

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARD APPOINTMENT SUMMARY

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Meeting Date: January 4, 2022

Department: Planning, Zoning & Building

Submitted By: Zoning Division

Advisory Board Name: Land Development Regulation Advisory Board

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I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Reappointment of two members to the Land Development Regulation Advisory Board (LDRAB), for the term of February 9, 2022, to February 4, 2025.

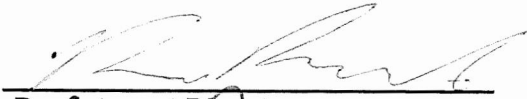

<u>Reappoint</u>	<u>Seat #</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Jim Sullivan	14	Surveyor	Florida Surveying & Mapping Society
Terrence Bailey	10	Engineer	Florida Engineering Society

**SUMMARY:** The LDRAB is comprised of 18 members. The term of office for Board members is three years, with a limit of three consecutive three-year terms. Nine of the members shall be appointed by a majority of the Board of County Commissioners (BCC) upon a recommendation by the following organizations: Gold Coast Builders Association, League of Cities, Florida Engineering Society, American Institute of Architects, Environmental Organization, Realtors Association of the Palm Beaches, Florida Surveying and Mapping Society, Associated General Contractors of America and The Palm Beach County Planning Congress. Seven members will be appointed by the BCC; one from each commissioner as a district appointment, with consideration of expertise stated in Article 2.G.3.A.3.b. The BCC shall also appoint two at-large alternate members, by a majority vote of the BCC with consideration of the expertise noted above. The Board consists of 18 members, with 18 seats currently filled and a diversity count of Caucasian: 15 (83%), African-American: 1 (6%), Hispanic-American 2 (11%). The gender ratio (male: female) is 14:4. Mr. Jim Sullivan is a Caucasian male, and Mr. Terrence Bailey is an African-American male. Staff will continue to address the need to increase diversity on our boards. Unincorporated (SS)

**Background and Justification:** The LDRAB shall periodically review the provisions to the ULDC that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed; to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and to serve as Land Development Regulation Commission (LDRC) as provided by F.S. § 163.3164(22) and F.S. § 163.3194.

- Attachments:**
- 1. Boards/Committees Applications
  - 2. Resume of Nominees
  - 3. Nomination Letters
  - 4. Attendance Record
  - 5. Unified Land Development Code, Article 2, Chapter G, Section 3.A

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Recommended By:	 _____ Department Director	<u>12/8/2021</u> _____ Date
Legal Sufficiency:	 _____ Assistant County Attorney	<u>12/16/21</u> _____ Date

II. REVIEW COMMENTS

A. Other Department Review:

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Department Director

Section 1 (Department): (Please Print)

☐ At Large Appointment                      or                      ☐ District Appointment /District #: \_\_\_\_\_

Term of Appointment: **3** Years From: **2/9/22** To: **2/4/25**

**Seat Requirement:** Surveyor **Seat #:** 14

☒ \*Reappointment                      or                      ☐ New Appointment

or [ ] to complete the term of Due to: [ ] resignation [ ] other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: none**

**Section 2 (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name:	Sullivan	Jim	Eugene
	Last	First	Middle

**Occupation/Affiliation:** Land Surveyor / Florida Surveying and Mapping Society

Owner [ ] Employee [ ] Officer [X]

**Business Name:** WGI, Inc.

**Business Address:** 2035 Vista Parkway

City & State	West Palm Beach	Zip Code:	33411
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**Residence Address:** 13502 Artisan Cir

City &amp; State: Palm Beach Gardens Zip Code: 33418

Home Phone: \_\_\_\_\_ Business Phone: 561-839-1745 Ext. \_\_\_\_\_

Cell Phone: 561-252-8241 Fax:

**Email Address:** [jim.sullivan@wginc.com](mailto:jim.sullivan@wginc.com)

**Mailing Address Preference:** ☒ Business    ☐ Residence

Have you ever been convicted of a felony: Yes ☐ No ☒

If Yes, state the court, nature of offense, disposition of case and date:

**Minority Identification Code:**    ☒ Male                      ☐ Female

☐ Native-American      ☐ Hispanic-American      ☐ Asian-American      ☐ African-American      ☒ Caucasian

