

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 17, 2022

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) Consultant Services Authorization (CSA) No. 7 to the continuing contract with Architecture Green LLC (R2019-1898) to provide professional architectural/engineering (A/E) design, site plan approval, permitting, and construction administration services for the Village of Windsor Park Phase 1 project in the amount of \$572,600.50; and

B) Supplement No. 1 to CSA No. 3 to the continuing contract with Architecture Green LLC (R2019-1898) to provide professional architectural/engineering (A/E) design, site plan approval, permitting, and construction administration services for the Bert Winters Park project in the amount of \$338,860.23.

Summary: On December 17, 2019, the Board of County Commissioners (Board) approved the continuing design contract with Architecture Green LLC to provide architectural services for capital improvement or renovation projects countywide. CSA No. 7 authorizes professional A/E design services including site plan approval, permitting and construction administration phase services for a new dog park; new fitness trail; new restroom facilities; janitor's room and main electrical room; new picnic pavilions; new landscaping and irrigation systems; and a new park entry sign for the new Village of Windsor recreational park. The new park will serve the residents of the greater West Boynton area. Supplement No. 1 to CSA No. 3 authorizes professional A/E design services including site plan approval, permitting and construction administration phase services for parking area renovations, four new pavilions with picnic tables and grilling facilities, new playground, new kayak parking and launching area, a new boat dock and new accessible walkways to connect all new and existing facilities. These services are required to design and construct the Phase II amenities at Bert Winters Park. This continuing contract was presented to the Goal Setting Committee on August 7, 2019 and the Committee established Affirmative Procurement Initiatives (API) of 20% mandatory Small Business Enterprise (SBE) subcontracting goal on the contract and an SBE evaluation preference for the selection. Architecture Green LLC is a SBE firm. SBE participation for CSA No. 7 is 90.08%; SBE participation for Supplement No. 1 CSA No. 3 is 83.50%. To date, the actual Small/Minority/ Women Owned Business participation for this continuing contract is 90.62%. Architecture Green LLC is a Palm Beach County Business. The funding source for the Village of Windsor Park Phase 1 project, CSA No. 7, is from the Impact Fees Z-2 fund. **The funding sources for the Bert Winters Park project, Supplement No.1 to CSA 3, include the FIND Grant fund, and Infrastructure Sales Tax fund. (Capital Improvements Division) Districts 1 and 6 (MWJ)**

Background and Justification: The selection of the design professional was performed on November 8, 2019 pursuant to the Consultants Competitive Negotiations Act (CCNA), Florida Statute 287.055. The Village of Windsor Park project allows for the construction of a new neighborhood park to serve the surrounding community in the West Boynton area. The facilities in Bert Winters Park are worn and in need of repair or replacement for the safe use of the public. The proposed improvements to the Bert Winters Park will increase public access to the Intracoastal waterfront and provide additional picnicking and fishing opportunities for the residents of northern Palm Beach County. The Park and Recreation staff seek to meet the ever-changing needs of the surrounding community demographic and their varied recreational interests.

Attachments:

1. Location Maps
2. Budget Availability Statements
3. CSA 7
4. Supplement No. 1 to CSA 3
5. Consultant Contract History

Recommended by:  Department Director 4/17/22 Date

Approved by:  County Administrator 4/26/22 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	\$1,001,461	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$1,001,461	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u> X </u>	No	_____
Does this item include use of federal funds?		Yes	<u> X </u>	No	_____

Budget Account No:

CSA No. 7

Fund 3602 Dept 581 Unit P862 Object 6505 - Amount \$602,600.50

Supplement 1 to CSA No. 3

Fund 3600 Dept 582 Unit T041 Object 6505 -BW03-GY20 - Amount \$98,486.00

Fund 3950 Dept 581 Unit T041 Object 6505 -BW04-GY20 - Amount \$98,486.00

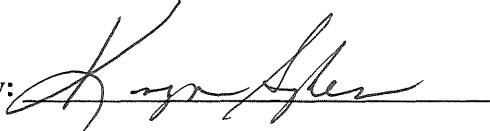
Fund 3950 Dept 581 Unit T041 Object 6505 - Amount \$201,888.23 (includes Staff cost)

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The funding source for CSA No. 7 for the Village of Windsor Park Phase 1 project is from the Impact Fees Z-2 fund. The funding sources for the Bert Winters Park project include the FIND Grant fund, and Infrastructure Sales Tax fund.

Professional Services	\$572,600.50 (CSA No. 7)
Staff Cost	\$ 30,000.00 (CSA No. 7)
Professional Services	\$338,860.23 (Supplement No. 1 to CSA No. 3)
Staff Cost	\$ 60,000.00 (Supplement No. 1 to CSA No. 3)
Total	\$1,001,460.73

C. Departmental Fiscal Review:



III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

favorable for 6/30/22 4/15/22
Robert [Signature] 5/22/22
 OFMB 9A 4.15.22

John J. [Signature] 4/22/22
 Contract Development and Control
 4-21-22 [Signature]

B. Legal Sufficiency:

[Signature] 4/22/22
 Assistant County Attorney

C. Other Department Review:

[Signature]
 Department Director

This summary is not to be used as a basis for payment.