

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 4, 2022 Consent Regular
 Workshop Public Hearing

Department Submitted By: Clerk of the Circuit Court & Comptroller, Palm Beach County

Department Submitted For: Joseph Abruzzo, Clerk of the Circuit Court & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk of the Circuit Court & Comptroller's Office, cumulatively totaling: **\$6,647,200.13**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1) PURCHASING	\$ 6,647,200.13
2) TOURIST DEVELOPMENT COUNCIL	\$
3) RISK MANAGEMENT	\$ _____
TOTAL	\$ 6,647,200.13

Recommended by:  1/3/22
 Felicia Landerman, Treasurer - Finance Date

Approved by: N/A
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

<u>Fiscal Years</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?				Yes _____	No _____
Budget Account No.:	Fund _____	Dept. _____	Unit _____	Object _____	
				Reporting Category _____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

January 4, 2022

CONSENT AGENDA

3.B.3

A)

Increase of term contract of \$145,000.01 with Traffic Supplies and Distribution LLC; Graphics Designer Inc.; Designstogo, Inc.; Sign Partners Inc; Ace Custom Signs & Window Tinting LLC; Tigo, Inc; McCain Sales of Florida, Inc for a total of \$345,000 for pre-qualification of Vendors for fabrication, delivery and installation of signage/decals from 08/26/2019 through 08/25/2024.

B)

Increase of term contract of \$90,000 with Fisher Scientific Company, L.L.C. for a total of \$377,557.60 for purchase of laboratory equipment and supplies from 04/01/2021 through 03/31/2022.

C)

One-time purchase of Smithco Sand Star Diesel Infield Groomers from EFE, Inc., Everglades Equipment Group for \$555,243.12.

D)

One-time purchase of ESRI ArcGIS perpetual licenses and enterprise annual subscriptions from Environmental Systems Research Institute Inc d/b/a ESRI for \$243,200.

E)

One-time emergency/confirming purchase of repair services at Water Utilities Southern Regional Wastewater Treatment Facility from Southern Star Contractors Inc for \$295,000.

F)

Renewal of term contract with Universal Cabling Systems Inc for \$1,000,000 for installation and repair of cabling systems from 01/07/2022 through 01/06/2023.

G)

Renewal of contract with Odums Sod, Inc for \$266,500 for purchase and installation or replacement of sod from 01/28/2022 through 01/27/2023.

H)

Renewal of contract with Tencarva Machinery Co., dba Hudson Pump & Equipment for \$325,000 for ITT Goulds pumps, products, OEM repair parts, and repair services from 01/19/2022 through 01/18/2023.

I)

Renewal of contract with Konica Minolta Business Solutions U.S. A., Inc for \$500,000 for Onbase software package, maintenance, and support from 12/23/2021 through 12/22/2022.

J)

New term contract with The Home Depot for \$1,380,800 for maintenance, repair, operating supplies, industrial supplies and related products from 01/01/2022 through 12/31/2026.

K)

New term contract with Sisters Towing & Transportation, Inc. dba Sisters Towing; Donald Moss Corp. dba Moss Towing & Transportation; Priority Towing for \$358,057 for towing and recovery of County vehicles from 1/16/2022 through 1/15/2023.

K)

New term contract with Global Trading, Inc for \$1,488,400 for safety footwear from 01/18/2022 through 01/17/2027.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
01/04/2022

Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u>					
Traffic Supplies and Distribution LLC; Graphics Designer Inc.; Designstogo, Inc.; Sign Partners Inc; Ace Custom Signs & Window Tinting LLC; Tigo, Inc; McCain Sales of Florida, Inc.	Increase of term contract for pre-qualification of Vendors for fabrication, delivery and installation of signage/decals for the period 08/26/2019 through 08/25/2024 per Master Agreement #19050.	Increased Amount: \$145,000.01 Total with increase: \$345,000.00 S/M/WBE: Amount Dependent Upon Usage Original Contract Amount: \$100,000.00	Countywide Lead Department: Facilities Development & Operations Department	Cooper	

The County has expended or encumbered \$101,860 (\$3,671/month) during the previous twenty-seven and three quarter (27.75) months of the current sixty (60) month term contract. Fire Rescue requests an increase of \$145,000.01 over the previous authorized amount of \$199,999.99, for the remaining thirty-two and one quarter (32.25) months of the current term contract. This increase is necessary for a vehicle signage/graphics retrofit project for Fire Rescue vehicles. Additionally, approval is requested to add vendors that may become pre-qualified during the term of the contract. Pre-qualification contracts allow for the addition of new vendors during the full term of the term contract. This term contract has no renewal options. Four (4) Awardees are located in Palm Beach County and three (3) Awardees are located outside Palm Beach County in the cities of Fort Pierce and Fort Lauderdale, Florida. The Goal Setting Committee recommended an SBE Price Preference for this solicitation.