Section 2 Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

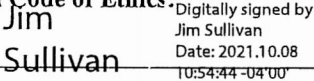
**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on August 23, 2019  
☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature:  Digitally signed by Jim Sullivan  
Date: 2021.10.08 10:54:44 -04'00' Printed Name: Jim Sullivan Date: 08/23/19

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
Vanessa Porras, Administrative Assistant II, Zoning Division  
Palm Beach County  
Planning, Zoning & Building  
2300 North Jog Road  
West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION 2 IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section 1 (Department):** (Please Print)

Board Name: Land Development Advisory Board (LDRAB) Advisory ☒ Not Advisory ☐  
☐ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 3 Years From: 2/9/22 To: 2/4/25  
Seat Requirement: Engineer Seat #: 10  
☒ \*Reappointment or ☐ New Appointment  
or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other  
Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** none

**Section 2 (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name:	<u>Bailey</u>	<u>Terrence</u>	<u>Nathan</u>
	<small>Last</small>	<small>First</small>	<small>Middle</small>
Occupation/Affiliation:	<u>City Engineer -Riviera Beach</u>		
	Owner <input type="checkbox"/>	Employee <input checked="" type="checkbox"/>	Officer <input type="checkbox"/>
Business Name:	<u>City of Riviera Beach - Public Works</u>		
Business Address:	<u>1481 15th Street</u>		
City & State	<u>Riviera Beach, FL</u>	Zip Code:	<u>33404</u>
Residence Address:	<u>11689 Sanderling Dr</u>		
City & State	<u>Wellington, FL</u>	Zip Code:	<u>33414</u>
Home Phone:	_____	Business Phone:	<u>561-845-4080</u> Ext. _____
Cell Phone:	<u>561-301-3215</u>	Fax:	_____
Email Address:	<u>Tbailey@rivierabeach.org</u>		

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes ☐ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☒ Male ☐ Female

☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section 2 Continued:

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

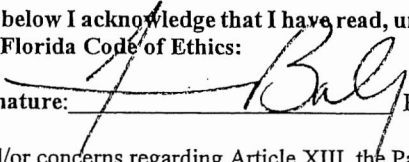
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By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 10/25 2021  
☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature:  Printed Name: Terrence Bailey Date: 10/25/21

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
Vanessa Porras, Administrative Assistant II, Zoning Division  
Palm Beach County  
Planning, Zoning & Building  
2300 North Jog Road  
West Palm Beach, FL 33411

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Jim Sullivan, PLS**

Palm Beach Gardens, FL 33418  
561.252.8241  
jsulbox@hotmail.com

**Résumé**

**Registration**

Professional Surveyor, Ohio PS8655, 2014  
Professional Land Surveyor, Louisiana 5116, 2014  
Professional Surveyor and Mapper, Florida LS6889, 2012  
Professional Land Surveyor, North Carolina L-5064, 2012  
Registered Professional Land Surveyor, Texas 6036, 2008

**Education**

Bachelor of Science in Surveying and Mapping, East Tennessee State University, 2002  
Technical Engineer Specialist, U.S. Army Engineer School, Fort Leonard Wood, 1997

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**Professional Skills**

- Drafting: AutoCAD and MicroStation
- CRM: Deltek Vision

**Professional Affiliations**

- Florida Atlantic University Program Advisory Council, 2013-Present
- Florida Surveying and Mapping Society, 2012-Present
  - Palm Beach Chapter Vice-President & President, 2013-2016
  - Palm Beach Chapter Treasurer, 2017-Present
  - District 6 Director, 2017-2019
  - Vice President, 2020-Present
- Texas Society of Professional Surveyors, 2003-2011
  - Education Committee, 2009-2011
  - Chapter 9 Director, 2010-2011
- East Tennessee State University Geomatics Student Chapter
  - Treasurer, 2000-2002

**Experience**

2018-Present    WGI, West Palm Beach, Florida  
Business Development Manager

- Business Development
- Develop Marketing Content
- Proposal Writing

Senior Project Manager

- Land Development
  - Platting
  - Boundary & Topographic Surveys
- FDOT
  - Design Surveys
- Asset Management
- BIM/CIM

