

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

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Meeting Date: November 2, 2021	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Victim Services

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

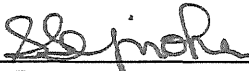

- A) **receive and file:** executed Amendment 4 for subcontract 18SAS26 with the Florida Council Against Sexual Violence (FCASV) to provide sexual assault services in the amount of \$94,926 for the period of August 1, 2021 through July 31, 2022 for a total of \$404,053 for the period of August 1, 2018 through July 31, 2023; and
- B) **approve:** a budget amendment in the amount of \$77,737 in the Public Safety Grants Fund to adjust the budget to the actual grant award.

Summary: This is year four of a Sexual Assault Services Program (SASP) Formula Grant (CFDA#16.017) that was awarded by FCASV to the Palm Beach County Division of Victim Services (PBCDVS) to support and provide sexual assault services to primary and secondary victims. Amendment 4 to contract #18SAS26 (R2018-1038) revises the term end date from July 31, 2021 to July 31, 2023 and revises the total contract amount to \$404,053 which is inclusive of the \$99,654 allocation received in Grant Year (GY) 18, \$103,135 allocation in GY19, \$106,338 allocation in GY20 and \$94,926 allocation in GY21. Additionally, PBCDVS is in compliance with this Amendment's Florida Statute 448.095-Employment Eligibility Verification requirement. This Amendment provides continued funding to the County for one full time Victim Advocate position to increase intervention, advocacy, accompaniment and support services to adult, youth, and child victims of sexual assault and those collaterally impacted by the victimization with emphasis on the Lesbian, Gay, Bisexual Transgender and Queer (LGBTQ) community. If grant funding ceases, the position associated with this grant will be deleted from the PBCDVS complement. R2018-1038 authorizes the County Administrator or designee to execute FCASV grant contracts and amendments on behalf of the County. **No County matching funds are required. Countywide** (JW)

Background and Justification: continued on page 3.

- Attachments:**
- 1) FCASV Executed Amendment 4 – 18SAS26
 - 2) Budget Amendment Fund 1426 Public Safety Grants

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Recommended By:		10/7/21
	Department Director	Date
Approved By:		10/21/2021
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	2021	2022	2023	2024	2025
Personal Services	14,798	73,990			
Operating Costs	1,356	6,782			
External Revenues	(15,821)	(79,105)			
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	0				

ADDITIONAL FTE
POSITIONS (Cumulative) 0 0 0 0 0

Is Item Included In Current Budget? Yes No X
Does this item include the use of federal funds? Yes X No

Budget Account Exp No: Fund 1426 Department 662 Unit 3232 Object varies
Rev No: Fund 1426 Department 662 Unit 3232 RevSc 3129

B. Recommended Sources of Funds/Summary of Fiscal Impact:
Grant: FCASV (Sexual Assault) Program
Fund: 1426 – Public Safety Grant
Department: Public Safety
Unit: 3232 – Sexual Assault Formula Grant (SASP)

Allocation between FY21 and FY22 is based on an estimate, unspent funds from FY21 will be carried forward to FY22.

Departmental Fiscal Review: [Signature] 9/14/21

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 10/13/21
OFMB 10/13/21
AP 10/13/21 MG 10/17/21
B. Legal Sufficiency:
[Signature] 10/19/21
Contract Administration 10-18-21 TLD

[Signature]
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Background and Justification: continued from page 1

PBCDVS has provided advocacy services to victims of violent crimes for over 45 years and is the only Certified Rape Crisis Center in Palm Beach County. PBCDVS coordinates SART, which is a community-based team that responds to victims of sexual assault. SART is comprised of victim advocates, hospital personnel, forensic nurses, law enforcement, prosecutors, and any other professionals. Regular outreach and training is provided to SART members and local community based agencies. From July 1, 2020 to June 30, 2021, the PBCDVS assisted 1,290 new and ongoing primary and secondary victims with 12,289 units of services.

18SAS26

FOURTH AMENDMENT TO FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE
STANDARD SUBCONTRACT 18SAS26

This Amendment, entered into this 8th date of Sept 2021 between the Florida Council Against Sexual Violence, hereinafter referred to as the "Council" and Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners hereinafter referred to as the "Provider," amends subcontract number 18SAS26.

