

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b> April 12, 2022	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
<b>Submitted By:</b> Department of Airports	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

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**Motion and Title: Staff recommends motion to:**

- (A) **Receive and file** Federal Aviation Administration (FAA) Letter Amendment (Amendment No. 1) to Grant Agreement Number 3-12-0085-066-2021 in the amount of \$4,994 for Airport Coronavirus Relief Grant Program (ACRGP) at Palm Beach International Airport (PBI). Delegation of authority for execution of the grant was approved by the BCC on August 25, 2020 (R-2020-1017). The grant is effective as of April 8, 2021 with an expiration date of April 7, 2025; and
- (B) **Approve** a Budget Amendment of \$4,994 in the Airport's Improvement and Development Fund to recognize the receipt of a grant from the FAA; including a transfer to Reserves in the amount of \$4,994.

**Summary:** On June 8, 2021 the Board approved FAA Grant Agreement Number 3-12-0085-066-2021 in the amount of \$7,665,990 for PBI (R-2021-0740). The FAA has issued a Letter Amendment (Amendment No. 1) in the amount of \$4,994 increasing the maximum obligation of the ACRGP grant from \$7,665,990 to \$7,670,984. Acceptance of this Letter Amendment (Amendment No. 1) provides the Department of Airports with additional funding for the reimbursement of on-going operations and maintenance costs for PBI, after eligible U.S. airports declined or failed to claim their funds. This grant began on April 8, 2021 and expires on April 7, 2025. This grant does not require a local match. **Countywide (AH)**

**Background and Justification:** The Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act (Public Law 116-260), signed into law on December 27, 2020, included nearly \$2 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic. Per the provisions of the CRRSA Act, the FAA has calculated a reallocation of CRRSA Act funds to primary U.S. airports based on the amount of funds remaining after eligible U.S. airports declined or failed to claim their funds. As a result, the FAA has amended the County's ACRGP Grant Agreement, referenced above, to increase the maximum obligation of the ACRGP grant.

**Attachments:**

- 1. FAA Letter Amendment (Amendment No. 1)
- 2. Budget Amendment

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<b>Recommended By:</b> <u>                    <i>Laura Bube</i>                    </u>	<u>                    3-16-22                    </u>
Department Director	Date
<b>Approved By:</b> <u>                    <i>JCBaker</i>                    </u>	<u>                    3/31/22                    </u>
County Administrator	Date

**FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

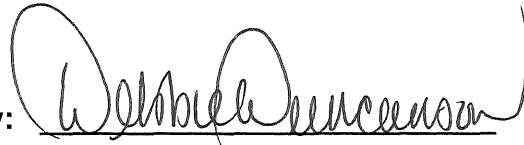
Fiscal Years	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	<u>(\$4,994)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u><u>(\$4,994)</u></u>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
 Does this item include the use of federal funds? Yes X No \_\_\_\_\_

Budget Account No: Fund 4100 Department 120 Unit 1110 Object 3144  
 Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Approval of this item will result in the receipt of additional funding from the FAA in the amount of \$4,994.



**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Lure Mante 3/22/22  
 OFMB 3-21-22 LM  
 (LM) 3-22-22 3/22

\_\_\_\_\_  
 Contract Dev. and Control

**B. Legal Sufficiency:**

Anne Delmont 3-29-22  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

08/17/2021

Palm Beach International Airport  
West Palm Beach, FL

Dear Airport Sponsor:

Palm Beach International Airport  
CRRSA Grant No 3-12-0085-066-2021  
DUNS No 07-847-0481  
Letter Amendment (Amendment No. 1)

Per the provisions of the Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act, the Federal Aviation Administration (FAA) has calculated a reallocation of CRRSA Act funds to primary U.S. airports based on the amount of funds remaining after eligible U.S. airports declined or failed to claim their funds. As a result, the FAA intends to amend your Airport Coronavirus Relief Grant Program (ACRGP) Grant Agreement, referenced above, to increase the maximum obligation of your ACRGP grant.

This amendment letter effects the ACRGP Grant Amendment and commits the FAA, acting for and on behalf of the United States of America, to increase the maximum obligation of the United States by \$4,994.00 (from \$7,665,990.00 to \$7,670,984.00). This document is incorporated into and constitutes Amendment No. 1 to the above-referenced ACRGP Grant Agreement. All other terms and conditions of the CRRSA Grant Agreement remain in full force and effect.

