

MEMORANDUM



Community Services Department

810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
FAX: (561) 355-3863
www.pbcgov.com



Palm Beach County
Board of County
Commissioners

Robert S. Weinroth, Mayor
Gregg K. Weiss, Vice Mayor


Maria G. Marino
Dave Kerner
Maria Sachs
Melissa McKinlay
Mack Bernard

County Administrator

Verdenia C. Baker



"An Equal Opportunity
Affirmative Action Employer"

TO: Verdenia C. Baker, County Administrator
Board of County Commissioners
FROM: James Green, Department Director
Community Services Department ^{DS} 
DATE: February 1, 2022
RE: First Amendment to Subrecipient Agreement for Ryan White Program
HIV/AIDS PART A for Health Support Services with The Poverello
Center, Inc.

Pursuant to Resolution No. R2013-0519, your signature is needed on Amendment No. 1 to the Subrecipient Agreement for Ryan White Program HIV/AIDS Part A for Health Support Services with The Poverello Center Inc. (R2021-0312), for the period March 1, 2021 through February 28, 2022, to increase the total agreement by \$21,858 for a new Grant Year (GY) 2021 total amount not-to-exceed \$50,238, as approved by the Palm Beach County HIV CARE Council. The total grant award for the 3 year period is \$106,998. The Resolution authorizes the County Administrator, or designee, signatory authority on contract amendments related to the Ryan White Program Part A HIV Health Support Services for not more than ten (10%) of the contracted amount, or \$150,000, whichever is greater.

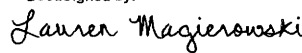
This amendment increases the total agreement amount in the foodbank/home delivered meals support services category for GY 2021 and will serve approximately 146 additional clients. The amendment allows the agency to continue improving health outcomes for clients. **No County match is required.**

On June 15, 2021, the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) issued a final notice of award. The total grant award for GY 2021 is \$7,304,638. This funding allows the Community Services Department (CSD) to continue funding much needed medical and support services to Palm Beach County residents with HIV/AIDS.

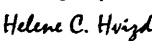
The Palm Beach County Board of County Commissioners has been receiving Ryan White Part A funding since 1994, which has assisted thousands of persons with HIV/AIDS with medical and support services. Staff will submit this item at the next BCC meeting as a receive and file item to allow the Clerk and Comptroller's Office to receive and file the item in accordance with PPM CW-O-051.

If additional information is needed, please contact Dr. Casey Messer, (561) 355-4730.

Approved by: ^{DocuSigned by:} 
Assistant Department Director ^{1459E4D1F1049C...}

^{DocuSigned by:} 
C894E57E5134470...

OFMB

^{DocuSigned by:} 
Helene Hvizd ^{BF3DF20B2223413...}
Assistant County Attorney

Attachment:
1. Resolution No. R-2013-0519
2. Subrecipient Amendment No. 1 with The Poverello Center, Inc.



**Palm Beach County
Compliance Summary Report**

Vendor Number	Vendor Name	AM Best Rating	Insurance Carrier	Policy #	Eff. Date	Exp. Date
DX00001361	The Poverello Center, Inc.		Compliant			
		A++p , XV	Philadelphia Indemnity Insurance Company	PHUB801355	1/28/2022	1/28/2023
		A++p , XV	Philadelphia Indemnity Insurance Company	PHPK2373769	1/28/2022	1/28/2023
		A++p , XV	Philadelphia Indemnity Insurance Company	PHPK2373769	1/28/2022	1/28/2023
		A- , VIII	SUNZ Insurance Company	WC04600001022	1/1/2022	1/1/2023

Risk Profile : Standard - Professional Services
Required Additional Insured : Palm Beach County Board of County Commissioners
Ownership Entity :

**FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT
FOR RYAN WHITE PROGRAM HIV/AIDS PART A FOR
HEALTH SUPPORT SERVICES**

THIS FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT FOR RYAN WHITE PROGRAM HIV/AIDS PART A FOR HEALTH SUPPORT SERVICES (**R2021-0312**) made and entered into at West Palm Beach Florida, on this 2nd day of February, 2022 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and **The Poverello Center, Inc.**, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is **65-0056218**.

In consideration of the mutual promises contained herein, the COUNTY and the AGENCY agree as follows:

WITNESSETH:

WHEREAS, on March 9, 2021 (R2021-0312), the above named parties entered into a three-year Agreement to provide services in the areas of Core Medical and Support Services in an annual amount of \$28,380; and

WHEREAS, the need exists to amend the Agreement in order to increase the contract amount for Grant Year 2021 and update the following: EXHIBIT A, Ryan White Part A Implementation Plan; EXHIBIT B - Units Of Service Rate and Definition; and EXHIBIT F, Subaward Data.