This subcontract is hereby renewed for an additional two (2) years. The revised term end date is July 31, 2023. Revisions for the period of August 1, 2021-July 31, 2022 are as follows:

1. The Provider shall receive an award in the amount of \$ 94,926.00 for the period August 1, 2021 – July 31, 2022.
2. The Council amends this contract to comply with Ch.20-149, Laws of Fla., which created section 448.095, Florida Statutes to require all public employers, contractor, and subcontractors register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public employer, contractor, or subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system. Accordingly, the Standard Contract, Section I.C.2.d., is deleted in its entirety and replaced with the following:

Employment Eligibility Verification: Effective January 1, 2021, Provider is required to use the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all newly hired employees used by the Provider under this Contract, pursuant to section 448.095, Florida Statutes. Also, the Provider must include in related subcontracts, if authorized under this Contract, a requirement that subcontractors performing work or providing services pursuant to this Contract use the E-Verify system to verify employment eligibility of all newly hired employees used by the subcontractor for the performance of services under this Contract. The subcontractor must provide the Provider with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Provider must maintain a copy of such affidavit for the duration of the Contract. If the Department has a good faith belief that a subcontractor knowingly violated section 448.095(1), Florida Statutes, and notifies the Provider of such, but the Provider otherwise complied with this statute, the Provider must immediately terminate the contract with the subcontractor.
3. Attachment II, Exhibit 1, Financial and Compliance Audit, is deleted entirely and replaced as attached hereto.
4. Attachment III, Invoice, is deleted entirely and replaced as attached hereto.
3. Appendix B, SASP Deliverables, is deleted entirely and the 2021-2022 version is incorporated herein by reference. Modifications may be made upon written request and approval by the Council during the annual award period.

This amendment shall begin on August 1, 2021 and shall be retroactive to that date if executed thereafter.

All provisions in the subcontract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the subcontract.

This amendment and all its attachments are hereby made a part of the subcontract.

IN WITNESS THEREOF, the parties hereto have caused this four (4) page amendment to be executed by their officials thereunto duly authorized.

PALM BEACH COUNTY, A POLITICAL SUBDIVISION
OF THE STATE OF FLORIDA, BY AND THROUGH ITS
BOARD OF COUNTY COMMISSIONERS

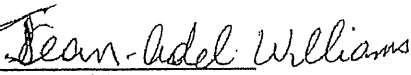
BY: 

NAME: Verdenia C. Baker

TITLE: County Administrator

DATE: 9/2/21


APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Digitally signed by
Stephanie Sejnoka
Date: 2021.08.26
08:34:44 -04'00'
Department Director

FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE

DocuSigned by:
BY: 

NAME: Jennifer L. Dritt, LCSW

TITLE: Executive Director

DATE: 9/8/2021

ATTACHMENT 1 EXHIBIT 1

1. FEDERAL RESOURCES AWARDED TO THE SUBRECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

Federal Program 1 Sexual Assault Services Program (SASP) CFDA#16.017 \$ _____

Title Expansion of Rape Crisis Centers' Services and Outreach to Underserved Communities

Federal Program 2 N/A CFDA# _____ Title _____ \$ _____

TOTAL FEDERAL AWARDS \$94,926.00

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

- 2017 DOJ Grants Financial Guide https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf
- FL Dept. of Financial Services, Reference Guide for State Expenditures

2. STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING: None

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

Financial assistance not subject to Sec. 215.97, F.S. or 2 CFR Part §200.40: \$ 0.00

Matching and Maintenance of Effort *

Matching resources for federal program(s):

Program: N/A CFDA# _____ Title _____ \$ _____

Maintenance of Effort (MOE):

Program: N/A CFDA# _____ Title _____ \$ _____

*Matching Resources, MOE, and Financial Assistance not subject to Sec. 215.97, F.S. or 2 CFR Part §200.306 amounts should not be included by the provider when computing the threshold for single audit requirements totals. However, these amounts could be included under notes in the financial audit or footnoted in the Schedule of Expenditures of Federal Awards and State Financial Assistance (SEFA). Matching, MOE, and Financial Assistance not subject to Sec. 215.97, F.S. or 2 CFR Part §200.306 is not considered State/Federal Assistance.

Attachment III - Invoice

Provider: Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of County Commissioners		Subcontractor Number: 18SAS26	
Address: 205 N. Dixie Highway Suite 5100, West Palm Beach, FL 33415			
<u>Service Quarter</u> (check one) Aug 2021 –Oct 2021 (invoice due 11/10/21) <input type="checkbox"/> Nov 2021–Jan 2022 (invoice due 2/10/22) <input type="checkbox"/> Feb 2022 – Apr 2022 (invoice due 5/10/22) <input type="checkbox"/> May 2022 – July 2022 (invoice due 8/10/22) <input type="checkbox"/>		<u>SASP Quarterly Rate</u> Aug 2021 - Oct 2021: \$21,451.00 Nov 2021 - Jan 2022: \$24,492.00 Feb 2022 - Apr 2022:\$24,492.00 May 2022 - Jul 2022: \$24,491.00	
<u>Summary of Payments</u> SFY 2021-2022 Allocation: \$94,926.00 Amount of this invoice: \$		<u>(FOR FCASV USE ONLY)</u> <u>Penalties</u> Quarterly Rate: \$ Description: _____ \$ _____ \$ _____ \$ Total: \$ <u>Payment Approval</u> Total Approved For Payment: \$ _____ Signature _____ Date	
(NOTE: ALL FUNDS MUST BE ENCUMBERED BY July 31 st .) I certify that the above report is a true and correct reflection of this period's activities, as stipulated in this subcontract. _____ Signature of Provider Agency Official _____ Print Name and Title _____ Date _____ Phone #			


