

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: November 16, 2021

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the emergency contract with Leo A Daly (Consultant) to provide architectural and engineering services associated with the expansion of the Main Detention Center (MDC) East and West Towers Video Visitation System (VVS) in the amount of \$31,215.

Summary: The Consultant will provide professional services associated with the expansion of the Video Visitation System (VVS) located at the existing in-person visitation locations at the East and West towers on level 6, which is adjacent to the connector that ties into the South Tower. This project consists of design and construction administration services to add required infrastructure to support the addition of 45 VVS units that are being supplied by the County. The provision of additional VVS units will provide additional capacity to accommodate remote visitation and professional consultations to the inmate population, a critical service due to the social distancing requirements resulting from the COVID-19 pandemic. This project is an emergency contract in accordance with Palm Beach County Purchasing Code 2-54 and County PPM CW-L-008. The Director of the Facilities Development and Operations Department (FD&O) executed this federal emergency contract for professional services under its construction authority pursuant to the Purchasing Code Section 2-53(f). Pursuant to section 2-80.22 of the Equal Business Opportunity (EBO) Ordinance and the County PPM CW-O-043, this project is exempt from the EBO requirements as a federally funded emergency contract. In accordance with PPM CW-F-050, staff is submitting this emergency contract to the Board of County Commissioners as a receive and file item for transparency and informational purposes. The Consultant is a Palm Beach County Business. The funding source for this project is the CARES Act Relief fund. **(Capital Improvements Division) District 2 (LDC)**

Background and Justification: This project was requested by PBSO and authorized by County Administration to expedite the installation of the VVS units, which includes the necessary infrastructure. The emergency contract was authorized by the Director of the Facilities Development & Operations Department. This authorization was approved due to the impact of the COVID-19 pandemic on inmate-attorney meetings.

Attachment:

Emergency Contract with Leo A Daly

Recommended by:  10/13/2021
Department Director Date

Approved by:  11/3/21
County Administrator Date

