

SUPPLEMENT NO. 1
CONSULTANT SERVICES AUTHORIZATION NO. 19
Palm Beach County Water Utilities Department
Contract for Consulting/Professional Services
Utility Distribution & Collection System Engineering Services
Resolution No. R2017-0816 Contract Dated June 20, 2017

Project Title: Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park

PBCWUD Project No.: 20-045

Consultant: Chen Moore and Associates, Inc.

Address: 500 Australian Ave South, Suite 850, West Palm Beach FL 33401

Budget Line Item No.: 3950-581-T045-6505; 3950-581-T058-6505; 3950-581-T113-6505;
3950-581-T114-6505; 3600-581-P900-17-6505-PK92-FY22

District No.: 2 and 4

This Supplement Consultant Services Authorization provides for: Design, permitting and construction services for the connection to municipal sewer and abandonment of existing septic tanks for the restroom facility at Gulfstream Park. The services will also include the electrical engineering and Supervisory Control and Data Acquisition (SCADA) design for the lift stations at Gulfstream Park, Lake Ida Park and Caloosa Park.

(See ATTACHMENT A for detailed scope of services)

The Contract provides for 100.00% SBE participation.

This Supplement Consultant Services Authorization includes 100.00% overall participation which includes, 76.52% MBE participation, 76.52% MBE (A).

The cumulative SBE participation, including this Supplement Consultant Services Authorization is 99.75%, which includes 73.56% MBE participation, 73.56% MBE (A).

1. Services completed by the Consultant to date :

See ATTACHMENT B.

2. Consultant shall begin work upon receipt of Notice to Proceed correspondence.

3. The compensation to be paid to the Consultant for providing the requested services shall be:

A. Computation of time charges plus expenses, not to exceed \$131,178.89

B. Fixed price of \$0.00

C. Total \$131,178.89

4. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed through the date of termination, together with reimbursable expenses (if applicable) then due.

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PBCWUD Project No.: 20-045

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms, conditions and obligations of the aforementioned Contract.

PALM BEACH COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

Joseph Abruzzo, Clerk of the Circuit Court
& Comptroller, Palm Beach County

Palm Beach County, Board
of County Commissioners

ATTEST:

Signed: _____

Typed Name: _____
Deputy Clerk

Approved as to Form and Legal
Sufficiency
Signed: _____

Typed Name: Michael W. Jones
County Attorney

HC

Signed: _____

A13 Robert S. Weinroth, Mayor

(Date)

Chen Moore and Associates, Inc.
(Consultant)

Cristobal Bentancourt, RLA, AICP
(Print Name)
[Signature]

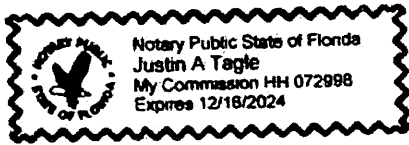
(Signature)

Director
(Title)

5/11/2022
(Date)

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 11 day of May, 2022, by Cristobal Bentancourt who is personally known to me or has produced _____ as identification.



[Signature]

Signature of Notary Public - State of Florida)

Justin A Tagle

(Print, Type, or Stamp Commissioned Name of Notary Public)

ATTACHMENT A

SCOPE OF SERVICES

PBCWUD Project No.: 20-045

Project Title: Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park

Chen Moore and Associates, Inc. (CONSULTANT) shall perform:

Introduction

This Consultant Services Authorization encompasses providing services related to converting the Gulfstream Park restrooms from septic tank to sanitary sewer. During the initial kick-off meeting, it was requested for electrical services and Remote Telemetry Units (RTUs) to be included for Gulfstream Park, Lake Ida Park, and Caloosa Park lift stations. These lift stations shall be connected to the existing available sewer collection system. The Palm Beach County Parks & Recreation Department (PBC Parks) requested we include fees to bring the 95% drawings to construction phase drawings.

Background

PBC Parks owns and maintains the septic system which currently services Gulfstream Park. As part of this project, a new sanitary sewer service connection shall be made from the existing buildings in the park to the sanitary sewer in the Right-of-Way (ROW) of Ocean Road. The disconnection and abandonment of the septic system shall be included.

SCOPE OF SERVICES

CONSULTANT shall perform the engineering Scope of Services as described herein.

ASSUMPTIONS

The engineering services described herein were based on the following assumptions:

- No field services related to subsurface utility engineering will be performed. The location and configuration of all existing utilities are assumed to be reflected on available as-built drawings. Field modifications to accommodate unforeseen utility conflicts will be coordinated during construction.
- Restoration shall match existing conditions
- PBC Parks shall provide all permit fees
- Bid and award support will not be included
- Public outreach is not included
- Easement acquisition or identification is not included

TASK 1 - Okeeheelee Park 100% Design Documents

- 1.1 100% Documents: Based on the comments of PBC Parks' staff, CONSULTANT shall revise the 95% design documents and cost estimate and prepare 100% design drawings, specifications, and cost estimate for use in bidding

Task 1 Deliverables

Two (2) sets of plans (24"x36"), two (2) sets of plans (11"x17"), two (2) copies of the cost estimate, construction specification, and digital copies containing Portable Document Formats (PDF) of all submittal items.

TASK 2 - Lake Ida Park 95% Electrical Design Documents

2.1 95% Electrical Design: Based on the comments of PBC Parks' staff on the 60% plans, CONSULTANT shall prepare 95% design documents for the electrical and Supervisory Control and Data Acquisition (SCADA) components.

Task 2 Deliverables

Two (2) sets of plans (11"x17") and two (2) digital copies containing PDFs of all submittal items.

TASK 3 - Lake Ida Park 100% Design Documents

3.1 100% Civil Design: Based on the comments of PBC Parks' staff, CONSULTANT shall revise the 95% design documents and cost estimate and prepare 100% design drawings, specifications, and cost estimate for use in bidding.

3.2 100% Electrical Design: Based on the comments of PBC Parks' staff on the 95% plans, CONSULTANT shall prepare 100% design documents for the electrical and SCADA components.

Task 3 Deliverables

Two (2) sets of plans (24"x36"), two (2) sets of plans (11"x17"), two (2) copies of the cost estimate, construction specifications, and digital copies containing PDFs of all submittal items.

TASK 4 - Lake Ida Park Permit Submittal

4.1 Permitting: CONSULTANT shall prepare, submit, and procure a permit from the City of Delray Beach and the Palm Beach County Engineering and Public Works - Land Development Division for construction of the sewer improvements as designed.

Task 4 Deliverables

Permit applications, approved permits, and digital copies containing PDFs of all approved permits.

TASK 5 - Caloosa Park 95% Electrical Design Documents

5.1 95% Electrical Design: Based on the comments of PBC Parks' staff on the 60% plans, CONSULTANT shall prepare 95% design documents for the electrical and SCADA components.

Task 5 Deliverables

Two (2) sets of plans (11"x17") and two (2) digital copies containing PDFs of all submittal items.

TASK 6 - Caloosa Park 100% Design Documents

6.1 100% Civil Design: Based on the comments of PBC Parks' staff, the CONSULTANT will revise the 95% design documents, cost estimate, and prepare 100% design drawings, specifications, and cost estimate for use in bidding.

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6.2 100% Electrical Design: Based on the comments of PBC Parks' staff on the 95% plans, CONSULTANT shall prepare 100% design documents for the electrical and SCADA components.

Task 6 Deliverables

Two (2) sets of plans (24"x36"), two (2) sets of plans (11"x17"), two (2) copies of the cost estimate, construction specifications, and digital copies containing PDFs of all submittal items.

TASK 7 - Caloosa Park Permit Submittal

7.1 Permitting: CONSULTANT shall prepare, submit, and procure a permit from the City of Boynton Beach for construction of the sewer improvements as designed.

Task 7 Deliverables

Permit applications, approved permits, and digital copies containing PDFs of all approved permits.

TASK 8 - Gulfstream Park Data Collection and Field Services

8.1 Data Collection and Field Services: CONSULTANT shall perform a topographic survey of the project area to develop a basemap of the existing conditions, identify any conflicts, and define post-construction restoration needs. At this time, CONSULTANT shall perform an investigation of existing utilities utilizing Sunshine One Call and a review of available record drawings. Once a basemap of the existing conditions is developed based on the topographic survey and utility mapping, CONSULTANT shall perform a site visit to identify any potential impacts from the proposed gravity service line.

8.2 Sea Level Impact Projection (SLIP) Study: CONSULTANT shall prepare a report using the Florida Department of Environmental Protection (FDEP) SLIP Study tool web portal. The CONSULTANT will review the recommended findings with the project managers both in the Palm Beach County Water Utilities Department (PBCWUD) and PBC Parks and implement selected recommendation into the 50% submittal.

Task 8 Deliverables

PDF copy of survey, one (1) signed and sealed survey (24"x36").

TASK 9 - Gulfstream Park 50% Design Documents

9.1 50% Design Documents: CONSULTANT shall prepare detailed design drawings setting forth the requirements for construction. An opinion of probable cost shall also be included. The plans shall identify the location of the septic tank to be abandoned and shall include notes regarding the proper methods for septic tank abandonment. It is assumed that the construction plans shall consist of the following sheets:

- Cover sheet
- General notes sheet
- Plan and profile sheet one (1) sheet including restoration at 1-inch = 20-foot scale
- Details (up to two (2) sheets)

The design drawings and conceptual cost estimate shall be provided for review and comment by PBC Parks' staff.

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9.2 Review Meeting: A review meeting shall be held with PBC Parks' staff to review the deliverables. CONSULTANT shall prepare a sign-in sheet, agenda, and meeting summary to document the discussion.

Task 9 Deliverables

PDF copy of minutes from all meetings, one (1) copy of design drawings (24"x 36"), one (1) copy of the cost estimate, and digital copies containing PDFs of all submittal items.

TASK 10 - Gulfstream Park 95% Design Documents

10.1 95% Civil Design: Based on the comments of PBC Parks' staff, CONSULTANT shall revise the 50% design documents and cost estimate and prepare 95% design drawings and cost estimate for use in applying for grants. CONSULTANT shall include in this scope the electrical engineer design 95% design documents.

10.2 95% Electrical Design: Based on the comments of PBC Parks' staff on the 50% plans, CONSULTANT shall prepare 95% design documents for the electrical and SCADA components.

Task 10 Deliverables

Two (2) sets of plans (24"x36"), two (2) sets of plans (11"x17"), two (2) copies of the cost estimate, and digital copies containing PDFs of all submittal items.

