Agenda Item #: 3E-5

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: Dec	ember 7, 2021	 Consent Ordinance]]]	Regular Public Hearing
Submitted By: Submitted For:	Community Servi Community Actio	ram =============	===		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file: Notice of Grant Award/Fund Availability (NFA) #39864 (Federal Award Identification Number (FAIN) G2001FLCOSR, CFDA 93.569) modification from the State of Florida, Department of Economic Opportunity (FDEO), to increase the amount by \$233,105.05 for a new not-to-exceed amount of \$950,687.65, for the program period October 1, 2019 through November 30, 2021, for the Community Services Block Grant (CSBG) program; and

B) approve a budget amendment in the amount of \$233,105 in the CSBG fund to align the budget to the actual grant award.

Summary: On June 15, 2021, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Federally Funded Subgrant Umbrella Agreement #E2016 (R2021-0783) with the FDEO, for the period October 1, 2020 through September 30, 2023, for the LIHEAP and CSBG programs. Under the terms of the new umbrella agreement, FDEO will issue an NFA for each program award, and issue amendments to NFA's for any changes. This NFA was issued to increase funding and will be used to issue grocery cards to low-income clients. This funding will serve approximately 827 clients with grocery cards for \$400 each. A total of \$342,105 of the total CSBG allocation will be used for food cards, inclusive of card fees. Remaining CSBG dollars are used for other program costs, such as employment and entrepreneurship training. **No County match is required.** (Community Action Program) <u>Countywide</u> (HH)

Background and Justification: CSBG funds are used to provide various services, such as vocational training and rental assistance to assist low-income households to obtain employment and increase economic self- sufficiency. Grocery cards are a new program for CSBG clients to assist with self-sufficiency.

Attachments:

Notice of Grant Award/Fund Availability No. 39864
Budget Amendment

ames Drean **Recommended By** Department Director Date Approved By: ounty Administrator

FISCAL IMPACT ANALYSIS

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A. Five Year Summary of Fiscal Impact:

2022	2023	2024	2025	2026
			_	
233,105				
(233,105)				
0	0			
	233,105 (233,105)	233,105 (233,105)	233,105 (233,105)	233,105 (233,105)

POSITIONS (Cumulative)

Is Item Included In Current Budget? Yes____ No__X__ Does this item include the use of federal funds? Yes__X__No ____

Budget Account No.:

Fund 1003 Dept 145 Unit 1455 Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

US Department of Health and Human Services, thru the Florida Department of Economic Opportunity,

1	DocuS	igned by:
	Julie	Dowe
	05409	27CC5BC44

C. Departmental Fiscal Review:_

Julie Dowe, Director, Financial & Support Svcs.

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REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Contract Development and C OFMB AP 11/18/2

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Date of Notice: 11/5/21

Notice of Grant Award/Fund Availability AHachment 1 General Information

Subrecipient Name:	County of Palm Beach		
Data Universal Numbering System (DUNS #):	078470481		
Federal Award Name:	Community Service Block Grant		
Grantor:	U.S. Department of Health and Human Services		
Federal Award Identification Number (FAIN):	G2001FLCOSR		
Federal Award Year:	PY2020		
CFDA/CSFA Title and Number:	Community Services Block Grant	93.569	
Award for Research & Development (Y/N):	No	<u>l</u>	
Action being Taken:	Increase Award and Release		

Award Information

Program Year in SERA:	PY2020				
Program Group in SERA:	Economic Self-Sufficiency				
Program Name in SERA:	Community Services Block Grant				
Project in SERA:	CSBG - Formula				
FLAIR Contract #:	E2016				
NFA ID #:	039864				
FLAIR Grant #:	SBG20				
Award Period Begin Date:	October 1, 2019				
Award Period End Date:	November 30, 2021				
Close Out Due by:	December 15, 2021				

Award and Fund Availability

	Award	Funds Available / Release (Maximum cash available for draw)		
Current Award/Release:	\$717,582.60	\$717,582.60		
This Action:	\$233,105.05	\$233,105.05		
Revised Award/Release:	\$950,687.65	\$950,687.65		

