailed scope of services)

The Contract provides for 27.00% SBE participation, which includes 17.00% M/WBE participation, 17.00% MBE (B).

This Consultant Services Authorization includes 19.61% overall participation which includes, 19.61% M/WBE participation, 19.61% MBE (B).

The cumulative SBE participation, including this Consultant Services Authorization is 10.21%, which includes 10.21% M/WBE participation, 10.21% MBE (B).

1. Services completed by the Consultant to date :

**See ATTACHMENT B.**

2. Consultant shall begin work upon receipt of Notice to Proceed correspondence.

3. The compensation to be paid to the Consultant for providing the requested services shall be:

A. Computation of time charges plus expenses, not to exceed \$326,842.72

B. Fixed price of \$0.00

C. Total \$326,842.72

4. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed through the date of termination, together with reimbursable expenses (if applicable) then due.

CONSULTANT SERVICES AUTHORIZATION NO. 5  
Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
General Utility, Architectural and Value Engineering Services  
Resolution No. R2020-1891 Contract Dated 12/15/2020

Project Title: Torry Island Force Main Improvements

PBCWUD Project No.: 21-063

5. SBE participation is included in **ATTACHMENT C** under this Authorization. The attached Schedule 1 defines the SBE applied to this Authorization and Schedule 2 establishes the SBE contribution from each Sub-Consultant (Letter of Intent).
6. This Authorization does not amend, change, or modify the Contract dated December 15, 2020 which remains in full force and effect.
7. All Attachments to this Authorization are incorporated herein and made a part of this Consultant Services Authorization.

CONSULTANT SERVICES AUTHORIZATION NO. 5  
Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
General Utility, Architectural and Value Engineering Services  
Resolution No. R2020-1891 Contract Dated 12/15/2020

Project Title: Torry Island Force Main Improvements

PBCWUD Project No.: 21-063

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms, conditions and obligations of the aforementioned Contract.

PALM BEACH COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

Joseph Abruzzo, Clerk of the Circuit Court  
& Comptroller, Palm Beach County

Palm Beach County, Board  
of County Commissioners

ATTEST:

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

*Hul AB*  
Dave Kerner, Mayor

Typed Name: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
(Date)

Approved as to Form and Legal  
Sufficiency

CONSULTANT: Chen Moore and Associates, Inc.

Signed: \_\_\_\_\_

*[Signature]*  
\_\_\_\_\_  
(Signature)

Typed Name: Michael W. Jones  
County Attorney

Cristobal Betancourt, RLA, AICP/ Director  
(Name and Title)

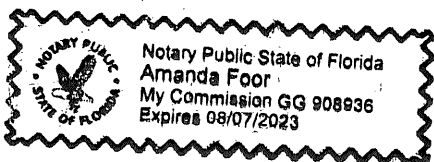
8/20/21  
\_\_\_\_\_  
(Date)

STATE OF FLORIDA  
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization,  
this 20<sup>th</sup> day of August, 2021, by Cristobal Betancourt who is  personally  
known to me or  has produced \_\_\_\_\_ as identification.

*[Signature]*  
\_\_\_\_\_  
(Signature of Notary Public - State of Florida)

Amanda Foor  
\_\_\_\_\_  
(Print, Type, or Stamp Commissioned Name of Notary Public)



CONSULTANT SERVICES AUTHORIZATION NO. 5  
Palm Beach County Water Utilities Department  
Contract for Consulting/Professional Services  
General Utility, Architectural and Value Engineering Services  
Resolution No. R2020-1891 Contract Dated 12/15/2020

**LIST OF ATTACHMENTS**

<b>ATTACHMENT A</b>	Scope of Services
<b>ATTACHMENT B</b>	Summary and Status of Consultant Services Authorizations
<b>ATTACHMENT C</b>	OEBO Schedules 1 and 2
<b>ATTACHMENT D</b>	Project Schedule
<b>ATTACHMENT E</b>	Budget Summary
<b>ATTACHMENT F</b>	Summary of SBE-M/WBE Business Tracking
<b>ATTACHMENT G</b>	Location Map

Revised 04/26/2021

# ATTACHMENT A

## SCOPE OF SERVICES

**PBCWUD Project No.:** 21-063

**Project Title** Torry Island Force Main Improvements

### INTRODUCTION

This Consultant Services Authorization encompasses providing services related to force main improvements within the City of South Bay and unincorporated Palm Beach County.

### BACKGROUND

The Palm Beach County Water Utilities Department (PBCWUD) owns and maintains a 6-inch Cast Iron (CI) force main that runs from Torry Island to the Western Region Wastewater Treatment Facility. The scope of services proposes to rehabilitate the portions of the force main within South Florida Water Management District (SFWMD) right-of-way and replace a portion of the force main utilizing a route through private property as shown on Attachment G. The proposed route is approximately 9,000 linear feet.

### SCOPE OF SERVICES

Chen Moore and Associates, Inc. (CONSULTANT) shall perform the engineering Scope of Services as described herein.

### ASSUMPTIONS

The engineering services described herein have been based on the following assumptions:

- PBCWUD staff will provide all previous plans, reports and data.
- PBCWUD will assist CONSULTANT with data and field investigation.
- PBCWUD will provide consolidated review comments of each deliverable within two (2) weeks of receipt from CONSULTANT.
- Restoration will match existing conditions.
- Hydraulic modeling is not included. Pipe will be replaced at existing size.
- PBCWUD will pay all permit fees.
- Construction administration and certification of permits after construction are not included.
- Public outreach is not included.
- Easement acquisition is not included.
- Improvements to United States Army Corps of Engineers (USACE) or SFWMD levees beyond restoration to existing condition are not included.
- Construction materials testing is not included.

- Preparation of record drawings is not included. CONSULTANT will review as-built record drawing provided by contractor.

## **TASK 1 - Regulatory Coordination for Existing Force Main Repairs**

- 1.1 SFWMD right-of-way permit: CONSULTANT will prepare exhibit showing installation of gate valves and propose pressure testing for existing force main from the east side of the Rim Canal to the Western Region Wastewater Treatment Facility (WRWTF). Upon approval from PBCWUD on exhibit, CONSULTANT will prepare and submit permit applications to SFWMD.

CONSULTANT will respond to Requests for Information (RFIs) from SFWMD. It is anticipated that a Section 408 Approval will be required from the USACE for this project. The CONSULTANT shall coordinate as necessary to provide the information requested during the review process and incorporate all required design elements and specifications to meet USACE engineering requirements.

- 1.2 Contractor Coordination: CONSULTANT will coordinate with contractor performing the work, respond to RFIs and provide clarifications for the design and regulatory criteria.

- 1.3 Construction Administration and Certification: CONSULTANT will perform the following activities for the repairs and testing:

- **Shop Drawing Review**: CONSULTANT shall review, evaluate and approve acceptable shop drawings, various contractor selections from PBCWUD Approved Materials List, diagrams, illustrations, catalog data, product schedules, samples, results of tests and inspections, and other data which the contractor is required to submit to show that the materials proposed to be used in the work are in compliance with the CONSULTANT's drawings and specifications.
- **Pre-Construction Meeting**: CONSULTANT will attend pre-construction meeting prior to work commencing. CONSULTANT will prepare meeting minutes and distribute to attendees.
- **Construction Inspections**: CONSULTANT will perform site visits to observe work construction and determine if it is in compliance with the CONSULTANT's drawings and specifications. CONSULTANT will prepare report of construction activities for each site visit. It is assumed that ten (10) site visits will be performed by inspection staff from CONSULTANT, with additional site visits as needed by engineering staff.
- **As-built Drawings**: CONSULTANT shall compare the final "As-Built" drawings with the actual construction and review for conformance to the regulatory criteria and CONSULTANT's drawings and specifications.
- **Construction Testing**: CONSULTANT shall review construction testing for compliance with the regulatory criteria and CONSULTANT's drawings and specifications
- **Permit Coordination and Certification**: CONSULTANT shall coordinate with regulatory agencies during repair work and provide certification at completion of work.

### Task 1 Deliverable

Digital Portable Document Format (PDF) copy of minutes from all meetings, one (1) signed and sealed permit exhibit (11"x17), one (1) permit application form (letter size), one (1) copy of daily construction reports (letter size), one (1) signed and sealed construction certification letter (letter



size) and digital copies containing PDFs of all submittal items.