NOW, THEREFORE, the above named parties hereby mutually agree that Agreement R2021-0312, entered into on March 9, 2021, is hereby amended as follows:

- I. The whereas clauses above are true and correct and are expressly incorporated herein by reference and made part of the parties' Agreement
- II. EXHIBIT "A1" Implementation Plan attached hereto shall replace EXHIBIT "A" to the Contract in its entirety.
- III. EXHIBIT "B1" Units of Service Rate and Definition attached hereto shall replace EXHIBIT "B" to the Contract in its entirety.
- IV. EXHIBIT "F1" Subaward Data attached hereto shall replace EXHIBIT "F" to the Contract in its entirety.
- V. The first paragraph of **ARTICLE 3- PAYMENTS TO RYAN WHITE HIV/AIDS PROGRAM FUNDED AGENCY** shall be replaced in its entirety with the following:

The total amount to be paid by the COUNTY under this Agreement for all services and materials shall not exceed a total Agreement amount of **ONE HUNDRED SIX THOUSAND NINE HUNDRED AND NINTY EIGHT DOLLARS (\$106,998) OF**

WHICH FIFTY THOUSAND TWO HUNDRED AND THIRTY-EIGHT DOLLARS (\$50,238) IS BUDGETED IN GRANT YEAR 2021 AND TWENTY-EIGHT THOUSAND THREE HUNDRED AND EIGHTY DOLLARS (\$28,380) IS BUDGETED IN GRANT YEAR 2022 AND TWENTY-EIGHT THOUSAND THREE HUNDRED AND EIGHTY DOLLARS (\$28,380) IS BUDGETED IN GRANT YEAR 2023.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Agreement on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

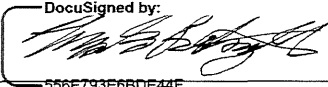
Joseph Abruzzo, Clerk of the Circuit Court & Comptroller
Palm Beach County

PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of Florida
BOARD OF COUNTY COMMISSIONERS

BY: _____
Deputy Clerk

BY: Verdenia C. Baker
Verdenia C. Baker, County Administrator

AGENCY:
The Poverello Center, Inc.

BY: 

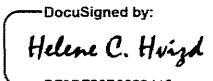
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Authorized Signature

Thomas S. Pietrogallo

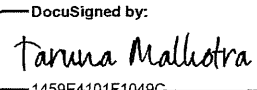
AGENCY'S Signatory Name Typed

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND
CONDITIONS
Community Services Department

BY: 

BF3DF20B2223413...
Assistant County Attorney

BY: 

4459E4101F1049C...
Taruna Malhotra,
Assistant Dept. Director
Community Services Department

EXHIBIT A1

Ryan White Part A Implementation Plan: Service Category Table			Exhibit A	
Agency Name:	The Poverello Center, Inc.			
Fiscal Year: 2021	Service Category:	Food Bank/Home Delivered Meals		
	Total Budget:	\$46,987		
Service Category Goal: The provision of actual food items, hot meals, or a voucher program to purchase food.				
Objective: List quantifiable time-limited objective related to the service listed above (SMART Goal)	Service Unit Definition	Number of Persons to be Served	Number of Units to be Provided	
At the end of the project period, increase the number of clients retained in HIV medical care by 5% through the provision of Food Bank/Home Delivered Meals.	1 unit= 1 food box/voucher	184	893	
HAB/HHS Performance Measure:	Retention in HIV Medical Care			
	Baseline (%)	89.0%		
	Target (%)	94.0%		

EXHIBIT B1**UNITS OF SERVICE RATE AND DEFINITION
2020 – 2021 RYAN WHITE CARES ACT - CONTRACT**

THE POVERELLO CENTER, INC.				
Support Services	GY21	GY22	GY23	Total
Food Bank/Home Delivered Meals	46,987	25,129	25,129	97,245
Continuous Quality Management (CQM) Program	3,251	3,251	3,251	9,753
Subtotal Support Services	50,238	28,380	28,380	106,998
Total	50,238	28,380	28,380	106,998

Annual allocations do not rollover to future years if unspent.

For all service categories listed above, expenses will be reimbursed at the actual cost of services listed in the monthly submission. The backup documentation – copies of paid receipts, copies of checks, invoices, or any other applicable documents acceptable to the Palm Beach County Department of Community Services will be requested as a desk and/or on-site monitoring on a periodic basis.

