Agenda Item: 3L-3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	February 8, 2022	(X) Consent () Workshop	()Regular ()Public Hearing				
Department: Environmental Resources Management							
I. EXECUTIVE BRIEF Motion and Title: Staff recommends motion to:							

- Motion and Title. Stan recommends motion to.
- A) approve State Mosquito Control Memorandum of Understanding (MOU) Contract No. 28280 with the Florida Department of Agriculture and Consumer Services (FDACS) for mosquito control activities performed during contract period upon execution to September 30, 2022;
- **B)** approve a Budget Amendment of \$50,689 in the State Mosquito Control Fund to align the budget with a decrease in the grant award amount; and
- **C) authorize** the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the MOU that do not substantially change the terms or conditions of the MOU.

Summary: On December 8, 2020 (R2020-1819), the Board of County Commissioners (BCC) approved State Financial Assistance Recipient Agreement No. 27303 with FDACS for an amount not to exceed \$50,689. The Agreement provides state aid in quarterly installments to support mosquito control activities including source reduction measures, public education, personnel training and certification, mosquito population surveillance, larvacides, adulticides, equipment and alerts as approved by FDACS. On June 15, 2021, the BCC approved the Detailed Work Plan Budget required by FDACS as part of the re-application process for state aid for FY2022. The County anticipated receiving a new agreement from FDACS in the amount of \$50,689. However, no grant assistance was awarded for FY2022. Although this loss of revenue will reduce the amount of chemical acquired for mosquito control operations, the Mosquito Control Division maintains a sufficient supply for normal operations and can continue to meet the necessary level of service for the County. The Mosquito Control Division is still responsible for the completion of monthly deliverables as stated in the MOU. This MOU is required by Florida Administrative Code (F.A.C) Rule 5E-13.022 for counties that are not eligible to receive state aid for control of arthropods, but want to remain in the stateapproved program. The benefit to the County staying in the state-approved program is maintaining the status of Palm Beach County's Mosquito Control Division as "stateapproved", providing legitimacy and guidance of the Florida Department of Agriculture and Consumer Services (FDACS) while servicing Palm Beach County residents. Countywide (SS)

Background and Justification continued on Page 3

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1. Memorandum of Understanding No. 28280

2. Budget Amendment

Recommended by	y: gra Debotah Sam	1-27-2022	SAS 1/27/2
	Department Director	Date	_
Approved by:	10	1/28/27	
	Assistant County Administrator	Date	_

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026			
Capital Expenditures		-						
Operating Costs	\$0.00							
External Revenues	(\$50,689)							
Program Income (County)								
In-Kind Match (County)								
NET FISCAL IMPACT	<u>(\$50,689)</u>		,——					
# ADDITIONAL FTE POSITIONS (Cumulative)								
Does this item include t	he use of fed	leral funds?	Yes	NoX				
Budget Account No.:								
Fund 1228 Departme	ent <u>380</u> Un	it <u>3242</u> Obje	ct Progr	am				
B. Recommended Sources of Funds/Summary of Fiscal Impact:								
C. Department Fiscal Review:								
A. OFMB Fisc	cal and /or Co	ontract Dev. a	and Control (Comments:				
OFMB AT 112 02 AND Contract Development & Contract Development & Contract Development								
B. Legal Suff Assistant	iciency: \(\int \) County Attor	ney	V		3			
	artment Revi	•						
Departme	nt Director							

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Continued from Page 1

Background and Justification: FDACS provides assistance to local governments with arthropod and mosquito control and ensure the tools and techniques meet industry standards and are in compliance with Chapter 388, F.S. and 5E-13, F.A.C. State aid determination is based on a tier system. Based on Mosquito Control's Annual Certified Budget, FDACS placed Mosquito Control into Tier 1, which receives no state funding.

ATTACHMENT 1

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ATTACHMENT 1

FDACS CONTRACT# 28280



Florida Department of Agriculture and Consumer Services

MOSQUITO CONTROL MEMORANDUM OF UNDERSTANDING

This AGREEMENT, made and entered into this ____ day of _____, ____ by and between the FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES, the DEPARTMENT, and Palm Beach County, the **COUNTY**.

TERM PERIOD: Upon Execution to September 30, 2022

The COUNTY agrees to comply with the requirements of Chapter 388, Florida Statutes, Section 215.97, Florida Statutes, and Chapter 5E-13, Florida Administrative Code to conduct arthropod/mosquito control.

