

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: March 8, 2022       Consent       Regular  
    Ordinance       Public Hearing

Department  
Submitted By: Community Services  
Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to receive and file:**

**A)** Contract for Provision of Services with Rebel Recovery Florida, Inc. (Rebel Recovery), for the period October 1, 2021 through September 30, 2022, in an amount not-to-exceed \$199,751, to provide housing stabilization, peer support, and case management for homeless individuals due to COVID-19; and

**B)** Amendment No.1 to Contract for Provision of Services with The Homeless Coalition of Palm Beach County, Inc. (Homeless Coalition) (R2021-1486), for the period of June 1, 2021 through September 30, 2022, to extend the end date from January 31, 2022 to September 30, 2022 and increase funding by \$116,000, for a new total contract amount not-to-exceed \$166,000, to provide hotel emergency shelter services to individuals and families who are homeless, at imminent risk, or at risk of homelessness due to COVID-19.

**Summary:** On April 2, 2020, the U.S. Department of Housing and Urban Development (HUD) notified Palm Beach County of an Emergency Solutions Grant Coronavirus (ESG-CV1) award for homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19. Rebel Recovery will provide peer support/navigator services to 180 individuals, trainings to 73 individuals and housing care coordination services to 63 individuals. This is a new program with Rebel Recovery. On June 1, 2021, the need for additional funding for hotel emergency shelter services was identified. Amendment No. 1 is necessary in order to extend the end date to September 30, 2022 and increase funding to allow for continued services for those in need of emergency shelter services. The amendment will provide hotel assistance to approximately 37 additional families who are homeless, imminent risk, or at risk of homelessness due to COVID-19. Services will include, but are not limited to, hotel shelter with kitchen facilities, if possible, for up to four (4) weeks, at a cost of up to \$550 per week, but not-to-exceed a total of \$2,200 per family. Case management services will be provided until the participant is placed into a shelter or until permanent housing is acquired. A referral from the Homeless Outreach Team (HOT TEAM) or the Homeless Dispatcher is required. Program participants will be placed into the Client Management Information System (CMIS). The items were executed by the County Administrator in accordance with Agenda Item 6C-3, dated May 5, 2020, which delegated signature authority to the County Administrator, or designee. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. **No County match is required.** (Division of Human Services) Countywide (HH)

**Background and Justification:** The Community Services Department Division of Human Services (DHS) serves as the Lead Entity for the Palm Beach County Homeless Continuum of Care (CoC), the HUD-required planning and evaluation body for homeless services in the County. The undertaking of this program has been an inter-departmental effort between the Community Services Department and the Department of Housing and Economic Sustainability.

**Attachments:**

- 1. Contract for Provision of Services with Rebel Recovery with Walkthrough Memo
- 2. Amendment No. 1 to Contract for Provision of Services with the Homeless Coalition with Walkthrough Memo

Recommended By: James Green      2/15/2022  
Department Director      Date  
DocuSigned by: BE34EF22BEDE492

Approved By: Paee      2/18/22  
Assistant County Administrator      Date

**II.**

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	365,752				
External Revenue	(365,752)				
Program Income					
In-Kind Match					
<b>NET FISCAL IMPACT</b>	<b>0</b>				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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**Is Item Included In Current Budget:** Yes  X  No    

**Does this item include the use of federal funds:** Yes  X  No    

Budget Account No.:

**Fund: 1160 Dept. 143 Unit 1447 Obj. 8301 Program Code Various Program Period GY19**

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Funding source is the U.S. Department of Housing and Urban Development (HUD). No County funds are required.

DocuSigned by:  
Julie Dowe  
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**C. Departmental Fiscal Review:** \_\_\_\_\_  
Julie Dowe, Director, Financial & Support Services

**III.**

**REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Lucy Minter 2/11/22  
OFMB DA 2-9-22  
MG 2/10/22

Ann-L. Jacobson 2/16/22  
Contract Development and Control  
2-16-22 TW

**B. Legal Sufficiency:**

Heleene Catford 2-18-22  
Assistant County Attorney

**C. Other Department Review:**

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Department Director

**This summary is not to be used as a basis for payment.**