

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: October 19, 2021

Consent

Regular

Workshop

Public Hearing

**Department: Facilities Development and Operations**

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to:**

A) **Authorize** the Clerk and Comptroller to assign a unique resolution number to the emergency contract with Hedrick Brothers Construction Co., Inc. (Hedrick) for construction management (CM) services for the Main Detention Center (MDC) East and West Towers Video Visitation System (VVS) (the Emergency Contract) recognizing the contract as authorized by the Board for implementation of all future work authorizations;

B) **Receive and File** an emergency Task Order No. 1 with Hedrick Brothers Construction Co., Inc. for preconstruction services for the Main Detention Center (MDC) East and West Towers Video Visitation System (VVS) project in the amount of \$48,838; and

C) **Approve** Amendment No. 1 to the Emergency Contract with Hedrick establishing a Guaranteed Maximum Price in the amount of \$607,637.98 for the Palm Beach County Sheriff's Office (PBSO) VVS East and West Tower project for a period of 60 days from notice to proceed.

**Summary:** This project consists of the installation at the East and West Towers of the MDC of infrastructure for 45 Video Visitation System (VVS) units that are being supplied by the County. The Construction Manager is providing conduit, cable, and Soffi-Steel system for each of the units. Additionally, this work includes the installation of steel mounting plates and setting the VVS units on the plates. The provision of additional VVS units will provide additional capacity to accommodate remote visitation and professional consultations to the inmate population, a critical service due to the social distancing requirements resulting from the COVID19 pandemic. The Construction Manager will have 60 calendar days from Notice to Proceed to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$120.00 per day. This project is as an emergency contract in accordance with Palm Beach County Purchasing Code 2-54 and County PPM CW-L-008. The Director of the Facilities Development and Operations Department (FD&O) executed this emergency CM contract and Task Order No. 1 for required preconstruction services under its construction authority pursuant to the Purchasing Code Section 2-53(f). Pursuant to section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and the County PPM CW-O-043, this project is exempt from the EBO requirements as a federally funded emergency contract. Hedrick Brothers Construction Co., Inc. is a Palm Beach County Business. The funding source for this project is the CARES Act Relief fund. **(Capital Improvements Division) District 2 (LDC)**

**Background and Justification:** This project was requested by PBSO and authorized by County Administration to expedite the installation of the VVS units which includes the necessary infrastructure. The emergency CM contract and preconstruction services task order were authorized by the Director of the Facilities Development & Operations Department. This authorization was approved due to the impact of the COVID-19 pandemic on inmate-attorney meetings.

**Attachments:**

1. Location Map
2. Budget Availability Statement
3. Emergency Contract with Hedrick
4. Task Order No. 1
5. Amendment No. 1

Recommended by:  Department Director 10/15/2021 Date

Approved by:  County Administrator 10/15/21 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| Fiscal Years                                 | 2022             | 2023       | 2024       | 2025       | 2026       |
|--|------------------|------------|------------|------------|------------|
| Capital Expenditures                         | \$607,637        | _____      | _____      | _____      | _____      |
| Operating Costs                              | _____            | _____      | _____      | _____      | _____      |
| External Revenues                            | _____            | _____      | _____      | _____      | _____      |
| Program Income (County)                      | _____            | _____      | _____      | _____      | _____      |
| In-Kind Match (County)                       | _____            | _____      | _____      | _____      | _____      |
| <b>NET FISCAL IMPACT</b>                     | <u>\$607,637</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| # ADDITIONAL FTE<br>POSITIONS (Cumulative)   | _____            | _____      | _____      | _____      | _____      |
| Is Item Included in Current Budget:          |                  | Yes        | <u>X</u>   | No         | _____      |
| Does this item include use of federal funds? |                  | Yes        | <u>X</u>   | No         | _____      |

**Budget Account No: Fund 1160 Dept 410 Unit CV01 Object 4610**

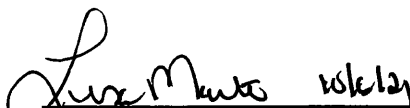
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

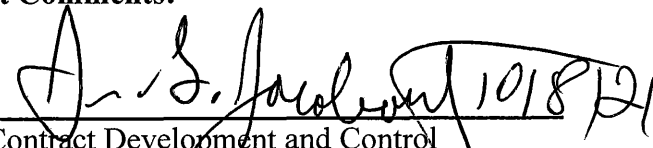
The funding source for this project is the Cares Act Relief Fund.

**C. Departmental Fiscal Review:** 


**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

  
OFMB 10-10-21  
AP 10/16/21

 10/18/21  
Contract Development and Control  
10-8-21 TW

**B. Legal Sufficiency:**

 for MWJ  
10/13/2021  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**