Jim Sullivan, PLS

- 2014-2018      Erdman Anthony, West Palm Beach, Florida  
Department Manager
- Business Development
  - Equipment Management
  - Project Management
    - Proposals and Invoicing
    - Platting Coordinator
    - FDOT Design Surveys
    - Boundary Surveys
    - Topographic Surveys
    - Control Surveys
    - Hydrographic Surveys
    - GIS
- 2011-2014      Coastal Planning & Engineering, Boca Raton, Florida  
Project Manger
- Proposals
  - Hydrographic and Upland Surveys
  - Mean High Water Line and Erosion Control Line Surveys
  - 62B Surveys
  - Control Surveys
- 2004-2011      Brown & Gay Engineers, Houston, Texas  
Project Manager
- Proposals
  - Boundary Surveys
  - Topographic Surveys
  - Control Survey
  - ALTA/ACSM Land Title Surveys
  - Right-of-Way Surveys
  - Elevation Certificates / LOMA
  - Title Abstracting/Research
- 2003-2004      Jones & Carter, The Woodlands, Texas  
Survey Technician
- Proposals and Invoicing
  - Boundary Surveys
  - ALTA/ACSM Land Title Surveys
  - GPS Post-Processing
  - Topographic Surveys
  - Subdivision Plats
  - Construction Staking
  - Cellular Communication Lease Sites
- 2002              Vaughn & Melton, Asheville, North Carolina  
Surveyor's Assistant
- Junior Party Chief and Instrument Man
    - Control Surveys, Boundary Surveys, and Topographic Surveys

**Jim Sullivan, PLS**

- 2000-2002      Tysinger, Hampton & Partners, Johnson City, Tennessee  
Surveyor's Assistant
- Courthouse research
  - Junior Party Chief, Instrument Man, Rodman
    - Boundary Surveys, Topographic Surveys & Construction Staking
- 1997-2002      194th Engineer Brigade (Tennessee Army National Guard), Jackson, Tennessee  
Technical Engineering Specialist
- Topographic Surveys (Crew Chief & Processing)
  - Geotechnical analysis

## TERRENCE N. BAILEY, P. E. LEED AP

2391 Avenue L.  
Riviera Beach, FL 33404

Email: TBAiley@rivierabch.com  
Cell: (561) 889-4354

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### EDUCATION

8/93-12/99      **UNIVERSITY OF FLORIDA**      **Gainesville, Florida**  
*BS Civil Engineering/Minor, Business Administration*

- Florida Blue Key
- Florida Engineering Society
- Order of the Engineer
- Omega Psi Phi Fraternity

### REGISTRATION

State of Florida Professional Engineers Licensure Number 60706

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### COMPETENCIES

- Simultaneous Management of Multiple Projects and Design Teams
- On-time Completion of Projects and Tasks
- Development and Implementation of a Permit and Plat approval process for a local Government

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### COMPUTER SKILLS

- AutoCAD, Land Development Desktop, Archview GIS
- Microsoft Excel, Word, PowerPoint, Project, Access, Publisher
- Haestad Methods Modeling Software (WaterCAD, SewerCAD)
- Stormwater Modeling Software (V.Cascade, ADICPR)

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### EXPERIENCE

10/11-Present      **City of Riviera Beach**      **Riviera Beach, Florida**  
*City Engineer*

- Supervises staff responsible for preparation of a variety of estimates, designs and specifications for capital improvement projects.
- Investigates and takes corrective actions on drainage, paving, traffic and lighting complaints.
- Provides technical engineering assistance to other departments as directed by supervisor.
- Coordinates the activities of City, State and Federal agencies as well as contractors and other municipalities.
- Reviews and approves subdivision, site and construction plans, and specifications for code conformance to established departmental standards, policies and sound engineering principles.

12/07-10/11      **Palm Beach County School District**      **West Palm Beach, Florida**  
*Professional Services Supervisor*

- Aid the General Manager in allocation of human and capital resources.
- Management and Supervision of the School Districts internal design team comprised of two architects, a structural engineer, a field representative, two drafting technicians and administrative support.
- Supervision of the design, permitting, and procurement of 600 minor capital projects and oversight of a 36 Million dollar capital budget for Fiscal Year 2010.