TASK 11 - Gulfstream Park 100% Design Documents

11.1 100% Civil Design: Based on the comments of PBC Parks' staff, CONSULTANT shall revise the 95% design documents, cost estimate, and prepare 100% design drawings, specifications, and cost estimate for use in bidding.

11.2 100% Electrical Design: Based on the comments of PBC Parks' staff on the 95% plans, CONSULTANT shall prepare 100% design documents for the electrical and SCADA components.

Task 11 Deliverables

Two (2) sets of plans (24"x36"), two (2) sets of plans (11"x17"), two (2) copies of the cost estimate, construction specifications, and digital copies containing PDFs of all submittal items.

TASK 12 - Gulfstream Park Permit Submittal

12.1 Permitting: CONSULTANT shall prepare, submit, and procure a permit from the Palm Beach County Health Department (PBCHD), City of Boynton Beach, and Florida Department of Transportation (FDOT) for construction of the sewer improvements as designed.

Task 12 Deliverables

Permit applications, approved permits, and digital copies containing PDFs of all approved permits.

Task 13 - Engineering Services During Construction

This Scope of Services is based on an anticipated overall construction duration of nine (9) months with seven (7) months of active onsite construction of four (4) Parks, Okeeheelee, Lake Ida, Caloosa and Gulfstream Parks. The Contractor shall issue all communication through PBCWUD to the CONSULTANT and the CONSULTANT shall issue all communication to the Contractor through PBCWUD.

13.1 Contract Document Distribution: The CONSULTANT shall provide PBCWUD with four (4) sets of Conformed Contract Documents for PBCWUD and the Contractor to use during construction and provide

two (2) flash drives containing the Project AutoCAD (version 2021) drawings for PBCWUD's and the Contractors use preparing Record Drawings.

- 13.2 Pre-Construction Meeting: The CONSULTANT shall prepare for and conduct a Pre-Construction meeting with PBCWUD and the Contractor and other appropriate stakeholders as needed. CONSULTANT shall prepare and distribute the Pre-Construction meeting minutes.
- 13.3 Progress Reports on Federally Funded Projects: The CONSULTANT shall prepare up to eight (8) progress report at PBCWUD's request as needed during the construction period. It is assumed that the reports will be needed once per month, construction will last four (4) months and construction for the first three parks Caloosa Park, Lake Ida Park, Okeeheelee Park will be completed at the same time with the final park Gulfstream Park completed as a second phase.
- 13.4 Coordination Meetings: The CONSULTANT shall attend up to four (4) progress meetings at PBCWUD's request as needed during the construction period. It is assumed that meetings will be held at PBCWUD's Central Regional Operations Center (CROC) office. CONSULTANT will prepare an agenda, sign-in sheet and distribute meeting minutes.
- 13.5 Shop Drawing Review: CONSULTANT shall review and provide comments on the civil, electrical, and mechanical equipment, and material shop drawings submitted by the Contractor to PBCWUD. The shop drawings will be provided to the CONSULTANT by PBCWUD. The reviewed shop drawings will be returned to PBCWUD to distribute to the Contractor. The CONSULTANT shall prepare the shop drawing log and provide an updated copy of the shop drawing log to PBCWUD at PBCWUD's request. It is assumed that up to thirty-five (35) shop drawings will be included in the project, ten (10) shop drawings per individual lift station plus five (5) additional shop drawings. PBCWUD shall be responsible for ensuring all required shop drawings are provided by the Contractor for review and comment as required. PBCWUD shall be responsible for review and approval of all other submittals outlined in the Contract Documents.
- 13.6 Requests for Information (RFI): CONSULTANT shall respond in writing to Contractor's RFIs submitted by the Contractor to PBCWUD regarding design documents for the Project. CONSULTANT after consultation with PBCWUD shall issue interpretations and clarifications of the Contract Documents, along with associated support materials, as requested by PBCWUD. These interpretations will be rendered and a response prepared and submitted to PBCWUD for issuance to the Contractor. It is assumed up to three (3) RFIs will be included in this project.
- 13.7 Substantial Completion/Punch lists: The CONSULTANT shall perform one (1) substantial completion walk-through and develop a punch list. CONSULTANT, together with the Contractor and PBCWUD, will determine when substantial completion occurs, defined as the ability of PBCWUD to achieve beneficial use of the Project. CONSULTANT shall prepare and distribute the Certificate of Substantial Completion to PBCWUD for execution by PBCWUD and Contractor along with associated punch lists of remaining work for each lift station.
- 13.8 Operation and Maintenance (O&M) Manuals: The Contractor is required to submit an O&M Manual as required by the Contract Documents. CONSULTANT shall provide the services of an Electrical sub-consultant to review electrical aspects of the O&M manuals submitted by the Contractor prior to substantial completion and final completion to ensure conformance with Contract Documents.
- 13.9 Final Completion Walk-Through/Follow-up: The CONSULTANT will perform one (1) final completion walk-through at the end of the project with the Contractor and PBCWUD to confirm resolution of all punch list items. Following final completion of the project, the CONSULTANT shall provide PBCWUD with a project certification.
- 13.10 Electrical Services: The CONSULTANT shall coordinate and provide the services of an electrical engineering sub-consultant to assist with the above tasks.

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ATTACHMENT B

SUMMARY AND STATUS OF CONSULTANT SERVICES AUTHORIZATIONS

Auth. No.	PBCWUD Project No.	Title	Status	Project Total Amount	SBE Total Amount	SBE Participation %	Approved	
							By	Date
1	18-027	State Road 7 Water Main Interconnection; North of Forest Hill Boulevard	Approved	\$37,334.88	\$37,334.88	100.00%	WUD	05/18/18
1.1	18-027	State Road 7 Water Main Interconnection; North of Forest Hill Boulevard	Approved	\$5,674.29	\$5,674.29	100.00%	WUD	12/20/18
2	18-004	Potable Water Hydraulic Model Update	Approved	\$124,553.44	\$124,553.44	100.00%	BCC	02/06/18
2.1	18-004	Potable Water Hydraulic Model Update	Approved	\$36,033.13	\$36,033.13	100.00%	WUD	02/05/20
3	18-002	North West Belle Glade Water Main Improvements, Zone 3	Approved	\$170,814.11	\$170,814.11	100.00%	BCC	02/06/18
3.1	18-002	North West Belle Glade Water Main Improvements, Zone 3	Approved	-\$1,718.72	\$0.00	0.00%	WUD	01/21/21
4	18-003	Water Treatment Plant No. 8 Sanitary Sewer Improvements	Approved	\$20,246.16	\$13,071.16	64.56%	WUD	11/21/17
5	18-052	Acreage Water Master Plan	Approved	\$69,883.45	\$69,883.45	100.00%	CRC	06/26/18
6	18-056	Water Main Relocation from Herbert Hoover Dike in Pahokee	Approved	\$46,523.90	\$46,523.90	100.00%	WUD	07/26/18
7	18-020	Pine Ridge Lane Water Main Extension	Approved	\$24,963.22	\$24,963.22	100.00%	WUD	08/24/18
8	18-076	Orange Blvd. Force Main Extension & Seminole Pratt Whitney Road Piggings Stations	Approved	\$48,926.54	\$48,926.54	100.00%	WUD	11/16/18
9	19-051	Seminole Pratt Whitney Road & Northlake Boulevard Road Widening Utility Improvements	Approved	\$94,817.43	\$94,817.43	100.00%	CRC	08/07/19
9.1	19-051	Seminole Pratt Whitney Road & Northlake Boulevard Road Widening Utility Improvements	Approved	\$17,557.57	\$17,557.57	100.00%	WUD	10/27/20
10	19-043	Mahogany Lane Water Main Extension	Approved	\$28,958.00	\$28,958.00	100.00%	WUD	10/24/19
11	20-006	Utility Adjustments for the City of Belle Glade Road Resurfacing Project - Phase 1	Approved	\$97,074.05	\$97,074.05	100.00%	CRC	01/08/20
12	20-019	West Palm Beach Canal (L-10 Canal) Water Main Replacement in Pahokee	Approved	\$48,890.28	\$48,890.28	100.00%	WUD	04/28/20

Revised 12/06/2021

Auth. No.	PBCWUD Project No.	Title	Status	Project Total Amount	SBE Total Amount	SBE Participation %	Approved	
							By	Date
13	20-021	Florida Mango Road Utility Adjustments, Summit Blvd to Myrica Road	Approved	\$60,381.19	\$60,381.19	100.00%	CRC	04/29/20
14	20-030	Utility Adjustments for the City of Belle Glade Road Resurfacing Project - Phase 2	Approved	\$97,564.85	\$97,564.85	100.00%	CRC	04/29/20
15	18-002	North West Belle Glade Water Main Improvements, Zone 3	Approved	\$314,167.46	\$314,167.46	100.00%	BCC	05/05/20
16	20-026	South Bay Force Main Improvements	Approved	\$285,163.34	\$285,163.34	100.00%	BCC	06/02/20
16.1	20-026	South Bay Force Main Improvements	Pending	\$74,318.32	Pending	Pending	CRC	Pending
17	20-029	Air Release Valve Rehabilitation Program	Approved	\$235,241.15	\$235,241.15	100.00%	BCC	07/14/20
18	20-054	Forest Hill Boulevard and Military Trail Utility Relocation	Approved	\$49,820.34	\$49,820.34	100.00%	WUD	10/13/20
19	20-045	Septic to Sewer Project at Okeeheelee Park Caretaker's, Lake Ida Park and Caloosa Park	Approved	\$113,594.74	\$113,594.74	100.00%	BCC	12/08/20
19.1	20-045	Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park	Pending	\$131,178.89	\$131,178.89	100.000%	BCC	Pending
20	20-060	Chapel Rd Water Main Extension	Approved	\$24,897.20	\$24,897.20	100.00%	WUD	12/18/20

Revised 12/06/2021

ATTACHMENT C

OEBO SCHEDULE 1

Office of Equal Business Opportunity Compliance Programs

OEBO SCHEDULE 1

LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Septic to Sewer Project at Okeehetee Park, Lake Ida
Park and Caloosa Park

SOLICITATION/PROJECT/BID NAME: _____

SOLICITATION/PROJECT/BID No.: 20-045

NAME OF PRIME RESPONDENT/BIDDER: Chen Moore and Associates, Inc.