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EXHIBIT B

Fisher Scientific Company, L.L.C.	Increase of term contract for purchase of laboratory equipment and supplies for the period 04/01/2021 through 03/31/2022 per Master Agreement #950639A.	Increased Amount: \$90,000.00 Total with increase: \$377,557.60 S/M/WBE: \$0 Original Contract Amount: \$671,875.00	Countywide Lead Department: Water Utilities Department	Cooper	
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The County has expended or encumbered \$244,520.63 (\$28,767.13/month) during the previous eight and one half (8.5) months of the current twelve (12) month term contract. The Water Utilities Department requests an increase of \$90,000 over the previous authorized amount of \$287,557.60, inclusive of the Purchasing Director's ten percent (10%) authority, for the remaining three and one half (3.5) months of the current term contract. This increase is necessary due to the unanticipated demand for laboratory supplies required for daily monitoring of water quality. The contract amount for the: (i) initial twenty-one and one half (21.5) month term was \$671,875, which was increased to \$739,062.50 with \$665,532.66 expended; (ii) first twelve (12) month renewal term was \$261,416; which was increased to \$287,557.60. This contract is a piggyback off NASPO #MA16000234-1 and has no renewal options. Additionally, approval is requested to add vendors/items as necessary as approved by the originating entity. Awardee is located out of State. This item was reviewed and approved for renewal by the OEBO.

EXHIBIT C

EFE, Inc., Everglades Equipment Group	One-time purchase of Smithco Sand Star Diesel Infield Groomers per Purchase Order #SS121421-5.	\$555,243.12 S/M/WBE: \$0	Parks & Recreation Department 5000-410-7250-6401 Lead Department: Facilities Development & Operations Department / Fleet Management Division	Cooper	
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The Facilities Development & Operations Department, Fleet Management Division requests a one-time purchase of eleven (11) new and seven (7) replacement infield groomers for the Parks and Recreation Department, which were approved in the FY 2022 budget. Current infield groomers have reached the end of their useful life cycle. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified S/M/WBE. This sole source purchase is exempt from the EBO Ordinance.

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Contractor(s)	Project	Contract Amount S/M/WBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT D</u> Environmental Systems Research Institute Inc d/b/a ESRI	One-time purchase of ESRI ArcGIS perpetual licenses and enterprise annual subscriptions per Purchase Order #CC121021-08.	\$243,200.00 S/M/WBE: \$0	Information Systems Services Department 0001-490-1315-5121	Cooper	

The Information Systems Services Department requests a one-time purchase of ESRI ArcGIS perpetual licenses and enterprise annual subscriptions for software maintenance. Awardee is located out of State. This is a sole source provider who is not a certified S/M/WBE. This sole source purchase is exempt from the EBO Ordinance.

<u>EXHIBIT E</u> Southern Star Contractors Inc	One-time emergency/confirming purchase of repair services at Water Utilities Southern Regional Wastewater Treatment Facility per Purchase Order #SM121521-7.	\$295,000.00 S/M/WBE: 100%	Water Utilities Department 4001-720-2410-4615	Cooper	
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The Water Utilities Department requests the approval of Emergency/Confirming Purchase Order #SM121521-7 for the one-time purchase of repair services of the exterior walls and beams at Water Utilities Southern Regional Wastewater Treatment Facility. This repair was necessary to prevent damage to the entire reclamation facility and the possibility of the chlorine system for the disinfection process shutting down, which would leave customers without reclaimed water. Awardee is located in Palm Beach County. This emergency/confirming purchase is exempt from the EBO Ordinance.

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EXHIBIT F

Universal Cabling Systems Inc	Renewal of term contract for installation and repair of cabling systems for the period 01/07/2022 through 01/06/2023 per Master Agreement #19042RB.	\$1,000,000.00 S/M/WBE: 100% Original Contract Amount: \$600,000.00	Information Systems Services Department 3901-491-1374-4674	Cooper	
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The County has expended or encumbered \$517,982 (\$47,089/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to ongoing cabling projects and updating of infrastructure Countywide, \$1,000,000 is needed to meet the County’s requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$600,000, which was increased to \$669,290, with \$420,253 expended; and (ii) first twelve (12) month renewal term was \$750,000. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original contract was established by a competitive solicitation process. This item was reviewed by the Goal Setting Committee and an SBE Price Preference was approved.

EXHIBIT G

Odums Sod, Inc.	Renewal of term contract for purchase and installation or replacement of sod for the period 01/28/2022 through 01/27/2023 per Master Agreement #20002B.	\$266,500.00 S/M/WBE: \$0 Original Contract Amount: \$702,500.00	Countywide Lead Department: Water Utilities Department	Cooper	
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The County has expended or encumbered \$137,633 (\$13,428/month) during the previous ten and one quarter (10.25) months of the current twelve (12) month term contract. Due to various Countywide sod restoration projects, \$266,500 is needed to meet the County’s requirements through the expiration of this new twelve (12) month renewal term contract. The contract amount for the: (i) initial twelve (12) month term was \$702,500 with \$133,564 expended; and (ii) first twelve (12) month renewal term was \$454,000. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original contract was established by a competitive solicitation process. No S/M/WBE vendor submitted a bid on this project. This item was reviewed and approved for renewal by the OEBO.