*Senior Project Administrator*

- Lead Design Engineer/Project Manager for approximately 50 projects annually totaling approximately 7 Million dollars annually.

2/02-12/07      **Engenuity Group (fka SFRN, Inc.)**      **West Palm Beach, Florida**  
*Assistant District Engineer*

- Assistant District Engineer for Northern Palm Beach County Improvement District (Northern). Administered the design, bidding, award, construction and closeout of 4 million dollars of an operable gate control structure, the 1.3 million dollar Indian Creek Parkway East of Central Blvd, the 6 million dollar Indian Creek Parkway West of Central Blvd, and the 12 million dollar Indiantown Road widening West of the Florida's Turnpike. As well as administering the bid and award of 16 annuals service contracts ranging from mowing of lake banks and canals, aquatic weed control, landscaping to diving services.

*Project Manager/Team Leader*

- Project Manager (PM) for Pero Farms 125,000 SF packing plant expansion on the existing 50 acre site at Atlantic and SR 441 – PM for civil site design, paving, grading and drainage, construction phasing and permitting with South Florida Water Management District, LWDD, DEP.

4/99-2/02      **Causseaux & Ellington, Inc.**      **Gainesville, Florida**  
*Project Engineer*

- Lead a project team including engineers, drafters, and administrative staff in site plan development, hydraulic and stormwater analysis, civil construction drawing preparation, permitting with the DEP, St. Johns River WMD for the land development division.

*President*  
LEE POWERS  
3970 RCA BLVD., SUITE 7750  
PALM BEACH GARDENS, FL 33410  
Tel: 561.629.3923  
lpowers@zemangroup.com

*Treasurer*  
JIM SULLIVAN  
2035 VISTA PARKWAY  
WEST PALM BEACH, FL 33411  
Tel: 561.839.1745  
Jim.Sullivan@wginc.com

*Secretary*  
ERIC DETASSIS  
3970 RCA BLVD., SUITE 7750  
PALM BEACH GARDENS, FL 33410  
Tel: 561.315.2186  
edetassis@zemangroup.com

*Vice President*  
TODD BATES  
3563 NW 53<sup>rd</sup> Street  
FT. LAUDERDALE, FL 33309  
Tel: 561.452.3767  
tbates@craventhompson.com

## **Florida Surveying and Mapping Society Palm Beach Chapter**

P.O. Box 16033, West Palm Beach, FL 33416  
[www.fsms-pbc.org](http://www.fsms-pbc.org)

Date: October 13, 2021  
To: Zubida A Persaud  
From: Lee Powers, PSM, Chapter President  
RE: FSMS Palm Beach Chapter Nomination for LDRAB Liaison

Dear Zubida,

Jim Sullivan, PSM was approved by the Officers of the Palm Beach Chapter of the Florida Surveying and Mapping Society at a recent chapter board meeting to position as Liaison to the LDRAB of Palm Beach County.

Please accept this letter as our recommendation to the Board to represent the surveying industry and its professional services.

Respectfully,



Lee Powers, PSM  
President-Palm Beach Chapter

An Affiliate of the National Society of Professional Surveyors and the American Association for Geodetic Surveying

1689-A MAHAN CENTER BOULEVARD • TALLAHASSEE, FLORIDA 32308-5454  
(850) 942-1900 • (800) 237-4384 • Fax: (850) 877-4852  
[fsms.org](http://fsms.org)

Nicholas Clavelo, PE  
FES Palm Beach Chapter President  
1920 Wekiva Way, Suite 200  
West Palm Beach, FL 33411  
November 10, 2021

Zubida A. Persaud  
Site Planner II,  
Palm Beach County, PZB -Zoning Division  
2300 North Jog Road  
West Palm Beach, FL 33411

Dear Zubida A. Persaud:

Terrence Bailey is a man of personal integrity and excellent work ethic. He is in full understanding of the LDRAB commitment and responsibilities. I am confident that he will devote himself to this Palm Beach County Committee with a high degree of diligence.