Appendix B
Palm Beach County Board of County Commissioners
Sexual Assault Services Program (SASP) FY 2021-22
Timeline of Activities August 1, 2021 – July 31, 2022


Activity	Target	Projected Completion Period	Required Documentation
1. Maintain employment of one advocate housed at the SART Center	On-Going	7/31/2022	Resume
2. Advocate provides 600 direct services to 48 victims.	Annual	7/31/2021	SVDR entry monthly, quarterly progress report
3. Advocate provides 20 direct services to 3 secondary victims per quarter.	Quarterly	10/31/2021 1/31/2022 4/30/2022 7/31/2022	Enter services into SVDR monthly, report on progress each quarter
4. Host quarterly (in-person or virtual) psychoeducational sessions geared toward friends and family members of sexual assault survivors.	Quarterly	10/31/2021 1/31/2022 4/30/2022 7/31/2022	Enter services into SVDR monthly, report on progress each quarter
5. Receive referrals from Compass for those clients calling or walking into Compass Community Center disclosing sexual assault and in need of services.	On-going	7/31/2022	Copy of referral
6. Participate in Compass support groups at least once per quarter (in-person or virtual) to discuss and promote sexual assault services. Reach at least 25 people, approximately 6 people per quarter.	Quarterly	10/31/2021 1/31/2022 4/30/2022 7/31/2022	Copies of sign-in sheets or roll call if virtual.

7. Participate in Compass large events (in-person or virtually). (Pridefest, National Testing Day, Stonewall Ball, etc.) to increase awareness of sexual assault services.	On-going	7/31/2022	Photos, social media posts
8. Cross promote Compass/Victim Services on websites and social media	On-going	7/31/2022	Copies and or screen shots of social media posts
9. SASP Federal Annual Progress Report. The Provider shall complete an electronic copy of the fillable form on an annual basis. The report is due by January 15, 2022 (for the period of August through December 2021).	Second Quarter	1/15/2022	Completion of report.

Provider Name: Palm Beach County Board of County Commissioners

Florida Council Against Sexual Violence (FCASV)


Signature

DocuSigned by:

Signature

Verdenia C. Baker
Name

Sandra Hand
Name

County Administrator
Title

Compliance Director
Title

9/2/21
Date

7/19/2021
Date

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BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

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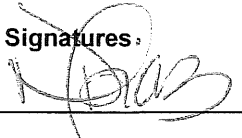
BGEX - 662- 08042100000000001704
BGRV - 662- 08042100000000000542

FUND 1426 - Public Safety Grant

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 8/3/2021	REMAINING BALANCE
Revenue								
1426-662-3232-3129	State Grnt Other Public Safety	103,135	124,417	77,737		202,154		
	Total Revenue and Balance	2,806,256	2,964,254	77,737	0	3,041,991		
Expense								
1426-662-3232-1201	Salaries & Wages Regular	45,312	41,002	59,708	0	100,710	39,862	60,848
1426-662-3232-1401	Salaries & Wages Overtime	0	0	546	0	546	546	0
1426-662-3232-2101	Fica-Taxes	2,809	2,500	3,555	0	6,055	2,405	3,650
1426-662-3232-2105	Fica Medicare	657	680	735	0	1,415	562	853
1426-662-3232-2201	Retirement Contributions-FRS	3,856	3,655	6,310	0	9,965	4,077	5,888
1426-662-3232-2301	Insurance-Life & Health	13,080	13,080	16,494	0	29,574	12,042	17,532
1426-662-3232-3401	Other Contract Services	22,421	35,615	-9,611	0	26,004	13,187	12,817
	Total Appropriation and Expenditures	2,806,256	2,964,254	77,737	0	3,041,991		
				0				

PUBLIC SAFETY
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures: 
Date: 9/14/21

By Board of County Commissioners
At Meeting of 11/2/2021
Deputy Clerk to the
Board of County Commissioners