**TASK 2 - Field Investigation and Coordination**

- 2.1 Survey Coordination: CONSULTANT shall coordinate with licensed surveyor Brown & Phillips, Inc., in order to obtain the required topographic data within the project limits. Surveyor shall establish a control traverse and bench marks (North American Vertical Datum of 1988) at sufficient intervals to support the topographic survey to be utilized on the design plans. Surveyor shall locate all above ground features within the identified alignment, including trees, culverts, swales, levees, irrigation systems, fire hydrants, valves, and overhead utilities. Surveyor shall obtain spot elevations on an approximate 100 feet sections with high and low points and points of location. Two (2) canal cross sections will be obtained at the pipe crossing locations. This will not constitute a boundary or right-of-way survey as defined in the Minimum Technical Standards for Land Surveying and Mapping. Ownership and title searches are not included. Easements will be based on information obtained from record plats.
- 2.2 Existing Utility Coordination: CONSULTANT will review all existing record drawings, design plans, utility atlases, and Geographic Information System (GIS) data for the project area. CONSULTANT shall perform a Sunshine One design ticket call, send letters to all identified utilities, collect utility location information and digitize utility locations for drawings. CONSULTANT shall coordinate with subsurface utility engineering (SUE) firm Inframap Corp. for the performance of up to 20 utility test holes to locate any existing underground utilities that could potentially conflict with the improvements. Inframap Corp. shall provide equipment and labor, or the services of a qualified subconsultant, for exploratory subsurface test holes for certain existing underground utilities as determined by the CONSULTANT. The work performed by Inframap Corp. will be on a not-to- exceed time and material basis and the costs included in this proposal is only an estimate. PBCWUD will only pay for the test holes actually completed. The horizontal location for each test hole will be obtained by the surveyor. Test hole information will include pipe type, diameter, material, and depth from surface (ground elevation is not included).
- 2.3 Geotechnical Coordination: CONSULTANT will coordinate with geotechnical engineering firm Nutting Engineers of Florida, Inc., to perform soil borings in the project area. It is estimated that four (4) soil borings will be performed at a 50-foot depth and eight (8) soil borings will be performed at a 20-foot depth.
- 2.4 Field Verification: CONSULTANT shall conduct field visits, review GIS data and review as-built information to assess the existing conditions of the project area.
- 2.5 Coordination with PBCWUD: CONSULTANT will coordinate with PBCWUD for data collection and field investigation. This task will include up to two (2) meetings with PBCWUD.

Task 2 Deliverable

Digital (PDF) copy of minutes from all meetings, one (1) signed and sealed survey (24"x36"), one (1) signed and sealed copy of geotechnical report, one (1) copy of SUE report, and digital copies containing PDF of all submittal items.

**TASK 3-50% Design Submittal**

- 3.1 Plans: CONSULTANT will prepare and submit design drawings to PBCWUD for review. The drawings will consist of the force main plan and construction details. Results of SUE survey will not be available for incorporation into the 50% submittal.

- 3.2 Progress Meeting with PBCWUD: CONSULTANT will attend one (1) review meeting with PBCWUD to discuss the 50% plans and obtain any review comments.

Task 3 Deliverable

Two (2) sets of plans (24"x36"), two (2) sets of plans (11"x17"), two (2) copies of cost estimate, and digital copies containing PDFs of all submittal items.

**TASK 4-90% Design Submittal**

- 4.1 Plans: CONSULTANT will prepare and submit design drawings to PBCWUD for review. The drawings will consist of the force main plan and construction details. The drawings will incorporate results of the SUE survey.
- 4.2 Cost Estimate: CONSULTANT shall submit a cost estimate of the probable construction costs based on existing continuing construction contracts with PBCWUD.
- 4.3 Technical Specifications: CONSULTANT shall provide technical specifications for the force main improvements. CONSULTANT will utilize the most current version of the PBCWUD standard specifications where available and conform to PBCWUD design and construction standards.
- 4.4 Progress Meeting with PBCWUD: CONSULTANT will attend one (1) review meeting with PBCWUD to discuss the 90% plans and obtain any review comments.

Task 4 Deliverable

Two (2) sets of plans (24"x36"), two (2) sets of plans (11"x17"), two (2) copies of cost estimate and technical specifications, and digital copies containing PDFs of all submittal items.

**TASK 5-Permit Submittal**

- 5.1 SFWMD right-of-way permit: Upon approval from PBCWUD on 90% submittal, CONSULTANT will prepare and submit permit applications to SFWMD. CONSULTANT will respond to RFIs from SFWMD. It is anticipated that a Section 408 Approval will be required from the United States Army Corps of Engineers (USACE) for this project. The CONSULTANT shall coordinate as necessary to provide the information requested during the review process and incorporate all required design elements and specifications to meet USACE engineering requirements.
- 5.2 SFWMD right-of-way permit transfer: CONSULTANT will complete transfer form and submit a request to transfer SFWMD ROW Permit #7795 from City of Belle Glade to PBCWUD.
- 5.3 Palm Beach County Health Department (PBCHD) Construction of a Wastewater Collection System Permit: Upon approval from PBCWUD on 90% submittal, CONSULTANT will prepare and submit permit applications to PBCHD. CONSULTANT will respond to RFIs from PBCHD.
- 5.4 City of South Bay Permit: CONSULTANT will coordinate with the City of South Bay for a right-of-way permit review.

Task 5 Deliverable

Permit applications, approved permits and digital copies containing PDFs of all approved permits.

## **TASK 6-100% Design Submittal**

- 6.1 Design Submittal: CONSULTANT shall prepare a 100% final design plan for construction that addresses previous review comments from PBCWUD and regulatory agencies. The drawings will consist of the final design with construction details.
- 6.2 Technical Specifications: CONSULTANT shall provide final technical specifications for the water main improvements. CONSULTANT will incorporate review comments on the 90% submittal from PBCWUD and regulatory agencies.
- 6.3 Cost Estimate: CONSULTANT shall prepare a final cost estimate which will indicate all construction costs for items within the final design drawings.

### Task 6 Deliverable

Four (4) sets of signed and sealed plans (24"x36"), two (2) sets of signed and sealed plans (11"x17"), two (2) copies of cost estimate and technical specifications, and a CD containing PDFs and CAD files of all submittal items.

## **TASK 7- Bidding Assistance**

Upon completion of the permitting phase, PBCWUD shall conduct the bid process and the CONSULTANT shall provide bid support services to PBCWUD that shall include the following:

- Review the advertisement for bid and provide comments, if necessary.
- Attend the pre-bid meeting.
- Review and respond to requests for additional information; draft addendum(s) to the bid documents if necessary.
- Review and compile bid results and verify references of the three (3) lowest bidder(s), bid and qualifications.
- Perform sensitivity analysis of individual line item prices between the responsive bidders and compare them with other recent pricing.
- Provide a Recommendation of Award letter to PBCWUD.

### Task 7 Deliverable

One (1) copy (8-1/2" x 11") of RFI responses, Bid Analysis Letter, Recommendation of Award letter, and a CD containing PDFs and CAD files of all submittal items.



**ATTACHMENT C**

**OEBO SCHEDULE 1**

**Office of Equal Business Opportunity Compliance Programs**

**OEBO SCHEDULE 1**

**LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

**SOLICITATION/PROJECT/BID NAME:** Torry Island Force Main Improvements  
**NAME OF PRIME RESPONDENT/BIDDER:** Chen Moore and Associates, Inc.  
**CONTACT PERSON:** Suzanne Dombrowski, PE  
**SOLICITATION OPENING/SUBMITTAL DATE:** \_\_\_\_\_

**SOLICITATION/PROJECT/BID No.:** 21-063  
**ADDRESS:** 500 Australian Avenue South, Suite 850, West Palm Beach, FL 33401  
**PHONE NO.:** 561-746-6900x1035 **E-MAIL:** sdombrowski@chenmoore.com  
**DEPARTMENT:** Palm Beach County Water Utilities Department

**PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.**

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE Minority/Women Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Chen Moore and Associates, Inc. 500 Australian Ave. South #850 West Palm Beach, FL 33401 (561) 746-6900	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	\$239,382.00	_____
2. Nutting Engineers of Florida Inc 1310 Neptune Dr. Boynton Beach, FL 33426 (561) 732-7200	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	\$12,300.00	_____
3. Inframap Corp. 1860 Old Okeechobee Rd., Unit 201 West Palm Beach, FL 33409 (800) 314-8856	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	\$11,037.00	_____
4. Brown & Phillips, Inc. 901 Northpoint Parkway West Palm Beach, FL 33407 (561) 615-3988	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$64,123.72	_____	_____	_____	_____
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____

(Please use additional sheets if necessary)

Total \$64,123.72 \$262,719.00

Total Bid Price \$ 326,851.72

Total SBE - M/WBE Participation \$64,123.72

I hereby certify that the above information is accurate to the best of my knowledge:

  
Signature

Director \_\_\_\_\_  
Title

- Note:**
- The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
  - Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
  - Modification of this form is not permitted and will be rejected upon submittal.

