

Meeting Date: December 21, 2021

Department

Submitted By: Community Services

Submitted For: Community Services Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) the Contracts for Provision of Services with the below listed agencies, for the three (3) year period January 1, 2022 through December 31, 2024, in an amount totaling \$562,500, for the provision of navigation services for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic and are applying for rental and utilities assistance under the Emergency Rental Assistance Program (ERAP –COVID-19), established into law through Section 501, Division N, Consolidated Appropriations Act 2021, Public Law No. 116-260:

1. Adopt-A-Family of the Palm Beaches, Inc. (AAF), in an amount not-to-exceed \$75,000;
2. Farmworker Coordinating Council of Palm Beach County, Inc. (FCC), in an amount not-to-exceed \$37,500;
3. Pathways to Prosperity, Inc. (PTP), in an amount not-to-exceed \$150,000;
4. Palm Beach County Housing Authority (PBCHA), in an amount not-to-exceed \$300,000; and

B) Contracts for Provision of Services with the below listed agencies, for the three (3) year period January 1, 2022 through December 31, 2024, in an amount totaling \$1,650,000, for the provision of the Rapid Response Eviction Assistance Program (RREAP) for Palm Beach County residents who were adversely impacted by the COVID-19 pandemic, under ERAP –COVID-19:

1. Florida Rural Legal Services, Inc. (FRLS), in an amount not-to-exceed \$825,000; and
2. Legal Aid of Palm Beach County, Inc. (LAS), in an amount not-to-exceed \$825,000.

Summary: On March 9, 2021, the Board of County Commissioners (BCC) allocated funding to the Community Services Department to provide rental and utility assistance and RREAP services to individuals and families through ERAP – COVID-19. These funds are used to address the economic impact of the COVID-19 pandemic in Palm Beach County. Funding was made available for eligible entities to implement the navigation services component and RREAP. ERAP – COVID-19 provides up to twelve (12) months rental and utility assistance to eligible Palm Beach County residents who have experienced loss of income, reduction in hours of employment, or unemployment as a result of the COVID-19 pandemic. The above listed agencies will assist clients with navigation and RREAP services. Through RREAP services, clients will be able to construct payment plans, temporary rent reductions, deferred payments and other solutions to prevent evictions and ultimately homelessness. In FY 2021, AAF served 40 clients with navigation services. Under this new contract, approximately 200 clients will be served annually. In FY 2021, FCC served 57 households with navigation services. Under this new contract, approximately 100 households will be served annually. In FY 2021, PTP served 56 clients with navigation services. Under this new contract, approximately 400 clients will be served annually. In FY 2021, PBCHA served 53 clients with navigation services. Under this new contract, approximately 800 clients will be served annually. In FY 2021, FRLS served 20 clients with RREAP services. Under the new contract, approximately 300 clients will be served annually. In FY 2021, LAS served 167 clients with RREAP services. Under the new contract, approximately 300 clients will be served annually. Carol Jones-Gilbert, an employee of the PBCHA is a member of the Homeless Advisory Board, and Miguel Vazquez, an employee of PBCHA is a member of the Palm Beach County HIV Care Council. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, of the Palm Beach County Code of Ethics. These contracts are funded through the ERAP grant in response to the COVID-19 pandemic to provide relief funding for residents in need. (Community Services) Countywide (HH).

Background and Justification: The County allotted funding to be used to prevent, prepare for, and respond to COVID-19 by preventing County residents from becoming homeless. In providing this assistance to Palm Beach County residents, the County is working to prevent homelessness resulting from income loss due to the COVID-19 pandemic. The contracts include the following safeguards to protect the County: insurance, coverage is mandatory, funds are paid on a unit cost equal to a unique client assistance, and funds cannot be used to initiate or to pursue litigation against the County.

Attachments: Contract for Provision of Services (6)

Recommended By:

Department Director

11/24/21

Date _____

Approved By:

Assistant County Administrator

12/17/2021
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	553,125	737,500	737,500	184,375	
External Revenue	(553,125)	(737,500)	(737,500)	(184,375)	
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No _____
Does this item include the use of federal funds? Yes X No _____

Budget Account No.:
Fund 1161 Dept_142_ Unit_1440__ Object_VAR_____ Program Code_____ Program Period _____

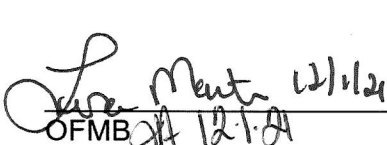
B. Recommended Sources of Funds/Summary of Fiscal Impact:
Funding Source is the US Department of the Treasury. No County funds will be used.


DocuSigned by:

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C. Departmental Fiscal Review: _____
Julie Dowe, Director of Finance and Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 12/1/21
OFMB 12/1/21
AP 12/1/21

 12/15/21
Contract Development and Control
12-15-21 JD

B. Legal Sufficiency:

 12-15-21
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.