# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

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Meeting Date: December 21, 2021		[X]	Consent Ordinance	[	]	Regular Public Hearing	
Department Submitted By:	Community Servi	ces				_	
Submitted For: <u>Division of Human Services</u>							

#### **I. EXECUTIVE BRIEF**

Motion and Title: Staff recommends motion to:

- A) ratify the signature of the Mayor on the 2021 U.S. Department of Housing and Urban Development (HUD) Palm Beach County Continuum of Care (CoC) Planning Project Grant Application, for the period October 1, 2022 through September 30, 2023, in the amount of \$236,845, for the coordination of planning activities related to ending homelessness;
- **B)** ratify the signature of the Mayor on the HUD 2021 Homeless Management Information System (HMIS) Implementation Grant Application, for the period October 1, 2022 through September 30, 2023, in the amount of \$281,530, to increase HMIS capacity, enhance training, improve data quality monitoring, and analyze data to improve the CoC system service delivery;
- C) ratify the signature of the Mayor on the Certification of Consistency Plan with the Consolidated Plan for the CoC Program Competition form; and
- **D)** delegate to the County Administrator, or designee, signatory authority on additional forms and any other necessary documents related to the HUD CoC Planning Project Grant Application, and the HUD HMIS Implementation Grant Application.

**Summary:** The Palm Beach County CoC Planning Project Grant will provide funding for the coordination and evaluation of activities related to ending homelessness. These activities involve coordination of monthly CoC meetings and sub-committee meetings, administration of HMIS, annual preparation of the HUD CoC grant application, and technical assistance and monitoring of local grant recipients. A 25% cash match requirement of \$59,212 is required and is included in the FY 2022 budget. The HMIS Implementation Grant increases the capacity to integrate data management systems in order to improve and coordinate the delivery of housing services. A 25% in-kind match requirement of \$70,383 is required and will be provided through staff salaries. The emergency signature process was utilized because there was insufficient time to submit this application through the regular agenda process. (Division of Human Services) Countywide (HH)

**Background and Justification:** The Division of Human Services (DHS) serves as the lead agency for the local Continuum of Care in Palm Beach County since 2006. As a result of the 2009 Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, HUD implemented CoC Planning Projects to provide funds for the collaboration of the CoC, which in Palm Beach County is known as the Homeless and Housing Alliance.

#### Attachments:

- 1. 2021 HUD Palm Beach County CoC Planning Project Grant Application with Walkthrough Memo
- 2. 2021 HUD HMIS Implementation Grant Application with Walkthrough Memo
- 3. Certification of Consistency Plan with the Consolidated Plan for the CoC Program Competition Form

Recommended By	Docusigned by:  James Grean	11/29/2021
	Department Director 22BFDF492	Date 12/14/2(
Approved By:	Assistant County Administrator	Date

## **II. FISCAL IMPACT ANALYSIS**

#### **Five Year Summary of Fiscal Impact:** A.

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	647,970				
External Revenue	(518,375)				
Program Income					
In-Kind Match	(70,383)				
NET FISCAL IMPACT	59,212				
# ADDITIONAL FTE POSITIONS (Cumulative)					

POSI	TIONS (Cumulative)					
	em Included In Currer s this item include the	•	ral funds?	Yes X Yes X		
Budget Account No.: Fund <u>1001</u> Dept. <u>142</u> Unit <u>Var.</u> Obj. <u>Var.</u> Program Code <u>Var.</u> Program Period <u>Var.</u>						
В.	. Recommended Sources of Funds/Summary of Fiscal Impact: Funding source is HUD and County match.					
C.	Departmental Fisca		Julie 1 05AC9C7	OWL CC5BC4A4		
			ulie Dowe, D	ivision Direct	or II	

## III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

	OFMB (2) 121-29	Contract De
В.	Ap 12/1/2-( Legal Sufficiency:	
	Assistant County Attorney	lej
C.	Other Department Review:	
	Department Director	-
Th	is summary is not to be used as a basi	s for payment.