ADDRESS: 500 Australian Avenue South, Suite 850, West Palm Beach, FL 33401

CONTACT PERSON: Suzanne Dombrowski, P.E., ENV SP

PHONE NO.: (561) 746-6900 x 1035 **E-MAIL:** sdombrowski@chenmoore.com

SOLICITATION OPENING/SUBMITTAL DATE: N/A

DEPARTMENT: Palm Beach County Water Utilities Department

PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE Minority/Women Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. Chen Moore and Associates, Inc. 500 Australian Avenue South, Suite 850 West Palm Beach, FL 33401 (561) 746-6900	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	\$93,543.61 Asian
2. Craig A. Smith and Associates, LLC. 21045 Commercial Trail Boca Raton, FL 33486 (561) 314-4445	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	\$940.00 Asian
3. Engenuity Group, Inc. 1280 North Congress Avenue, Suite 101 West Palm Beach, FL 33409 (561) 655-1151	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	\$8,788.00	_____
4. RADISE International, L.C. 4152 W. Blue Heron Blvd. Suite 1114 Riviera Beach, FL 33404	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	_____	\$5,907.28 Asian
5. Smith Engineering Consultants, Inc. 2161 Palm Beach Lakes Boulevard Ste 312 West Palm Beach, FL (561) 616-3911	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____	_____	_____	\$22,000.00	_____
Total				_____	_____	_____	\$30,788.00	\$100,390.89
Total Bid Price \$				\$131,178.89				
Total SBE - M/WBE Participation				\$131,178.89				

(Please use additional sheets if necessary)

I hereby certify that the above information is accurate to the best of my knowledge: _____
Signature

Cristobal Betancourt, RLA, AICP/Director
Title

- Note:**
1. The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
 2. Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
 3. Modification of this form is not permitted and will be rejected upon submittal.

ATTACHMENT C

OEBO SCHEDULE 2

Office of Equal Business Opportunity Compliance Programs

Revised 12/06/2021

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OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20-045
 SOLICITATION/PROJECT NAME: Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: N/A

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 06/19/2014-07/18/2018

The undersigned affirms they are the following (select one from each column **if applicable**):

Column 1	Column 2	Column 3
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input checked="" type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any S/M/WBE participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Civil Engineering Services	\$93,543.61			\$93,543.61

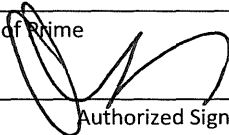
The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$93,543.61

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____
 Name of 2nd/3rd tier Subcontractor/subconsultant

Chen Moore and Associates, Inc.

Print Name of Prime

By:  _____
 Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

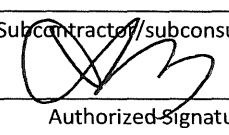
Director

Title

Date: 3-7-22

Chen Moore and Associates, Inc.

Print Name of Subcontractor/subconsultant

By:  _____
 Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

Director

Title

Date: 3-7-22

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20-045

SOLICITATION/PROJECT NAME: Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: Craig A. Smith & Associates, LLC
(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 2/7/2022-2/6/2025

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input checked="" type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

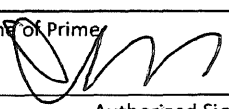
Line Item	Item Description	Unit Price	Quantity/Units	Contingencies/Allowances	Total Price/Percentage
1	Underground Utility Locate	\$940.00			\$940.00

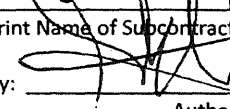
The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$940.00

If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

Chen Moore and Associates, Inc.
 Print Name of Prime
 By: 
 Authorized Signature
Cristobal Betancourt, RLA, AICP
 Print Name
Director
 Title
 Date: 3-7-22

Craig A. Smith & Associates, LLC
 Print Name of Subcontractor/subconsultant
 By: 
 Authorized Signature
Stephen C. Smith
 Print Name
AMBR
 Title
 Date: 2-8-2022

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20-045

SOLICITATION/PROJECT NAME: Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: Engenuity Group, Inc.

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 2/26/22-2/25/25

The undersigned affirms they are the following (select one from each column if applicable):

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form. Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Survey	\$8,788.00			\$8,788.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$8,788.00

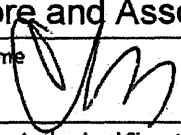
If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

Chen Moore and Associates, Inc.

Print Name of Prime

By: 
Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

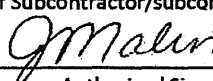
Director

Title

Date: 3.7.22

Engenuity Group, Inc.

Print Name of Subcontractor/subconsultant

By: 
Authorized Signature

Jennifer Malin, PSM

Print Name

Director

Title

Date: 3/3/2022

OEBO LETTER OF INTENT – SCHEDULE 2

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20-045

SOLICITATION/PROJECT NAME: Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: RADISE International, L.C.

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 12/13/2017-12/12/2020

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input checked="" type="checkbox"/> Asian American <input type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

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Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Geotechnical Engineering	\$5,907.28			\$5,907.28

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$5,907.28

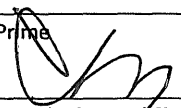
If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

Chen Moore and Associates, Inc.

Print Name of Prime

By: 
Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

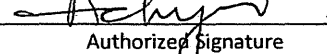
Director

Title

Date: 3.7.22

RADISE International, L.C.

Print Name of Subcontractor/subconsultant

By: 
Authorized Signature

Achyut K. Allady

Print Name

Manager

Title

Date: 3/3/2022

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 20-045

SOLICITATION/PROJECT NAME: Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloosa Park

Prime Contractor: Chen Moore and Associates, Inc. Subcontractor: Smith Engineering Consultants, Inc.

(Check box(s) that apply)

SBE WBE MBE M/WBE Non-S/M/WBE Date of Palm Beach County Certification (if applicable): 1/14/2022 - 1/13/2025

The undersigned affirms they are the following (select one from each column if applicable):

Column 1	Column 2	Column 3
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

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Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Electrical Engineering	\$22,000.00			\$22,000.00

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$22,000.00


If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.

_____ Price or Percentage: _____

Name of 2nd/3rd tier Subcontractor/subconsultant

Chen Moore and Associates, Inc.

Print Name of Prime

By: 
Authorized Signature

Cristobal Betancourt, RLA, AICP

Print Name

Director

Title

Date: 3.7.22

Smith Engineering Consultants, Inc.

Print Name of Subcontractor/subconsultant

By: 
Authorized Signature

Larry M. Smith

Print Name

Director

Title

Date: 3/3/2022

ATTACHMENT D

PROJECT SCHEDULE

The completion dates for this work will be as follows (starting from CONSULTANT'S receipt of Notice-to-Proceed).

<u>Engineering Services</u>	<u>Completion Date from Notice to Proceed</u> (Calendar Days)
Task 1 OKEEHOLEE PARK 100% DESIGN DOCUMENTS	55
Task 2 LAKE IDA PARK 95% ELECTRICAL DESIGN DOCUMENTS	30
Task 3 LAKE IDA 100% DESIGN DOCUMENTS	55
Task 4 LAKE IDA PERMIT SUBMITTAL	100
Task 5 CALOOSA PARK 95% ELECTRICAL DESIGN DOCUMENTS	30
Task 6 CALOOSA PARK 100% DESIGN DOCUMENTS	55
Task 7 CALOOSA PARK PERMIT SUBMITTAL	100
Task 8 GULFSTREAM PARK DATA COLLECTION AND FIELD SERVICES	120
Task 9 GULFSTREAM PARK 50% DESIGN DOCUMENTS	115
Task 10 GULFSTREAM PARK 95% DESIGN DOCUMENTS	175
Task 11 GULFSTREAM PARK 100% DESIGN DOCUMENTS	55
Task 12 GULFSTREAM PARK PERMIT SUBMITTAL	100
Task 13 ENGINEERING SERVICES DURING CONSTRUCTION	220
Total Project Duration:	220

*Assumes four (4) week duration for obtaining permits.

Revised 12/06/2021

**ATTACHMENT E
BUDGET SUMMARY**

Palm Beach County Water Utilities Department
 Contract for Consulting/Professional Services Utility Distribution & Collection System Engineering Services
 Consultant Services Authorization: 19.1
 Consultant: Chen Moore and Associates, Inc.
 Project Title: Septic to Sewer Project at Okeehchee Park, Lake Ida Park and Caloosa Park
 PBCWUD Project No.: 20-045

Resolution No.: R2017-0816

Contract Dated: 6/20/2017

Task No.	Task Description	Labor Classification and Hourly Rate													CMA Total Hours	Sub-Consultant Services	Total Costs
		Principal	Project Director	Senior Project Manager	Project Manager	Senior Engineer	Senior Const. Specialist	Project Engineer	Associate Engineer	Senior Designer	Engineer	Senior Technician	Clerical	Engineering Intern			
	Labor Raw Costs	\$84.37	\$66.95	\$63.76	\$59.42	\$54.90	\$47.86	\$41.69	\$32.19	\$37.18	\$29.00	\$29.71	\$21.22	\$15.00			
	Labor Multiplier	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91			
	Loaded Rate	\$245.51	\$194.82	\$185.54	\$172.91	\$159.75	\$139.27	\$121.02	\$93.67	\$108.19	\$84.39	\$86.45	\$61.75	\$43.65			
1	OKEEHHEELER PARK 100% DESIGN DOCUMENTS																
1.1	100% Documents	0	0	0	0	5	0	0	0	0	0	5	0	0	10		\$ 1,231.08
	Subtotal Task 1	0	0	0	0	5	0	0	0	0	0	5	0	0	10	\$ -	\$ 1,231.08
2	LAKE IDA PARK 95% ELECTRICAL DESIGN DOCUMENTS																
2.1	95% Electrical Design (Smith Engineering Consultants, Inc.)															\$ 2,500.00	\$ 2,500.00
	Subtotal Task 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 2,500.00	\$ 2,500.00
3	LAKE IDA 100% DESIGN DOCUMENTS																
3.1	100% Civil Design	0	1	0	0	13	0	7	0	0	0	8	0	0	29		\$ 3,810.53
3.2	100% Electrical Design (Smith Engineering Consultants, Inc.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 2,000.00	\$ 2,000.00
	Subtotal Task 3	0	1	0	0	13	0	7	0	0	0	8	0	0	29	\$ 2,000.00	\$ 5,810.53
4	LAKE IDA PARK PERMIT SUBMITTAL																
4.1	Permitting		1					6							7		\$ 920.99
	Subtotal Task 4	0	1	0	0	0	0	6	0	0	0	0	0	0	7	\$ -	\$ 920.99
5	CALOOSA PARK 95% ELECTRICAL DESIGN DOCUMENTS																
5.1	95% Electrical Design (Smith Engineering)															\$ 2,500.00	\$ 2,500.00
	Subtotal Task 5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 2,500.00	\$ 2,500.00
6	CALOOSA PARK 100% DESIGN DOCUMENTS																
6.1	100% Civil Design	0	1	0	0	13	0	7	0	0	0	8	0	0	29		\$ 3,810.53
6.2	100% Electrical Design (Smith Engineering Consultants, Inc.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 2,000.00	\$ 2,000.00
	Subtotal Task 6	0	1	0	0	13	0	7	0	0	0	8	0	0	29	\$ 2,000.00	\$ 5,810.53
7	CALOOSA PARK PERMIT SUBMITTAL																
7.1	Permitting		1					6							7		\$ 920.99
	Subtotal Task 7	0	1	0	0	0	0	6	0	0	0	0	0	0	7	\$ -	\$ 920.99
8	GULFSTREAM PARK DATA COLLECTION AND FILED SERVICES																
8.1	Data Collection and Field Services	0	12	0	0	0	0	19	0	0	0	10	0	0	41		\$ 5,501.97
8.2	Sea Level Impact Projection (SLIP) Study				6	5		15	30								\$ 6,461.86
	Subtotal Task 8	0	12	0	0	0	0	34	0	0	0	10	0	0	41	\$ 15,635.28	\$ 27,599.10
9	GULFSTREAM PARK 50% DESIGN DOCUMENTS																
9.1	50% Design Documents	0	23	0	0	8	0	52	0	0	0	50	0	0	133		\$ 16,375.24
9.2	Review Meeting	0	4	0	0	0	0	4	0	0	0	0	0	0	8		\$ 1,263.41
	Subtotal Task 9	0	27	0	0	8	0	56	0	0	0	50	0	0	141	\$ -	\$ 17,638.64
10	GULFSTREAM PARK 95% DESIGN DOCUMENTS																
10.1	95% Civil Design	0	8	0	0	2	0	19	0	0	0	22	0	0	51		\$ 6,079.66
10.2	95% Electrical Design	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 2,500.00	\$ 2,500.00
	Subtotal Task 10	0	8	0	0	2	0	19	0	0	0	22	0	0	51	\$ 2,500.00	\$ 8,579.66

