

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: October 19, 2021 [ X ] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department  
Submitted By: Community Services  
Submitted For: Human Services Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) the Homeless Resource Center (HRC) Contracts for the Provision of Services with the below-listed agencies, for the two (2) year period October 1, 2021 through September 30, 2023, in an amount totaling \$8,594,024, of which \$4,297,012 is budgeted for FY 2022, with an anticipated annual allocation of \$4,297,012 in FY 2023, contingent upon a budgetary appropriation by the Board of County Commissioners (BCC) for the term of the these contracts:

- 1. Gulfstream Goodwill Industries, Inc. (GGI), for the provision of engagement, interim housing and rapid re-housing, and navigation services to homeless individuals, in an amount not-to-exceed \$4,600,488, of which \$2,300,244 is budgeted in FY 2022, with an anticipated annual allocation of \$2,300,244 in FY 2023;
- 2. Adopt-A-Family of the Palm Beaches, Inc. (AAF), for the provision of engagement, interim housing and rapid re-housing, and navigation services of homeless families in an amount not-to-exceed \$3,564,074, of which \$1,782,037 is budgeted in FY 2022, with an anticipated annual allocation of \$1,782,037 in FY 2023; and
- 3. The Lord's Place, Inc. (TLP), for the provision of employment counseling services to homeless individuals and families, in an amount not-to-exceed \$429,462, of which \$214,731 is budgeted in FY 2022, with an anticipated annual allocation of \$214,731 to be budgeted in FY 2023.

B) Amendment No. 1 to Contract for Provision of Services with GGI (R2020-1430), for the period November 15, 2021 through November 14, 2023, to update the contract terms to include automatic renewals for FY 2022 and FY 2023, to ensure continuation of services and shelter for COVID-19 impacted individuals and families in the western communities, with no change to the total contract amount of \$1,795,701.

Summary: The contracted agencies listed will provide a variety of supportive services to persons, individuals and families experiencing homelessness, that include case management, navigation, employment counseling, engagement, interim housing, rapid re-housing, and permanent supportive housing. In FY 2020, GGI served 283 individuals, and expended 100% of the funds on HRC operation, administration, and leasing expenses. GGI will serve approximately 285 individuals under this contract. In FY 2020, AAF served 183 households (537 clients), and expended 100% of the funds on HRC operation, administration, family reunification, leasing/utility expenses, mobilization, and hotel and motel assistance services. AAF will serve approximately 185 households under this contract. In FY 2020, TLP served 129 individuals and assisted 26 of the individuals in securing employment, as well as expending 89% of the funds on job training/life skills, job placement services, and administrative expenses. TLP will serve approximately 113 individuals under this contract. The reduction in the estimated number of individuals served is due to the increase of cost per client from FY 2020 to FY 2022. The cost of personnel has increased, as well as housing costs, which in turn increases the cost per client. Amendment No. 1 with GGI is necessary to update the original contract terms to include language regarding automatic renewal terms for FY 2022 and FY 2023. On June 2, 2020, the BCC approved two (2) County owned properties to provide for non-congregate sheltering in the western communities, where the need for isolation of high-risk individuals and households, due to the COVID-19 pandemic, was evident. GGI was selected to operate both the Belle Glade Assessment Center and the Pahokee Non-Congregate Sheltering sites, providing supportive housing for a maximum of 36 shelter beds and 58 supportive housing beds. Though a full year of service has not occurred, GGI is expected to serve up to 48 seniors or individuals, and 24 households per year (a minimum of 96 persons annually). Services offered include on-site supportive services, counseling, meal delivery, limited medical treatment, case management, life skills, job placement, and interim and permanent housing placement. Tyrina Pinkney is an employee of TLP and is a member of the Palm Beach County HIV CARE Council. This board provides no regulation, oversight, management, or policy-setting recommendations regarding the agency listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided, in accordance with the provision of Section 2-443, of the Palm Beach County Code of Ethics. (Human Services) Countywide (HH)

Background and Justification: (On Page 3)

Attachments:

- 1. Contract for Provision of Services with GGI
- 2. Contract for Provision of Services with AAF
- 3. Contract for Provision of Services with TLP
- 4. Amendment No. 1 with GGI

Recommended By: James Green 10/07/2021  
Department Director Date  
Approved By: Nancy L. Bolton 10/7/21  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

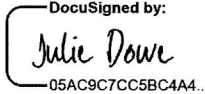
**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	4,297,012	4,297,012			
External Revenue	0	0			
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	<b>4,297,012</b>	<b>4,297,012</b>			
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes  X  No    
 Does this item include the use of federal funds? Yes   No  X

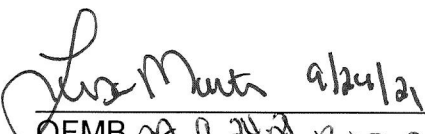
Budget Account No.:  
 Fund 0001 Dept. 148 Unit 1221 Object 3401 Program Code VAR Program Period VAR

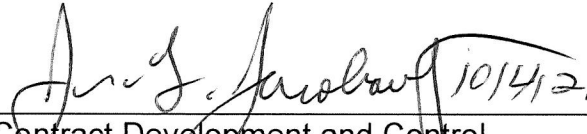
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
 County

C. Departmental Fiscal Review:   
 Julie Dowe, Director, Financial & Support Svcs.


**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 OFMB QA 9-24-21 BR 9/24

  
 Contract Development and Control  
 10-1-21 JD

**B. Legal Sufficiency:**

  
 For A. Helfant 10/4/21  
 Assistant County Attorney

**C. Other Department Review:**

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 Department Director

**This summary is not to be used as a basis for payment.**

**Background and Justification:** On May 1, 2007, the Board of County Commissioners (BCC) established the Homeless Advisory Board to develop a Ten-Year Plan to end Homelessness in Palm Beach County (Ten-Year Plan). The BCC formally adopted the Ten-Year Plan in September 2008. Development of a Homeless Resource Center is one of the Action Steps of the Ten-Year Plan. On March 20, 2012, the BCC approved the Senator Philip D. Lewis Center concept and funding allocation for its operation. Homeless individuals and families received a diverse offering of high quality services from three (3) community agencies, assisting clients in ending their homelessness. Services are available to Palm Beach County's homeless adults and families on a 24-hour basis, 365 days a year. Funded organizations are monitored by Community Services Department to maintain programmatic and fiscal accountability. Contracts include the following safeguards to protect the County: insurance coverage is mandatory, funds are paid on a unit cost basis, and funds cannot be used to initiate or pursue litigations against the County.