On behalf of the Florida Engineering Society Palm Beach Chapter, it is my pleasure to recommend appointment of Terrence Bailey, PE for his second term in seat #10 on the Palm Beach County LDRAB Committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nick', with a stylized flourish at the end.

Nicholas Clavelo, PE  
FES Palm Beach Chapter President



**LAND DEVELOPMENT REGULATION ADVISORY BOARD (LDRAB)**  
**LAND DEVELOPMENT REGULATION COMMISSION (LDRC)**  
**2021 ATTENDANCE MATRIX**  
(Updated October 27, 2021)

Seat	Member	District or Organization	Term Expires	2021 Meeting Dates												
				1/27	2/24 Canceled	3/24	4/28	5/26	6/23 Canceled	7/28 Canceled	8/25	9/22	10/27	11/18 Canceled	12/15 Canceled	Reserved
1	Charles Millar	District 1, Commissioner Marino	February 08, 2022	A**	-	P**	P**	P	-	-	P	P	A	-	-	
2	Ned Kerr	District 2, Commissioner Weiss	February 06, 2024	P**	-	P	P	P	-	-	P	A	P	-	-	
3	Ari Tokar	District 3, Commissioner Kerner	February 08, 2022	P*	-	P*	P*	P	-	-	P*	P*	P	-	-	
4	Jim Knight	District 4, Commissioner Weinroth	February 06, 2024	P	-	P	P	P	-	-	P	A	P	-	-	
5	Lori Vinikoor	District 5, Commissioner Sachs	February 08, 2022	P	-	P	P	P	-	-	P	P	P	-	-	
6	Ben Morris	District 6, Commissioner McKinlay	February 06, 2024	P**	-	P*	P*	P	-	-	A	A	A	-	-	
7	Robert J. Harvey	District 7, Commissioner Bernard	February 08, 2022	P	-	P*	A	P*	-	-	P*	P	P	-	-	
8	Donald R. Barnes	Gold Coast Builders Association	February 06, 2024	P**	-	P	P	P	-	-	P	P	P	-	-	
9	Anna Yeskey	League of Cities	February 06, 2024	P	-	P	P	P	-	-	P	A	P	-	-	
10	Terrence Bailey	Florida Engineering Society	February 08, 2022	P	-	A	P	A	-	-	P	A	P	-	-	
11	Lucille Hanners	American Institute of Architects	February 06, 2024	P**	-	P	P	P	-	-	P	P	A	-	-	
12	Susan A Kennedy	Environmental Organization	February 08, 2022	P	-	P	P	P	-	-	P	P	P	-	-	
13	Frank Gulisano	Realtors Association of the Palm Beaches	February 06, 2024	P	-	P*	P	P	-	-	A	P	P	-	-	
14	Jim Sullivan	Florida Surveying and Mapping Society	February 08, 2022	P	-	P	P	P	-	-	A	P	A	-	-	
15	Charles D. Drawdy	Assoc. General Contractors of America	February 08, 2022	P	-	P	A	P	-	-	P	A	P	-	-	
16	Wesley Blackman	PBC Planning Congress	February 06, 2024	P	-	P	P	A	-	-	P	P	P	-	-	
17	Tommy B. Strowd	Alternate At-Large #1	February 08, 2022	P*	-	P	P	A	-	-	A	A	P	-	-	
18	Abraham Wien	Alternate At-Large #2	February 06, 2024	P*	-	P*	A	P*	-	-	A	A	P*	-	-	

