

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: March 8, 2022

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an annual contract with the following contractor for roofing services on an as-needed basis through November 16, 2025.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
Garabar, Inc.	Local	Non-SBE

Summary: On November 17, 2020, the Board of County Commissioners (Board) approved the annual roofing contract (R2020-1693 thru R2020-1700). The work consists of roofing repair and replacement services on an as needed basis. The contractor now joins the list of thirteen (13) already prequalified contractors for a total of fourteen (14) prequalified contractors with a contract expiration date of November 16, 2025. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$3,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The roofing annual contract was presented to the Goal Setting Committee on July 15, 2020 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects less than \$100,000 or a 10% Small Business Enterprises (SBE) Price Preference for projects \$100,000 or greater. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the roofing annual is 53.57%. **(Capital Improvements) Countywide (MWJ)**

Background and Justification: The pre-qualification for this contract was advertised on July 18, 2020. The contractor has met the established criteria and now joins the list of thirteen (13) contractors already pre-qualified for the contract. For projects under \$100,000, work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified roofing contractors. Additionally, projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the roofing contract at any time throughout the duration of the annual contract.

Attachments:

- Contract for Garabar, Inc.
- Annual Contract- Roofing 2020-041631: Control Sheet

Recommended By:  2/03/2022
 Department Director Date

Approved By:  2/10/22
 County Administrator Date

