Agenda Item #: 31-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	June 14, 2022	[X] Consent [] Ordinance	[] Regular [] Public Hearing
Department:	Housing and Economic	Development	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- **A) approve** an Impact Fee Affordable Housing Assistance Program (IFAHAP) funding award in the amount of \$11,243 to Habitat for Humanity of South Palm Beach County Inc. and;
- **B)** authorize the Mayor to execute a Certificate of Award to be released to the recipient pursuant to IFAHAP Guidelines; and
- **C) approve** a Budget Transfer of \$9,434 in Impact Fee Assistance Program Roads Zone 4 to appropriate funds for Habitat for Humanity of South Palm Beach County Inc.; and
- **D) approve** a Budget Transfer of \$1,468 in Impact Fee Assistance Program Park Zone 2 to appropriate funds for Habitat for Humanity of South Palm Beach County Inc.; and
- **E) approve** a Budget Transfer of \$341 in Impact Fee Assistance Program Public Building to appropriate funds for Habitat for Humanity of South Palm Beach County Inc.

Summary: On March 1, 2022, the Department of Housing and Economic Development issued a Notice of Funding Availability (NOFA) making \$2,114,290 in IFAHAP funding available from Palm Beach County's Fiscal Year 2021 funding cycle. Habitat for Humanity of South Palm Beach County Inc. (Habitat) submitted an application in response to the NOFA. Staff recommends that up to \$11,243 be provided as a credit for impact fees associated with the construction of two (2) single family units: one located at 1094 Highview Road and another unit located at 1141 Peak Road in the San Castle neighborhood of unincorporated Palm Beach County (the Project). Habitat will be given credits for Roads Zone 4 Impact Fees (\$9,434), Park Zone 2 Impact Fees (\$1,468) and Public Building Impact Fees (\$341) for the construction of the Project. Habitat will pay impact fees above the allocated \$11,243. According to IFAHAP requirements, all units will be sold to persons with incomes no greater than 140% of Area Median Income. The assisted units will be restricted to remain affordable for 15 years. These funds are from interest earned by the Impact Fee Fund. District 7 (HJF)

Background and Justification: On November 17, 2009, the Board of County Commissioners (BCC) authorized the use of impact fee investment earnings from roads, parks, and public building for affordable housing projects. On February 11, 2020, the BCC approved revisions to the IFAHAP Guidelines. The IFAHAP make funds available to for-profit and non-profit entities seeking to build affordable rental or for-sale housing units and to individuals seeking to build affordable individual homes for use as their principal place of residence. The IFAHAP funding award will expire two (2) years after the date of the approval by the BCC. Certificate(s) of Occupancy must be obtained for all assisted units and such units must be occupied by eligible households within four (4) years after the date of the funding approval by the BCC.

Attachment(s):

- 1 Location Map
- 2 Budget Transfers

Recommended By:	Shothon Brown	4/29/2022
•	Unepartment Director	Date
Approved By:	Donn M. Miller	117/2022
	Assistant County Administrator	[∕] Da∕te

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	\$11,243				
External Revenues					
Program Income (County)	(\$11,243)				
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)			ļ	
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Is Item Included In Current Budget?	Yes _X	No
Does this item include the use of Federal funds?	Yes	No 🔀

Budget Account No.:

Fund <u>3534</u>	_ Dept. <u>143</u>	Unit <u>1493</u>	Object <u>8201</u>	_: \$9,434
Fund 3622	-		Object 8201	
Fund 3815	Dept. 143	Unit 1493	Object 8201	:\$ 341

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will allocate \$11,243 to Habitat for Humanity of South Palm Beach County Inc. for the new construction of Two Single Family homes project under the Impact Fee Affordable Housing Assistance Program.

C. Departmental Fiscal Review:

Shairette Major, Division Director II

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

June Mento 8/6/20 OFMB PA 5:5:22 De 5/6/22	Contract Development and Control 5-16-62 76

B. Legal Sufficiency:

Assistant County Attorney

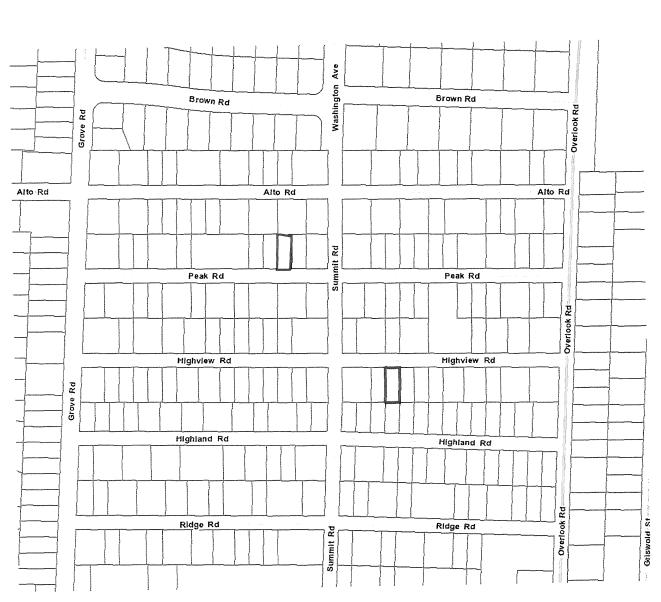
C. Other Department Review:

Department Director

LOCATION MAP

1141 Peak Road & 1094 Highview Road







BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

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EXDENDED/

BGEX-143-04252200001195

FUND 3534 - Impact Fee Assistance Program - Roads Zone 4

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED 04/22/22	REMAINING BALANCE
EXPENDITURES 143-1493-8201	Contributions - Non Governmental Agency	0	0	9,434	0	9,434	0	9,434
821-9707-9902	Operating Reserves	273,885	273,885	0	9,434	264,451	0	264,451
	TOTAL EXPENDITURES			9,434	9,434			

Department of Housing and Economic Development

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures

28/2022

By Board of County Commissioners

At Meeting of: June 14, 2022

Deputy Clerk to the

Board of County Commissioners



BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA **BUDGET TRANSFER**

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EXDENDED/

BGEX-143-04252200001194

FUND 3622 -Impact Fee Assistance Program - Parks Zone 2

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED 04/22/22	REMAINING BALANCE
EXPENDITURES 143-1493-8201	Contributions - Non Governmental Agency	0	0	1,468	0	1,468	0	1,468
821-9707-9902	Operating Reserves	57,408	57,408	0	1,468	55,940	0	55,940
	TOTAL EXPENDITURES			1,468	1,468			

Department of Housing and Economic Development

INITIATING DEPARTMENT/DIVISION **Administration/Budget Department Approval OFMB Department - Posted**

Signatures

Date

By Board of County Commissioners At Meeting of:

June 14, 2022

Board of County Commissioners

Deputy Clerk to the

22-0727

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

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BGEX-143-04252200001193

FUND 3815 -Impact Fee Assistance Program - Public Building

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 4/22/22	REMAINING BALANCE
EXPENDITURES 143-1493-8201	Contributions - Non Governmental Agency	0	0	341	0	341	0	341
821-9707-9902	Operating Reserves	110,523	110,523	0	341	110,182	0	110,182
	TOTAL EXPENDITURES			341	341			

Department of Housing and Economic Development INITIATING DEPARTMENT/DIVISION

INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures

Date

128/1022

By Board of County Commissioners

At Meeting of :

June 14, 2022

Deputy Clerk to the

Board of County Commissioners