**ATTACHMENT C**

**OEBO SCHEDULE 2**

Office of Equal Business Opportunity Compliance Programs

Revised 04/26/2021

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**OEBO LETTER OF INTENT – SCHEDULE 2**

**A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document.** All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 21-063  
 SOLICITATION/PROJECT NAME: Torry Island Force Main Improvements

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: Nutting Engineers of Florida Inc

**(Check box(s) that apply)**

SBE  WBE  MBE  M/WBE  Non-S/M/WBE Date of Palm Beach County Certification (if applicable): N/A

The undersigned affirms they are the following (select one from each column if applicable):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Geotechnical Engineering	\$12,300.00	1	0	\$12,300.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$12,300.00

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

\_\_\_\_\_ Price or Percentage: \_\_\_\_\_  
 Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Chen Moore and Associates, Inc.

Print Name of Prime

By:   
 Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

Director

Title

Date: 8/20/21

Nutting Engineers of Florida Inc

Print Name of Subcontractor/subconsultant

By:   
 Authorized Signature

RICK IUSSI

Print Name

PRES.

Title

Date: 8/16/2021



**OEBO LETTER OF INTENT – SCHEDULE 2**

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 21-063

SOLICITATION/PROJECT NAME: Torry Island Force Main Improvements

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: Brown & Phillips, Inc.

**(Check box(s) that apply)**

SBE  WBE  MBE  M/WBE  Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 1/31/19-1/30/22

The undersigned affirms they are the following (select one from each column if applicable):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input checked="" type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
1	Engineering Survey	\$64,123.72	1	0	\$64,123.72

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$64,123.72

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

\_\_\_\_\_ Price or Percentage: \_\_\_\_\_

Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Chen Moore and Associates, Inc.

Print Name of Prime

By:   
Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

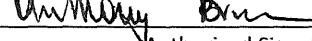
Director

Title

Date: 8/20/21

Brown & Phillips, Inc.

Print Name of Subcontractor/subconsultant

By:   
Authorized Signature

Anthony S. Brown

Print Name

DCEO

Title

Date: 08/19/2021

**OEBO LETTER OF INTENT – SCHEDULE 2**

**A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document.** All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 21-063

SOLICITATION/PROJECT NAME: Torry Island Force Main Improvements

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: Inframap Corp.

**(Check box(es) that apply)**  
 SBE    WBE    MBE    M/WBE    Non-S/M/WBE   Date of Palm Beach County Certification (if applicable): N/A

The undersigned affirms they are the following (select one from each column **if applicable**):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input checked="" type="checkbox"/> Native American	

**S/M/WBE PARTICIPATION** – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Subsurface Utility Engineering	\$11,037.00	1	0	\$11,037.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$11,037.00

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

\_\_\_\_\_ Price or Percentage: \_\_\_\_\_

Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

**Chen Moore and Associates, Inc.**

Print Name of Prime

By:   
 Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

**Director**

Title

Date: 8/20/21

**Inframap Corp.**

Print Name of Subcontractor/subconsultant

By:   
 Authorized Signature

Darlene Siegel, CPA, CGMA, MBA

Print Name

**Chief Financial Officer**

Title

Date: 8/9/2021

# ATTACHMENT D

## PROJECT SCHEDULE

The completion dates for this work will be as follows (starting from CONSULTANT'S receipt of Notice-to-Proceed).

<u>Engineering Services</u>		<u>Completion Date from Notice to Proceed</u>
		(Calendar Days)
Task 1	Regulatory Coordination for Existing Force Main Repairs	160
Task 2	Field Investigation and Coordination	60
Task 3	50% Design Submittal	118
Task 4	90% Design Submittal	178
Task 5	Permit Submittal	298
Task 6	100% Design Submittal	313
Task 7	Bidding Assistance	403



August 19, 2021

Ms. Suzanne Dombrowski, P.E.  
Chen Moore and Associates, Inc.  
500 Australian Avenue South, Suite 850  
West Palm Beach, FL 33401

**Re: Torry Island Force Main Rehabilitation and Replacement  
Palm Beach County Water Utilities Department (PBCWUD) Proposed 6" Force Main  
Topographic (Route) Survey, SFWMD Permit Survey for Gate Valve Installation and  
Army COE Survey of Existing Force Main**

Dear Suzanne:

Thank you for the opportunity to provide you with the following services for the subject site. This proposal is based on documentation and information provided by your office. The scope of services is as follows:

### SCOPE OF SERVICES

#### I. HORIZONTAL PROJECT NETWORK CONTROL

Using the information supplied by Chen Moore and Associates, we will establish the right of way and existing easements along the route. A traverse will be run through the route, and all found monumentation will be tied in. The survey will be oriented to Palm Beach County horizontal control (NAD 83/90 Adjustment).

#### II. VERTICAL PROJECT NETWORK CONTROL

A level run will be performed along the route using the existing Palm Beach County benchmarks (NAVD 1988). Benchmarks will be set along the route, not exceeding 600 feet apart, so that we will have at least one benchmark per plan sheet. We will establish at least six (6) benchmarks for construction purposes within the project area and the location shall be indicated on the plan drawings. The survey shall be prepared and delivered in the State Plane Coordinate system.

#### III. ROUTE SURVEY

The route survey shall depict the limits of the entire right-of-way together with the survey topographic data as described below within the proposed force main corridor. A baseline shall be created along the centerline of each right-of-way to include plan sheet stationing. All known easements of record contiguous in the corridor, if any, as shown on the recorded documents, shall be depicted.

1860 Old Okeechobee Road • Suite 509 • West Palm Beach, Florida 33409

(561) 615-3988 • Fax (561) 615-3991

M: PROPOSALS BY COMPANY\Chen Moore\Torry Island Force Main\proposed FM route topographic survey and SFWMD survey proposal.docx

#### **IV. TOPOGRAPHIC SURVEY**

A topographic survey shall be prepared for the proposed force main at 50-foot width. We will extend the topographic survey limits at connection to existing force main locations (2) approximately 50 feet in all directions of the connection point. The topographic survey shall include identification and location of pavement edges, driveways and turnouts, sidewalks, trees, signs, power poles, guy wire anchors, light poles, above ground utility boxes and other features. All existing visible and accessible water valves, fire hydrants, back flow preventers, double detector check valves, sanitary manholes, storm manholes and catch basins shall be located within the right-of-way and adjacent to the right-of-way if required for design purposes. Pipe sizes, material and inverts for all accessible structures located within the right-of-way or adjacent to the right-of-way shall be acquired. Existing vertical grades shall be acquired for the entire limits of the right-of-way at a minimum interval of 100 feet from the centerline of the right-of-way. The acquired information from the field shall be reflected on construction plans as referenced. Available information on existing potable water and sanitary sewer mains shall be provided by PBCWUD in the form of project As-Built Drawings. Dry utility facilities locations (e.g. FPL, AT&T, Comcast, etc.) will be acquired where paint markings, as established by others, are encountered during the topographic survey acquisition and shall be included on the construction plans.

#### **V. CANAL CROSS SECTIONS**

Two (2) bathymetric cross sections at the location of the surface water crossings will be gathered from right-of-way-to-right-of-way line for the canals. We anticipate there to be seven (7) farm ditches that will require soundings to be performed, along with one across the Hillsboro Canal and one for Lake Okeechobee Rim Ditch. Elevations will be provided at approximately 5-foot intervals.

The cross sections will meet the following SFWMD criteria: Cross sections shall be taken perpendicular to the centerline of the channel. Soundings for cross sections are to be taken at a maximum of 10-foot intervals, from top of bank to top of bank and tied into the canal rights of way lines.

#### **VI. SFWMD PERMIT SURVEY FOR GATE VALVE INSTALLATION**

We will prepare a survey meeting the requirements of SFWMD for permitting the gate valve installation on the existing force main. Gate valve locations (4) are shown on Attachment 'C'. The survey will include the following per your email dated August 17, 2021, and the SFWMD ROW Manual:

- At each of the four (4) new gate valve locations, we will obtain a cross section that starts at the water and goes south to the right of way line, including elevations at TOB and TOE for the levee.
- Project location shown relative to County, Section, Township and Range; Lot, Block and Subdivision or a metes and bounds description.
- At a minimum, four (4) copies of the following scaled or fully dimensioned 8-1/2" x 11" drawings: A specific purpose survey (not a boundary survey), indicating the location of the District right of way boundary line, existing features in plan and elevations views and tied to a known reference point in the immediate area of the proposed use. Larger drawings or aerial photographs will be provided, if necessary to adequately show the location and nature of the proposed use.
- Locate the designated existing force main flagged in the field by others.

