

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: February 8, 2022
Department: Administration
Advisory Board: Water Resources Task Force

I. EXECUTIVE BRIEF

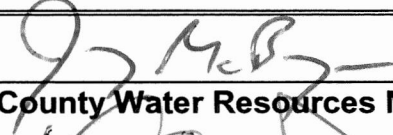

Motion & Title: Staff recommends motion to approve: two appointments to the Water Resources Task Force (WRTF) for the remainder of the three year term beginning February 8, 2022 and ending September 30, 2022.

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Seat Representative</u>	<u>Term</u>	<u>Nominated By</u>
8	Poonam Kalkat	Member	Water/Wastewater Provider Official	2/8/2022 - 9/30/2022	Mayor Weinroth Vice Mayor Weiss Commissioner Marino Commissioner McKinlay
8	Julia Parham	Alternate	Water/Wastewater Provider Official	2/8/2022 - 9/30/2022	Mayor Weinroth Vice Mayor Weiss Commissioner Marino Commissioner McKinlay

Summary: Per Resolution No. R2008-1810 (which was repealed and replaced with R2013-1471), the Board of County Commissioners (BCC) established the WRTF which is comprised of a total of 28 representatives (14 members and 14 designated alternates for each seat). The 14 seats are as follows: six City elected officials; one County Commissioner (or their appointee); one special independent district and/or utility water/wastewater provider official; one Lake Worth Drainage District representative; one drainage/water control district elected official; one South Florida Water Management District Governing Board member; one environmental representative; one land owner in Palm Beach County actively farming that land to represent agricultural interests; and one Indian Trail Improvement District representative. The diversity of the current 9 WRTF members and 3 alternates is as follows: 12 Caucasian (100%). The gender ratio (female:male) is 3:9. Both above appointees are females; one is Asian American, the other is Caucasian. Staff is actively seeking to increase diversity on this board. One City elected official, the environmental representative, the agricultural representative, and the drainage/water control district elected official member seats and ten alternate seats remain vacant at this time. Staff requested the BCC to submit nominees for the water/wastewater provider official seat on December 20, 2021. Countywide (MJ)

Background and Justification: The WRTF was established to identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment and reuse or reclaimed water opportunities that are most efficient and cost effective.

Attachments: 1) Memorandum Requesting Nominations
2) Boards/Committees Applications
3) WRTF Membership Roster
4) WRTF Resolution No. R2013-1471

Recommended by:		<u>1-13-2022</u>
	County Water Resources Manager	Date
Legal Sufficiency:		<u>1/14/22</u>
	Assistant County Attorney	Date



County Administration

P.O. Box 1989
West Palm Beach, FL 33402-1989
(561) 355-2040
FAX: (561) 355-3982
www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Robert S. Weinroth, Mayor
Gregg K. Weiss, Vice Mayor

Maria G. Marino
Dave Kerner
Maria Sachs
Melissa McKinlay
Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

**INTEROFFICE COMMUNICATION
PALM BEACH COUNTY**

TO: Mayor Robert S. Weinroth and Members of the Board of County Commissioners

THRU: Patrick Rutter, Assistant County Administrator *PR*

FROM: Jeremy McBryan, County Water Resources Manager *JCM*

DATE: December 20, 2021

RE: WATER RESOURCES TASK FORCE APPOINTMENTS

The purpose of this memorandum is to request nominations for one of the vacant Water Resources Task Force (WRTF) seats: special independent district/utility water/wastewater provider official. By January 10, 2022, please provide contact information for candidate(s) to be considered by staff. Alternatively, the following candidates are qualified and have expressed interest in serving the remainder of the current 3-year term which ends September 30, 2022:

Member: Poonam Kalkat, Utilities Director, City of Boynton Beach
Alternate: Julie Parham, Assistant Water Utilities Director, City of Lake Worth Beach

If no nominations, please sign Section III of the attached board/committees application(s) and return to me by January 10, 2022. Staff would like to agenda these appointments at the February 8, 2022 Board of County Commissioners meeting.

The WRTF is comprised of a total of 28 representatives (14 members and 14 designated alternates for each seat). The 14 seats are as follows: six City elected officials; one County Commissioner (or their appointee); one special independent district/utility water/wastewater provider official; one Lake Worth Drainage District representative; one drainage/water control district elected official; one South Florida Water Management District Governing Board member; one environmental representative; one land owner in the County actively farming that land to represent agricultural interests; and one Indian Trail

Improvement District representative. The WRTF was established to identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment and reuse or reclaimed water opportunities that are most efficient and cost effective. Members serve staggered three-year terms and all members must reside in Palm Beach County at the time of appointment and while serving on the WRTF. The WRTF currently meets 6 times per year. The diversity of the current 9 WRTF members and 3 alternates is as follows: 12 Caucasian (100%). The gender ratio (female:male) is 3:9.