**ATTACHMENT E
BUDGET SUMMARY**

Palm Beach County Water Utilities Department
 Contract for Consulting/Professional Services Utility Distribution & Collection System Engineering Services
 Consultant Services Authorization: 19.1
 Consultant: Chen Moore and Associates, Inc.
 Project Title: Septic to Sewer Project at Okeeheele Park, Lake Ida Park and Caloosa Park
 PBCWUD Project No.: 20-045

Resolution No.: R2017-0816 Contract Dated: 6/20/2017

Task No.	Task Description	Labor Classification and Hourly Rate														CMA Total Hours	Sub-Consultant Services	Total Costs
		Principal	Project Director	Senior Project Manager	Project Manager	Senior Engineer	Senior Const. Specialist	Project Engineer	Associate Engineer	Senior Designer	Engineer	Senior Technician	Clerical	Engineering Intern				
11	GULFSTREAM PARK 100% DESIGN DOCUMENTS																	
11.1	100% Civil Design	0	1	0	0	13	0	7	0	0	0	8	0	0	29			\$ 3,810.53
11.2	100% Electrical Design	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$ 2,000.00		\$ 2,000.00
	Subtotal Task 11	0	1	0	0	13	0	7	0	0	0	8	0	0	29	\$ 2,000.00		\$ 5,810.53
12	GULFSTREAM PARK PERMIT SUBMITTAL																	
12.1	Permitting		5				8	18							31			\$ 4,266.79
	Subtotal Task 12	0	5	0	0	0	8	18	0	0	0	0	0	0	31	\$ -		\$ 4,266.79
13	Engineering Services During Construction																	\$ -
13.1	Contract Document Distribution								8									\$ 749.38
13.2	Pre-Construction Meeting					4			6									\$ 1,201.07
13.3	Progress Reports on Federally Funded Projects				24			8	8									\$ 5,867.49
13.4	Coordination Meetings			8		8	4		20									\$ 5,107.75
13.5	Shop Drawing Review			15		25	30		50									\$ 15,479.16
13.6	Requests for Information (RFI)			2		8	5		15									\$ 3,729.31
13.7	Substantial Completion/ Punch-lists			2		10			12									\$ 3,071.45
13.8	Operation and Maintenance (O&M) Manuals					1			4									\$ 534.45
13.9	Final Completion Walk-Through/Follow-up			2		10	2		12									\$ 3,349.99
13.1	Electrical Services															\$ 8,500.00		\$ 8,500.00
	Subtotal Task 13	0	0	29	24	66	41	8	135	0	0	0	0	0	0	\$ 8,500.00		\$ 47,590.06
	Labor Subtotal Hours	0	57	29	24	120	49	168	135	0	0	111	0	0	375			
	Labor Raw Costs	\$84.37	\$66.95	\$60.10	\$59.42	\$54.90	\$47.86	\$41.59	\$32.19	\$37.18	\$29.00	\$29.71	\$21.22	\$15.00				
	Labor Multiplier	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91	2.91				
	Labor Sub Total	\$0.00	\$11,104.74	\$5,380.66	\$4,149.84	\$19,170.00	\$6,824.23	\$20,331.36	\$12,645.45	\$0.00	\$0.00	\$9,595.95	\$0.00	\$0.00				
	Labor Total (Fixed Price)	\$93,543.61																
	Subconsultant Total (Not to Exceed Price)	\$37,635.28																
	Project Total	\$131,178.89																

Craig A. Smith & Associates

QUOTATION

Utility Locations / Vacuum Excavation
 21045 Gcommercial Trail
 Boca Raton, FL 33486



DATE 9/24/2021
 Quotation # 20-CMA-010
 Customer ID TBD
 Project # 20-9999-MISC

Customer:
CHEN MOORE AND ASSOCIATES
 Attn: David Cowan, P.E.

Quotation valid until: 11/23/2021
 Prepared by: JFD

Office +1 (561) 746-6900, x1211 | Cell +1 (561) 255-7494
 Email: dcowan@chenmoore.com | Website: www.chenmoore.com

Comments or Special Instructions:

perform an underground utility location survey of select areas provided by engineer for Gulf Stream park. Perform up to 2 softdigs at various locations to be provided by engineer.

20-242.020 - WUD20-045 - Septic to Sewer PBC Parks_Gulf Stream Park

Description of Services to be Performed	Quantity	Unit Price	Unit Total
Mobilization for MOT (as needed)	-	\$ -	\$ -
Locating Services 2D Radar & Electromagnetics (2 softdigs)	1.00	\$ 150.00	\$ 150.00
softdig existing utilities (2 digs)	2.00	\$ 395.00	\$ 790.00
GPS softdig locations and provide sketch (PSM)	-	\$ 150.00	\$ -
<i>Facility depths are not provided from surface designations. If facility depths are required, vacuum excavations will be necessary. CAS can provide depth approximations from EM or GPR equipment, but these are estimations and are not considered accurate.</i>			
Proposal Total			\$ 940.00

Payment Terms are Invoice Net 30. Late Fees of 1.5% per month accrue after 30 days.

Accepted & Approved: CMA	Signing this document constitutes a Contract and Promise to Pay. Customer agrees to pay all charges associated with the work performed. Payment terms are Net 30. Interest on late payments or balances will accrue at the rate of 1.5% per month after 45 days delinquency. CAS reserves all rights to secure payment and Debtor may be liable for all costs associated with collection of outstanding balances including, reasonable Attorney Fees and Court Costs.
Approved Date	



THANK YOU FOR YOUR BUSINESS!!!
 Phone: 561-314-4445 Fax: 561-314-4457

October 1, 2021

David Cowan Jr., P.E., LEED A.P., ENV SP
Senior Engineer
Chen Moore and Associates
500 Australian Ave. South, Suite 850
West Palm Beach, FL 33401
(Via email: dcowan@chenmoore.com)

**Re: Professional Surveying Services
Gulfstream Park Sefpic to Sewer
Topographic and Tree Survey
Delray Beach, Florida
Engenuity Group Project No. 21143.01**

Dear Mr. Cowan:

We are pleased to offer this proposal to render Professional Surveying services in connection with the Gulfstream Park located at 4489 N. Ocean Blvd., Delray Beach, FL (hereinafter called the "Project").

Engenuity Group, Inc. will prepare a Topographic and Tree Survey pursuant to Chapter 5J-17.050, Florida Administrative Code, of the sites identified by Parcel Control Number: 00-43-45-34-13-000-0110 and 00-43-45-34-00-002-0150. The survey limits are shown on the attached graphic outlined in red, the areas shown in **yellow** will be omitted from the survey.

It is our understanding that the purpose of this survey is to be used for converting the property from septic to sewer. Therefore, our focus will be on locating any features to aid in this process. Any as-built plans you may have access to would greatly assist us in our efforts and we request a copy from you if possible. See the attached **Designated Scope of Services** for a specific list of additional items to be included on the Survey.

Total Fee (Not to Exceed): \$8,788.00

The final deliverable will be four (4) signed and sealed copies of the Topographic and Tree Survey which can be provided within thirty (30) business days of receiving authorization to proceed. In the event of rain delaying our field work, the delivery time will be pushed back the same number of days.

Permit Fees, Reproduction Charges and Reimbursable Expenses

The Total Contract Price **does not** include the payment of any governmental agency submittal or processing fees. The cost of these fees and any costs incurred by the office for printing, reproduction and other reimbursable expenses such as postage, travel, and document copy charges will be billed to the client monthly.

2021 10-01 Proposal
Project No. 21143.01
Page 1 of 5

Invoicing and Payment

Work will be invoiced on a monthly basis for work completed to date. Invoice shall be paid in full by the Client within thirty (30) days of the invoice date, unless within such thirty (30) day period, Client notifies Engenuity Group, Inc. in writing of its objection to the amount of said invoice. Such notice shall be accompanied by payment of any undisputed portion of said invoice. If written objection is not received within thirty (30) days it shall constitute approval of invoice by Client. If the payment is not received within fifteen (15) days of billing date, a late charge will be added to the invoice in the amount of 1½ percent per month on the outstanding balance. If payment is not received within sixty (60) days of the invoice date, work may be suspended on the project until the outstanding invoice(s) are paid in full.

This proposal represents the entire understanding between you and us with respect to the Project. If this satisfactorily sets forth your understanding of our agreement, please execute the attached Authorization and return it to us. If you have any questions, please do not hesitate to contact us.