**VII. ARMY COE PERMIT – SURVEY SOUTH SIDE OF CANAL AND LEVEE FOR EXISTING FORCE MAIN**

We will perform a topographic survey of the south side of the canal and levee (Hillsboro Canal) for the entire route of the existing force main from the Rim Canal to the Belle Glade Wastewater Treatment Plant from edge of water to south R/W of the canal tying in all above ground features. We will obtain elevations along the route at approximately 100' intervals. The approximate limits of the route are highlighted in orange on Attachment 'D'.

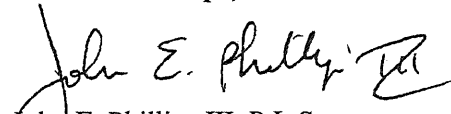
**VIII. COORDINATION FOR EASEMENT ACQUISITION – LEGAL DESCRIPTIONS AND SKETCHES**

We will prepare legal descriptions and sketches to coordinate easement acquisition for improvements that may fall outside of the public right-of-way. This work will be done later after it is determined how many are needed. The sketches will be based on record ownership data and record plats provided by Palm Beach County. All sketches will be consistent with the requirements of Palm Beach County and Florida Standards of Practice. The unit price for a legal description and sketch is \$500.00 each, and we anticipate there to be up to five (5) legal descriptions and sketches for this project, for an estimated total of \$2,500.00.

**IX. CLOSURE**

A drawing will be produced which will show all the features located. We propose to provide Chen Moore and Associates, Inc. with hard copies, a digitally signed PDF file, and an AutoCAD file in the version requested. We will perform the scope of services for an **hourly, not to exceed fee of \$42,808.53 for the route survey, \$6,464.94 for the SFWMD permit survey, \$12,350.25 for the Army COE survey of existing force main, plus \$2,500.00 for five (5) legal descriptions and sketches (\$500.00 each),** see Attachment 'A' for an estimated hourly breakdown. Please do not hesitate to call me with any questions you might have regarding this proposal. We look forward to working with you on this project.

**Brown & Phillips, Inc.**

  
John E. Phillips III, P.L.S.  
Principal

Attachment

JEP/mb

This Proposal accepted this \_\_\_\_ day of \_\_\_\_\_, 2021,

By: \_\_\_\_\_  
**Chen Moore and Associates, Inc.**

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTACHMENT 'A' (1 of 2)

Torry Island Force Main Rehabilitation and Replacement  
Palm Beach County Water Utilities Department (PBCWUD) Proposed 6" Force Main

Type of Survey: Route Topographic

Size: 9,500'±

Date: August 19, 2021

TASK - route survey	SURVEY CREW (2 PERSON)	CADD TECHNICIAN	SURVEY TECHNICIAN	PROFESSIONAL LAND SURVEYOR	COMMENTS
Meetings and Coordination				4	
Horizontal Project Network Control	20		32	8	Establish control, right-of-way, and easements
Vertical Project Network Control	30		4	1	Set benchmarks along corridor
Section Ties	8		2	2	Tie in PBCo. Horizontal control
Subdivision & Property Ties	16		6	2	Tie in adjoining property corners
Topography & Cross Sections	68		16	6	Locate all above ground features in route and 100' cross sections
Soundings - Canal Cross Sections	40		8	2	9 locations - 2 soundings per crossing
Asbuilts	4		1		Asbuilt structures
Underground Utilities	4		1		Field locate flagged utilities
Drawing		50	12	6	Prepare topographic survey 12± sheets
Address comments	10	8	8	2	
Total Hours:	200	58	90	33	
Rate/Hour	\$42.17	\$30.12	\$30.12	\$41.75	unloaded rates
Subtotal:	\$8,434.00	\$1,746.96	\$2,710.80	\$1,377.75	
<b>Total Fee Unloaded:</b>					\$14,269.51
<b>Multiplier:</b>					3
<b>Total Fee Loaded:</b>					\$42,808.53



ATTACHMENT 'A' (2 of 2)

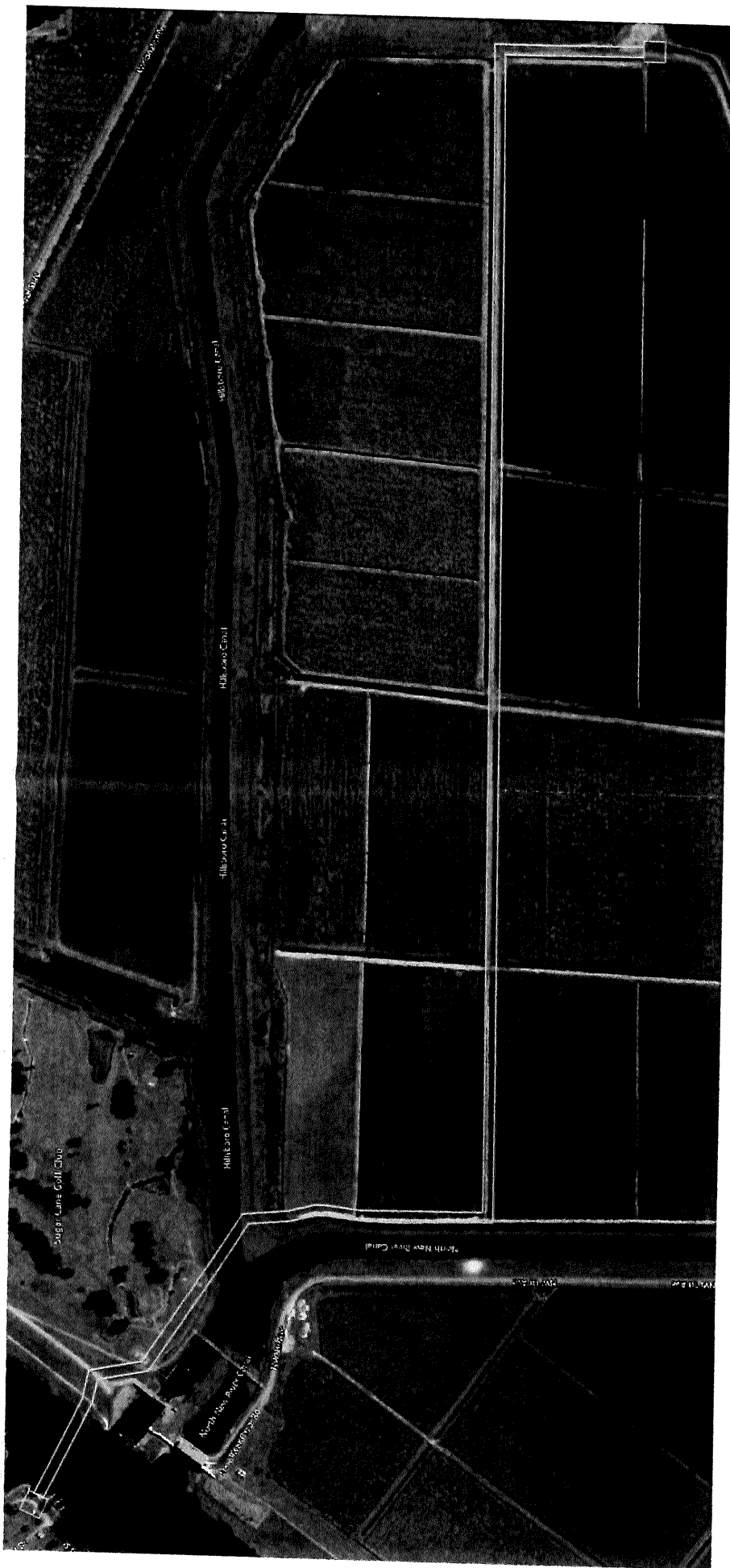
Torry Island Force Main Rehabilitation and Replacement  
Palm Beach County Water Utilities Department (PBCWUD) Proposed 6" Force Main

