Agenda Item #: 3I-4

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	October 19, 2021		[] Regular [] Public Hearing
Department:	Housing and Economic I	Development	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following Agreements for code enforcement services funded under the Fiscal Year 2020/2021 and Fiscal Year 2021/2022 Community Development Block Grant (CDBG) Programs:

- A) Agreement with the City of Belle Glade for \$205,342
- B) Agreement with the City of Pahokee for \$52,014
- C) Agreement with the City of South Bay for \$36,290; and
- **D)** Agreement with the City of Riviera Beach for \$537,297.

Summary: The attached documents have been executed on behalf of the BCC by the Director of the Department of Housing and Economic Development in accordance with Agenda Item 6C-1, as approved by the BCC on July 13, 2021.

The Agreement with the City of Belle Glade provides \$205,342 in FY 2021/2022 CDBG funds toward the salary and benefits of three (3) full-time Code Compliance Officers plus vehicle and computer related expenses. The Agreement with the City of Pahokee provides \$52,014 in FY 2021/2022 CDBG funds toward the salary and benefits of one (1) full-time Code Compliance Officer. The Agreement with the City of South Bay provides \$36,290 in FY 2021/2022 CDBG funds toward the salary of one (1) full-time Code Compliance Officer. The Agreement with the City of Riviera Beach extends over a two-year period and provides \$537,297 in CDBG funds from FY 2020/21 (\$340,334) and FY 2021/2022 (\$196,963) toward the salaries, benefits and related electronic equipment of four (4) full-time Code Enforcement Officers, one (1) part time Code Enforcement Officer and one (1) Field Supervisor.

In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. <u>These are Federal CDBG funds which do not require a local match.</u> <u>Districts 6 and 7</u> (HJF)

Background and Justification: The City of Belle Glade, the City of Pahokee, the City of South Bay, and the City of Riviera Beach, have each executed an Interlocal Agreement with Palm Beach County to participate in the CDBG Program as funded by the U.S. Department of Housing and Urban Development. (Continued on Page 3)

Attachment(s):

- 1 Agreement with the City of Belle Glade
- 2 Agreement with the City of Pahokee
- 3 Agreement with the City of South Bay
- 4 Agreement with the City of Riviera Beach

Recommended By:	Sonothan Brun	9/20/2021
-	Department Director	Date
Approved By:	Donas A. Mille	10/6/2021
	Assistant County Administrator	Date /

II. FISCAL IMPACT ANALYSIS

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	\$830,943				
External Revenues	(\$830,943)				
Program Income					
In-Kind Match (County)		-			
NET FISCAL IMPACT	-0-				
# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
s Item Included In Curre Does this Item include th			Yes X Yes X	No No	
Budget Account No.:					
•	leit 4424 Obies	+ 0404 D=	annone Code	·/Dowind DC	460E/0V20
Fund <u>1101</u> Dept <u>143</u> \ \$340,334)	unit <u>1431</u> Objec	a <u>o iui</u> Pro	gram Code	errenod <u>BG</u>	400E/GYZU
Fund <u>1101</u> Dept <u>143</u> Unit	: <u>1431</u> Object <u>81</u>	<u>01</u> Program	Code/Perio	od <u>various/G</u>	<u>Y21</u>
3. Recommended So	urces of Funds <i>i</i>	Summary (of Fiscal Im	ipact:	
Funding will be prov	ided by the Com	munity Dev	elopment Bl	lock Grant P	rogram
C. Departmental Fisc	al Review: —	-5 Th			
·	Sh	nairette Maj	or, Division [Director	_
	III. <u>REVIE</u> \	N COMME	<u>NTS</u>		
A. OFMB Fiscal and/o	or Contract Dev	elopment a	nd Control	Comments	:
OFMB GOLD	9/20/21 (EW) 9/27/	Contra	ct Developm	Jewele nent and Con	ou 1015
B. Legal Sufficiency:			•		
Assistant County At	10/5/2/ torney				
C. Other Department	Review:				
•					

Department Director

Background and Justification (continued from Page 1): Federal regulations at 24 CFR Part 570 establish requirements associated with the use of CDBG funds for code enforcement activities, including:

- Code enforcement cannot be undertaken municipality-wide, but only within an identified area that: is primarily residential; has a population at least 51% low and moderate income; meets the definition of slum, blighted, or deteriorated under State or local law; and wherein at least 25% of properties have physical deterioration. Municipalities must identify a CDBG code enforcement area that meets this criteria.
- Code enforcement must be undertaken together with other public or private improvements, rehabilitation, or services which are expected to arrest the decline of the identified code enforcement area. Municipalities must report on such efforts which may include, but are not limited to: housing rehabilitation; commercial revitalization; infrastructure improvements; and neighborhood beautification.
- Eligible CDBG expenses are limited to those attributable to code enforcement activities in the identified code enforcement area. Costs of correcting code violations are not eligible. Municipal requests for CDBG reimbursement must document that expenses were for activities within the identified area.
- CDBG funds are subject to the general prohibition on supplanting non-Federal funds with Federal funds. Municipalities must not apply CDBG funds to costs which are already funded with non-Federal funds in an approved municipal budget.