PURSUANT TO SECTION 558.0035 FLORIDA STATUTES, THE CONSULTANT IS THE RESPONSIBLE PARTY FOR THE PROFESSIONAL SERVICES IT AGREES TO PROVIDE UNDER THIS CONTRACT. NO INDIVIDUAL PROFESSIONAL EMPLOYEE, AGENT, DIRECTOR, OFFICER OR PRINCIPAL MAY BE INDIVIDUALLY LIABLE FOR NEGLIGENCE ARISING OUT OF THIS CONTRACT, AS LONG AS THE CONSULTANT MAINTAINS THE PROFESSIONAL LIABILITY INSURANCE REQUIRED UNDER THIS CONTRACT AND AS LONG AS ANY DAMAGES ARE SOLELY ECONOMIC IN NATURE AND THE DAMAGES DO NOT EXTEND TO PERSONAL INJURIES OR PROPERTY NOT SUBJECT TO THIS CONTRACT.

Sincerely,



Jennifer Malin, P.S.M.
Director of Surveying

Approved by,



Andre Rayman, P.S.M.
President

Authorization: Professional Surveying Services
Gulfstream Park Sefpic to Sewer
Topographic and Tree Survey
Delray Beach, Florida
Engenuity Group Project No. 21143.01

By: _____ **Date:** _____
(Name & Title)

For: _____
(Name of Company)

Contract Amount Not To Exceed: \$8,788.00

I am ___ I am not ___ The Owner of the Property

The Property Owner Is: _____

Address: _____

Email: _____

Telephone: _____

Fax: _____

DESIGNATED SCOPE OF SERVICES: TOPOGRAPHIC/TREE SURVEY**NAME: GULFSTREAM PARK SEPTIC TO SEWER****ENGENUITY PROJECT NO. 21143.01****DATE: 10/1/2021**

TASK:	Included in Contract (Yes/No)
Topographical Survey	
Minimum of two permanent benchmarks per every 500' on site; description and elevation to nearest .01'.	Yes
Contours at 1-foot intervals; error shall not exceed one half contour interval.	No
Spot elevation at each intersection of a 50-foot square grid covering the property.	Yes
Spot elevations at street intersection and at 100 feet on center curb, sidewalk and edge of paving including far side of paving.	Yes
Topographic data will be obtained at 100-foot intervals of the road from right-of-way to right-of-way along Ocean Blvd.	Yes
Plotted location of structures, man-made (e.g., paved areas) and natural features.	Yes
Location of water mains, and other utilities including, but not limited to, buried tanks and septic fields serving, or on, the property based on as-built information supplied by utility companies.	No
Location of fire hydrants available to the property.	Yes
Location and characteristics of power and communications systems above grade.	Yes
Location, size, depth and direction of flow of sanitary sewers, storm drains and culverts serving, or on, the property; location of catch basins and manholes, and inverts of pipe at each.	Yes
Name of the operating authority of each utility.	No
Elevation of water in any excavation, well or nearby body of water.	No
Extent of watershed onto the property.	No
Trees of 6" and over (caliper 3" above ground); locate within 1' tolerance and give species in English or botanical terms.	Yes
Specimen trees flagged by the Owner or the Architect (___ in number); locate to the center within 1' tolerance; give species in English or botanical terms, give caliper and ground elevation on upper slope side.	No
Perimeter outline only of thickly wooded areas unless otherwise directed.	Yes
Confirm soil boring location(s).	No
SUE Services included in the scope	No
Scale of drawing is typically 1"=20' but will be determined by Engenuity Group, Inc. unless the client specifies a scale they would like the drawing at.	
Other (specify):	
<ol style="list-style-type: none"> 1. Datum will be National American Vertical Datum 1988 (NAVD 88) 2. SUE Services are not included in the services 3. Topographic data will be obtained at 100-foot intervals of the road from right-of-way to right-of-way along Ocean Blvd. 4. We will pay specific attention to sewer features along Ocean Blvd for tie-ins as well as any evidence of septic systems on site. 5. The areas in yellow will be omitted from the survey 	

Graphic



Fee Breakdown

Gulf Stream Park Septic to Sewer

Engenuity Group Project 21143.01

		Sr. Project Land Surveyor	AutoCAD Technician	2 Person Survey Crew			
		Hourly Rate	\$122.00	\$100.00	\$135.00		
1	Field Topo		5	40	\$	5,900.00	
2	Office Work	4	24		\$	2,888.00	
TOTAL					\$	8,788.00	



September 30, 2021

CHEN MOORE AND ASSOCIATES

500 Australian Ave. South, #850
West Palm Beach, Florida 33401

Attention: David Cowan Jr., P.E.

Phone: 561-255-7494

Email: dcowan@chenmoore.com

**RE: Geotechnical Engineering Services Proposal
PBCWUD Septic to Sewer PBC Parks - Gulf Stream Park
Palm Beach County, Florida
PBCWUD Project No. 20-045**

Dear Mr. Cowan Jr., P.E.,

RADISE International, L.C. (RADISE) is pleased to submit this proposal for the above referenced utility improvement project. The purpose of the proposed soil borings is to determine the soil conditions, engineering properties, and groundwater conditions necessary for the design of the utility improvement project. This proposal presents our proposed scope of work and establishes our schedule and fee for performing the work.

SCOPE OF SERVICES

The proposed scope of work for the project consists of the following:

1. Visit the site to observe existing site conditions and coordinate site access.
2. Contact Sunshine 811 to request field location and clearance of underground utilities in the areas of the borings as per Florida Statutes.
3. Mobilize a truck-mounted drilling rig. We have assumed that the borings are accessible to standard truck-mounted drilling equipment.
4. Advance two (2) Standard Penetration Testing borings to a depth of 15 feet below the existing ground surface in accordance with ASTM D-1586.
5. Following completion of the drilling operations, the borehole will be backfilled with grout.
6. Visually classify the collected soil samples in the field with laboratory confirmation/QC verification of classifications using the Unified Soil Classification System (USCS). Assign and perform a series of laboratory test to ascertain soil index properties for the soils encountered in the boring.
7. Perform appropriate geotechnical engineering analyses and prepare a geotechnical engineering report providing the results of the SPT borings, and the soil laboratory testing. Additionally, the report will provide recommendations regarding proposed backfilling and compaction, dewatering, and other considerations for site construction including utility excavations.



561.841.0103



4152 W. Blue Heron Blvd. Suite 1114,
Riviera Beach, FL 33404



www.RADISE.com

SCHEDULE/DELIVERABLES

Upon receiving written authorization to proceed, we will commence with field marking of the boring locations and preparation of the utility locate request. Mobilization for the drilling operations will occur soon after Sunshine 811 clearance of boring locations is received from the contacted utilities. These two upfront activities are expected to require about 3 weeks to complete.

The specified field drilling work is expected to require approximately 1 day to complete. Laboratory visual classification of the soils and report preparation will require about 3 weeks to complete following completion of field work. We expect to provide the final report signed and sealed by a registered professional engineer within 6 weeks of notice to proceed; however, accelerations of this schedule may be facilitated if needed.

COMPENSATION & TERMS

Based upon our understanding of the project and interpretation of your requirements, we propose to perform the proposed scope of work for a Not to Exceed amount of **\$5,907.28**, as detailed in the Fee Breakdown on Attachment A.

Soil samples obtained from the drilling operations will be retained by RADISE for a period of 90 days from the date of drilling and then they will be discarded unless alternate terms are agreed to in writing with the client.

CLOSURE

RADISE appreciates the opportunity to provide our services for this project, and trust that the scope of work and fee presented in this proposal are clear and understandable. Should the proposal contents require any clarification or amplification, please feel free to contact us.

Sincerely,
RADISE International, L.C.



Andrew Nixon, P.E.
Operations Manager

Attachments: A - Fee Breakdown





Attachment A - Fee Breakdown
Geotechnical Engineering Services
PBCWUD Septic to Sewer PBC Parks - Gulf Stream Park
Palm Beach County, Florida
PBCWUD Project No. 20-045

	Qty	Unit	Unit Price	Contract Item #	Total
1.0 FIELD EXPLORATION					
1.1 Stake borings and Utility Clearance (Staff Engineer)	8	Hour	\$ 95.91	67	\$ 767.28
1.2 Mobilization of drilling equipment to project (Minimum Charge): 50 mile travel	1	Trip	\$ 360.00	58	\$ 360.00
1.3 <u>2 SPT Borings to 15 ft</u>					
1.3.1 Standard Penetration Tests - Truck Rig (0' - 50')	30	LF	\$ 16.00	50	\$ 480.00
1.3.2 Casing (0' - 50')	30	LF	\$ 7.50	54	\$ 225.00
1.3.3 Grout bore holes (0' - 50')	30	LF	\$ 5.00	52	\$ 150.00
				TOTAL FIELD WORK	\$ 1,982.28
2.0 LABORATORY SERVICES					
2.1 Visual Classification (Engineer, P.E.)	2	Hour	\$ 111.38	66	\$ 222.76
2.2 Natural Sample Moisture Content	2	Test	\$ 20.00	10	\$ 40.00
2.3 Grain size determination - Wash through (#200)	2	Test	\$ 50.00	29	\$ 100.00
2.4 Organic Content Test	2	Test	\$ 55.00	7	\$ 110.00
				TOTAL LABORATORY SERVICES	\$ 472.76
3.0 PROFESSIONAL SERVICES & DELIVERABLES					
3.1 Senior Geotechnical Engineer	4	Hour	\$ 147.84	65	\$ 591.36
3.2 Engineer, P.E.	16	Hour	\$ 111.38	66	\$ 1,782.08
3.3 Staff Engineer	8	Hour	\$ 95.91	67	\$ 767.28
3.4 Drafter / CADD	4	Hour	\$ 77.88	70	\$ 311.52
				TOTAL PROFESSIONAL SERVICES	\$ 3,452.24
				TOTAL AMOUNT	\$ 5,907.28

February 17, 2022

Mr. David Cowan, Jr., P.E.
Chen-Moore & Associates
500 Australian Avenue South, Suite 850
West Palm Beach, FL 33401

Re: PBC Parks Pump Stations
Electrical Engineering Services Proposal

Dear David:

Smith Engineering Consultants, Inc. (SEC) is pleased to provide this proposal for the above referenced project. We propose to provide the following scope of services:

Design Phase:

1. Initial site visits and review of preliminary project documents.
2. Request/coordinate electric service to three (3) pump stations from FPL.
3. Electrical design, including power, control, instrumentation, and SCADA/telemetry for the installation of three (3) lift stations as separate bid packages. This scope of work assumes that simpler, off-the-shelf, MOPS type pump stations will be specified with the pump control panels furnished with the equipment. County standard lift station details will not be used for the control panel design; however they will be used for the required RTU's.
4. Submit 95% and 100% plans, specifications, and cost estimate.

