

Agenda Item is over 50 pages; may be viewed in the Minutes Department

Agenda Item #: 3-C-3

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b>	May 17, 2022	<input checked="" type="checkbox"/>	<b>Consent</b>	<input type="checkbox"/>	<b>Regular</b>
		<input type="checkbox"/>	<b>Workshop</b>	<input type="checkbox"/>	<b>Public Hearing</b>

<b>Department:</b>	Engineering & Public Works Department
<b>Submitted By:</b>	Engineering & Public Works Department
<b>Submitted For:</b>	Roadway Production Division

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** a Consultant Service Authorization (CSA) to the Annual Civil Engineering Professional Services Contract (R2019-0714) dated June 4, 2019 (Contract) with Baxter & Woodman, Inc. (B&W) in the amount of \$609,807.90 for Haverhill Road from Hypoluxo Road to Lantana Road (Project).

**SUMMARY:** Approval of this CSA will provide the professional services necessary for the preparation of design plans and construction bid documents to widen the roadway from a 2-lane divided roadway to a 4-lane divided roadway. The Affirmative Procurement Initiative selected for this Contract on November 6, 2019 by the Goal Setting Committee is a 20% minimum mandatory Small Business Enterprise (SBE) participation. B&W agreed to 20% SBE participation for the Contract. They agreed to 42.81% SBE participation for this CSA. Their cumulative SBE participation to date for the Contract including this CSA is 35.64%. B&W has an office located in Palm Beach County (County). **This Project is included in the Five-Year Road Program. Districts 2 & 3 (YBH)**

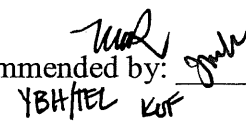
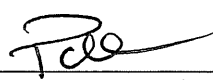
**Background and Justification:** On June 4, 2019, the Board of County Commissioners (BCC) approved the Contract with B&W to provide the professional services for civil engineering throughout the County. The fee, as detailed in **Exhibit B** of the attached CSA, has been negotiated as just and reasonable compensation as follows:

Basic Services (Lump Sum)	\$291,472.61	(Roadway Analysis, Drainage Design, Signing and Pavement, and Permitting.)
Reimbursable Services (Not to Exceed)	\$173,081.16	(Geotechnical, Survey, Structural, Environmental, Electrical, Permit Fees and Prints)
Optional Services (Not to Exceed)	<u>\$145,254.13</u>	(Signalization, Post Design, Environmental, and Survey)
Total:	\$609,807.90	

After reviewing the attached CSA and finding it in proper order, the Engineering Department recommends BCC approval.

**Attachments:**

1. Location Map
  2. CSA with Exhibits A, B, C, D & Ebix Insurance Compliance (2)
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Recommended by:		4/15/22
	County Engineer	Date
Approved By:		4/26/22
	Assistant County Administrator	Date