TASK - SFWMD permit for gate valve installation	SURVEY CREW (2 PERSON)	CADD TECHNICIAN	SURVEY TECHNICIAN	PROFESSIONAL LAND SURVEYOR	COMMENTS
Cross sections (4) and locate marked existing force main	30		2	1	
Prepare survey		10	8	2	Plan & Elevation Views 8-1/2" x 11"
Address Comments		2	2	1	
Total Hours:	30	12	12	4	
Rate/Hour	\$42.17	\$30.12	\$30.12	\$41.75	unloaded rates
Subtotal:	\$1,265.10	\$361.44	\$361.44	\$167.00	
<b>Total Fee Unloaded:</b>					\$2,154.98
<b>Multiplier:</b>					3
<b>Total Fee Loaded:</b>					\$6,464.94

TASK - Army COE permit south side canal & levee 1.6 ± miles	SURVEY CREW (2 PERSON)	CADD TECHNICIAN	SURVEY TECHNICIAN	PROFESSIONAL LAND SURVEYOR	COMMENTS
Topography & Cross Sections	40		8	4	Locate all above ground features and 100' cross sections (85) - from Rim Canal to WWTF
Asbuilts	8		1		Asbuilt structures
Drawing		30	8	4	Prepare topographic survey with R/W
Address comments		4	6	1	
Total Hours:	48	34	23	9	
Rate/Hour	\$42.17	\$30.12	\$30.12	\$41.75	unloaded rates
Subtotal:	\$2,024.16	\$1,024.08	\$692.76	\$375.75	
<b>Total Fee Unloaded:</b>					\$4,116.75
<b>Multiplier:</b>					3
<b>Total Fee Loaded:</b>					\$12,350.25

<b>Other Direct Costs:</b>	<u>quantity</u>	<u>unit</u>	<u>cost/unit</u>	<u>total</u>	
Legal Description & Sketch	5	each	\$500.00	\$2,500.00	
<b>Total Other Direct Costs:</b>					\$2,500.00
<b>TOTAL PRICE</b>					<b>\$64,123.72</b>

Attachment 'B'



July 22, 2021

Ms. Suzanne Dombrowski, PE  
Chen Moore and Associates  
500 Australian Avenue South, Suite 850  
West Palm Beach, Florida 33401  
Phone: 561.746.6900/ Cell: 954.650.7996/ Email: [sdombrowski@chenmoore.com](mailto:sdombrowski@chenmoore.com)

Re: Proposal/Agreement for Geotechnical Exploration Services  
Torry Island Force Main  
Belle Glade, Florida

Dear Ms. Dombrowski:

Nutting Engineers of Florida, Inc. (NE) is pleased to present this proposal/agreement for performing geotechnical engineering services at the referenced project.

Per your email dated July 21, 2021 and review of the areal provided, we understand that plans for this project include the rehabilitation and replacement of the Torry Island force main at the referenced site. Based on your request for proposal and our understanding of the project, we propose the following scope of work and fee schedule.

#### **SCOPE OF WORK**

Per your request, we propose to perform four Standard Penetration Test (SPT) borings to a depth of 50 feet and eight SPT borings to a depth of 20 feet each in the area of the proposed force main. The borings will be performed in general accordance with ASTM D-1586 specifications.

At the completion of the on-site work, the soil samples will be returned to our laboratory. We will provide an engineering report including a description of our findings and general site preparation and foundation design recommendations for support of the proposed construction. In order to provide information concerning the engineering properties of the soils encountered, it is anticipated that tests may be performed to determine natural water content, organic content, and sieve analysis on representative soil samples collected from the site. The engineering report will include graphic logs of the test borings and a test boring location plan. We assume the site is accessible to truck mounted drilling equipment and that underground utilities will be cleared by others prior to our performing the on-site work.

## FEE SCHEDULE

The above-indicated scope of work will be performed for an estimated cost of \$12,300.00 in accordance with the rates:

Tech. site visit, boring layout, utility clearance	10 hours @ \$50.00/hour	\$500.00
Mobilization of equipment/crew	4 @ \$150.00	\$600.00
SPT borings* (truck mounted drill rig)	360 LF @ \$12.50/LF	\$4,500.00 (min)
Casing	360 LF @ \$5.00/LF	\$1,800.00
Grouting of boreholes	360 LF @ \$5.00/LF	\$1,800.00
Soil classification/ laboratory analysis	12 each @ \$50.00/each	\$600.00
Project Engineer	20 hours @ 100.00/hour	\$2,000.00
Principal Engineer	2 hours @ \$125.00/hour	\$250.00
Clerical/ Admin. for report preparation	5 hours @ \$50.00/hour	\$250.00

\*If loose or deleterious soil is encountered it may be necessary to extend the soil boring(s).

Additional requested and authorized services beyond those described above will be provided at customary unit rates with expenses at cost +20%. Also, the above rates are based on normal business hours. If this work requires night/ weekend hours, the unit rates will be increased by 1.5.

Once we receive the executed/ signed proposal, project scheduling will commence. The on-site work should take approximately four business days to complete. The geotechnical report should be available within approximately 12 - 15 business days after the on-site work is completed.

NE has been offering engineering, testing and inspection services for over 50 years in South Florida and the Treasure Coast. Our commitment to practical, cost-effective solutions supported by responsive client service distinguishes the firm and enables us to solve your most demanding technical challenges. One of the key constituents for NE's success is our staff of experienced engineering and environmental professionals and technicians that are registered/certified and have been trained to provide a wide range of testing and inspection services. Our laboratory is certified and checked annually by Construction Materials Engineering Council (CMEC) and Florida Department of Transportation (FDOT).

Our sister company, Nutting Environmental of Florida, Inc. (NEF), can assist in your environmental needs. For over thirty years, NEF has performed a wide variety of environmental consulting services throughout Florida including Phase I and II environmental site assessments, storage tank removal and tank closure assessments, contamination assessments, design and implementation of remedial action plans (RAP), groundwater monitoring for solid waste and Hazmat permit requirements, assistance with dewatering permitting and much more. Please call 561-732-7200 to speak with an NEF project manager regarding these services.

Thank you for providing us the opportunity to present this proposal/agreement. We look forward to working with you on this and future projects.

Respectfully submitted,  
**NUTTING ENGINEERS OF FLORIDA, INC.**

Scott Ersland  
Division Manager

Richard C. Wohlfarth, P.E.  
Principal/ Director of Engineering

**1310 NEPTUNE DRIVE · BOYNTON BEACH, FLORIDA 33426 · 561-736-4900**  
Treasure Coast 772-408-1050 · Broward 954-941-8700 · Miami Dade/Monroe 305-824-0060

Reports and invoices will be addressed to the client as listed below unless other instructions are provided in writing with this executed proposal. The undersigned, as an authorized representative of the entity listed below, approves this proposal and agrees to be bound by the terms and conditions contained in this proposal. Deposit amounts are collected at time of written authorization to proceed. If you are a first-time client, we request that the balance due for these services be paid at the time of report completion. Once your account is established, our terms are net 30 days. Any invoices over 30 days will be assessed a 1 1/2 percent service charge per month until paid in full.

**PLEASE ENTER INFORMATION LEGIBLY BELOW SO IT CAN BE UTILIZED FOR PROJECT SET-UP:**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Torry Island Force Main Chen Moore Torry Island Belle Glade geo 7-22-21

**General Terms and Conditions**

For the purpose of this project, the addressee of this proposal will be known as the Client. The client is expected to furnish NUTTING ENGINEERS OF FLORIDA, INC. ("NE"), with accurate information including sketch of survey and/or site plan, construction drawings/specifications as appropriate, details of proposed construction including the proposed structural system and loads or existing construction problem information and site accessibility information as appropriate. Other information requirements may be detailed in the enclosed proposal. IF ANY CONDITIONS CHANGE such as building layout, loading, project specifications/design, or unusual site conditions are observed, NE should be notified immediately in writing about the changed condition for possible review and comment. Should the Client wish to impose other conditions and requirements beyond those contained in this proposal such as in a separate contract, we reserve the option to modify contract language, fee amounts, to remove our proposal from consideration or other measures as may be indicated.

**Delivery** – Scheduled upon receipt of written authorization to proceed and deposit unless other arrangements are agreed to in writing. Additional report copies can be provided for a nominal fee to the Client. NE will exercise appropriate measures to ensure project completion within a reasonable time frame subject to existing workloads. However, NE will not be held responsible for unavailability of necessary project data and site access within the time frame agreed upon for the investigation. Project delivery may be delayed if the ENTIRE signed proposal and deposit are not received in a timely manner. The ENTIRE signed quotation should be returned along with the requested project information. This unsigned proposal is valid for 60 days.

