

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: May 17, 2022 [X] Consent [ ] Regular [ ] Ordinance [ ] Public Hearing Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

- A) Standard License Agreement for Use of County-Owned Property for the period of August 6, 2021 through March 16, 2022 with CDR Health Care, Inc. (Mid-County Senior Center ) for COVID-19 testing. B) Standard License Agreement for Use of County-Owned Property for the period of August 18, 2021 through March 24, 2022 with CDR Health Care, Inc. (Westgate Recreation Center ) for COVID-19 monoclonal treatment. C) Standard License Agreement for Use of County-Owned Property for the period of August 13, 2021 through March 16, 2022 with CDR Health Care, Inc. (South County Civic Center) for COVID-19 testing. D) Standard License Agreement for Use of County-Owned Property for the period of August 13, 2021 through March 16, 2022 with CDR Health Care, Inc. (Palm Beach Gardens Library Branch) for COVID-19 testing. E) Standard License Agreement for Use of County-Owned Property for the period of December 28, 2021 through March 16, 2022 with CDR Health Care, Inc. (Caloosa Park) for COVID-19 testing. F) Standard License Agreement for Use of County-Owned Property for the period of November 9, 2021 through March 16, 2022 with CDR Health Care, Inc. (West County Clinic) for COVID-19 testing. G) Standard License Agreement for Use of County-Owned Property for the period of January 3, 2022 through January 31, 2022 with Garner Environmental Services (West Boynton Park and Recreation Center) for COVID-19 monoclonal treatment and; H) Standard License Agreement for Use of County-Owned Property for the period of January 18, 2022 through April 18, 2022 with United Way of Palm Beach County Inc., for tax preparation services at the Jupiter Community Action Program Office.

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. (FDO Admin) Countywide (DB)

Background & Justification: The delegation of authority which provided authority for the County Administrator or designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

Attachments:

- 1. Standard License Agreement (Mid-County Senior Center )
2. Standard License Agreement (Westgate Recreation Center
3. Standard License Agreement (South County Civic Center)
4. Standard License Agreement (Palm Beach Gardens Library)
5. Standard License Agreement (Caloosa Park)
6. Standard License Agreement (West County Clinic)
7. Standard License Agreement (West Boynton Park)
8. Standard License Agreement (Jupiter Community)

Recommended By: MB [Signature] 4/14/22 Department Director Date

Approved By: [Signature] 4/26/22 County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>(0.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes \_\_\_\_\_ No X  
 Does this item include the use of federal funds? Yes \_\_\_\_\_ No X

Budget Account No:  
 Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Revenue Source \_\_\_\_\_  
 Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Revenue Source \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:** [Signature]

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

[Signature] 4/21/22  
 OFMB [Signature] LM 4/21

[Signature] 4/22/22  
 Contract Development and Control

**B. Legal Sufficiency:**

[Signature] for D. Behor 4/22/22  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**