SEC will prepare contract documents suitable for bidding, permit, and construction. We propose to furnish AutoCAD drawings using base plan drawings provided by Chen-Moore.

Construction Phase:

1. Review electrical equipment shop drawings.
2. Respond to contractor requests for information (RFI's) and review change order requests.
3. Attend three (3) substantial completion/start-ups of electrical systems and prepare preliminary punch lists.
4. Perform three (3) final inspections and prepare final punch lists.

2161 Palm Beach Lakes Blvd., Suite 312
West Palm Beach, FL 33409

(561) 616-3911 Fax (561) 616-3912



SMITH ENGINEERING CONSULTANTS, INC.

2021-2022 Hourly Rates (Effective 10-1-21)

Principal	\$175.00 per hour
Engineer	\$150.00 per hour
Asst. Engineer	\$125.00 per hour
CADD Designer	\$85.00 per hour
Clerical	\$60.00 per hour
Expert Witness	\$350.00 per hour

(Subject to annual increases not to exceed 5%)

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Construction Service Authorization:

19.1

Consultant:

Smith Engineering consultants, Inc.

Project Name:

Septic to Sewer Project at Okeeheelee Park, Lake Ida Park and Caloc

WUD Project No.:

20-045

Labor Classification & Hourly Rate

Task Number	Task Description	Principal (\$/hr)	Engineer (\$/hr)	Assistant Engineer (\$/hr)	CADD Designer (\$/hr)	Clerical (\$/hr)	Expert Witness (\$/hr)	Consultant Total Hours	Consultant Final Total Amount per Task
		\$175.00	\$150.00	\$125.00	\$85.00	\$60.00	\$350.00		
2	Lake Ida Park 95% Electrical Design Documents								
2.1	95% Electrical Design	1	6	3	2	3	2	17	\$ 2,500.00
	Subtotal Task 2	1	6	3	2	3	2	17	\$ 2,500.00
3	Lake Ida Park 100% Design Documents								
3.1	100% Civil Design							8	\$ -
3.2	100% Electrical Design	1	5	3	2	3	1	15	\$ 2,000.00
	Subtotal Task 3	1	5	3	2	3	1	23	\$ 2,000.00
5	Caloosa Park 95% Electrical Design Documents								
5.1	95% Electrical Design	1	6	3	2	3	2	17	\$ 2,500.00
	Subtotal Task 5	1	6	3	2	3	2	17	\$ 2,500.00
6	Caloosa Park 100% Design Documents								
6.1	100% Civil Design							8	\$ -
6.2	100% Electrical Design	1	5	3	2	3	1	15	\$ 2,000.00
	Subtotal Task 6	1	5	3	2	3	1	23	\$ 2,000.00
10	Gulfstream Park 95% Design Documents								
10.1	95% Civil Design							22	\$ -
10.2	95% Electrical Design	1	6	3	2	3	2	17	\$ 2,500.00
	Subtotal Task 10	1	6	3	2	3	2	39	\$ 2,500.00
11	Gulfstream Park 100% Design Documents								
11.1	100% Civil Design							8	\$ -
11.2	100% Electrical Design	1	5	3	2	3	1	15	\$ 2,000.00
	Subtotal Task 11	1	5	3	2	3	1	23	\$ 2,000.00
13	Engineering Services During Construction								
13.10	Electrical Services	4	21	12	8	12	5	62	\$ 8,500.00
	Subtotal Task 13	4	21	12	8	12	5	197	\$ 8,500.00
	Labor Sub-Total Hours	10	54	30	20	30	14	429	\$22,000.00
	Labor Raw Cost	\$175.00	\$150.00	\$125.00	\$85.00	\$60.00	\$350.00		
	Labor Multiplier	1	1	1	1	1	1		
	Labor Sub Total	\$1,750.00	\$8,100.00	\$3,750.00	\$1,700.00	\$1,800.00	\$4,900.00	\$22,000.00	

ATTACHMENT F

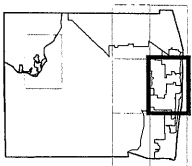
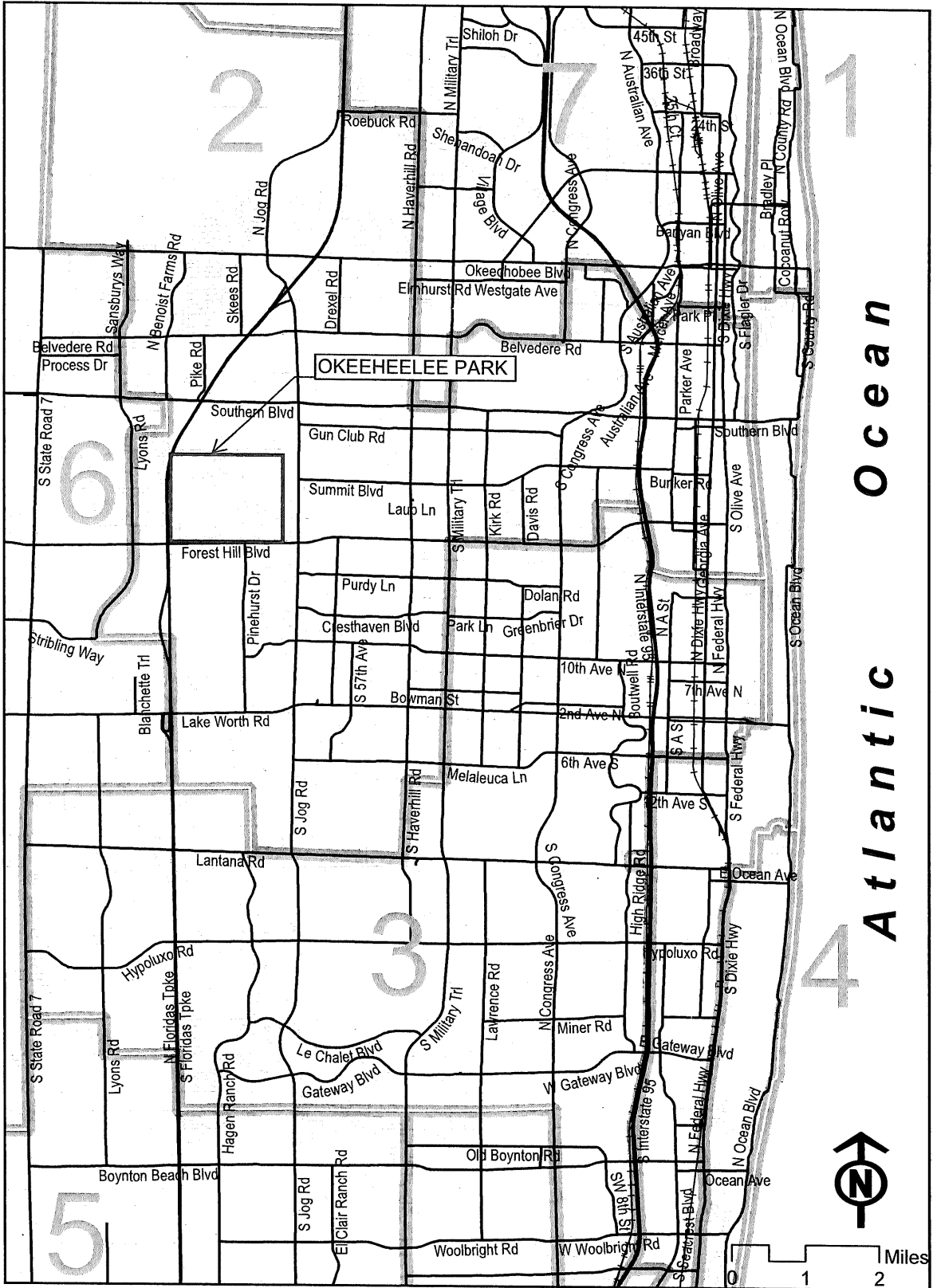
Palm Beach County Water Utilities Department
 Contract for Consulting/Professional Services
 Utility Distribution & Collection System Engineering Services
 Resolution No. R2017-0816 Contract Dated June 20, 2017