**Payment** - No deposit required with signed agreement. Balance due upon completion of report. Directing NE to proceed with the work shall constitute acceptance of the terms of NE's proposal and these General Terms and Conditions. Interest at the rate of 18% per annum or the highest rate allowable by law whichever is less, will be added to all amounts not paid within 30 days after date of invoice. All attorney fees and expenses associated with collection of past due invoices will be paid by Client.

**Insurance** – NE maintains Workers' Compensation and Employer's Liability Insurance in conformance with state law. In addition, we maintain Comprehensive General Liability Insurance and Automobile Liability Insurance with bodily injury limits of \$1,000,000.00 and property damage limits of \$1,000,000.00. A certificate of insurance can be supplied evidencing such coverage which contains a clause providing that fifteen days written notice be given prior to cancellation.

**Right-of-Entry** - Unless otherwise agreed, Client will furnish right-of-entry on the property for NE to make the planned borings, surveys, and/or explorations. NE will not be responsible for removing fences, earth berms, vegetation or other obstructions for purposes of our investigation. NE will take reasonable precautions to minimize damage to the property caused by its equipment and sampling procedures, but the cost of restoration or damage which may result from the planned operations is not included in the contracted amount. If Client desires to restore the property to its former condition, NE will accomplish this and add the cost to its fee. Client agrees to waive all claims arising from or related to the failure to provide NE with proper access to conduct its work.

**Damage to Existing Man-made Objects** - It shall be the responsibility of the Owner or his duly authorized representative to disclose the presence and accurate location of all hidden or obscure man-made objects relative to routes of access, field tests, sampling, or boring locations. When cautioned, advised or given data in writing that reveal the presence or potential presence of underground or over-ground obstructions, such as utilities, septic tanks, etc., NE will give special instructions to its field personnel. In addition, Client waives any claim against NE arising from damage to existing man-made objects.

**Warranty and Limitation of Liability** - NE shall perform services for Client in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of competent consultants practicing in the same or a similar locality as the project. In the event any portion of the services fails to comply with this warranty obligation and NE is promptly notified in writing prior to one year after completion of such portion of the services, NE will re-perform such portion of the services, or if re-performance is impracticable, NE will refund the amount of compensation paid to NE for such portion of the services. This warranty is in lieu of all other warranties. No other warranty, expressed or implied, including warranties of merchantability and fitness for a particular purpose is made or intended by the proposal for consulting services, by furnishing an oral response of the findings made or by any representations made regarding the services included in this agreement. In no event shall NE or any of its professional employees be liable for any special, indirect, incidental or consequential loss or damages, including but not limited to impact and delay claims. The remedies set forth herein are exclusive and the total liability of consultant whether in contract, tort (including negligence whether sole or concurrent), or otherwise arising out of, connected with or resulting from the services provided pursuant to this Agreement shall not exceed the total fees paid by Client or \$50,000.00, whichever is greater. At additional cost, Client may obtain a higher limit prior to commencement of services.

1310 NEPTUNE DRIVE · BOYNTON BEACH, FLORIDA 33426 · 561-736-4900  
Treasure Coast 772-408-1050 · Broward 954-941-8700 · Miami Dade/Monroe 305-824-0060

**PURSUANT TO §558.0035, FLORIDA STATUTES, NE'S INDIVIDUAL EMPLOYEES AND/OR AGENTS MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM THEIR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT.**

**Indemnification** – Client agrees to defend, indemnify and save harmless NE from all claims, including negligence claims, suits, losses, personal injuries, death and property liability resulting from NE's performance of the proposed work, whether such claims or damages are caused in part by NE, and agrees to reimburse NE for expenses in connection with any such claims or suits, including reasonable attorney's fees. Client's obligation to indemnify is limited to \$2 million per occurrence, which Client agrees bears a reasonable commercial relationship to the Work undertaken by NE. Client further agrees that these general conditions are a part of the Work's specifications or bid documents, if any.

**Sampling or Testing Location** - Unless specifically stated to the contrary, the unit fees included in this proposal do not include costs associated with professional land surveying of the site or the accurate horizontal and vertical locations of tests. Field tests or boring locations described in our report or shown on our sketches are based on specific information furnished to us by others and/or estimates made in the field by our technicians. Such dimensions, depths or elevations should be considered as approximations unless otherwise stated in the report. It is understood that all drilling locations are accessible to conventional truck mounted drilling equipment unless otherwise specified by the client. If unscheduled remobilizations or use of portable or all terrain equipment is required additional charges will apply. NE will attempt to clear utilities at our excavation/test locations by manual drilling to 3' below land surface (BLS). Any damage to utilities/obstructions present at client specified test locations or below 3' BLS will be the responsibility of the client and will not be assumed by NE.

**Sample Handling and Retention** – Generally soil test samples are retained for approximately three months after which time they will be discarded unless written instructions to the contrary are received from the client.

**Legal Jurisdiction** - The parties agree that any actions brought to enforce any provision of this Agreement shall only be brought in a court of competent jurisdiction located in Palm Beach County, Florida. Any and all causes of action arising out of NE's performance of the Work, including but not limited to claims for indemnity, contribution and equitable subrogation, shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than the date of NE's last invoice for the Work performed hereunder.

**Force Majeure** - NE shall not be held responsible for any delay or failure in performance of any part of this Agreement to the extent such delay or failure is caused by fire, flood, explosion, war, strike, embargo, government requirement, civil or military authority, acts of God, act or omission of subcontractors, carriers, client or other similar causes beyond its control.

**Documents** - NE shall be entitled to rely upon the accuracy and completeness of all surveys, reports and information furnished by the client. If conditions different from those described in our report are found at the site, NE should be notified in writing immediately upon discovery. NE reserves the right to revise conclusions and recommendations presented in the final report should additional information regarding the project become available. All permits will be obtained by others unless otherwise specified in this proposal or in writing to NE. NE has no liability for consequences of information not provided or unavailable or otherwise not reviewed or known from the normal sources customarily examined by NE in such investigations within the time frame allowed for this investigation under this agreement. The client, entities identified in writing on the address portion of our report, design team professionals engaged by our client and building official staff are entitled to use and rely upon NE'S reports for purposes of the current project. **Other parties are not authorized to use or rely upon NE'S reports unless NE so states in writing.**

NE - General Contract Terms and Conditions May 2017

cc: Connie Gworek – Business Development Associate  
James Lendl – CMT Division Manager

Torry Island Force Main Chen Moore Torry Island Belle Glade geo 7-22-21



QUALITY PROFESSIONAL EXPERTISE

Date: July 21, 2021

Presented To: Chen Moore & Associates  
500 Australian Avenue South, Suite 850  
West Palm Beach, FL 33401

Attention: Suzanne Dombrowski, P.E.  
E: SDombrowski@chenmoore.com  
O: 561.746.6900

Project: PBCWUD Torry Island Force Main  
SUE Services

Dear Ms. Dombrowski:

We have prepared this proposal for subsurface utility engineering services to perform air vacuum excavation test holes for the above referenced project. The project area is located at Torry Island Campground in Belle Glade, FL., and as shown in the received file from the client:

- AttachmentG\_Torry Island.pdf

Our scope of work shall be performed in accordance with the Procedures, Exclusions and Assumptions identified below and will follow *ASCE 38-02 Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data* including the following:

1. **Air Vacuum Excavation Test Holes** – Air vacuum excavation test holes will be performed at the proposed test hole locations.

#### Air Vacuum Excavation Test Holes Scope of Services

During utility locating by air / vacuum test holes InfraMap will complete the following tasks:

1. **Agency Coordination** – InfraMap will comply with laws and regulations concerning excavation by coordinating with utility inspectors, property owners, "ONE CALL" and others as required.
2. **Coordination with Client** - Throughout the Test Hole process InfraMap will communicate with the Client with updates on the status of the Test Holes. If utilities are not where the records maps indicate, or a utility is discovered that is not shown on any records and is not detectable during the electronic sweep, InfraMap will contact the client and discuss strategies to address the unpredictable field conditions. InfraMap will work with the client in the identification of additional test holes or removal of test holes from future scope of work.
3. **Test Hole** – InfraMap will perform the following for the Test Hole task:
  - a. Field locate the proposed Test Hole based on information provided by the client.
  - b. Excavate a Test Hole using air/ vacuum excavation. Provide all measures necessary to perform the work safely and to cause no damage to the utility structure. The Test Hole will be of the minimum size required to expose the utility of interest and record the following information:
    - i. Depth below grade (cover).