The following WRTF seats are currently vacant: city elected official (1 member and 6 alternates); special independent district/utility water/wastewater provider official (member and alternate), Lake Worth Drainage District representative (alternate); drainage/water control district elected official (member and alternate), environmental representative (member and alternate), and agricultural representative (member and alternate).

If you have any questions, please contact me at 561-355-4600.

Attachments:

- 1) Boards/Committees Applications
- 2) WRTF Membership Roster
- 3) Proposed 2022 WRTF Meeting Dates
- 4) WRTF Resolution 2013-1471

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

Attachment 2, Page 1 of 13

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Water Resources Task Force Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: ~ 0.75 Years. From: Feb. 8, 2022 To: Sep. 30, 2022

Seat Requirement: special independent district/utility water/wastewater provider official Seat #: 8 (Member)

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: NA**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Kalkat Poonam Khaira
Last First Middle

Occupation/Affiliation: Utilities Director, City of Boynton Beach
Owner ☐ Employee ☒ Officer ☐

Business Name: Utilities, City of Boynton Beach

Business Address: 124 East Woolbright Road

City & State: Boynton Beach, Fl Zip Code: 33435

Residence Address: 5325 Island Gypsy Drive

City & State: Greenacres, Fl Zip Code: 33463

Home Phone: () Business Phone: (561) 742-6403 Ext. _____

Cell Phone: (561) 660-1520 Fax: ()

Email Address: kalkatp@bbfl.us

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☒ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

☐

NOT APPLICABLE/
(Governmental Entity)

☒

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

 X By watching the training program on the Web, DVD or VHS on 12/05/ 2021
 By attending a live presentation given on , 20

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

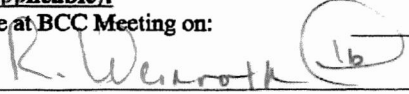
*Applicant's Signature:  Printed Name: Poonam K Kalkat Date: 12/07/2021

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Jeremy McBryan, County Water Resources Manager
301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 12/21/21

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 02/01/2016

Biography for Poonam Kalkat

Dr. Poonam Kalkat, is currently the Utilities Director for the City of Boynton Beach managing two water treatment plants and 30 ground water wells serving over 100,000 customers. The City provides wastewater collection services through 100s of miles of pipes and over 150 lift stations as well as stormwater drainage services and reclaimed water services within the City limits of Boynton Beach. Until recently Dr. Kalkat, was serving as the Director of Public Utilities for the City of West Palm Beach and provided oversight to a Water Treatment Plant, a 70 million gallons per day activated sludge secondary regional wastewater treatment plant along with a watershed with lakes and canals. The City of West Palm Beach Utility assets also included underground distribution and collection lines and lift stations and drainage for stormwater.

Dr. Kalkat earned a Ph.D. In Biochemistry and Molecular Biology from Wright State University in Dayton, Ohio and has been working in the drinking water and wastewater field for the past 17 years. She is a certified Six Sigma Green Belt and has spearheaded Lean Six Sigma Green Belt projects as well as ISO 14001 certification for the Utility for Environmental Management System. She continues to work on staff and leadership development within the Utility and is involved in establishing asset management and Capital Improvement program for the Utility. Dr. Kalkat has served as the vice-chair of the East Central Regional Water Reclamation Facility Board and as a member on the Legislative Committee for Florida Stormwater Association in the past. In recent years she has been engaged in regional water resource discussion regarding water quantity and quality, including Lake Okeechobee schedules and regional water management.

