





# LOCATION MAP

Project No: 18480

Project Name: Belle Glade Agricultural Center Exterior Doors and Windows Replacement

Locations: 2976 FL-15, Belle Glade, FL 33430



**CHANGE ORDER BRIEF**  
**BELLE GLADE AGRICULTURAL CENTER**  
**EXTERIOR DOOR AND WINDOWS REPLACEMENT**  
**PROJECT NO. 18480**  
**SEPTEMBER 23, 2021**  
**CONTRACT NO. R2018-1163 – WORK ORDER #1**

---

Prime Contractor ..... Asset Builders, LLC dba Messam  
Construction

Change Order No. .... 1

Change Order Amount ..... \$0.00

Changed Contract Time ..... 150 calendar days

Description of Construction Change Proposals (CCPs):

1. CCP #001: Time extension of 150 days .....\$0.00

Reason for Change and Code:

1. CCP #001: (X) Due to the COVID 19 pandemic, there were manufacturing delays which  
affected receiving windows and doors.

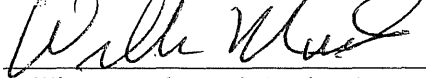
Reason-for-change codes

D = Differing Site Conditions  
E = Errors/Omissions in Design  
O = Owner-Initiated  
Q = Quantity Adjustments

R = Request by another Agency/Outside Party  
X = Other (Specify: Manufacturing Delays)  
Z = Zoning/Code/Ordinance Change

Estimated premium value of errors/omissions for this change order: \$0.00

SUBMITTED:

  
William Munker, F/S Project Manager  
Capital Improvements Division

  
Date

If applicable:

API applicable to original contract:

Original S/M/WBE participation for this Project: 68.04%

S/M/WBE participation for this Change Order: n/a

Revised S/M/WBE participation for Project after adjusted for Change Order: 68.04%

CHANGE ORDER HISTORY  
 BELLE GLADE AGRICULTURAL CENTER WINDOW AND DOOR REPLACEMENT  
 PROJECT #18480

CO #	Description	Date Approved	Amount Approved by Director	Amount Approved by CRC	Amount Approved by BCC	Days Approved by Director	Days Approved by CRC	Days Approved by BCC	Contract Value	Contract Sch 1	%
	Work Order #1	2/8/2021	\$75,825.26						\$75,825.26	\$51,594.96	68.04%
1	CCP #001 - Time Extension	Pending BCC			\$0.00			150	\$0.00	\$0.00	
	<b>Totals</b>		\$0.00	\$0.00	\$0.00	0	0	150	\$75,825.26	\$51,594.96	68.04%
			DIR + CRC DOLLARS TO DATE						DIR + CRC TOTAL DAYS TO DATE		
			\$0.00						0		

API Applicable to Original Contract: 20% sbe subcontracting participation  
 ORIGINAL CONTRACT PRICE           \$75,825.36  
 PREVIOUS CHANGE ORDERS  
 (n/a)   \$0.00  
 THIS CHANGE ORDER ( )             \$0.00  
 ADJUSTED CONTRACT PRICE         \$75,825.36

**PALM BEACH COUNTY**

**CHANGE ORDER**

ISSUED TO: Asset Builders, LLC dba Messam Construction 220 SW 7 <sup>th</sup> Avenue South Bay, FL 33493	CHANGE ORDER NO.: 01
	AMENDMENT NO: WO #1
PROJECT: Belle Glade Agricultural Center Door and Window Replacement	REFERENCE CCP NO.: 001
	RESOLUTION NO.: R2018-1163
PROJECT NO. 18480	DISTRICT NO.: 6

The completion date, contract price, and all terms, covenants, and conditions of the above referenced contract, except as duly modified by this and previous Change Orders, if any, shall remain in full force and effect.

**DESCRIPTION OF CHANGE:**

1. CCP #001: Time extension of 150 days for manufacturing delays due to COVID 19 pandemic .....\$0.00

CONTRACT PRICE	COMPLETION DATE
Original Contract Price WO #1: \$75,825.36	Contract Completion Date will be increased 150 calendar days.
Previous CO # <u>n/a</u> through ____: \$0.00	Contract Notice to Proceed Date: <u>03/22/2021</u>
This Change Order No. <u>01</u> : \$0.00	Contract Substantial Completion Date: <u>06/20/2021</u>
ADJUSTED Contract Price: \$75,825.36	ADJUSTED Substantial Completion Date: <u>11/17/2021</u>

**CONTRACTOR**  
Execution of this change order acknowledges final settlement of, and releases, all claims for costs and time associated, directly or indirectly, with the above stated modification(s), including all claims for cumulative delays or disruptions resulting from, caused by, or incident to such modifications(s), and including any claim that the above stated modification(s) constitutes, in whole or part, a cardinal change to the contract. The above changes are accepted:

Asset Builders, LLC dba  
Messam Construction  
Contractor  
By: Angela Sants Messam  
Print Name: Angela Messam  
Title: Partner Date: 9/20/21

**DESIGN PROFESSIONAL**  
The above changes are recommended for approval by the Owner:

Harvard Jolly, Inc.  
Design Professional  
By: [Signature]  
Print Name: DANIEL T. CANAVAN  
Title: Pres. Arch Date: 10-1-21

**PALM BEACH COUNTY**  
Recommended By:  
By: [Signature]  
Title: Project Manager Date: 11/10/21  
By: [Signature]  
Title: Director - CID Date: 11-5-21  
By: [Signature]  
Title: Director, FD&O Date: 11/5/21  
By: [Signature]  
Legal Sufficiency - CAO Date: 11/30/21  
Approved By:  
By: \_\_\_\_\_  
Title: Mayor, BCC Date: \_\_\_\_\_

PALM BEACH COUNTY

CONSTRUCTION CHANGE PROPOSAL (CCP)

TO: Palm Beach County Board of County Commissioners  
2633 Vista Parkway  
West Palm Beach, FL 33411

CCP NUMBER: 001

DATE: September 15, 2021

ATTENTION: William Munker

PROJECT NAME: Belle Glade Agriculture Center Windows & Doors

REFERENCE:

PROJECT NUMBER: 18480

CONTRACT NUMBER: 18480

We propose to accomplish the MODIFICATIONS identified in FIELD BULLETIN FB # \_\_\_\_\_ and as described herein. Except as modified below, the original contract and all prior amendments shall remain in full force and effect.

DESCRIPTION: We are requesting an additional 150 days to complete this project due to manufacturing delays due to the COVID -19 pandemic. As you are aware this pandemic has ravaged manufacturing plants nationwide and has made it difficult for companies to deliver products in a timely manner. We have received the windows and are scheduling to install them but the doors are still delayed. We have an anticipated delivery date and this is why we are requesting a time extension.

PROPOSED CONTRACT PRICE CHANGE (increases) \$  
(decrease)  
(unchanged)

PROPOSED CONTRACT TIME CHANGE (increases) 150 days  
(unchanged)

PROPOSED NEW SUBSTANTIAL COMPLETION November 17, 2021 date

FROM: Angela Messam  
CONTRACTOR

SIGNED: Angela Sands Messam  
DATE: \_\_\_\_\_

DISTRIBUTION: William Munker  
Daniel Canavan

May 10, 2021

Ms. Melicia Wilson  
Contract Management Specialist  
Facilities Development & Operations  
2633 Vista Parkway  
West Palm Beach, FL 33411-5603

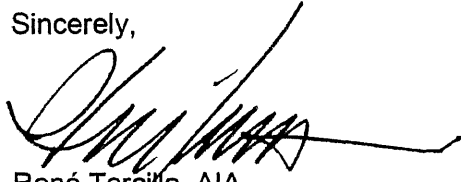
Re: Letter of Authority

Dear Ms. Wilson:

Per your request, this is a Letter of Authority authorizing Mr. Daniel T. Canavan to sign Change Orders on behalf of Harvard Jolly, Inc.

This letter shall have an expiration date of 3 years from issuance. Please let us know if you have any questions or need additional information.

Sincerely,



René Tercilla, AIA  
Executive Vice President / Principal



**2021 FLORIDA PROFIT CORPORATION ANNUAL REPORT**

DOCUMENT# 603450

Entity Name: HARVARD JOLLY, INC.

**Current Principal Place of Business:**

2714 DR. ML KING JR. ST. N.  
ST. PETERSBURG, FL 33704

**Current Mailing Address:**

2714 DR. ML KING JR. ST. N.  
ST. PETERSBURG, FL 33704

FEI Number: 59-1430579

Certificate of Status Desired: Yes

**Name and Address of Current Registered Agent:**

FRISZOLOWSKI, WARD J  
2714 DR. ML KING JR. ST NORTH  
ST. PETERSBURG, FL 33704 US

*The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.*

SIGNATURE: WARD J FRISZOLOWSKI 01/07/2021  
Electronic Signature of Registered Agent Date

**Officer/Director Detail :**

Title	PRESIDENT	Title	SECRETARY
Name	FRISZOLOWSKI, WARD J	Name	TERCILLA, RENE'
Address	2714 DR. ML KING JR., ST. N	Address	2714 DR. ML KING JR. ST. N.
City-State-Zip:	ST. PETERSBURG FL 33704	City-State-Zip:	ST. PETERSBURG FL 33704
Title	TREASURER		
Name	JOHNSON, STEPHEN L		
Address	2714 DR. ML KING JR. ST. N.		
City-State-Zip:	ST. PETERSBURG FL 33704		

*I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.*

SIGNATURE: WARD J. FRISZOLOWSKI PRESIDENT 01/07/2021  
Electronic Signature of Signing Officer/Director Detail Date