

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: June 14, 2022 Consent Regular
 Ordinance Public Hearing

Department
Submitted By: Youth Services Department
Submitted For: Outreach and Community Programming Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) a First Amendment to Community Based Agency Contract with The Children’s Home Society of Florida (CHS) (Contract) (R2020-0701), for the Adoption Assistance Program, increasing the Contract annually from \$50,000 to \$75,000, for a new total contract amount of \$362,500, and extending the contract period by two (2) years for the period July 1, 2020, through September 30, 2025, to continue to provide adoption assistance services to eligible residents; and

B) a Budget Transfer of \$25,000 in the General Fund from the Evidence-Based Programming unit (Unit 1451) to fund the cost of programming associated with this Contract.

Summary: In June 2020, the Board of County Commissioners (Board) approved a Community Based Agency Contract with The Children’s Home Society of Florida for the Adoption Assistance Program (Program) (R2020-0701). The Program was funded in the amount of \$162,500 for the period July 1, 2020, through September 30, 2023 (\$12,500 in FY20 and \$50,000 each in FY21-23). In June 2020, the Board also approved an Interagency Agreement with the Florida Department of Children and Families (DCF) Agreement (R2020-0700) to certify local funds as a State match, for reimbursement of eligible expenses consistent with Title IV-E under the Social Security Act, at no additional cost to the County, for the period July 1, 2020, through September 30, 2025. In January 2022, the Board approved DCF’s Amendment #0002, which increased eligible Title IV-E reimbursement allocations. Adoption assistance services are designed to encourage more adoptions out of the foster care/dependency system, and assist children in their transition to a successful and lifelong adoptive setting. The Contract with CHS includes reporting measurements specific to CHS and the work performed. After completion of each contract year, a report will be developed detailing CHS’s progress in meeting their performance measurements. This First Amendment extends the Contract to align with the date of the DCF Agreement. Countywide (HH)

Background and Justification: On June 16, 2020, the Board approved the Community Based Agency Contract (R2020-0701) with CHS to provide adoption assistance services to eligible residents. Also on June 16, 2020, the Board approved the Interagency Agreement with DCF (R2020-0700). On September 14, 2021, the Board approved DCF’s Amendment #0001 (R2021-1285) increasing the annual reimbursement amount from approximately \$18,000 to approximately \$26,126, and on January 4, 2022, the Board approved DCF’s Amendment #0002 (R0222-0031) further increasing the annual reimbursement amount from approximately \$26,126 to approximately \$35,000. This First Amendment allows for an increase of funding to CHS for the Program and continued adoption assistance services until September 2025.

Attachments:

- 1. First Amendment to Community Based Agency
- 2. Budget Transfer

Recommended by: Michelle Dine 5/19/22
 for Department Director Date

Approved by: Donald M. Miller 5/23/2022
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	\$75,000	\$75,000	\$75,000	\$75,000	
External Revenue	(\$35,000)	(\$35,000)	(\$35,000)	(\$35,000)	
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$40,000	\$40,000	\$40,000	\$40,000	
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes _____ No X
 Does this item include the use of federal funds? Yes _____ No X

Budget Account Exp No:
 Fund 0001 Dept 154 Unit 2531 Obj 3401
 Rev No:
 Fund _____ Dept _____ Unit _____ Obj _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The net fiscal impact associated with this item will be funded by existing FY2022 ad valorem. There is sufficient funding included in the current budget. Funding will be requested as part of the budget processes for FYs 2023 - 2025. The contract expenses will be offset by the anticipated revenue from DCF.

Departmental Fiscal Review: Michelle Tague
HTV

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 5/11/22
 OFMB [Signature] 5-10-22
 Javonius [Signature] 5/11/22

[Signature] 5/18/22
 Contract Development & Control
 5-18-22 [Signature]

B. Legal Sufficiency:

[Signature] 5-23-22
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.