



**I. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Personal Services	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
Capital Outlay	_____	_____	_____	_____	_____
Grants & Aids	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
Net Fiscal Impact	_____*	_____	_____	_____	_____

# ADDITIONAL FTE  
POSITIONS (Cumulative) \_\_\_\_\_

Is Item Included In Current Budget? Yes \_\_\_ No \_\_\_  
 Does this item include the use of federal funds? Yes \_\_\_ No x  
 Budget Account Exp No: Fund \_\_\_ Department \_\_\_ Unit \_\_\_  
 Object: \_\_\_\_\_  
 Rev No: Fund \_\_\_ Department \_\_\_ Unit \_\_\_ RevSc \_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Fund:  
Unit:  
Grant:

\*No additional fiscal impact, time extension only.

Departmental Fiscal Review: \_\_\_\_\_

Marianela Diaz  
DC-org, DC-pbcgov, OU=Enterprise, OU=PSD,  
OU=Users, CN=Marianela Diaz,  
E=MDiaz@pbcgov.org  
2021.11.15 09:07:51-05'00'

**II. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

Lee Mante 11/30/21  
 OFMB AP 11/30/21

John J. Jacobson 12/10/21  
 Contract Administration  
 12-9-21 TW

**B. Legal Sufficiency:**

Sean-Adel Williams  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.

**First Amendment to  
Contract for Consulting/Professional Services**

**THIS FIRST AMENDMENT** is dated this 6 day of October, 2021, by and between Palm Beach County, a Political Subdivision of the State of Florida, hereinafter referred to as the "County" and The Lord's Place, Inc., (hereinafter "TLP") whose FEIN ID is 59-2240502.

**WITNESSETH:**

**WHEREAS**, on October 01, 2020 the County, through its Criminal Justice Commission, and TLP entered into a Contract (R2021-0072) for a total contract price not to exceed \$272,350.00; and

**WHEREAS**, TLP's responsibility under this Contract is to provide housing and case management services for the Palm Beach County Frequent Users Systems Engagement (PalmFUSE) pilot program, as more specifically set forth in the "Scope of Work" attached as Exhibit "A" to the Contract; and

**WHEREAS**, the Contract expires on September 30, 2021 and the parties have agreed to extend the term of the Contract through December 31, 2021, retroactive to September 30, 2021.

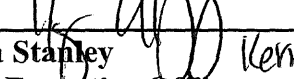
**NOW THEREFORE**, the above named parties hereby mutually agree to amend the Contract and enter into this First Amendment as follows:

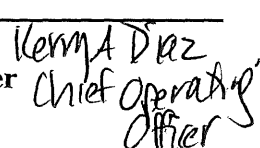
- I. Article 2 (Schedule) of the Contract is amended by extending the expiration date from September 30, 2021 through December 31, 2021. All other references in the Contract to September 30, 2021 are hereby replaced with December 31, 2021.
- II. There is no adjustment to the total Contract price of \$272,350.00.
- III. All other provisions of the Contract not in conflict with this First Amendment remain in effect, are ratified, and are to be performed at the same level as specified in the Contract.

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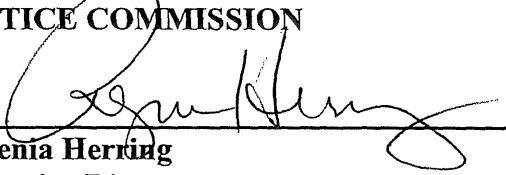
IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida, has made and executed this First Amendment on behalf of the County, and TLP has hereunto set its hand the day and year above written.