Section II Continued:

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

☐
NOT APPLICABLE/
(Governmental Entity)
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 By attending a live presentation given on , 20

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Poonam K Kalkat Printed Name: Poonam K Kalkat Date: 12/07/2021

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Return this FORM to:

Jeremy McBryan, County Water Resources Manager
 301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

Date:

2-8-22

1/3/22

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Revised 02/01/2016

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*Applicant's Signature: Poonam K Kalkat Printed Name: Poonam K Kalkat Date: 12/07/2021

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Return this FORM to:

Jeremy McBryan, County Water Resources Manager
301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

FEBRUARY 8 2022

Commissioner's Signature: Maura G. Maus

Date: 12/28/21

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: R#XX-XX/PO NA	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)
OR

NONE

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(Governmental Entity)

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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Poonam K Kalkat Date: 12/07/2021

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Return this FORM to:
Jeremy McBryan, County Water Resources Manager
301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmc Bryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Melissa McMichael

2-8-22

Date: 12/22/21

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

Attachment 2, Page 7 of 13

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: Water Resources Task Force **Advisory** ☒ **Not Advisory** ☐

☒ At Large Appointment **or** ☐ District Appointment /District #: _____

Term of Appointment: ~ 0.75 Years. From: Feb. 8, 2022 To: Sep. 30, 2022

Seat Requirement: special independent district/utility water/wastewater provider official Seat #: 8 (Alternate)

☐ *Reappointment **or** ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** NA

Section II (Applicant): (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Parham Julia Flint
 Last First Middle

Occupation/Affiliation: Assistant Director of Water Utilities / City of Lake Worth Beach

 Owner ☒ Employee ☐ Officer ☐

Business Name: City of Lake Worth Beach

Business Address: 301 College Street

City & State Lake Worth Beach, FL Zip Code: 33460

Residence Address: 7516 S Olive Ave

City & State West Palm Beach, FL Zip Code: 33405

Home Phone: () Business Phone: () **Ext.** _____

Cell Phone: (772)233-8519 Fax: () _____

Email Address: jparham@lakeworthbeachfl.gov

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
 ☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

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Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)
OR

NONE

☒NOT APPLICABLE/
(Governmental Entity)☐

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 X By watching the training program on the Web, DVD or VHS on December 14 2021
 By attending a live presentation given on , 20

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Julie Parham Julie Parham
 2021.12.14 Printed Name: Julia Parham Date: 12/14/21
 08:25:35 -05'00'

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 355-1915.

Return this FORM to:

Jeremy McBryan, County Water Resources Manager
 301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

Date:

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

JULIE PARHAM, P.E.

7516 S Olive Ave, West Palm Beach, Florida 33405 | juliefparham@gmail.com | (772) 233-8519

WORK EXPERIENCE	<p>ASSISTANT WATER UTILITY DIRECTOR City of Lake Worth Beach, Florida <i>Lake Worth Beach, Florida – January 2016 - present</i></p> <ul style="list-style-type: none">Plans and manages \$10 million budget of capital improvement projects from conception through construction, working with City staff, CCNA engineering consultants and contractors for water treatment and distribution, sewer collection and stormwater collectionECR Water Reclamation Facility Board member alternateDevelops annual capital budget and oversees operating budget and works with rate consultantsPrepares grant and loan applications for project funding and has received \$2.1 million in grants and over \$16 million in loansMaintains water, sewer, stormwater atlases and record drawings for the systemsReviews preliminary design reports and various studiesCoordinates and helps manage seven municipal sub-regional wastewater customers with biannual meetings, rate reviews, billing and capital improvement projectsHelps with customer services and utility availability requests <p>WATER RESOURCES ENGINEER & INTERN Kimley-Horn and Associates, Inc <i>West Palm Beach, Florida - May 2008 – January 2016</i></p> <ul style="list-style-type: none">Designed, permitted and provided construction phase services on water treatment plant process components, watermains and forcemains (including horizontal directional drilled mains), and pump station projectsDeveloped hydraulic models of water and wastewater systems for master planning and analysisPrepared various water supply and treatment studiesReviewed site development utility plans for quality assurance and quality controlWorked as office coordinator to balance workload for team of 50+ membersSupervisor to administrative assistants and engineering internsDeveloped annual business plan marketing strategies and operating budget for 50+ membersAnnual guest speaker/panelist to Florida interns on Intern Day <p>CIVIL ENGINEER INTERN Mathers Engineering Corporation <i>Stuart, Florida - May 2005 – August 2005</i></p> <ul style="list-style-type: none">Calculated private lift station flows and designed CAD site plans and detailsPrepared signal warrant analysis traffic volume calculationsPrepared water distribution system and wastewater collection system permit application packages for site development <p>SKILLS Experience with Naviline ERP system, Advanced skills in AutoCAD Civil 3D, expert skills in WaterCAD modeling; basic map creation, analysis and edit skills in ArcMap GIS; advanced skills in Microsoft Office Suite; Lean Six Sigma Yellow Belt</p> <p>EDUCATION VANDERBILT UNIVERSITY, Nashville, Tennessee <i>Cum Laude May 2009</i> Bachelors of Engineering, Civil Engineering, Minor in Engineering Management Fall 2007 Semester Abroad at University of Canterbury, <i>Christchurch, New Zealand</i></p> <p>PROFESSIONAL ORGANIZATIONS AMERICAN SOCIETY OF CIVIL ENGINEERS, Palm Beach Branch Past President: 2017-2018; President: 2016-2017; Vice President: 2015 – 2016; Secretary: 2014-2015, Treasurer: 2013-2014, K-12 Chair: 2011-2013, Member: 2007 – present</p> <p>AMERICAN WATER WORKS ASSOCIATION Member, 2016 – present</p> <p>FLORIDA WATER ENVIRONMENT ASSOCIATION Member, 2016 – present</p> <p>SOUTHEAST FLORIDA UTILITY COUNCIL Member, 2016 – present</p> <p>SOUTHEAST DESALTING ASSOCIATION Member, 2011 – present</p>
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AMERICAN PUBLIC WORKS ASSOCIATION