- ii. Utility material, shape, and overall condition.
  - iii. Approximate diameter of pipes, cables, conduits, and the configuration of multiple conduit systems.
  - iv. The general directional trend of the utility.
  - v. Thickness, type, and condition of paving material.
  - vi. General soil conditions.
- c. Install a survey marker directly over the centerline of pipes or edge of concrete structures or conduit banks at grade. Ribbon of appropriate APWA / ULCC color will be installed in the backfill from utility to grade. Indicate on the Test Hole Form the placement of the marker relative to the utility cross section. Record the location of the marker with a minimum of three (3) swing tie measurements to convenient existing permanent structures on site.
- d. Backfill Test Hole with excavated material in 6" lifts by air pneumatic tamping. Soil placed within one (1) foot of the exposed utility will be clean and tamped carefully. Restore Test Hole area to original condition.
- e. Repair and restore all pavement cuts to ensure a long-lasting repair utilizing asphalt cold patch.
4. **Office Review** – Office review of the test hole reports will be completed to compare the findings of the test hole to the utility information on the records. Inframap will evaluate any discrepancies with designators, test hole technicians, and utilities.
5. **Deliverables** – Deliverables will include individual test hole reports.

**Exclusions and Assumptions:**

1. At this time, geotechnical borings or subgrade information have not been provided. Large stones, shale, construction debris, or other subsurface conditions including a high groundwater table may limit the ability of our equipment to excavate to the utility and or make it very difficult to visually verify the utility condition and material.
2. This proposal assumes test holes will be repaired consistent with the cold patch specifications above. Depending upon test holes locations and/or local, county and state permit requirements, permanent asphalt patch repairs either using hot mix asphalt, asphalt infrared services or cement subbase, are out of the scope of these services. If required, an out-of-scope proposal or supplemental agreement will be prepared before proceeding further.
3. Maintenance and Protection of Traffic in local jurisdiction will be provided in accordance with the *Manual on Uniform Traffic Control Devices (MUTCD)*, latest edition or other applicable requirements.
4. This service will be provided with due diligence and in a manner consistent with standards of the subsurface utility mapping industry. Every reasonable effort will be made to locate all systems of interest whether indicated on records available to us or not. However, we do not guarantee that all existing utility systems can or will be detected. It may not be possible to detect utilities that we do not have prior knowledge of, such as systems that are not depicted on records available to us. Further, this service is not intended to detect non-utility structures such as but not limited to foundations, buried tanks, septic systems, wells, tunnels, concrete or metal structures, or the true size and limits of subsurface utility vaults and manholes.
5. In order to provide a cost-effective service that causes minimal disturbance to site amenities and utilities, and is acceptable to permitting agencies, the size of the Test Hole excavation is kept to a minimum. The diameter of most pipes greater than 24" cannot be recovered directly from one test hole and it may be necessary to perform additional holes.





6. Encased systems and non-encased conduit banks are typically exposed on one edge. This allows the test hole to be excavated down the side of the utility until a discernable bottom edge can be evaluated. Although it is usually possible to determine the bottom edge of these systems, it is not possible to determine conditions under these or other utility systems, such as concrete over pour and other utilities. It is important for the designer to remember that the bottom edge of an encased system or unencased conduit bank may not represent its lowest point, and that the shape of the system may not be the same on both sides.

**FEE SCHEDULE**

<u>Resource</u>	<u>Rate</u>	<u>Units (Hrs)</u>	<u>Fee</u>
Test Hole 0'-6'	\$ 510.45	20	\$ 10,209.00
Contingent Feet (\$/ft beyond 6' in depth)	\$ 112.00	3	\$ 336.00
Administrative	\$ 60.00	1	\$ 60.00
<b>Direct Expenses</b>			
	<u>Rate</u>	<u>Units</u>	
Mileage (\$/mi.)	\$ 0.560	450	\$ 252.00
Permits	\$ 180.00	1	\$ 180.00
<b>TOTAL FEE ESTIMATE</b>			<b>\$ 11,037.00</b>

Our rate to perform air vacuum excavation test holes at the proposed location is \$510.45 per test hole. For this project we anticipate 20 test holes, plus fees associated with administration, mileage, permits, and contingent feet for test holes beyond 6-feet in depth (if applicable), for a total of **\$ 11,037.00**. Our cost is in accordance with the scope of services, exclusions, and assumptions as indicated above and includes performing the field services, office coordination and oversight, QA/QC, and final deliverables. If you have any questions or concerns regarding this proposal, please do not hesitate to call at 561.586.0790 or email [lrumann@inframap.net](mailto:lrumann@inframap.net).

Regards,

Lee Reumann  
Survey Manager

## ATTACHMENT F

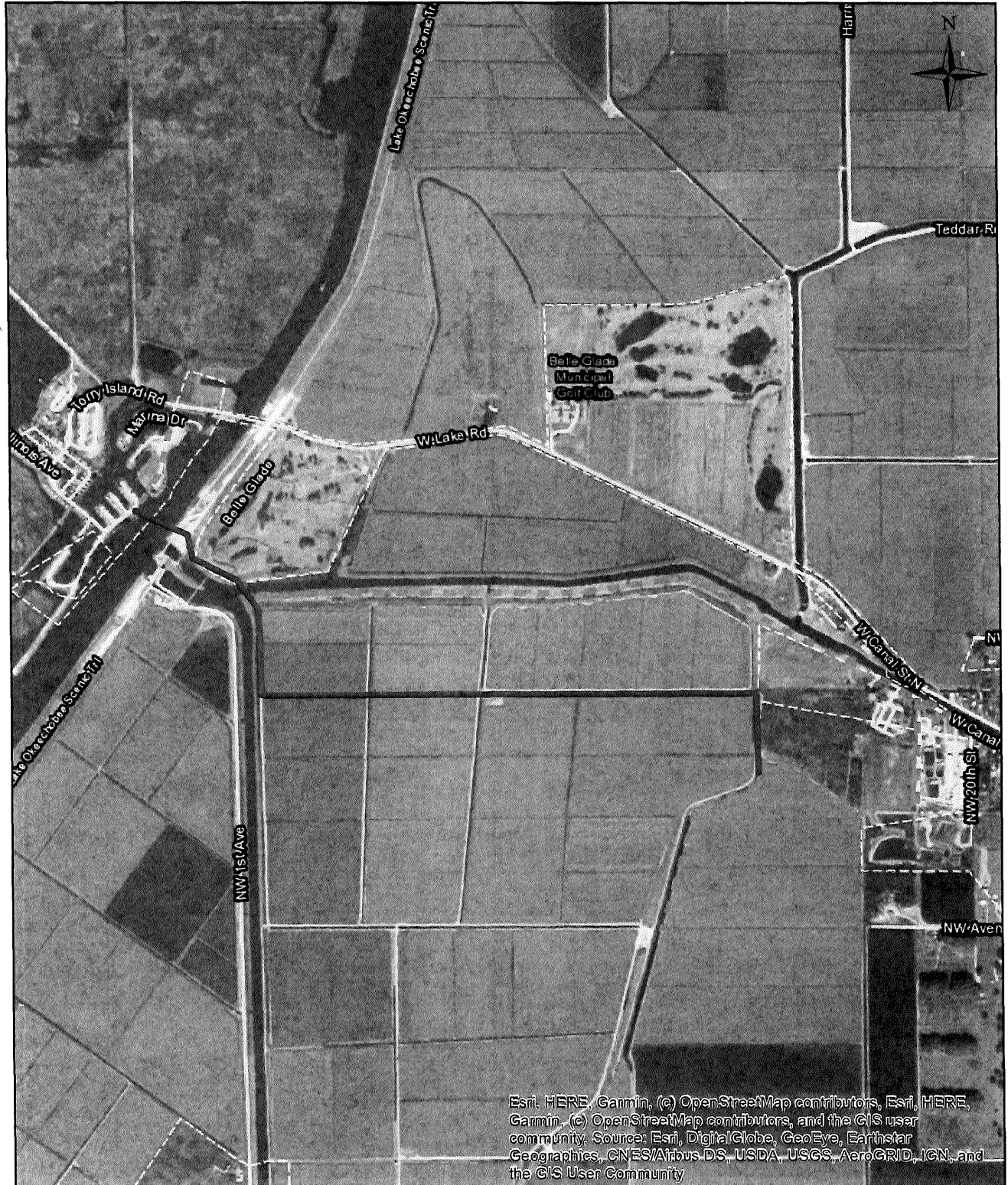
Palm Beach County Water Utilities Department  
 Contract for Consulting/Professional Services  
 General Utility, Architectural and Value Engineering Services  
 Resolution No. R2020-1891 Contract Dated December 15, 2020