**Legend/Notes:**

P	Present	P*	Present (Participated via teleconference with quorum physically present and Board approval)
A	Absent	A*	Absent (Attended less than ¼ of meeting)
1	Chuck Millar replaced Joanne Davis on May 4, 2021. Eligible for first meeting on May 26, 2021. First term February 6, 2019 to February 8, 2022.		
2	Ned Kerr replaced Drew Martin on January 12, 2021. Eligible for first meeting on February 24, 2021. First term February 2, 2021 to February 6, 2024.		
3	Ari Tokar replaced Philip L. Barlage on September 10, 2019. Eligible for first meeting on September 25, 2019. First term February 6, 2019 to February 8, 2022.		
4	Jim Knight reappointed on January 12, 2021. First term February 2, 2021 to February 6, 2024.		
5	Lori Vinikoor reappointed on December 18, 2018. Second term February 6, 2019 to February 8, 2022.		
6	Ben Morris replaced Myles Basore on January 12, 2021. Eligible for first meeting on February 24, 2021. First term February 2, 2021 to February 6, 2024.		
7	Robert J. Harvey reappointed on March 12, 2019. Second term February 6, 2019 to February 8, 2022.		
8	Donald R. Barnes replaced Daniel J. Walesky on January 12, 2021. Eligible for first meeting on February 24, 2021. First term February 2, 2021 to February 6, 2024.		
9	Anna Yeskey reappointed on January 12, 2021. Third term February 2, 2021 to February 6, 2024.		
10	Terrence Bailey reappointed on January 15, 2019. Second term February 6, 2019 to February 8, 2022.		
11	Lucile Hanners replaced Jaime M. Plana on January 12, 2021. Eligible for first meeting on February 24, 2021. First term February 2, 2021 to February 6, 2024.		
12	Susan A. Kennedy replaced Tommy B. Strowd on May 7, 2019. Eligible for first meeting on May 22, 2019. First term February 6, 2019 to February 8, 2022.		
13	Frank Gulisano reappointed on January 12, 2021. Third term February 2, 2021 to February 6, 2024.		
14	Jim Sullivan replaced Derek G. Zeman on October 8, 2019. Eligible for first meeting on October 23, 2019 (canceled). First term February 6, 2019 to February 8, 2022.		
15	Charles D. Drawdy reappointed on January 15, 2019. Second term February 6, 2019 to February 8, 2022.		
16	Wesley Blackman reappointed on January 12, 2021. Third term February 2, 2021 to February 6, 2024.		
17	Tommy B. Strowd replaced Winifred P. Said on June 4, 2019. Eligible for first meeting on June 26, 2019 (canceled). First term February 6, 2019 to February 8, 2022.		
18	Abraham Wien reappointed on January 12, 2021. Third term February 2, 2021 to February 6, 2024.		
*	Special meetings will not be a factor in calculating total attendance.		
**	Attendance reflects previous LDRAB member.		
ULDC Art. 2.G.2.B.1.c, Attendance: <i>Members of boards shall be automatically removed for lack of attendance. Lack of attendance is defined as a failure to attend three consecutive meetings or a failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Only regular meetings shall be counted towards the attendance requirements. Special meeting shall not be counted towards the attendance requirements.</i>			

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BCC. No other expenses are reimbursable except documented long distance telephone calls to PBC Staff that are necessary to fulfill the responsibility of membership on the particular board. [Ord. 2006-036]

Section 3      Appointed Bodies

**A. Land Development Regulation Advisory Board**

**1. Land Development Regulation Advisory Board**

There is hereby established a Land Development Regulation Advisory Board (LDRAB).

**2. Powers and Duties**

The LDRAB shall have the following powers and duties under the provisions of this Code:

- a. to periodically review the provisions to this Code that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed;
- b. to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal Governments;
- c. to serve as Land Development Regulation Commission (LDRC) as provided by F.S. § 163.3164(25) and F.S. § 163.3194; and, [Ord. 2019-005]
- d. to serve as the Airport Zoning Commission pursuant to F.S. § 333.05(2). [Ord. 2019-005]

**3. Board Membership**

**a. Appointment**

- 1) The LDRAB shall be composed of 16 members and two at-large alternate members. [Ord. 2015-006]
- 2) Nine of the members shall be appointed by a majority of the BCC upon a recommendation by the organizations listed in Table 2.G.3.A, LDRAB Expertise. [Ord. 2015-006]
- 3) Seven members shall be appointed by the BCC. Each PBC Commissioner shall appoint one member with consideration of the expertise in Art. 2.G.3.A.3.b, Qualifications.
- 4) The BCC shall appoint two at-large alternate members, by a majority vote of the BCC, with consideration of the expertise in Art. 2.G.3.A.3.b, Qualifications.

