## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

# AGENDA ITEM SUMMARY

Department:County AdministrationSubmitted By:County AdministrationSubmitted For:Office of Community Revitalization

## I. EXECUTIVE BRIEF

## Motion and Title: Staff recommends motion to approve:

**A**) Expenditure of \$27,600 for the repair of flood and drainage mitigation facilities in the Country Club Acres (CCA) Countywide Community Revitalization Team (CCRT) area;

**B)** A budget transfer of \$27,600 to the Capital Outlay Fund from the Office of Community Revitalization CCRT Recoup Funding Account to repair flood and drainage facilitates in CCA.

**Summary:** The requested funding is needed to replace and up-size an existing culvert, replace existing corrugated metal piping, and reconstruct an embankment adjacent to the failed culvert. Palm Beach County Engineering has reviewed and agreed that this requested project is vital and needed in order to safeguard and improve drainage facilities in CCA. The requested Budget transfer of \$27,600 is needed to fund the increased costs of project implementation. <u>District 5</u> (HH)

Background and Justification: The repair of flood and drainage infrastructure was formally requested by residents of the CCA. The CCA CCRT area is located southwest of West Atlantic Ave and South Military Trail. In November of 2020, homeowners noted significant road erosion adjacent to properties because of a collapsed culvert pipe on Jackson Rd. In March of 2021, CCA representatives forwarded a video of the bank erosion and damage to private property to County Engineering Road and Bridges Division and OCR, and later informed staff about their concerns with the widespread flooding due to limited and substandard drainage facilities. They believed that further repair and installation was needed in order to avoid significant long-term drainage and septic tank problems. Staff met with community representatives to discuss their concerns, and determined that improvements were needed to improve and protect the long-term safety of area homeowners and private properties, and enhance the long-term sustainability of drainage infrastructure. Required improvements include: the replacement and up-sizing of the culvert, replacing the existing corrugated metal piping, and reconstructing of the embankment adjacent to the failed culvert. The vendor chosen for this project by the Engineering and Public Works Department is West Construction, Inc. This vendor was selected by Engineering from their Annual Small Concrete and Pathway Contract list. The cost of these improvements total \$27,600, and the requested budget transfer is needed to cover the cost of implementation. Funding is available from the CCRT Recoup Funding Account.

### Attachments:

- 1. Budget Transfer
- 2. Email Summary of May 11, CCRT Meeting
- 3. Engineering Road and Bridge Cost Estimate

Recommended By:	Anota Arto	3/17/20
(	Division Director	Date
Approved By:	Fal	3/28/22
	Deputy County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures Operating Costs External Revenues Program Income In-Kind Match County NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (cumulative)	<u>\$27,600</u>				
Is Item Included in Current Budget? Does this item include the use of federal funds?			Yes Yes		o X o X

Budget Account No:					
Fund	Dept	Unit	Object		
3900	366	X184	6551		

**B. Recommended Sources of Funds/Summary of Fiscal Impact:** Any remaining or unused project funds will be transferred back to the above account.

Department Fiscal Review: Alehana C.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

21/22 OFMB MG 3/21/22

B. Legal Sufficiency:

5-22 Assistant County Attorney

C. Other Department Review:

**Department Director** 

Contract Develor and C ontrol



#### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

ATTACHMENT #1 BGEX-366-021422-0879

### <u>FUND</u> 3900 Capital Outlay

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED As of 02/14/22	REMAINING BALANCE		
<u>REVENUES/EXPE</u>	<u>NDITURES</u>									
366-X006-9909 366-X184-6551	Res- Improvement Program Road and Street Improvements	2,515,225	2,404,825 0	0 27,600	27,600 0	2,377,225 27,600		2,377,225 27,600		
Total Receipts and l	Balances	30,598,211	33,641,789	27,600	27,600	33,641,789				
Office of Fir	nonvial Management & Pudget		Signatures &	2 Dates		By Boar	rd of County Comm			
Office of Financial Management & Budget INITIATING DEPARTMENT/DIVISION		- Delas	02/2	3/2092		At Meeting of 04/05/22				
Administration/Budget Department Approval		June Mate	3/21	· ·		Deputy Clerk to the				
OF	MB Department - Posted					Board	of County Commis	of County Commissioners		

From: Houston L. Tate

Sent: Friday, July 2, 2021 3:59 PM

To: Verdenia Baker

Cc: Patrick Rutter; Adam Faustini; Motasem Al-Turk; Jeremy McBryan; Deborah Drum; Ruth C. Moguillansky; William B. Wynn; Keith Clinkscale A.

Subject:Infrastructure Deficits - Follow Up Attachments: CCRT Virtual Meeting Minutes (5-11-21).pdf

Good afternoon Verdenia,

While not requested, the Office of Community Revitalization (OCR) is providing you with the attached minutes from the May 11, 2021 Virtual CCRT Meeting (please find Department Updates, pages 6 and 7). Residents from the County Club Acres CCRT Area discussed their concerns and provided their input about an existing collapsed culvert pipe which caused drainage issues, and that impacted their septic tank usages. Based on the community's input, Engineering Road & Bridge conducted a survey and determined that the culvert would be replaced and upsized. Engineering further approved a study to be conducted outside of its maintenance operation to evaluate the entire system and other drainage improvement. The study will develop a strategic plan to address the area's needs and the sustainability of infrastructure based on the resident's concerns. Residents was happy with the opportunity to engage, and problem solve matters affecting their community with County government.