The COUNTY shall:

- A. Submit two originals of the **COUNTY's** operational work plan on form "Operational Work Plan for Mosquito Control" (FDACS-13666, Rev. 07/13) and detailed work plan on the form "Detailed Work Plan Budget Arthropod Control" (FDACS-13623, Rev. 07/13) no later than **July 15, 2022** as part of the application/re-application process for state aid and/or state approved status for Fiscal Year 2022 2023.
- B. Submit two originals of the **COUNTY's** certified budget on the form "Annual Certified Budget for Arthropod Control", (FDACS-13617, Rev. 07/13) by **September 30, 2022**. Any remaining state or local funds budgeted for the control of mosquitoes in previous fiscal years shall be re-budgeted for such control measures for the upcoming fiscal year. If any changes are made to the Annual Certified Budget for Arthropod Control (FDACS-13617, Rev. 07/13), a budget amendment on the form "Arthropod Control Budget Amendment" (FDACS-13613, Rev. 07/13) must be submitted to the DEPARTMENT for approval.
- C. If the **COUNTY** has state funds, they shall submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report" for State Funds (FDACS-13650, Rev. 07/13) no later than thirty days after the end of each month (October through August reports) until all state funds are expended. September financial reports shall be submitted to the DEPARTMENT no later than sixty days after the close of each fiscal year. Supporting documentation (i.e. receipts, travel vouchers, meeting agendas, invoices, etc.) with dates specified for costs incurred shall be submitted for all state funds expended.

- D. Submit a monthly financial report to the DEPARTMENT on the form "Mosquito Control Monthly Report" for Local Funds (FDACS-13663, Rev. 07/13) no later than thirty days after the end of each month (October through August reports). September financial reports shall be submitted to the DEPARTMENT no later than sixty days after the close of each fiscal year.
- E. Submit a monthly pesticide activity report to the DEPARTMENT on the form "Mosquito Control Monthly Activity Report" (FDACS-13652, Rev. 07/13) no later than thirty days after the end of each month (October through August reports). September financial reports shall be submitted to the DEPARTMENT no later than sixty days after the close of each fiscal year.

The designated contact for the DEPARTMENT is Stephanie Young, Division of Agricultural Environmental Services, 3125 Conner Blvd, Suite E, Tallahassee, Florida 32399-1650, office number (850) 617-7911, email address Stephanie.Young@FDACS.gov.

The designated contact for the COUNTY is Gary Goode, Director, Mosquito Control Division, and is located at Palm Beach County Mosquito Control, 9011 Lantana Road, Lake Worth, FL 33467.

Signed by parties to this agreement: FLORIDA DEPARTMENT OF **PALM BEACH COUNTY** AGRICULTURE AND CONSUMER **BOARD OF COUNTY COMMISSIONERS SERVICES** Casey Drake Signature Robert S. Weinroth Director of Administration Mayor Title Title 12/2/2021 Date Date

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ATTEST: JOSEPH ABRUZZO Clerk of the Circuit Court And Comptroller	APPROVED AS TO FORM AND LEGAL SUFFICIENCY				
By: Deputy Clerk	Scott A. Stone Date Assistant County Attorney				

Deborah Drum
Department Director

ATTACHMENT 2

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Fund 1228 State Mosquito

BGEX 380 111621-0422 BGRV 380 111621-0096

				EXPENDED/				
		ORIGINAL	CURRENT			ADJUSTED	ENCUMBERED	REMAINING
ACCT.NUMBER	ACCOUNT NAME	BUDGET	BUDGET	INCREASE	DECREASE	BUDGET	As of 11/16/2021	BALANCE
REVENUES 1228-380-3242-3439	State Grnt Other Phys Envir	50,689	50,689	0	50,689	0		
Total Receipts and Balances		50,689	50,689	0	50,689	0		
EXPENDITURES 1228-380-3242-5207	Insecticides & Pesticides	50,689	50,689	0	50,689	0	0	0
1228-380-3242-3207	insecticides & Pesticides	30,089	50,089				v	v
Total Appropriations & Expenditures		50,689	50,689	. 0	50,689	0		
Office of Financial Management & Budget		. / .//	Signatures &	Dates	_	By Boar	d of County Comm At Meeting February	g of
INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval		n (schne)	CUA.	11112			Deputy Clerk to the	
OFMB Department - Posted						Board	of County Commiss	sioners