**b. Qualifications**

- 1) The Board shall be composed of members with the expertise recommended for appointment by the corresponding organization as outlined in Table 2.G.3.A, LDRAB Expertise.
- 2) Each BCC appointment shall be with consideration in the following areas of expertise:
  - a) Landscape Architecture.
  - b) Redevelopment Expertise.
  - c) Fiscal Impact Analysis Expertise.
  - d) Land Use/Real Estate Law.
  - e) Natural Sciences.
  - f) Business Development.
- 3) No more than two members of the LDRAB shall represent the same occupation or business. [Ord. 2010-022]

**Table 2.G.3.A – LDRAB Expertise**

Occupations	Organizations
1. Residential Builder	Gold Coast Builders Association
2. Municipal Representative	League of Cities
3. Engineer	Florida Engineering Society
4. Architect	American Institute of Architects
5. Environmentalist	Environmental Organization
6. Realtor	Realtors Association of the Palm Beaches
7. Surveyor	Florida Surveying and Mapping Society
8. Commercial Builder	Assoc. General Contractors of America
9. AICP Planner	PBC Planning Congress
[Ord. 2010-022] [Ord. 2015-006]	

**c. Terms of Office**

Members of the LDRAB shall hold office until the first Tuesday after the first Monday in February of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]

**4. Staff**

The Zoning Director of PZB shall serve as the Secretary and the professional staff of the LDRAB.

**5. Meetings**

**a. General**

General meetings of the LDRAB shall be held as needed to dispense of matters properly before the LDRAB. Special meetings may be called by the Chair or in writing by a majority of the members of the LDRAB. Staff shall provide 24-hour written notice to each LDRAB member before a special meeting is convened.

**b. Subcommittees**

The LDRAB shall consider recommendations from the Zoning Director and determine by majority vote to create subcommittees with the expertise necessary to make recommendations on specific Code amendments. Subcommittee appointments shall be made at a regular LDRAB meeting. [Ord. 2009-040]

**c. Alternate Members Vote**

The alternate members may vote on a matter only when serving in place of an absent regular member. [Ord. 2018-002]

**B. Code Enforcement Special Master**

**1. Creation and Appointment**

Code enforcement hearings pursuant to this Code shall be conducted by a designated Special Master. Applications for Special Master positions shall be directed to the County Administrator pursuant to a notice published in a newspaper of general circulation. The BCC shall select a pool of candidates from the applications filed with the County Administrator on the basis of experience and qualifications. The County Administrator shall appoint a Special Master to conduct hearings from the pool of candidates selected by the BCC as necessary. For a period of two years from the date of termination as holder of office, a former Special Master shall not act as agent or attorney in any proceeding before any decision-making body of PBC on any matter that was the subject of a proceeding which was considered by the former Special Master. [Ord. 2015-006]

**2. Qualification**

A Special Master shall have the following minimum qualifications:

- a. be a graduate of a law school accredited by the American Bar Association;
- b. demonstrate knowledge of administrative laws, land use law, and Local Government regulation and procedures;
- c. be a current member, in good standing, of the Florida Bar Association;
- d. have such other qualifications that may be established by Resolution of the BCC; and,
- e. in the event the County Administrator does not receive a sufficient number of applications from qualified members of the Florida Bar Association, the BCC may select attorneys who are not members of the Florida Bar Association as candidates for Special Master. Among those attorneys who are not members of the Florida Bar Association, the BCC and County Administrator shall give preference to those attorneys who have prior experience in a judiciary capacity, or as a hearing officer, mediator or special master. No attorney, who has been disciplined by the Florida Bar Association or a bar association of any other jurisdiction, shall be appointed as a Special Master.

**3. Rules of Procedure**

The BCC shall have the authority prescribe rules of procedure for the conduct of hearings before the Special Master by resolution

**4. Term**

A Special Master shall serve a term of one year from the date of appointment by the County Administrator. A Special Master may be reappointed at the discretion of the County Administrator. There shall be no limit on the number of terms a person may serve as a Special Master.

**5. Removal**

At any time during the appointment, the County Administrator shall have the authority to remove a Special Master with or without cause upon ten days written notice.

**6. Vacancy**

If any Special Master resigns or is removed prior to expiration of his or her term or the County Administrator determines that the Special Master should not be reappointed, the County Administrator shall appoint a Special Master from the pool of candidates previously selected by the BCC to fill the vacancy within 30 days.