

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: October 19, 2021 Consent Regular
 Ordinance Public Hearing

Department
 Submitted By: Community Services
 Submitted For: Division of Human Services

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I. EXECUTIVE BRIEF

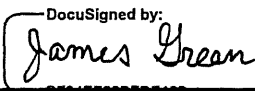
Motion and Title: Staff recommends motion to receive and file: the Contract for Provision of Services with The Homeless Coalition of Palm Beach County, Inc., for the period June 1, 2021 through January 31, 2022, in an amount not-to-exceed \$50,000, to provide hotel emergency shelter services to individuals and families who are homeless, at imminent risk, or at-risk of homelessness due to COVID-19.

Summary: On April 2, 2020, the U.S. Department of Housing and Urban Development (HUD) notified Palm Beach County of an Emergency Solutions Grant Coronavirus (ESG-CV1) award for homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19. On June 8, 2020, Palm Beach County received additional funding (ESG-CV2) to continue the response to COVID-19. On June 1, 2021, the need for additional funding for hotel emergency shelter services was identified. The contract period of June 1, 2021 through the grant end date of January 31, 2022 will allow for continued services for those in need of emergency shelter services. This contract will provide hotel assistance to approximately 23 families who are homeless, or at-risk of homelessness due to the pandemic. Services will include, but are not limited to, hotel shelter with kitchen facilities, if possible, for up to four (4) weeks, at a cost of up to \$550 per week, but not-to-exceed a total of \$2,200 per family. Case management services will be provided until the participant is placed into shelter or until permanent housing is acquired. A referral from the Homeless Outreach Team (HOT TEAM) or the Homeless Dispatcher is required. Program participants will be placed into the Client Management Information System (CMIS). The contract was executed by the County Administrator in accordance with Agenda Item 6C-3, dated May 5, 2020, which delegated signature authority to the County Administrator, or designee. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. **No County match is required.** (Division of Human Services) Countywide (HH)

Background and Justification: Community Services Department Division of Human Services (DHS) serves as the Lead Entity for the Palm Beach County Homeless Continuum of Care (CoC), the HUD-required planning and evaluation body for homeless services in the County. DHS also coordinates homeless outreach efforts throughout Palm Beach County parks, including the Parks to Work Program, the Assertive Community Outreach Team, and the Hotel Assistance Services in an effort to engage and house homeless individuals and families.

Attachments:

1. Budget Availability Statement
 2. Contract for Provision of Services with The Homeless Coalition of Palm Beach County, Inc. with Walkthrough Memo
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DocuSigned by:
 9/22/2021

Recommended By: _____ Date _____
 Department Director

Approved By:  9/29/21
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:


Fiscal Years	2021	2022	2023	2024	2025
Capital Expenditures					
Operating Costs	25,000	25,000			
External Revenue	(25,000)	(25,000)			
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0	0			

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget: Yes X No
 Does this item include the use of federal funds? Yes X No

Budget Account No.:
 Fund 1160 Dept. 143 Unit 1447 Obj. 8301 Program Code ESCV2-53 Program Period: GY19

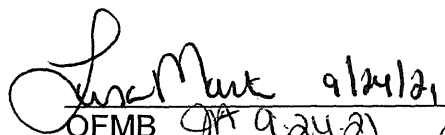
**B. Recommended Sources of Funds/Summary of Fiscal Impact:
 U.S. Department of Housing and Urban Development**

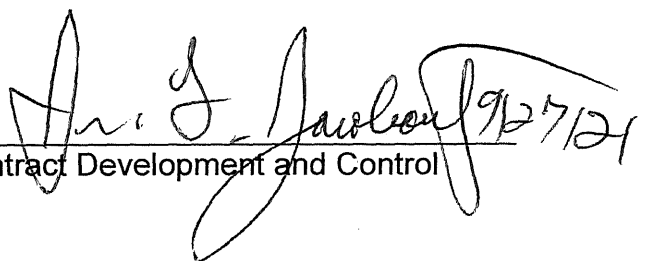
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C. Departmental Fiscal Review: _____
 Julie Dowe, Director, Financial & Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 9/24/21
 OFMB 9-24-21

 9/27/21
 Contract Development and Control

B. Legal Sufficiency:

 9/27/21
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.