Thank you,

Houston

Palm Beach County Board of County Commissioners County Administration Office of Community Revitalization

Houston L. Tate

OCR Director





#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS ENGINEERING & PUBLIC WORKS DEPARTMENT P. O. BOX 21229, WEST PALM BEACH, FL 33416-1229

WORK ORDER NO. 2020055-43       Image: Root Root Root Root Root Root Root Roo		INFORMATION: DATE May 6, 2021 REQUESTOR Armando Rubalcava COMMISSION DISTRICT NO: 4 RESOLUTION NO: R 2020-1639 PBC PO NUMBER:
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PROJECT LOCATION/LIMITS: Country Club Acres

PROJECT NUMBER:	BUDGET LINE ITEM:
CONTRACT NUMBER: 2020055	CONTRACT DATE: _November 17, 2020
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 CONTRACTOR/CONSULTANT/VENDOR:West Construction, Inc.
 VENDOR #: WEST0002

 CONTACT: Martha A. Morgan, President
 CONTACT PHONE NUMBER: (561) 588-2027

 Details: In accordance with your contract, you are to provide the following services: Drainage Repair as directed.

 A separate NTP will be issued directing the contractor to commence work within five (5) working days. The contract

 duration for this work request is 5 days. The contractor agrees to provide services in accordance with the contract and as further described in Exhibit 'A' (Dated 05/06/21 ). The County agrees to pay the contractor a fee not to exceed \$ 27,600.00

 (for services rendered at the contract prices). Final payment shall be per documented quantities installed.

 This project budget includes \$ 0.00
 for striping.

 The following exhibits are attached to and made part of this work request: Exhibit 'A' - Scope and Cost Estimate

 This work shall be coordinated with, (48 hours prior to commencement of work):

 Thomas Coppini, Construction Project Mgr. R & B (561) 233-3962

The total amount of this request, per the attached documentation, is not to exceed \$27,600.00

The Small Business Enterprise (SBE) goal for this contract is <u>15 %</u>. The estimated SBE participation for this request is <u>15 %</u>. The cumulative SBE participation to date for this Contract including this request is <u>15 %</u>.

Thomas Coppini Name	Project Manager Title	(561) 233-3962 Telephone Number					
<b>CONTRACTOR/CONSULTANT/VENDOR APPROVALS</b> Please indicate your receipt of this Work Order by signing and returning a duplicate copy.		Please sign below and submit with invoice at the completion of the project. Project completed in compliance with Contract and Project Specifications.					
Signature	Date	Signature	Date				
Printed Name and Title		Printed Name and Title					
PALM BEACH COUNTY APPROV	/ALS	BOARD APPROVAL?	Date:				
Division Approval	Date	Budget Approval	Date				
Assistant County Engineer	Date	Contract Review Committee (	when required) Date				



# **ROAD AND BRIDGE CONSTRUCTION COST ESTIMATE**

Exhibit 'A'

CONTEN					DATE:	į	5/5/2021
Project Description:	Urainade Reapair			Road Maintenance District:			4
Project Location:	Country Club Acers		Commission District:				4
Item #	Item Description	Quantity	Unit Unit Price		Amount		
4	Clearing & Grubbing	1	AC	\$	51.50	\$	51.50
5	Remove Existing Asphalt (Full Depth) (See Notes)	165	SY	\$	1.03	\$	169.95
7	Shallow Excavation (Depth <4 Ft.)	46	CY	\$	7.21	\$	331.66
8	Embankment (Compacted in Place)	120	CY	\$	7.21	\$	865.20
10	Finish Grading	55	SY	\$	3.09	\$	169.95
12	6" Base (Incl. Prime Coat)	55	SY	\$	7.21	\$	396.55
13	8" Base (Incl. Prime Coat)	55	SY	\$	20.60	\$	1,133.00
19	Mill Existing Asphalt, Full Size Milling Machine - <5,000 SY (See Notes)	1	1/2 Day	\$	4,635.00	\$	4,635.00
24	Superpave Asphaltic Concrete (SP-9.5 Traffic Level C) (0-200 Ton Orders)	17	TN	\$	180.25	\$	3,064.25
26	Superpave Asphaltic Concrete (SP-12.5 Traffic Level C) (0-200 Ton Orders)	6	TN	\$	180.25	\$	1,081.50
74	HDPE Pipe Culvert (36")(Class II)	60	LF	\$	51.50	\$	3,090.00
100	#57 Coarse Aggregate (FDOT)	20	TN	\$	206.00	\$	4,120.00
101	Sand Cement Endwall	5	CY	\$	772.50	\$	3,862.50
West Construction 2020055				S	UBTOTAL:	\$	22,971.06
					CONT:		4,628.94
						\$	27,600.00

Prepared By: ACR