SUMMARY OF SBE-M/WBE BUSINESS TRACKING

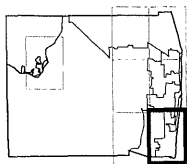
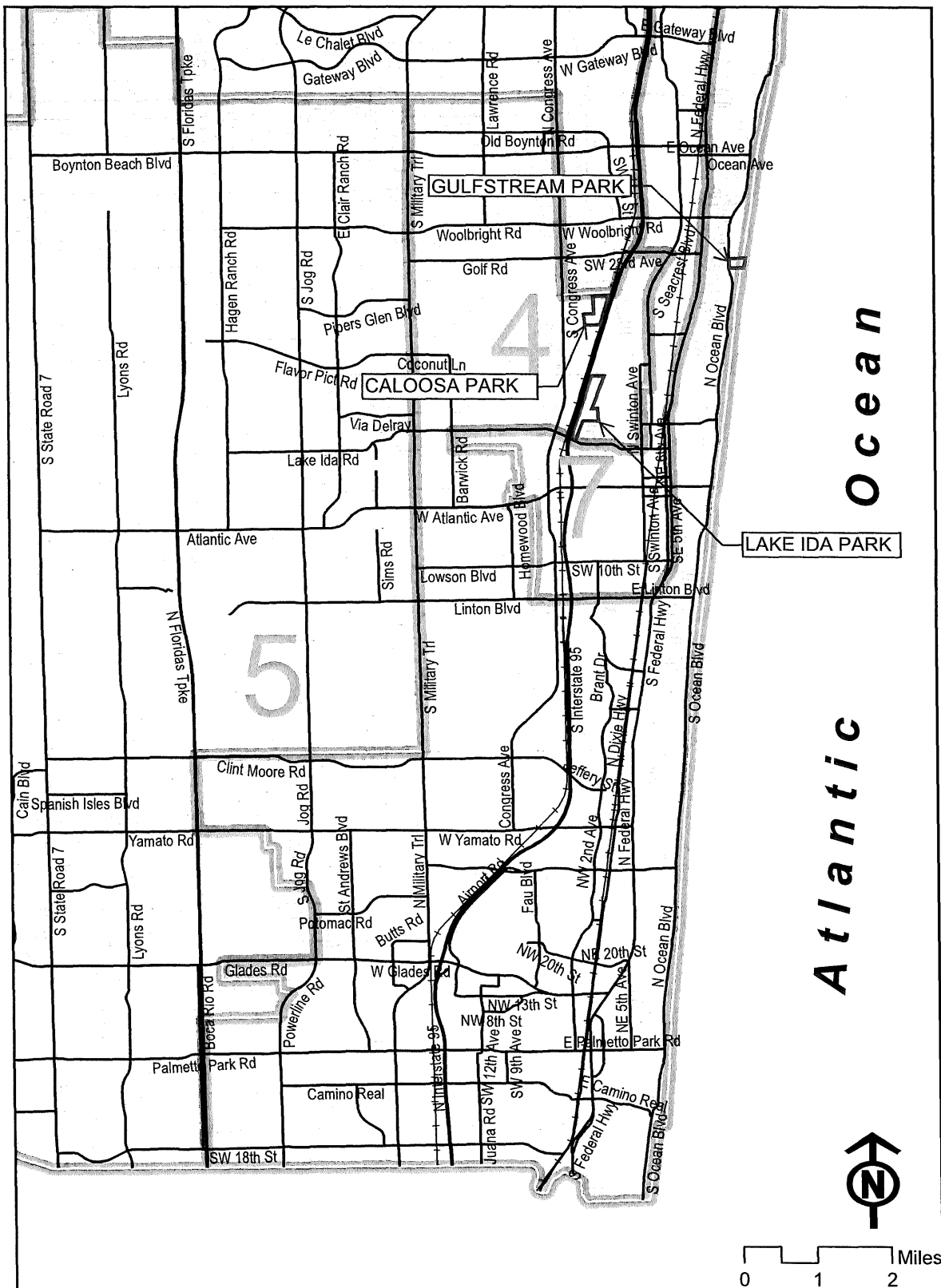
Master Contract Goals	SBE: <u>100.00%</u>	MBE: <u>0%</u>	MBE (A): <u>0%</u>
Current Proposal			
Value of Authorization No. <u>19.1</u>	\$131,178.89		
Value of SBE-M/WBE Letters of Intent	\$131,178.89	\$100,390.89	\$100,390.89
Actual Percentage	100.00%	76.52%	76.52%
Signed/Approved Authorizations			
Total Value of Authorizations	\$2,051,362.00		
Total Value of SBE-M/WBE Signed Subcontractors	\$2,045,905.72	\$1,505,176.14	\$1,505,176.14
Actual Percentage	99.73%	73.37%	73.37%
Signed/Approved Authorizations Plus Current Proposal			
Total Value of Authorization	\$2,182,540.89		
Total Value of Subcontractors & Letters of Intent	\$2,177,084.61	\$1,605,567.03	\$1,605,567.03
Actual Percentage	99.75%	73.56%	73.56%

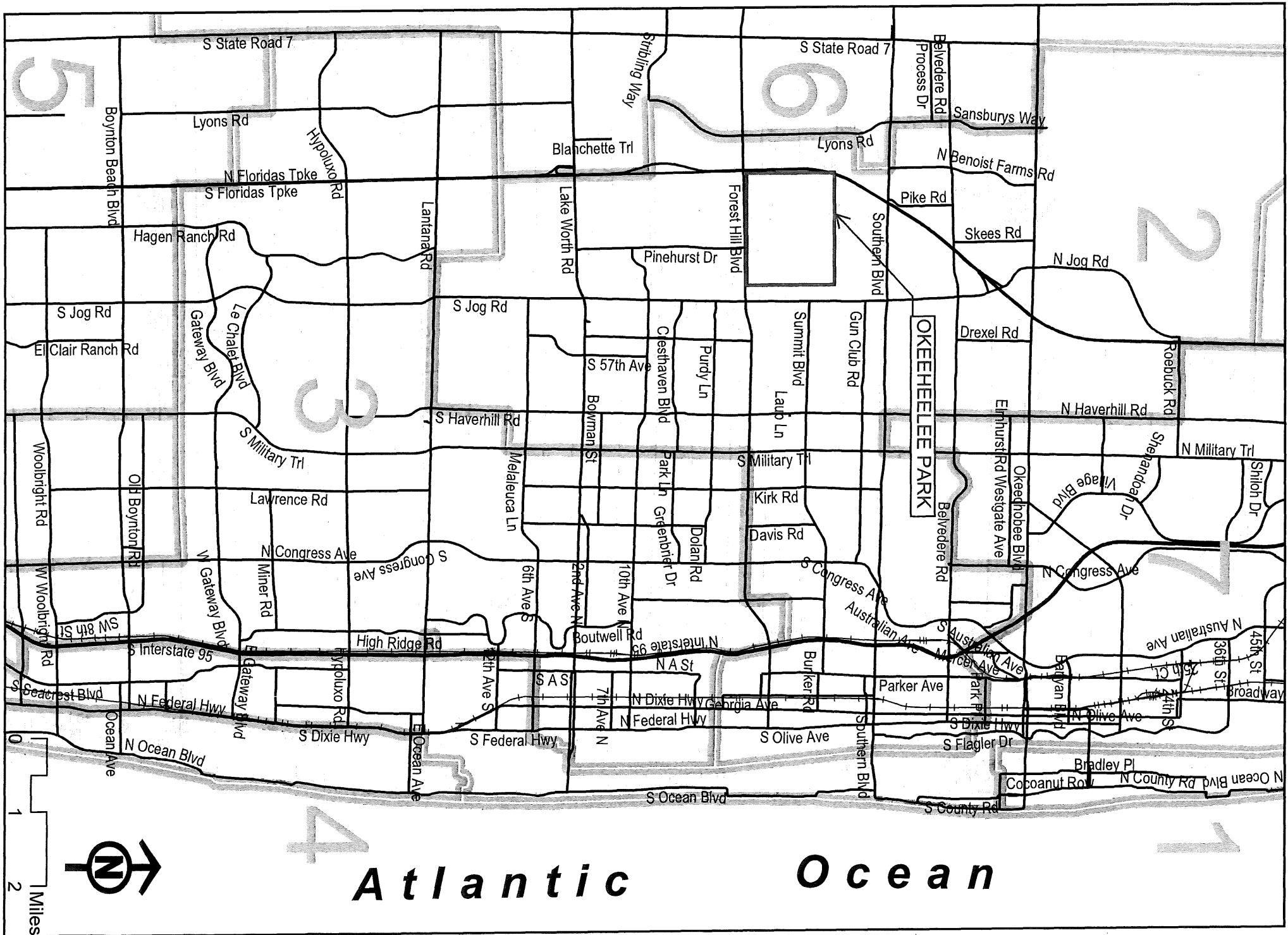
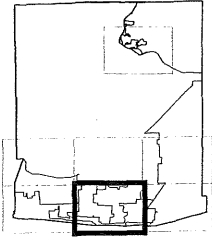
Revised 12/06/2021

**ATTACHMENT G
LOCATION MAP - 1
WUD PROJECT No. 20-045**



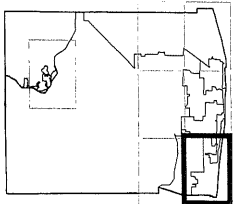
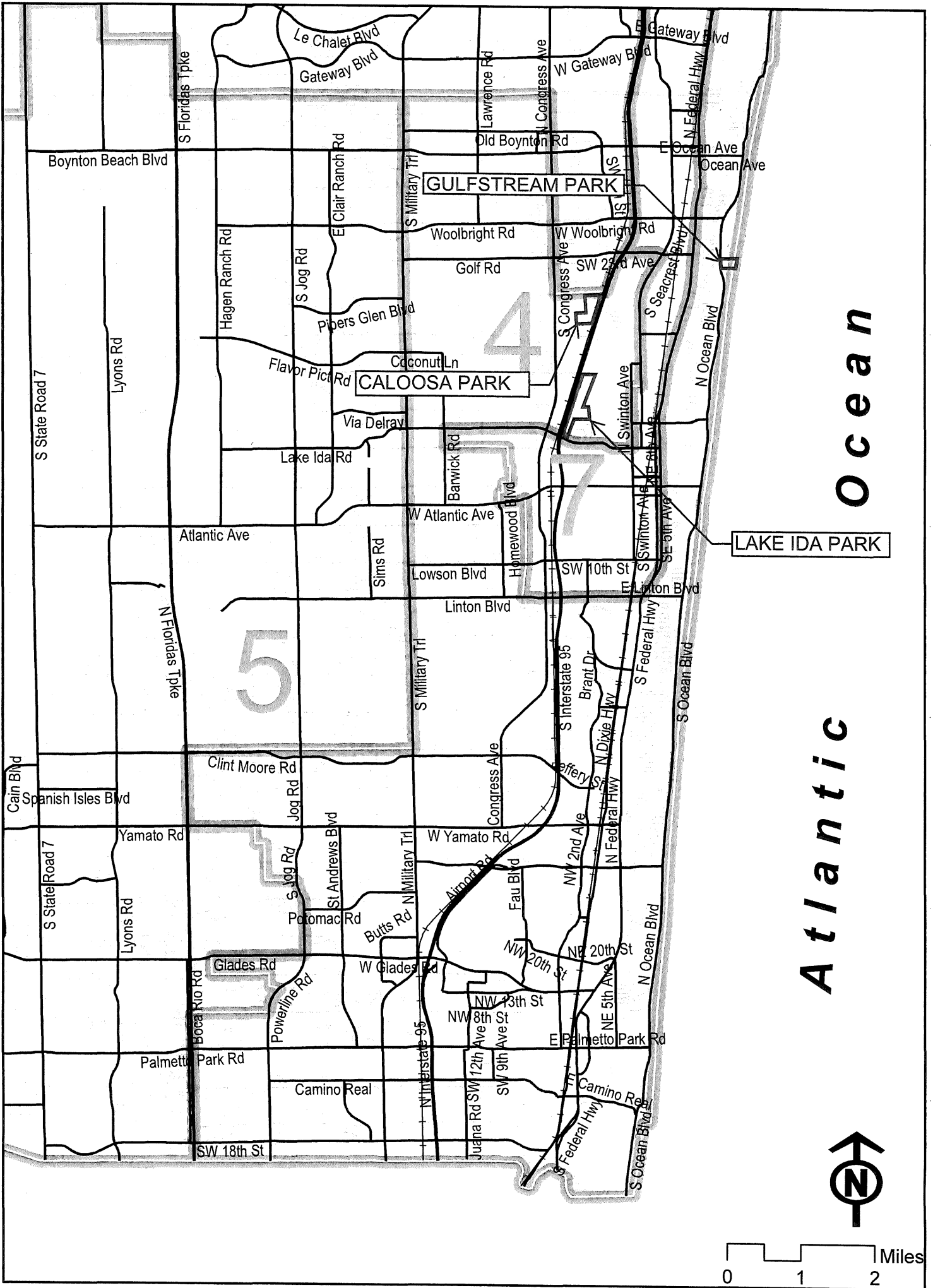
**ATTACHMENT G
LOCATION MAP - 2
WUD PROJECT No. 20-045**