EXHIBIT F1**Subaward Data¹**

(i)	Subrecipient Name	The Poverello Center, Inc.
(ii)	Subrecipient Unique Entity Identifier:	65-0056218
(iii)	Federal Award Identification Number (FAIN):	2 H89HA00034-28
(iv)	Federal Award Date of Award to the Recipient by the Federal Agency:	03/25/2021
(v)	Subaward Period of Performance Start Date:	03/01/2021
	Subaward Period of Performance End Date:	02/28/2022
(vi)	Amount of Federal Funds Obligated by this Action by the Pass-Through Entity to the Subrecipient:	50,238
(vii)	Total Amount of Federal Funds Obligated to the Subrecipient by the Pass-Through Entity Including the Current Obligation:	50,238
(viii)	Total Amount of the Federal Award Committed to the Subrecipient by the Pass-Through Entity:	50,238
(ix)	Federal Award Project Description:	HIV Emergency Relief Project Grants
(x)	Name of Federal Awarding Agency:	U.S. Department of Health and Human Services
	Name of Pass-Through Entity:	Palm Beach County Board of Commissioners
	Contact Information for Federal Awarding Official:	Lawrence Momodu
	Contact Information for Palm Beach County Authorizing Official:	Robert S. Weinroth rweinroth@pbcgov.org
	Contact Information for Palm Beach County Project Director:	Dr. Casey Messer cmesser@pbcgov.org
(xi)	CFDA Number and Name:	93.914 HIV Emergency Relief Project Grants
(xii)	Identification of Whether Subaward is R&D:	This award is not R&D
(xiii)	Indirect Cost Rate for [CAA] Federal Award:	0

This information is required by the Uniform Guidance, 2 C.F.R. § 200.331(a)(1). The Uniform Guidance also requires that if any of these data elements change, the pass-through entity must include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the federal prime award and subaward

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR, OR HIS DESIGNEE, SIGNATORY AUTHORITY ON CONTRACT AMENDMENTS FOR INDIVIDUAL RYAN WHITE CONTRACTED AGENCIES FOR NOT MORE THAN TEN PERCENT OF THE CONTRACTED AMOUNT OR \$150,000, WHICHEVER IS GREATER.

WHEREAS, Palm Beach County has adopted an optional Home Rule Charter pursuant to Section 1(g) of Article VIII of the Florida State Constitution and Chapter 125 of the Florida Statutes; and

WHEREAS, Section 125.85, Florida Statutes, authorizes the delegation of any powers and duties not set forth therein by resolution or ordinance of the Board of County Commissioners; and

WHEREAS, the delegation of signing authority to the County Administrator, or his designee, on contract amendments not involving more than 10% or \$150,000 of the total agency contracted amount, whichever is greater. This would facilitate timely spending of grant funds which would better enable the grantee to avoid Federal penalty because 95% of grant funds must be spent within a program year; and

WHEREAS, the agenda process is, at times, not conducive to allowing documents to be executed with the greatest dispatch; and

WHEREAS, the delegation to the County Administrator, or his designee, the authority to execute amendments to standard contracts would eliminate delays caused by such items to be brought before the Board of County Commissioners and would therefore be consistent with the goal of the grantee to expend funds in compliance with the Federal mandate; and

WHEREAS, the specific delegation of signatory authority is in accordance with PPM#CW-O-051 when said documents follow the format as set forth in paragraph 2 herein below, which document is incorporated herein and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
2. The County Administrator, or his designee, is hereby expressly authorized to execute, on behalf of the Board of County Commissioners, contract amendments related to the Ryan White Part A Program funds.
3. This delegation of signature authority is strictly limited to the parameters set forth herein above so that the execution of the aforementioned document by the County Administrator constitutes a ministerial act on his part in accordance with PPM #CW-O-051.

4. The foregoing Resolution was offered by Commissioner Taylor _____, who moved its adoption. The motion was seconded by Commissioner Vana _____, and upon being put to a vote, the vote was as follows:

Commissioner Steven L. Abrams, Mayor	<u>Aye</u>
Commissioner Priscilla A. Taylor, Vice Mayor	<u>Aye</u>
Commissioner Hal R. Valeche	<u>Aye</u>
Commissioner Paulette Burdick	<u>Aye</u>
Commissioner Shelley Vana	<u>Aye</u>
Commissioner Mary Lou Berger	<u>Aye</u>
Commissioner Jess R. Santamaria	<u>Aye</u>

The Chair thereupon declared the Resolution duly passed and adopted this _____ 7th day of May _____, 2013.

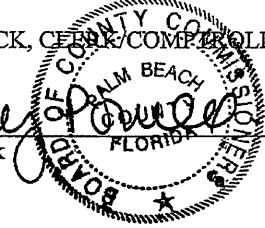
APPROVED AS TO FORM
LEGAL SUFFICIENCY

By: 
Chief Assistant County Attorney

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK/COMPTROLLER

By: 
Deputy Clerk



APPROVED AS TO TERMS
AND CONDITIONS

BY: 
DEPARTMENT HEAD