

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 17, 2022

Consent

Regular

Ordinance

Public Hearing

Department: **Facilities Development & Operations**

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: continuing contracts with two (2) firms to provide architectural services on an as needed basis for federal or state funded projects with a cumulative limit of \$2,000,000.

Consultants

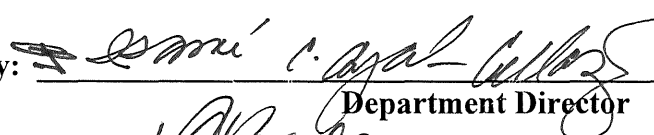
- A) Colome & Associates, Inc.
- B) Williamson Dacar Associates, Inc.

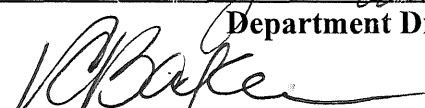
Summary: The purpose of these continuing contracts is to pre-select consultants to provide professional architectural services for capital improvement or renovation projects. The work may consist of modifications or additions to existing facilities or design services for new facilities including general government offices, law enforcement, libraries, fire stations and other Fire Rescue facilities, parks, community centers, housing (both single family and multi- family) and other facilities throughout the County. These contracts will be for a period of two (2) years, with three (3) one- year renewal options and a cumulative limit of \$2,000,000. In accordance with Florida Statute 287.055 Consultant Competitive Negotiation Act (CCNA), the estimated construction cost of each individual project assigned under the continuing contract may not exceed \$4,000,000 or for a study activity the fee for professional services for each individual study assigned under the continuing contract may not exceed \$500,000. Consultant fees will be negotiated on an individual basis for the identified projects. Work is authorized through individual consultant services authorizations (CSA) when required during the term of these continuing contracts. Projects under these continuing contracts may be funded in whole or in part by federal or state grants. Plans for single-family residential housing are subject to reuse under F.S. 287.055(10). These continuing contracts are exempt from the Equal Business Opportunity (EBO) Ordinance pursuant to section 2-80.22 thereof. Projects assigned under these continuing services contract may include a Disadvantaged Business Enterprise (DBE) goal depending on the requirements of the applicable federal grant, which will be included at the time of project assignment. **(Capital Improvements) Countywide (MWJ)**

Background & Justification: The selection of three (3) consultants was performed on February 28, 2022 under Board adopted procedures, pursuant to the Consultant Competitive Negotiation Act (CCNA) Florida Statute 287.055 and in accordance with the Federal Brooks Act. Through this agenda item, staff is submitting contracts for two of the three selected consultants for approval. A contract with the third recommended awardee, REG Architects, Inc., will be submitted to the Board for approval at a later date to allow the consultant time to complete the independent fringe benefits and overhead rate audit report required under the terms and conditions of said contract. After selection, each firm provided hourly rates, which will be the basis for negotiation of each CSA. Work will be authorized through individual consultant services authorizations (CSA) when required during the term of these continuing contracts. Generally, task assignments could include professional architectural services; planning; geotechnical and survey services; customary civil, structural, mechanical, plumbing, and electrical engineering services; landscape architectural services; permitting and construction administration services. The cumulative value of architectural services authorized under the previous continuing contracts over the past five (5) years was \$635,039.30. The County has requested a cumulative limit of \$2,000,000 to accommodate new and anticipated projects during the term of these continuing contracts.

Attachments:

- 1. Disclosure of Ownership Interest - Colome & Associates, Inc.
- 2. Disclosure of Ownership Interest - Williamson Dacar Associates, Inc.
- 3. Contract - Colome & Associates, Inc.
- 4. Contract - Williamson Dacar Associates, Inc.

Recommended By:  **Department Director** 4/25/22 **Date**

Approved By:  **County Administrator** 5/10/22 **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	*	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u><u>*</u></u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes x No _____
 Does this items include use of federal funds? Yes x No _____

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____ Program _____

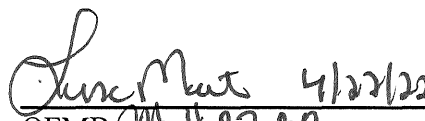
B. Recommended Sources of Funds/Summary of Fiscal Impact:

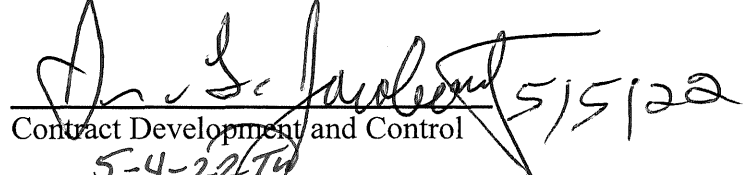
* There is no fiscal impact associated with this agenda item. Consultant Services Authorizations requiring Board of County Commissioners (Board) approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved Board projects.

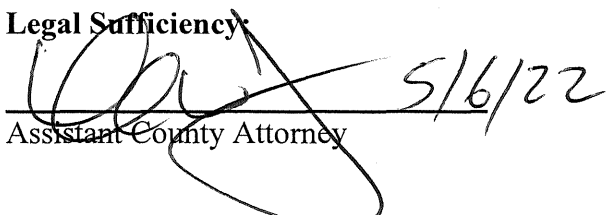
C. Departmental Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 4/27/22
 OFMB CM 4.27.22 LM
 4/27

 5/5/22
 Contract Development and Control SS
 5-4-22/TJ

B. Legal Sufficiency:
 5/6/22
 Assistant County Attorney

C. Other Department Review:

 Department Director