ATTACHMENT 2
AGENDA ITEM
LOCATION MAP - 1
WUD PROJECT No. 20-045

AGENDA ITEM
LOCATION MAP - 2
WUD PROJECT No. 20-045





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lassiter-Ware Insurance 1300 N. Westshore Blvd. Suite 110 Tampa FL 33607		CONTACT NAME: Wendy Tyree PHONE (A/C, No, Ext): (800)845-8437 FAX (A/C, No): (888)883-8680 E-MAIL ADDRESS: wendyt@lassiterware.com																						
INSURED Chen Moore & Associates, Inc. 500 W. Cypress Creek Road Suite 630 Fort Lauderdale FL 33309		<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Crum & Forster Specialty Insurance Co</td> <td>44520</td> </tr> <tr> <td>INSURER B:</td> <td>Old Dominion Insurance Co.</td> <td>40231</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Crum & Forster Specialty Insurance Co	44520	INSURER B:	Old Dominion Insurance Co.	40231	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER C:																								
INSURER D:																								
INSURER E:																								
INSURER F:																								

COVERAGES CERTIFICATE NUMBER: 22-23 Cert REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractors Pollution Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	EPK138072	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		Y	B1T2667W	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$ 10,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			EFX119437	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability (Claims-Made) Limits included with General Liability			EPK138072	01/01/2022	01/01/2023	Each Claim \$1,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Re: WUD Project #19-077R - Reference #DX00001236
 Palm Beach County Board of County Commissioners are included as additional insured under the terms and conditions of the attached forms on the General Liability policy, when additional insured status is required by written contract. Blanket Waiver of Subrogation is included as part of the General Liability and Automobile Liability policies and apply when required by written contract, provided the contract is executed prior to any loss.

CERTIFICATE HOLDER Palm Beach County Insurance Compliance P.O. Box 100085 - DX Duluth GA 30096	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

AGENCY Lassiter-Ware Insurance		NAMED INSURED Chen Moore & Associates, Inc.	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance: Notes

All supporting endorsement(s) and policy form(s) attached, if any, comprise the Certificate of Liability Insurance in its entirety. Please review these endorsement(s) and policy form(s) as certain coverage provided by them may only apply when a written contract or agreement between the parties requires such coverage be provided.

The attached page(s) noting additional terms, conditions, coverage and/or comments applies.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/14/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Libertate Insurance Services, LLC 20 N. Orange Avenue, Suite 500 Orlando, FL 32801 www.libertateins.com	CONTACT NAME: Engage PEO Certificate of Insurance Dept. PHONE (A/C, No, Ext): 727-565-2950 E-MAIL ADDRESS: wc@engagepeo.com	FAX (A/C, No): 727-214-9088
	INSURER(S) AFFORDING COVERAGE	
INSURED The S2 HR Group, LLC dba Engage PEO (A PEO) Chen Moore & Associates, Inc. (A client of PEO) 3001 Executive Drive, Suite 340 St. Petersburg FL 33762	INSURER A: Illinois National Insurance Co.	NAIC # 23817
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 65471959

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC013220615	1/1/2022	1/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided to the leased employees of, but not the subcontractors of, The S2 HR Group, LLC dba Engage PEO (A PEO) Chen Moore & Associates, Inc. (A client of PEO) Includes a Waiver of Subrogation in favor of Palm Beach County.

CERTIFICATE HOLDER**CANCELLATION**

191083 Palm Beach County Water Utilities Department, Director Utilities Engineering 8100 Forest Hill Boulevard West Palm Beach FL 33413	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Paul R. Hughes 
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ACORD 25 (2016/03)

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ATTACHMENT 4

**PALM BEACH COUNTY
PARKS & RECREATION DEPARTMENT
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 5/27/2020 **REQUESTED BY:** Krystin Berntsen **PHONE#:** 561 493-6027

PROJECT TITLE: Okecheelee Caretakers Septic to Sewer Design **PROJECT #:**
SUPPLEMENT #:

BAS AMOUNT: \$10,009.69 **BCC RESOLUTION#:** N/A
BCC RESOLUTION DATE: N/A

CONTRACTOR/CONSULTANT: PBC WUD Collection and Distribution Design Contract (Chen Moore)

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Design work associated with the conversion of the existing septic system servicing the caretakers residence at Okecheelee Park to a sewer system.

AMOUNT REQUESTED ON THIS BAS:

CONSTRUCTION	
ARCHITECTURE/ENGINEER	\$10,009.69
*STAFF COSTS	
BOND WAIVER	
EQUIPMENT	
OTHER	
TOTAL	\$10,009.69

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3950 **DEPT:** 581 **UNIT:** T058 **OBJECT:** 6505

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

Ad Valorem (Amount \$ _____) Infrastructure Sales Tax (Amount \$10,009.69 _____)
 State (source/type: _____ Amount \$ _____) Federal (source/type: _____ Amount \$ _____)
 Grant (source/type: _____ Amount \$ _____) Impact Fees: (Amount \$ _____)
 Other (source/type: _____ Amount \$ _____)

Department: Parks + Recreation

BAS APPROVED BY: [Signature]

DATE 5/27/20

ENCUMBRANCE NUMBER: _____

**PALM BEACH COUNTY
PARKS & RECREATION DEPARTMENT
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 3/16/2022

REQUESTED BY: Henry Melendez **PHONE#:** 561 493-6120

PROJECT TITLE: Lake Ida, Okecheelee, Caloosa Parks Septic to Sewer Design

PROJECT #:
SUPPLEMENT #:

BAS AMOUNT: \$51,863.26

BCC RESOLUTION#: N/A
BCC RESOLUTION DATE: N/A

CONTRACTOR/CONSULTANT: PBC WUD Collection and Distribution Design Contract (Chen Moore)

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Design work associated with the conversion of the septic systems to sewer at Okecheelee, Lake Ida and Caloosa Parks.

AMOUNT REQUESTED ON THIS BAS:

CONSTRUCTION	
ARCHITECTURE/ENGINEER	\$51,863.26
*STAFF COSTS	
BOND WAIVER	
EQUIPMENT	
OTHER	
TOTAL	\$51,863.26

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3950	DEPT: 581	UNIT: T045	OBJECT: 6505-\$26,463.75
FUND: 3950	DEPT: 581	UNIT: T058	OBJECT: 6505-\$3,931.88
FUND: 3950	DEPT: 581	UNIT: T113	OBJECT: 6505-\$21,467.63

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

Ad Valorem (Amount \$ _____)	Infrastructure Sales Tax (Amount \$ <u>51,863.26</u>)
State (source/type: _____ Amount \$ _____)	Federal (source/type: _____ Amount \$ _____)
Grant (source/type: _____ Amount \$ _____)	Impact Fees: (Amount \$ _____)
Other (source/type: _____ Amount \$ _____)	

Department: Parks and Recreation

BAS APPROVED BY: [Signature]

DATE 3-16-22

ENCUMBRANCE NUMBER: _____

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**PALM BEACH COUNTY
PARKS & RECREATION DEPARTMENT
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 9/22/2020

REQUESTED BY: Krystin Berntsen PHONE#: 561 493-6027

PROJECT TITLE: Caloosa Park Septic to Sewer Design

PROJECT #:
SUPPLEMENT #:

BAS AMOUNT: \$41,343.70

BCC RESOLUTION#: N/A
BCC RESOLUTION DATE: N/A

CONTRACTOR/CONSULTANT: PBC WUD Collection and Distribution Design Contract (Chen Moore)

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Design work associated with the conversion of two existing septic systems servicing the restrooms at Caloosa Park to a sewer system.

AMOUNT REQUESTED ON THIS BAS:

CONSTRUCTION	
ARCHITECTURE/ENGINEER	\$41,343.70
*STAFF COSTS	
BOND WAIVER	
EQUIPMENT	
OTHER	
TOTAL	\$41,343.70

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3950 DEPT: 581 UNIT: T113 OBJECT: 6505

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

Ad Valorem (Amount \$ _____) Infrastructure Sales Tax (Amount \$41,343.70 _____)
 State (source/type: _____ Amount \$ _____) Federal (source/type: _____ Amount \$ _____)
 Grant (source/type: _____ Amount \$ _____) Impact Fees: (Amount \$ _____)
 Other (source/type: _____ Amount \$ _____)

Department: Parks + Recreation

BAS APPROVED BY: [Signature]

DATE 9-22-20

ENCUMBRANCE NUMBER: _____

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**PALM BEACH COUNTY
PARKS & RECREATION DEPARTMENT
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 5/27/2020

REQUESTED BY: Krystin Berntsen PHONE#: 561 493-6027

PROJECT TITLE: Lake Ida Park Septic to Sewer Design

PROJECT #:
SUPPLEMENT #:

BAS AMOUNT: \$62,244.85

BCC RESOLUTION#: N/A
BCC RESOLUTION DATE: N/A

CONTRACTOR/CONSULTANT: PBC WUD Collection and Distribution Design Contract (Chen Moore)

**PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED
BY THE CONSULTANT/CONTRACTOR:**

Design work associated with the conversion of three existing septic systems servicing the restrooms at Lake Ida Park to a sewer system.

AMOUNT REQUESTED ON THIS BAS:

CONSTRUCTION	
ARCHITECTURE/ENGINEER	\$62,244.85
*STAFF COSTS	
BOND WAIVER	
EQUIPMENT	
OTHER	
TOTAL	\$62,244.85

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3950 DEPT: 581 UNIT: T045 OBJECT: 6505

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

Ad Valorem (Amount \$ _____) Infrastructure Sales Tax (Amount \$62,244.85 _____)
 State (source/type: _____ Amount \$ _____) Federal (source/type: _____ Amount \$ _____)
 Grant (source/type: _____ Amount \$ _____) Impact Fees: (Amount \$ _____)
 Other (source/type: _____ Amount \$ _____)

Department: Parks & Recreation

BAS APPROVED BY: [Signature]

DATE 5/27/20

ENCUMBRANCE NUMBER: _____

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