Member, 2011 – present

JUNIOR LEAGUE

Boca Raton Member, 2015 – 2019 *Diaper Bank Committee, Member Meeting Logistics, Garden Committee*

Palm Beaches Member, 2019-present, *Education & Training Committee, Kids in the Kitchen committee*

LEADERSHIP PALM BEACH COUNTY

Class of 2018 – current alumni; *Civic Engagement Project Committee – 2018-2019; Retreat Committee – 2018-2019*

RECOGNITION

Professional Engineer license #78636 (Florida) – 2014

ASCE Young Civil Engineer of the Year – 2013

Kimley-Horn Outstanding Analyst – 2013

Kimley-Horn Land Development Technical Training Graduate – 2012

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X By watching the training program on the Web, DVD or VHS on December 14, 2021
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Julie Parham Julie Parham
 2021.12.14 Printed Name: Julia Parham Date: 12/14/21
 08:25:35 -05'00"

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:

Jeremy McBryan, County Water Resources Manager
 301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmc Bryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

Date:

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

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Jeremy McBryan, County Water Resources Manager
 301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmcbryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

Maura G. Mauer

Date:

FEBRUARY 9 2022
12/28/21

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public

Revised 02/01/2016

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_____	_____	_____	_____
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Return this FORM to:

Jeremy McBryan, County Water Resources Manager
 301 North Olive Avenue, 11th Floor, West Palm Beach, FL 33401
jmc Bryan@pbcgov.org

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: 2-8-22

Commissioner's Signature: Melissa M. Kunkle Date: 1/16/22

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Water Resources Task Force Membership Roster

January 2022

<u>Seat ID</u>	<u>Member</u>	<u>Organization</u>	<u>Alternate</u>	<u>Organization</u>
1	Monica Mayotte	City of Boca Raton	<i>Vacant</i>	<i>City elected official</i>
2	<i>Vacant</i>	<i>City elected official</i>	<i>Vacant</i>	<i>City elected official</i>
3	Chip Block (Chair)	Town of Jupiter Inlet Colony	<i>Vacant</i>	<i>City elected official</i>
4	Jason Haselkorn	Town of Juno Beach	<i>Vacant</i>	<i>City elected official</i>
5	Rachelle Litt (Vice Chair)	City of Palm Beach Gardens	<i>Vacant</i>	<i>City elected official</i>
6	Robert Hagerty	Town of Lantana	<i>Vacant</i>	<i>City elected official</i>
7	Gregg Weiss	Palm Beach County	Melissa McKinlay	Palm Beach County
8	<i>Vacant</i>	<i>Water/Wastewater Provider Official</i>	<i>Vacant</i>	<i>Water/Wastewater Provider Official</i>
9	Tommy Strowd	Lake Worth Drainage District	<i>Vacant</i>	<i>Lake Worth Drainage District</i>
10	<i>Vacant</i>	<i>Drainage/Water Control District elected official</i>	<i>Vacant</i>	<i>Drainage/Water Control District elected official</i>
11	Jay Steinle	South Florida Water Management District	Mark Elsner	South Florida Water Management District
12	<i>Vacant</i>	<i>Environmental Representative</i>	<i>Vacant</i>	<i>Environmental Representative</i>
13	<i>Vacant</i>	<i>Agricultural Representative</i>	<i>Vacant</i>	<i>Agricultural Representative</i>
14	Michael Johnson	Indian Trail Improvement District	Greg Shafer	Indian Trail Improvement District