### SUMMARY OF SBE-M/WBE BUSINESS TRACKING

Master Contract Goals	SBE: 27.00%	M/WBE: 17.00%	MBE (B): 17.00%
Current Proposal			
Value of Authorization No. <u>5</u>	\$326,842.72		
Value of SBE-M/WBE Letters of Intent	\$64,123.72	\$64,123.72	\$64,123.72
Actual Percentage	19.61%	19.61%	19.61%
Signed/Approved Authorizations			
Total Value of Authorizations	\$300,913.92		
Total Value of SBE-M/WBE Signed Subcontractors	\$0.00	\$0.00	\$0.00
Actual Percentage	0.00%	0.00%	0.00%
Signed/Approved Authorizations Plus Current Proposal			
Total Value of Authorization	\$627,756.64		
Total Value of Subcontractors & Letters of Intent	\$64,123.72	\$64,123.72	\$64,123.72
Actual Percentage	10.21%	10.21%	10.21%

Revised 04/26/2021

# Attachment G Location Map

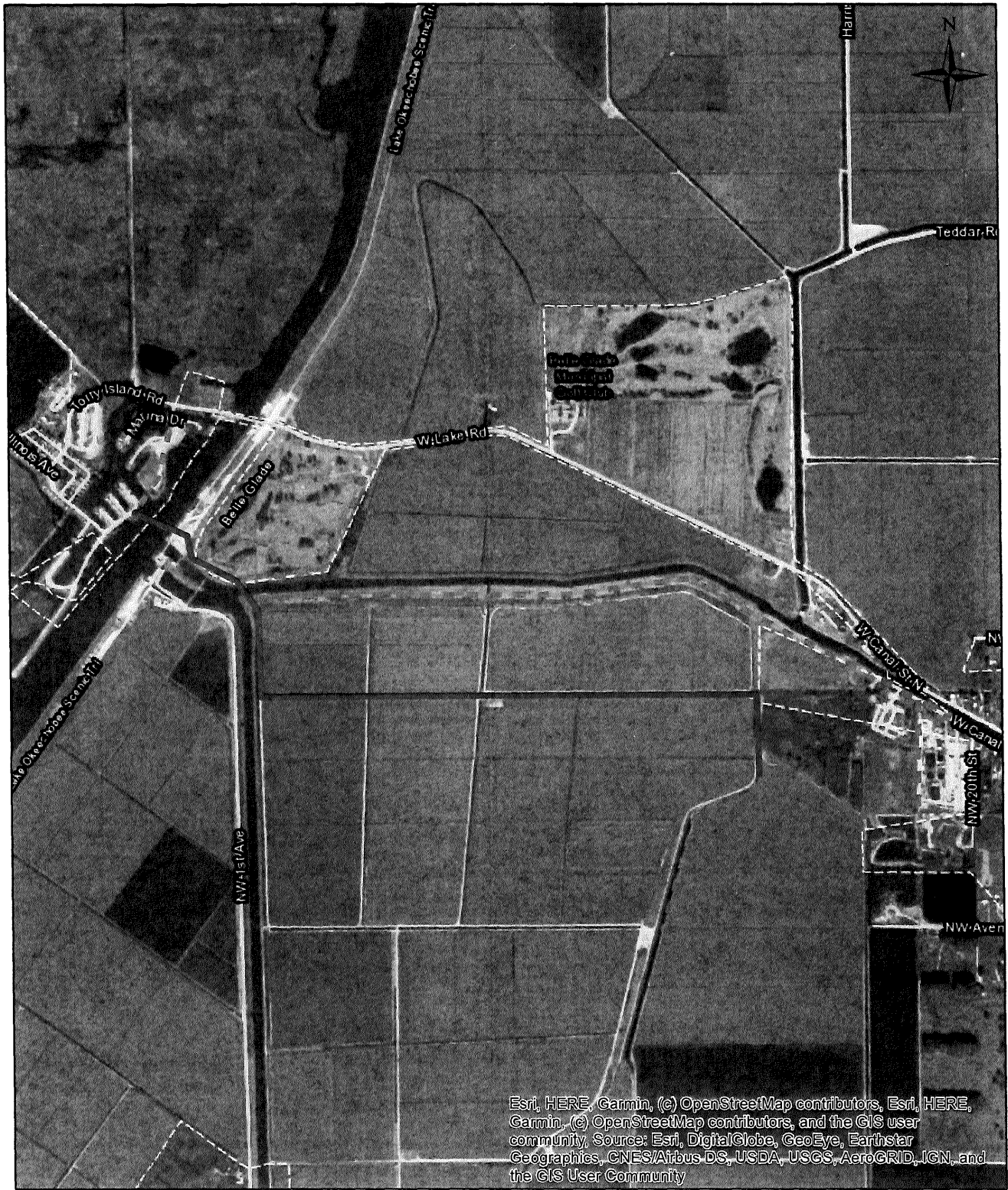


## PBCWUD PROJECT No. 21-063

### Legend

- Proposed Force Main
- - - Existing Force Main

# Attachment 2 Agenda Item Location Map



PBCWUD PROJECT No. 21-063

## Legend

- Proposed Force Main
- - Existing Force Main





**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
12/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

PRODUCER Lassiter-Ware Insurance 1300 N. Westshore Blvd. Suite 110 Tampa FL 33607	CONTACT NAME: Wendy Tyree PHONE (A/C, No, Ext): (800) 845-8437 E-MAIL ADDRESS: wendyt@lassiterware.com	FAX (A/C, No): (888) 883-8680
	INSURER(S) AFFORDING COVERAGE INSURER A: Crum & Forster Specialty Insurance Co. NAIC #: 44520 INSURER B: Old Dominion Insurance Co. NAIC #: 40231 INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED Chen Moore & Associates, Inc. 500 W. Cypress Creek Road Suite 630 Fort Lauderdale FL 33309		

**COVERAGES CERTIFICATE NUMBER: 21-22 Cert REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractors Pollution Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	EPK133473	01/01/2021	01/01/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	B1T2667W	01/01/2021	01/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$ 10,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	EFX116639	01/01/2021	01/01/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ PER STATUTE OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability (Claims-Made) Limits included with General Liability			EPK133473	01/01/2021	01/01/2022	Each Claim \$1,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 18-045  
 Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its officers, employees and agents are included as additional insured under the terms and conditions of the attached forms on the General Liability and Automobile Liability policies, on a primary and non-contributory basis, when additional insured status is required by written contract. Blanket Waiver of Subrogation is included as part of the General Liability and Automobile Liability policies and apply when required by written contract, provided the contract is executed prior to any loss. Excess Liability extends over the underlying General Liability, Automobile Liability, Professional Liability and Workers' Compensation (Illinois National Insurance Co. #WC 14559391) per the terms and conditions of the policy.

**CERTIFICATE HOLDER**

Palm Beach County  
 Water Utilities Department  
 8100 Forest Hill Boulevard  
 West Palm Beach FL 33413

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/6/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Libertate Insurance Services, LLC 20 N. Orange Avenue, Suite 500 Orlando, FL 32801  www.libertateins.com	CONTACT NAME:	Engage PEO Certificate of Insurance Dept.		
	PHONE (A/C, No, Ext):	727-565-2950	FAX (A/C, No):	727-214-9088
	E-MAIL ADDRESS:	wc@engagepeo.com		
	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A : Illinois National Insurance Co.		23817	
INSURED The S2 HR Group, LLC dba Engage PEO (A PEO) Chen Moore & Associates, Inc. (A client of PEO) 3001 Executive Drive, Suite 340 St. Petersburg FL 33762	INSURER B :			
	INSURER C :			
	INSURER D :			
	INSURER E :			
	INSURER F :			

**COVERAGES**

CERTIFICATE NUMBER: 59576868

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC020733749 (FL)	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided to the leased employees of, but not the subcontractors of, The S2 HR Group, LLC dba Engage PEO (A PEO) Chen Moore & Associates, Inc. (A client of PEO) Includes a Waiver of Subrogation in favor of Palm Beach County.

**CERTIFICATE HOLDER****CANCELLATION**

191083  Palm Beach County Water Utilities Department, Director Utilities Engineering 8100 Forest Hill Boulevard West Palm Beach FL 33413	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Paul R. Hughes 
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ACORD 25 (2016/03)

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59576868 | 21/22 WC (Florida Master Only) Ill National | Engage PEO | 1/6/2021 4:10:19 PM (EST) | Page 1 of 2  
 This certificate cancels and supersedes ALL previously issued certificates.