PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>						
Meeting Date:	May 17, 2022	[X] []	Consent Workshop	[]	Regular Public Hearing	
Department: Submitted By: Submitted For:	Engineering & Public Works Department Engineering & Public Works Department Roadway Production Division					

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Consultant Service Authorization (CSA) to the Annual Civil Engineering Professional Services Contract (R2019-0714) dated June 4, 2019 (Contract) with Baxter & Woodman, Inc. (B&W) in the amount of \$609,807.90 for Haverhill Road from Hypoluxo Road to Lantana Road (Project).

SUMMARY: Approval of this CSA will provide the professional services necessary for the preparation of design plans and construction bid documents to widen the roadway from a 2-lane divided roadway to a 4-lane divided roadway. The Affirmative Procurement Initiative selected for this Contract on November 6, 2019 by the Goal Setting Committee is a 20% minimum mandatory Small Business Enterprise (SBE) participation. B&W agreed to 20% SBE participation for the Contract. They agreed to 42.81% SBE participation for this CSA. Their cumulative SBE participation to date for the Contract including this CSA is 35.64%. B&W has an office located in Palm Beach County (County). This Project is included in the Five-Year Road Program. Districts 2 & 3 (YBH)

Background and Justification: On June 4, 2019, the Board of County Commissioners (BCC) approved the Contract with B&W to provide the professional services for civil engineering throughout the County. The fee, as detailed in **Exhibit B** of the attached CSA, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$291,472.61	(Roadway Analysis, Drainage Design, Signing and Pavement, and Permitting.)
Reimbursable Services (Not to Exceed)	\$173,081.16	(Geotechnical, Survey, Structural, Environmental, Electrical, Permit Fees and Prints)
Optional Services (Not to Exceed)	<u>\$145,254.13</u>	(Signalization, Post Design, Environmental, and Survey)
Total:	\$609,807.90	•

After reviewing the attached CSA and finding it in proper order, the Engineering Department recommends BCC approval.

Attachments:	
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1. Location Map

2. CSA with Exhibits A, B, C, D & Ebix Insurance Compliance (2)

Recommended by: 500 YBH TEL KOF	Saved Z Ruch	4/15/22
YBHMEL KOF	County Engineer	Date
Approved By:	Tal	4/26/22
	Assistant County Administrator	Date

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County) NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)	2022 <u>\$ 853,733</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>\$ 853,733</u>	2023 0- 0- 0- 0- 0- 0-	202 -0- -0- -0- -0- -0- -0-		2025 -0- -0- -0- -0- -0- -0- -0-	202 0- 0- 0- 0- 0- 0-	
Is Item Included in C Does this item includ		-	al fu	inds?	Yes X Yes	No No	x
Budget Account No: Fund 3504 Dept 361	Unit 1962	Object	6505				
Recommended Sources of Funds/Summary of Fiscal Impact: Road Impact Fee Fund - Zone 4 Haverhill Rd., Hypoluxo Rd to Lantana Rd.							
New Task Authorization Basic Services Reimbursables Optional Services Total Task Authorization Staff Costs - Roadway Production Survey Right of Way Traffic Fiscal Impact			\$ 1 \$ 1 \$ 6 \$ 1 \$ 5 \$	91,472. 73,081. 45,254. 09,807. 21,962. 30,491. 30,491. 60,981. 53,732.	16 13 90 00 00 00 00		

Illir. C. Departmental Fiscal Review: ____

III. <u>REVIEW COMMENTS</u>

QFMB Fiscal and/or Contract Dev. and Control Comments: A. 1120122 22. OFMB JA 4.19.00 Contract Dev Control Ц-Zle B. Approved as to Form gal Sufficiency: hnd

ant County Atto

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment. 2 F:\ADM_SER\FISCAL\AGENDAPAGE2\FY 2022\22.412.CSA.DOC