

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: December 7, 2021

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Palm Tran

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to Approve:** an agreement between Palm Beach County and Trapeze Software Group, Inc. for Blockbuster "runcutting" software in the amount of \$198,761. The contractor shall commence services on January 4, 2022 and complete all services by October 3, 2022 or the completion of services, whichever comes first.

**Summary:** Palm Tran is seeking approval to enter into a sole-source agreement with Trapeze Software Group, Inc. for software and services. Palm Tran has identified a need for software which can provide automatic "runcutting" functionality for its Fixed Route operation. Palm Tran currently accomplishes its run cuts through a manual process that does not allow for the level of route optimization that an automatic software tool provides. Palm Tran performs run cuts approximately three (3) times per year with significant staff time required each time. In addition to the reduction in staff time, Palm Tran will be able to create more optimized Fixed Route bus schedules for its customers. This agreement will be fully federally funded.

The indemnification provision of this contract differs from the usual indemnification of the County by other contractors. Indemnification of the County by this vendor is limited to 1.5 times the amount of the contract. In addition, Trapeze Software Group's Inc. liability for injury to persons or damage to tangible property is limited to instances of negligence or willful misconduct by the Contractor, meaning that the County is indemnified to a lesser degree by this Contractor than in other County contracts. Given the increased legal risks presented by this indemnification provision, the Risk Management Department and County Attorney's Office recommended that Palm Tran present this contract directly for approval by this Board. (Countywide) MM

**Background and Justification:** Palm Tran has entered into agreements with Trapeze Software Group, Inc. and utilized its products since 2002. Palm Tran currently licenses 20 different software modules from Trapeze Software Group, Inc. that are integral to Palm Tran's day-to-day operations. These modules support staff in functions such as eligibility processing, transit scheduling, and employee timekeeping and processing of payroll.

**Attachments:**

- 1) Trapeze Blockbuster Software Agreement

Recommended By: \_\_\_\_\_ *[Signature]* \_\_\_\_\_  
Executive Director Date 11/23/21

Approved By: \_\_\_\_\_ *[Signature]* \_\_\_\_\_  
Assistant County Administrator Date 12/1/2021

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2025
Capital Expenditures					
Operating Costs	\$198,761				
External Revenues	(\$198,761)				
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	(0)				
#ADDITIONAL FTE POSITIONS (CUMULATIVE)					

Is Item Included in ~~Current~~ Budget?  Yes [ ] No

Does this item include the use of federal funds?  Yes [ ] No

Budget Account No:

Fund	Agency	Organization	Object	RSRC
1341	542	5539	5121	

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

C. Departmental Fiscal Review: \_\_\_\_\_  
 Jeremy Baker, Director Administrative Services

**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

Lisa Munt 11/24/24  
 Director OFMB/11-15-21

David J. Lawrence 11/24/24  
 Contract Dev. & Control

**B. Legal Sufficiency**

[Signature] 11/24/2024  
 Assistant County Attorney

**C. Other Department Review**

\_\_\_\_\_  
 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)