**THE LORD'S PLACE, INC.**


By:   
Diana Stanley  
Chief Executive Officer

  
Kermy A Diaz  
Chief Operating Officer


**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BY REGENIA HERRING, EXECUTIVE  
DIRECTOR OF THE CRIMINAL  
JUSTICE COMMISSION**

By:   
Regenia Herring  
Executive Director  
Criminal Justice Commission

**APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY**

By:   
Jean-Adel Williams  
Asst. County Attorney

**APPROVED AS TO TERMS AND  
CONDITIONS**

By:   
Bert Winkler  
Manager of Criminal Justice Programs  
Criminal Justice Commission

**SCOPE OF WORK**

**Agency Name:** The Lord's Place, Inc.

**Program Name:** PalmFUSE

**Location:** All of Palm Beach County

**Target Population:** PalmFUSE (Frequent Users Systems Engagement)

**BACKGROUND:**

The MacArthur Foundation Safety and Justice Challenge (SJC) core site grant was awarded to the CJC beginning October 1, 2017 and ending September 30, 2020. Palm Beach County was one of twenty sites selected from across the country to participate in the Challenge with an award of \$2,000,000. An additional \$1,400,000.00 in renewal funding was awarded in December 2019 through December 31, 2021 for the CJC to continue its work.

The goal of this competitive grant project is to reduce local jail populations without compromising public safety and to address racial and ethnic disparities within those populations. The CJC's SJC Core Team developed several strategies with this goal in mind. One of the strategies is centered around individuals identified as frequent utilizers. The Palm Beach County Frequent Users Systems Engagement (PalmFUSE) initiative is a multiple systems approach to housing unsheltered community members who have high rates of criminal justice contact, homeless service utilization, and admission to detox and crisis stabilization services. PalmFUSE clients will be identified by matching data from the jail on admissions, the County's Client Management Information System (CMIS), and the Southeast Florida Behavioral Health Network (SEFBHN). Criteria for participants includes three (3) or more jail bookings in the last two (2) years, at least one (1) episode of homelessness documented in CMIS in the last year, and at least one (1) contact with SEFBHN in the last two (2) years.

**OVERVIEW:**

PalmFUSE helps communities to break the cycle of homelessness and crisis among individuals with complex behavioral health challenges who are the highest users of emergency rooms, jails, shelters, clinics and other costly crisis service systems.

The CONSULTANT will provide an appropriate housing option such as Permanent Supportive Housing or Rapid Rehousing and case management services to homeless individuals identified by PalmFUSE. The CONSULTANT will be responsible for ensuring clients rent and utilities are paid for the term of this contract. For those clients with income, they will pay no more than 30% of their adjusted gross income per month towards their rental expenses. For these clients, the CONSULTANT will provide the difference between the client's contribution and the cost of the unit. The CONSULTANT will link clients as appropriate to mainstream benefits, behavioral health services, life skills classes, supported employment, job training opportunities, budgeting classes and savings programs as needed. As appropriate, the CONSULTANT will link clients with a SOAR advocate to assist in applying for Social Security benefits. The CONSULTANT

will be required to share information with the CJC including client name, entry and end dates in the program, services linked to, and program status through the Client Management Information System (CMIS) and monthly reports. CONSULTANT shall enter all potential participants into CMIS. The CONSULTANT will be required to complete Exhibit "E" the Program Consent Form with the client and return to CJC staff upon client entering into housing.

**CONSULTANT will serve a minimum of 13 unduplicated individuals.**

**The Consultant may choose an appropriate housing type, but must serve a minimum of 13 unduplicated individuals:**

1. Zero bedroom units
2. One Bedroom units
3. Two bedroom units-shared housing 2 person

**GOALS AND OUTCOMES:**

- 80% of the clients served will decrease their number of jail bookings as documented pre/post enrollment.
- 80% of the clients served will increase their housing stability by remaining housed 12-months post enrollment.
- 60% of the clients served will decrease the number of Crisis Stabilization Unit (CSU) admissions as documented pre/post enrollment.
- 70% of the clients served will decrease the number of emergency room visits as documented pre/post enrollment.
- 60% of the clients served will have access to benefits for which they may be eligible including Food Stamps, Healthcare District, Market Place Insurance, Social Security Income (SSI), Social Security Disability Income (SSDI) Access and Recovery (SOAR), and Veteran's Administration (VA) benefits.
- 55% of the clients served will have a non-emergency source of behavioral health services.
- 80% of the clients served will have a primary non-emergency source of medical care.