RESOLUTION NO. R-2013-1471

**RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF PALM BEACH COUNTY,
FLORIDA, REPEALING AND REPLACING
RESOLUTION R-2008-1810, AS AMENDED, PROVIDING
FOR THE WATER RESOURCES TASK FORCE.**

WHEREAS Palm Beach County has long depended upon the Biscayne Aquifer for the County's primary source of water; and

WHEREAS the Board of County Commissioners of Palm Beach County, Florida, established the Water Resources Task Force on October 7, 2008; and

WHEREAS in response to efforts to restore the Everglades, in 2007 the South Florida Management District adopted Regional Water Availability Rule which restricts future withdrawals from the Biscayne Aquifer; and

WHEREAS Palm Beach County's local government leaders recognize it is critical to address the availability of water resources within the County to protect the public health, ensure the sustainability of sensitive environmental resources and natural systems, and provide viable economic opportunities for our communities and residents; and

WHEREAS the County is facing significant and costly projected water supply needs, which cannot be met without increased demands on the Biscayne Aquifer unless appropriate measures are taken in accordance with the Regional Water Availability Rule, and which will require development alternative water supply projects such as the use of reclaimed water and/or stormwater reuse projects; and

WHEREAS local leaders are committed to ensuring that the long-term water resource needs of all Palm Beach County water users are effectively planned for and met, including those of water providers, wholesale and retail purchasers, and their customers; and

WHEREAS these needs may be met more efficiently and cost effectively through collaborative partnerships, evaluation of existing and planned infrastructure and by considering regional or sub-regional approaches; and

WHEREAS the Water Resources Task force was created as a county-wide forum to consider these opportunities; and

WHEREAS, there is a need bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

WHEREAS, repealing and replacing Resolution R-2008-1810, as amended, pertaining to the Water Resources Task Force, will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

Resolution R-2008-1810, as amended, is hereby repealed and replaced with the following:

Section 1. Creation of the Water Resources Task Force. There is hereby established an Advisory Committee to be known as the "Water Resources Task Force" herein referred to as the Task Force. The Task Force shall serve at the pleasure of the Palm Beach County Board of County Commissioners until such time as the Palm Beach County Board of County Commissioners determines by majority vote that the services of the Task Force are no longer needed.

Section 2. Mission Statement. The Task Force shall work collaboratively to identify and evaluate potential regional and sub-regional water supply strategies and solutions of appropriate water quality to meet countywide future water resource needs and water conservation goals and to meet the objectives of the enabling resolutions.

Section 3. Roles and Responsibilities. The Task Force will identify and evaluate opportunities and impediments to providing future water supply, conservation, wastewater treatment, and reuse or reclaimed water opportunities that are most efficient and cost effective. The Task Force shall submit an annual narrative report to the Agenda Coordinator. The form, substance and submittal dates for annual narrative reports are established by PPM-CW-O-060.

Section 4. Membership. The Board of County Commissioners hereby finds that the Task Force is best served by a broad cross-section of individuals within Palm Beach County and therefore waives the maximum number of members set forth in Resolution 2013-1393. The Task Force shall be composed of representatives of the following entities:

- (a) Six (6) City elected officials appointed by the Palm Beach County League of Cities, which represent a cross section of small, medium, and large cities, one of whom shall be an elected official of a city that purchases water from another municipality or water utility. For each of the six members appointed, the Palm Beach County League of Cities shall also appoint an alternate member to serve in the appointed member's absence. Alternate members must be municipal elected officials and must be from a different similarly-sized municipality.
- (b) One (1) County Commissioner or their appointee and an alternate appointed by the Board of County Commissioners.
- (c) One (1) Special Independent District Water and/or Wastewater Provider or Utility Water and/or wastewater Provider official and an alternate appointed by the Board of County Commissioners.
- (d) One (1) Lake Worth Drainage District Representative and an alternate appointed by the Board of County Commissioners.
- (e) One (1) Drainage/Water Control District elected official and an alternate appointed by the Board of County Commissioners.
- (f) One (1) South Florida Water Management District Governing Board Member and an alternate appointed by the Governing Board.
- (g) One (1) Environmental Representative familiar with water resource issues in southeast Florida and an alternate appointed by the Board of County Commissioners.
- (h) One (1) Land Owner in Palm Beach County, actively farming that land to represent the agricultural interests in Palm Beach County, and an alternate appointed by the Board of County Commissioners
- (i) One (1) Indian Trail Improvement District representative and an alternate appointed by the Indian Trail Improvement District Board of Supervisors.

