

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: January 4, 2022

Consent Regular
 Ordinance Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

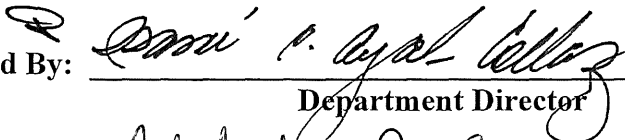
Motion and Title: Staff recommends motion to approve: Supplement No. 1 to Consultant Services Authorization (CSA) No. 4 to the continuing property development and evaluation services contract with Urban Design Studio, LLC dba Urban Design Kilday Studios (R2018-1173) (Consultant) for the Paulette Burdick Park project in the amount of \$130,008.24 located at 6363 Fair Green Road, West Palm Beach.


Summary: On August 14, 2018 the Board of County Commissioners (Board) approved the continuing contract with the Consultant (R2018-1173) to provide planning, engineering and related consulting services to evaluate the possible development of existing county-owned property and potential land acquisition parcels. On November 27, 2018, the Director of Facilities Development and Operations approved CSA No. 4 to the continuing contract for a limited threshold evaluation of the development potential to accommodate a new neighborhood public park at the above-mentioned property. Supplement No. 1 to CSA No. 4 authorizes professional services to provide for design, permitting and construction administration services for the construction of a new neighborhood park. The new neighborhood park will service the Cam Estates, Meadowbrook and Plantation CCRT areas. This contract is subject to the County's prior Small Business Enterprise (SBE) program with a 15% Small Business Enterprise (SBE) participation goal. The Consultant is a certified SBE and committed to an overall participation goal of 98% on its continuing contract. For CSA No. 4, the Consultant committed to a SBE participation goal of 95.66%. Overall, the cumulative SBE participation on this continuing contract to date is 77.12%. **This project is funded from the Infrastructure Sales Tax fund. (Capital Improvements Division) District 2 (MWJ)**

Background and Justification: On June 13, 2018, the final selection committee selected the Consultant in accordance with Board adopted procedures, pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act) to provide planning, engineering and related consulting services to evaluate the possible development of existing county-owned property and potential land acquisition parcels.

Attachments:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Supplement No. 1 to CSA No. 4
- 4. CSA History Sheet

Recommended By:  12/3/2021
Department Director Date

Approved By:  12/29/2021
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	\$130,008	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$130,008	=====	=====	=====	=====
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes X No _____
Does this item include use of federal funds? Yes _____ No X

Budget Account No: Fund 3950 Dept 581 Unit T004 Object 6505

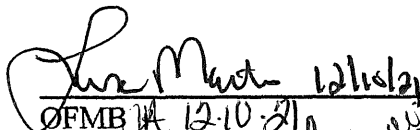
B. Recommended Sources of Funds/Summary of Fiscal Impact:

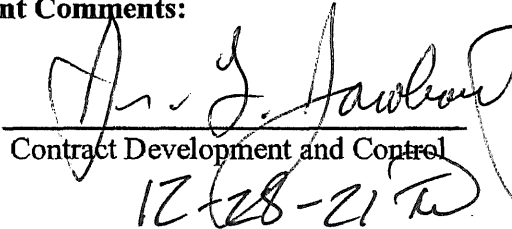
The funding source for this work is from the Infrastructure Sales Tax fund

C. Departmental Fiscal Review: 


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 12/15/21
OFMB 12-10-21
favored action
12/10/21

 12/28/21
Contract Development and Control
12-28-21 TW

B. Legal Sufficiency:


Assistant County Attorney *for Mike Drey*

C. Other Department Review:


Department Director