AWARD TERMS & CONDITIONS AND OTHER INSTRUCTIONS

General Conditions: Pursuant to paragraph (18)(a) <u>FUNDING/CONSIDERATION</u>, of the CSBG Subgrant Agreement by and between DEO and Subrecipient, this Notice of Fund Availability (NFA) is notice in writing by DEO that Subrecipient may incur costs and submit for reimbursement in an amount not to exceed the released amount shown above, subject to the terms of the Agreement and any amendments thereto, the availability of funds as determined solely by DEO, and the Florida Legislature's appropriation of funds. These funds are available for cash draws under the Subrecipient Enterprise Resource Application (SERA) Program Year and Program Title/Project in SERA described on page one of this notice. The indirect cost rate or indirect cost method for this subaward, whether federal or non-federal, will be the federally recognized indirect cost rate negotiated between the Subrecipient and the federal government or, if no such rate exists, either a rate negotiated between DEO and the Subrecipient, or if optionally elected by the Subrecipient, the de minimis rate or the cost allocation method.

Special Grant Conditions: The purpose of these funds is to alleviate the causes and conditions of poverty in communities. Use of these funds must be consistent with the PY2020 Community Services Block Grant State Plan (between DEO and the HHS). The PY2020 Community Services Block Grant State Plan and other information necessary for compliance with 2 CFR 200.331 that is specific to this FAIN is located at:

http://floridajobs.org/grants-management/grants-management/economic-self-sufficiency-organizations

Information located at the above link is hereby incorporated into this NFA.

Financial Reporting Requirements: All cash draws and expenditures must be recorded in accordance with the SERA Business Rules. Expenditures must be reported within established timelines and by the cost categories and activities established for the particular grant program.

Cost Category	Activity			
Admin	Recipient Administrative Expenses: salaries, rent, utilities, travel, other			
Admin	Subrecipient Administrative Expenses: salaries, rent, utilities, travel, other			
	Recipient Direct Client Assistance Expenses			
Program Expenses	Recipient Other Program Expenses: salaries, rent, utilities, other Subrecipient Direct Client Assistance Expenses			
	Subrecipient Other Expenses: salaries, rent, utilities, other			
	Secondary Administrative Expenses			

Cost Categories and Activities:

Page 2 of 3

Closeout Procedures: Awards must be closed out and all obligations liquidated by the close out date indicated under Award Information. Only liquidated expenditures resulting from obligations incurred during the award period are allowable.

Other Notes/Comments:

Questions: Fiscal questions regarding these funds should be addressed to Lemuel Toro at (850) 245-7359 or via email to <u>lemuel.toro@deo.myflorida.com</u>. Program policy questions may be addressed to Frankie Hernandez at (850) 717- 8458 or via email to <u>frankie.hernandez@deo.myflorida.com</u>. Subrecipient Enterprise Resource Application (SERA) questions may be addressed to Lemuel Toro at (850) 245-7359 or via email to <u>lemuel.toro@deo.myflorida.com</u>

Page 3 of 3

Attachment Z

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET <u>AMENDMENT</u>

Page 1 of 1

BGEX - 145 - 111221*400 BGRV - 145 -11121*93

FUND_(1003) - COMMUNITY ACTION PROGRAM

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/12/21	REMAINING BALANCE
REVENUE								
145 1455 3168 Fed Total Revenue	Grant Indirect - Human Services	1,047,114 1,763,983	1,047,114 2,654,000	233,105 233,105	0 0	1,280,219 2,887,105		
EXPENDITURE 145 1455 8301 Cont	ributions for Individuals	284,858	284,858	233,105	0	517,963	2,000	515,963
Total Expenditures		1,763,983	2,654,000	233,105	0	2,887,105	2,000	2,885,105
BUD_BLNK.xl COMMUNITY SERVICES INITIATING DEPARTMENT/DIVISION James Green		Signatures DocuSigned by: James Lie BF34EF22BFDF492	ien 11	Date		Board of Coun Meeting of	ty Commissioners 12/7/21	
Administration/Budget Department Approval					De	puty Clerk to th	le	_
OFMB Department - Posted					Во	ard of County (Commissioners	

22