

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: December 7, 2021

Consent Regular
 Ordinance Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following 12 executed Independent Contractor Agreements:

- A) Coralytes, LLC, US Synchronized Swimming Coach at Aqua Crest Pool, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$46,000;
- B) East Coast Aquatic Club, LLC, USA Swimming Coach at Aqua Crest Pool, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$60,000;
- C) LB2 Enterprises, Inc., US Masters Swimming Coach at Aqua Crest Pool, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$77,500;
- D) Lightning Swimming, LLC, USA Swimming Coach at Lake Lytal Pool, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$105,750;
- E) LB2 Enterprises, Inc., US Masters Swimming Coach at Lake Lytal Pool, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$22,000;
- F) Derek Jones, US Diving Coach at North County Aquatic Complex, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$46,000;
- G) Kiril Zahariev, USA Swimming Coach at North County Aquatic Complex, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$200,500;
- H) LB2 Enterprises, Inc., US Masters Swimming Coach at North County Aquatic Complex, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$101,000;
- I) Mary Lou Putnam, Water Aerobics Instructor at North County Aquatic Complex, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$20,500;
- J) Stephen VanCoppennolle, Water Aerobics Instructor at North County Aquatic Complex, for the period of October 1, 2021 through September 30, 2022 in an amount not to exceed \$4,250;
- K) Gold Coast Gymnastics, Inc, Gymnastics Instructor at West Boynton Recreation Center, for the period of October 15, 2021 through October 6, 2022 in an amount not to exceed \$6,776; and
- L) Modern Bujutsu Karate Florida, Inc, Karate Instructor at West Boynton Recreation Center, for the period of October 25, 2021 through October 19, 2022 in an amount not to exceed \$11,813.

Summary: These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator and Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, 2017-0822 and 2021-2049. The Department is now submitting these agreements in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a Receive and File agenda item. Districts 1, 2, 5 and 7 (AH)

Background and Justification: A resolution providing authority to execute Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168, 2017-0822 and 2021-0249) was adopted by the BCC to streamline the hiring process. The BCC granted the Director of Parks and Recreation authority to execute Independent Contractor agreements and amendments with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

The Agreements attached have been executed on behalf of the BCC by the County Administrator and Director of the Parks and Recreation Department in accordance with the authority delegated by the BCC, and are now being submitted to the BCC to receive and file.

Attachments: Independent Contractor Agreements (12)

Recommended by: 
Department Director

11-5-21
Date

Approved by: 
Assistant County Administrator

12/1/2021
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

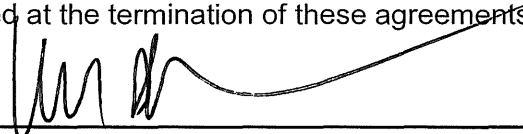
Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	702,089	_____	_____	_____	_____
External Revenues	(885,348)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>*(183,259)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	X	No	_____
Does this item include use of federal funds?		Yes	_____	No	X

Budget Account No.: Fund 0001 Department 580 Unit Various
 Object 3422 / Revenue Source 4724 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

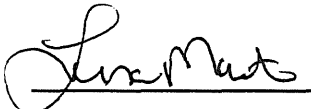
Item	Contractor	Revenue	Expense	% Split
A	Coralytes, LLC	57,500	46,000	80/20
B	East Coast Aquatic Club, LLC	75,000	60,000	80/20
C	LB2 Enterprises, Inc.	96,875	77,500	80/20
D	Lightning Swimming, LLC	132,187	105,750	80/20
E	LB2 Enterprises, Inc.	27,500	22,000	80/20
F	Derek Jones	57,500	46,000	80/20
G	Kiril Zahariev	250,625	200,500	80/20
H	LB2 Enterprises, Inc.	126,250	101,000	80/20
I	Mary Lou Putnam	29,285	20,500	70/30
J	Stephen VanCoppennolle	6,071	4,250	70/30
K	Gold Coast Gymnastics	9,680	6,776	70/30
L	Modern Bujutsu Karate Florida, Inc	16,875	11,813	70/30
	Totals	\$885,348	\$702,089	


*Estimated net revenue for these agreements is \$183,259. Actual revenue and operating costs will be determined at the termination of these agreements.

C. Departmental Fiscal Review: 

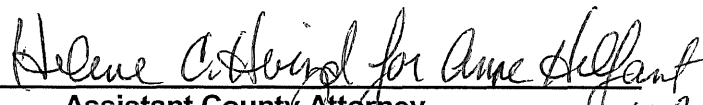
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 11/15/21
 OFMB *bc 11/15*

 11/29/21
 Contract Development & Control
 11-29-21 *TD*

B. Legal Sufficiency:


 Assistant County Attorney 11-29-21

C. Other Departmental Review:

 Department Director

This summary is not to be used as a basis for payment