Section 5. Appointments. All members must reside in Palm Beach County at the time of appointment and while serving on the Task Force.

Members shall be appointed to serve for staggered terms of three (3) years with a limit of three (3) consecutive terms. The terms of those members and alternates set forth in Section 4(a) and 4(b) shall terminate on September 30, 2015. The terms of those members and alternates set forth in Section 4(c) through 4(i) shall terminate on September 30, 2016. Terms shall begin on October 1st and end on September 30th. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.

Section 6. Conflict of Interest. Members shall be governed by the applicable provisions of the Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.

Section 7. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.

Section 8. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Task Force and such removal shall create a vacancy.

Section 9. Officers. The Task Force shall elect a Chair, Vice-Chair, and a Chair Pro-Temp. The Task Force shall adopt rules of procedure, including provisions for quorum, voting and consideration of motions and other items, and establish such standing committees as necessary to conduct the work of the Task Force.

Section 10. Meetings. The Task Force shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. A majority of the sitting members appointed shall constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

Section 11. Conduct of Meetings. All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be provided. All meetings of the Task Force shall be open to the public at all times and minutes shall be taken at each meeting.

Section 12. A Technical/Professional staff workgroup ("TP Workgroup") may be designated by the entities in Section 4 to advise the Task Force on matters such as, but not limited to, water resource availability, management, facilities and infrastructure, supply and constraints, and other technical, environmental, and professional subject matters as requested by the Task Force.

Section 13. The following Technical/Professional staff shall be designated by the Task Force to serve on the TP Workgroup upon recommendation by the TP Workgroup Chair. The Palm Beach County Water Resources Manager will serve as the Chair of the TP Workgroup.

- (a) Four staff persons appointed by the League of Cities from representative municipal governments in Palm Beach County;
- (b) One (1) County Staff person from the Department of Environmental Resource Management;
- (c) One (1) County staff person from the Department of Water Utilities;
- (d) One (1) staff person from the Lake Worth Drainage District;
- (e) One (1) staff person from a Special Independent District Water and/or Wastewater Provider or Utility Water and/or Wastewater Provider;
- (f) One (1) water management staff person from the South Florida Water Management District;
- (g) One (1) builder representative appointed by the Florida Home Builders Association;
- (h) One (1) staff person from the Florida Department of Environmental Protection;
- (i) One (1) staff person from the Florida Department of Agricultural and Consumer Services to represent agricultural interests;
- (j) One (1) person representing the public at large;
- (k) One (1) staff person from the Palm Beach County Health Department;
- (l) One (1) grower representative appointed by the Palm Beach County Chapter of the Florida Nursery Growers and Landscape Association.

Section 14. The Technical/Professional staff workgroup may meet as scheduled by its chair. The TP Workgroup, following the appointments made pursuant to Section 4, shall meet for the purpose of selecting a Vice-Chair, adopting any necessary rules of procedure, appointing

any standing workgroup subcommittees, and address issues identified by the Task Force for future technical evaluation by the TP Workgroup.

Section 15. Palm Beach County Water Utilities Department shall provide staff support to the Task Force.

Section 16. Support staff will prepare meeting notices and minutes, maintain records, coordinate or prepare draft reports, and prepare final reports containing the findings and recommendations of the Task Force.

Section 17. The governmental entities adopting this resolution recognize and agree their participation as members of the Task Force is a voluntary effort. The participating governments further recognize that any final report issued by the Task Force shall not be construed as imposing any mandates upon the participants or other government entities within Palm Beach County. It is understood and desired, rather, that the collaborative work of the Task Force serve as recommendations for state and federal agencies, Palm Beach local governments, businesses, and residents as each community moves forward with consideration and decision-making regarding future water resources planning, development, and management.

Section 18. Uniform Policies and Procedures of Advisory Boards. The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

Section 19. Effective Date. The provisions of this Resolution shall become effective upon approval of the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Taylor, who moved its adoption. The motion was seconded by Commissioner Burdick, and upon being put to a vote, the vote was as follows:

Commissioner Steven L. Abrams, Mayor	-	<u>Aye</u>
Commissioner Priscilla A. Taylor, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Paulette Burdick	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 22nd day of October 2013.

**PALM BEACH COUNTY, FLOIRDA,
BY ITS BOARD OF COUNTY
COMMISSIONERS**

Sharon R. Bock, Clerk & Comptroller

BY: Tracy Powell
Deputy Clerk



**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

BY: [Signature]