**REQUIRED SERVICES WILL INCLUDE:**

1. Locate and engage identified PalmFUSE potential clients utilizing a process of outreach (looking for individuals where they are living outside in the community) and in-reach (looking for individuals in jails, homeless shelters and hospitals);

2. Provide consistent outreach to potential clients who have proved challenging to engage. Build rapport and trust with the client to encourage them to consider permanent housing options;
3. Assist with document acquisition/retrieval, such as chronicity, identification, birth certificate, income verification, housing status documentation, disability certification, etc.;
4. The pilot program will incorporate a “Housing First” strategy. Case management will focus on helping the client identify, obtain and retain housing;
5. Identify benefits for which clients may be eligible, including, but not limited to Food Stamps, Healthcare District, Market Place Insurance, Social Security Income (SSI), Social Security Disability Income (SSDI) Access and Recovery (SOAR), and Veteran’s Administration (VA) benefits;
6. Ensure that existing resources for supportive housing are being used efficiently and effectively, and support the allocation of new resources;
7. Assist with system navigation and linkages to physical health, behavioral health, specialty care, social services, and accompany client to appointments as needed;
8. Monitor and follow-up with individuals and service providers to confirm timely completion of referrals and linkages, access to services, and maintenance of services;
9. Effectively coordinate with key partners for services clients have voluntarily agreed to on issues resulting from substance use, mental health and other crises, with a focus on fostering housing stability;
10. Collaborate with CJC staff by documenting client progress in CMIS, providing monthly reports and continually working to improve the program.
11. The CONSULTANT will collaborate with PalmFUSE research partners who will be evaluating the program. The School of Criminology and Criminal Justice of Florida Atlantic University (FAU) will conduct an evaluation of PalmFUSE. FAU researchers will provide a process evaluation, an outcome evaluation and a cost-benefit analysis (to determine cost savings to public systems). Part of the evaluation will consist of interviews with PalmFUSE clients and staff.

**STAFFING QUALIFICATIONS, EXPERIENCE, AND KNOWLEDGE (1.5 FTE):**

Case Managers working with PalmFUSE clients must meet the following requirements:

- A bachelor’s degree with experience in human services related work. Required knowledge of principles and methods of working with behavioral health and dually diagnosed

- populations;
- Trauma Informed Care and Motivational Interviewing training completed within one year of hire;
- Required knowledge of SSI/SSDI Outreach, Access, and Recovery (SOAR) process;
- Experience in conducting face-to-face interviews with homeless individuals of diverse backgrounds and disabilities, including physical, mental, substance abuse, HIV/AIDS, etc., and the ability to develop rapport, provide information, and refer with sensitivity to cultural issues;
- Demonstrated experience in identifying and coordinating existing services in the community for individuals experiencing homelessness; and
- Required knowledge of principles, methods and procedures of case management and the Housing First model.

Peer Specialists working with PalmFUSE clients must meet the following requirements:

- Have a minimum of two years of lived experience;
- Must be in recovery for at least one year;
- Interact with, teach and encourage individuals living with mental illness/behavioral health struggles by sharing their lived experience;
- Promote problem-solving and decision-making skill development, life/social skill development, independent living skills, employment skills, and functional community skill training;
- Peer Specialist Certification or ability to obtain certification from Florida Certification Board in the future;
- Act as an advocate for individuals and their families, as appropriate, as well as encourage and support self-advocacy;
- Develop individualized strategies for reducing the negative consequences of not understanding one's illness and the importance of taking medication, as appropriate;
- Provide outreach, intervention and referral services through the distribution of materials, information, education, linkage to community services and prevention messages in individual and/or group settings;
- Promote recovery and resilience by sharing their own story and being a role model helping to promote hope, skill development, strength, stability and safety;
- Document program participant sessions, time sheets, reports and other documentation as required by CONSULTANT and COUNTY; and
- Work with individuals in 1:1 session in home, office and community settings.