As stated, this Amendment, increasing the maximum obligation of this grant, will go into effect unless you **expressly decline** to accept this amendment by **September 3, 2021**. If you wish to decline these additional funds, please sign the statement below and return an electronic copy to [CARESAirports@faa.gov](mailto:CARESAirports@faa.gov) by September 3, 2021. If your response is not provided to the FAA by this date, additional funds will be obligated on your grant. If you have already drawn down all the funds on your ACRGP grant, you must provide a signed Federal Financial Report (SF-425) and a closeout report when you submit a payment request for these additional funds. A sample of the closeout report can be found at <https://www.faa.gov/airports/crrsaa/>.

Sincerely,

David F. Cushing  
Manager,  
Airports Financial Assistance Division



# Federal Aviation Administration

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## Memorandum

Date: August 16, 2021

To: Robin Nowakowski, Financial Services, AMK-311

From: David F. Cushing, Manager  
Airports Financial Assistance Division, APP-500

Subject: Execution Dates for Coronavirus Response and Relief Supplemental  
Appropriation Amendments

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The purpose this memorandum is to serve as the execution dates, September 14, 2021 through September 17, 2021, for the amended Coronavirus Response and Relief Supplemental Appropriation (CRRSA) grant amendments.

Per the provisions of the CRRSA Act, the Federal Aviation Administration (FAA) has calculated a reallocation of CRRSA Act funds to primary U.S. airports based on the amount of funds remaining after eligible U.S. airports declined or failed to claim their funds. As a result, the FAA amended the grantee's Airport Coronavirus Relief Grant Program (ACRGP) Grant Agreement, referenced in the Amendment Letter, to increase the maximum obligation of the grantee's ACRGP grant.

**SPONSOR DECLINATION**

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The Sponsor does hereby reject and decline the additional CRRSA Act obligation referred to in the foregoing Offer under this ACRGP Grant Amendment, and does hereby decline this Offer and by such does not agree to comply with all of the terms and conditions in this Offer.

**Please read the following information:** By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct. <sup>1</sup>

Dated \_\_\_\_\_

Palm Beach Board of County Commissioners

\_\_\_\_\_  
*(Name of Sponsor)*

\_\_\_\_\_  
*(Signature of Sponsor's Designative  
Official/Representative)*

**By:**

\_\_\_\_\_  
*(Type Name of Sponsor's Designative  
Official/Representative)*

**Title:**

\_\_\_\_\_  
*(Title of Sponsor's Designative  
Official/Representative)*

<sup>1</sup> Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

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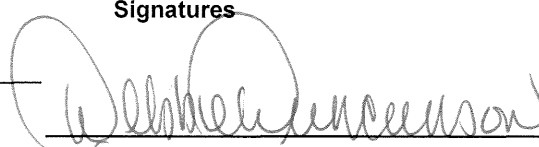
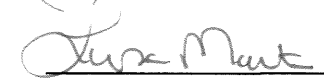
**BUDGET AMENDMENT**  
**BOARD OF COUNTY COMMISSIONERS**  
**PALM BEACH COUNTY, FLORIDA**

Advantage Document Numbers:  
 BGEX 031422/1043  
 BGRV 031422/433

Fund 4100 Airport Operating Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ADOPTED BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 03/14/2022	REMAINING BALANCE
<b>Revenues</b>								
120-1110-3144	Federal Grant Airports -ACRGP	6,249,240	6,249,240	4,994	0	6,254,234		
	<b>Total Receipts and Balances</b>	<u>115,271,414</u>	<u>139,118,142</u>	<u>4,994</u>	<u>0</u>	<u>139,123,136</u>		
<b>Expenditures</b>								
120-9900-9901	Contingency Reserves	35,111,715	58,751,888	4,994	0	58,756,882		58,756,882
	<b>Total Appropriations &amp; Expenditures</b>	<u>115,271,414</u>	<u>139,118,142</u>	<u>4,994</u>	<u>0</u>	<u>139,123,136</u>		

	<b>Signatures</b>	<b>Date</b>	<b>By Board of County Commissioners</b>
OFMB		3/16/22	<b>At Meeting of</b>
INITIATING DEPARTMENT/DIVISION			April 12, 2022
Administration/Budget Department Approval		3/22/22	<b>Deputy Clerk to the</b>
OFMB Department - Posted			<b>Board of County Commissioners</b>