

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: October 19, 2021                       Consent                       Regular  
  
    Workshop                       Public Hearing  
  
Department:        Office of Equal Opportunity  
  
Submitted By:     Office of Equal Opportunity  
  
Submitted For:    Fair Housing Board

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I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Contracts for the Handicap Accessibility and Awareness Grant Program with the non-profit agencies listed below, as of the date of approval of the contract by the Palm Beach County Board of County Commissioners through September 30, 2022, in the amount not to exceed \$30,000:

- A. A Contract with Habilitation Center for the Handicapped, Inc., to replace the current outdated door with a new door that is hurricane resistant, meets ADA standards, and automatically opens when client approaches the door, in an amount not to exceed \$2,500;
- B. A Contract with Florida Outreach Center for the Blind, Inc. to provide blind and visually impaired people in Palm Beach County with essential education and information about available community resources coupled with guided experience in navigating existing accessible services and facilities, in an amount not to exceed \$5,000;
- C. A Contract with Lake Worth Towers, Inc., to renovate the north entrance ramp to prevent tripping, install speed bumps along a parking lot and improve lighting in the parking lot to improve visibility for drivers to see the elderly, in an amount not to exceed \$2,000;
- D. A Contract with NAMI Palm Beach County, Inc., to provide funding for unique, one-time access to services or resources for individuals living in Palm Beach County. Working with other community mental health providers, the funds fill one-time needs and gaps that reduce access to behavioral health services for individuals who do not have the financial means to access those services or resources, in an amount not to exceed \$4,000;
- E. A Contract with New Horizons Service Dogs, Inc., to create a professionally produced video on disability awareness and the benefits of service dogs for distribution to classrooms and workplaces, in an amount not to exceed \$4,000;
- F. A Contract with Palm Beach Habilitation Center, Inc., to replace the automatic front doors at the center's main campus located on the exterior of the building with hurricane impact doors, in an amount not to exceed \$2,500; and
- G. A Contract with Sea Turtle Adventures Incorporated, for the provision of providing members with developmental disabilities the opportunity to explore and evaluate PBC's natural areas and parks to provide feedback on accessibility for persons with special needs, teach advocacy, and evaluative skills while promoting community inclusion for persons with special needs, in an amount not to exceed \$5,000.

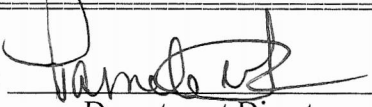
Summary: Continued on page 3  
Background and Justification: Continued on page 3

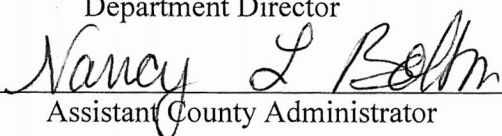
**Attachments:**

- 1. Contracts (w/Exhibits "A" and Certificates of Insurance)

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Recommended by:                       13 October 2021  
   Department Director                      Date

Approved by:                       10/18/21  
   Assistant County Administrator                      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>30,000</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>30,000</u>	_____	_____	_____	_____

# ADDITIONAL FTE  
POSITIONS (Cumulative)      0       0       0          0        0

Is Item Included in Current Budget?    Yes   x     No \_\_\_\_\_  
Does this item include the use of federal funds?    Yes \_\_\_\_\_   No   x  

Budget Account No.: Fund 0001 Agency 400 Org 4251 Object 8201

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The Office of Equal Opportunity's Handicapped Program has an annual cost of \$116,457 for FY2022. These costs are \$67,942 for salary and benefits for one staff person and distribution of \$30,000 to community organizations by the Fair Housing Board through the Office of Equal Opportunity.

**C. Departmental Fiscal Review:**

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**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

<p><i>Laura M. ...</i> 9/30/21 OFMB AP 9.30.21</p>	<p><i>Dr. J. ...</i> 10/15/21 Contract Dev. and Control 10-15-21 TW</p>
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**B. Legal Sufficiency:**

*[Signature]*  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.**

**Summary:** On July 2, 2019, the BCC adopted Ordinance 2019-027 which included a provision for the Fair Housing Board to review proposals and make recommendations on the award of the program's budgeted grant funds. Through a competitive application process, the Fair Housing Board reviewed responsive proposals submitted by non-profit agencies in conformance with the ordinance and established program guidelines to support the recommendation to fund the agencies listed above. Funding for the program was approved in the FY 2022 budget. Countywide (DO)

**Background and Justification:** On July 2, 2019, the BCC adopted Ordinance 2019-027 which included a provision for the Fair Housing Board to review proposals and make recommendations on the award of grant funds. The Fair Housing Board and the Office of Equal Opportunity concur on the recommendations and funding amounts.