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<u>EXHIBIT H</u>					
Tencarva Machinery Co., dba Hudson Pump & Equipment	Renewal of term contract for ITT Goulds pumps, products, OEM repair parts, and repair services for the period 01/19/2022 through 01/18/2023 per Master Agreement # SS750816A.	\$325,000.00 S/M/WBE: \$0 Original Contract Amount: \$675,000.00	Water Utilities Department 4001-720-2534-4615 4001-720-2537-4615 4001-720-2584-4615 4001-720-1GUA-4615	Cooper	

The County has expended or encumbered \$201,533 (\$18,747/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Due to scheduled preventative maintenance work at all Water Utilities Department's treatment plants, \$325,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Lakeland, Florida. This is a sole source provider who is not a certified S/M/WBE. This sole source purchase is exempt from the EBO Ordinance.

<u>EXHIBIT I</u>					
Konica Minolta Business Solutions U.S. A., Inc.	Renewal of term contract for Onbase software package, maintenance and support, for the period 12/23/2021 through 12/22/2022 per Master Agreement #250646A.	\$500,000.00 S/M/WBE: \$0 Original Contract Amount: \$198,975.00	Water Utilities Department 4001-720-321T-4615	Cooper	

The County has expended or encumbered \$198,975 (\$16,934/month) during the previous eleven and three quarter (11.75) months of the current twelve (12) month term contract. Due to the need to implement the maintenance and support of the OnBase software package to additional sections within the Water Utilities Department, \$500,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract with a retroactive start date of 12/23/2021. This contract is a piggyback off the State of Florida Contract #44000000-19-NASPO-ACS and has two (2) twelve (12) month renewal options remaining. Additionally, approval is requested to add vendors/items as necessary as approved by the originating entity. Awardee is located out of State. There is no S/M/WBE currently certified for this commodity or service. This item was reviewed and approved for renewal by OEBO.

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<u>EXHIBIT J</u> The Home Depot	New term contract for maintenance, repair, operating supplies, industrial supplies and related products, for the period 01/01/2022 through 12/31/2026 per Master Agreement #151016.	\$1,380,800.00 S/M/WBE: \$0	Countywide Lead Department: Fire Rescue Department	Cooper	

The County has expended or encumbered \$808,231 (\$14,898/month) during the previous fifty-four and one quarter (54.25) months of the current fifty-four and three quarter (54.75) month term contract. This contract is for the purchase of in store items that are not covered under other contracts and are needed immediately to complete projects. \$1,380,800 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract with a retroactive start date of 01/01/2022. This contract is a piggyback off OMNIA Partners, Maricopa County, AZ Contract #16154 and has no renewal options. Awardee is located in Palm Beach County. There is no S/M/WBE currently certified for this commodity or service. This piggyback contract was reviewed and approved by the OEBO.

<u>EXHIBIT K</u> Sisters Towing & Transportation, Inc. dba Sisters Towing; Donald Moss Corp. dba Moss Towing & Transportation; Priority Towing	New term contract for towing and recovery of County vehicles for the period 1/16/2022 through 1/15/2023 per Master Agreement #21067.	\$358,057.00 S/M/WBE: Amount Dependent Upon Usage	Countywide Lead Department: Facilities Development & Operations Department	Cooper	
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The County has expended or encumbered \$374,293 (\$14,396/month) during the previous twenty-six (26) months of the current twenty-seven (27) month term contract. Due to anticipated towing services required for aging vehicles and equipment, and towing/moving of heavy equipment, pumps and golf course equipment throughout the County, \$358,057 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardees are located in Palm Beach County. This item was reviewed by the Goal Setting Committee and an SBE Price Preference was approved.

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<u>EXHIBIT L</u> Global Trading, Inc.	New term contract for safety footwear for the period 01/18/2022 through 01/17/2027 per Master Agreement #21061.	\$1,488,400.00 S/M/WBE: \$0	Countywide Lead Department: Risk Management Department	Cooper	

The County has expended or encumbered \$253,538 (\$18,439/month) during the previous thirteen and three quarter (13.75) months of the current fifteen (15) month term contract. Due to the need for County staff to be supplied with safety footwear for safe job performance, \$1,488,400 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Awardee is located in Palm Beach County. No responsive S/M/WBE vendor bid within 10% of the low bidder. This item was reviewed by the Goal Setting Committee and an SBE Price Preference was approved.

TOTAL AMOUNT OF CARES ACT AWARDS: \$0
TOTAL AMOUNT OF ALL AWARDS: \$6,647,200.13