

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: December 7, 2021

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 17 to the continuing architectural services contract with Colomé & Associates, Inc. (R2019-1899) (Consultant) to provide architectural and structural engineering services for the Palm Beach County Water Utilities Department (WUD) Water Treatment Plant (WTP) # 8 Administration Building and Renovations project in the amount of \$119,945.83.

Summary: On December 17, 2019, the Board of County Commissioners (Board) approved the continuing design contract with the Consultant (R2019-1899) to provide architectural services on a task assignment basis. CSA No. 17 to the continuing contract authorizes professional services for a one-story building addition of approximately 240 square feet and interior renovations of approximately 3,640 square feet to the existing PBC WUD WTP # 8 Administration building located at 1500 North Jog Rd, West Palm Beach. Professional services include design, site plan amendment approval, cost estimating, construction documents, bidding and construction administration for the one-story building renovation project. The existing facility was constructed in the early 1980s and has rapidly expanded over the past 40 years. The restrooms are not ADA (Americans with Disabilities Act) compliant, the office space is too small to accommodate current staffing requirements, and the existing heating, ventilation & air conditioning (HVAC) system has reached the end of its serviceable life and requires replacement. Additionally, the roof is over 30 years old and has not been replaced. The new design will modernize the facility, provide improved use of space and years of weather tight protection. On August 7, 2019, the Goal Setting Committee established an affirmative procurement initiative (API) requiring a minimum mandatory goal of 20% Small Business Enterprise (SBE) participation for this continuing contract. The Consultant is a certified SBE and has committed to 100% SBE participation for this CSA. Overall cumulative SBE participation on this continuing contract to date is 95.81%. This project will be funded from the WUD Operations & Maintenance fund. **(Capital Improvements Division) District 2 (LDC)**

Background and Justification: On November 8, 2019, the final selection committee selected the Consultant in accordance with Board adopted procedures, pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act) to provide design, permitting and construction administration services for various capital improvement/renovation projects on a task order basis.

Attachments:

1. Location Map
2. Budget Availability Statement
3. CSA No. 17 with Colomé & Associates, Inc.
4. CSA History Sheet

Recommended By: *[Signature]* *[Signature]* *11/05/2021*
 Department Director Date

Approved By: *[Signature]* *11/23/21*
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	\$119,946	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$119,946	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
 Does this item include use of federal funds? Yes _____ No X

Budget Account No: Fund 4001 Dept 720 Unit 2410 Object 4615

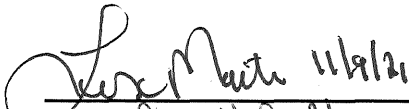
B. Recommended Sources of Funds/Summary of Fiscal Impact:

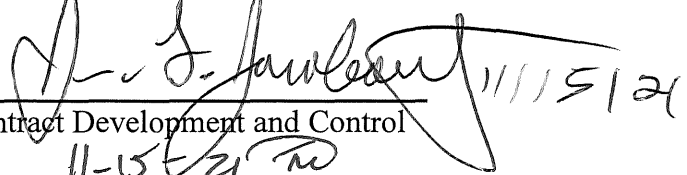
The funding source for this work is from the WUD Operations & Maintenance fund.

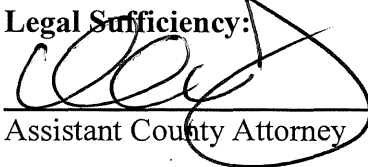
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 11/9/21
 OFMB 9/14 11-9-21 BR 1119
 AP 11-9-21

 11/15/21
 Contract Development and Control
 11-15-21

B. Legal Sufficiency:
 11/16/21
 Assistant County Attorney

C. Other Department Review:

 Department Director