Agenda Item #:

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: June 14, 2022		[] []	Consent Ordinance	[X] []	Regular Public Hearing
Department: Submitted By:	Medical Exam	iner's Offi	се		
Submitted For:	Medical Examiner's Office				

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A) approve the addition of one (1) full-time Associate Medical Examiner (pay grade 00) and one (1) full-time Forensic Technician (pay grade 22) to the Medical Examiner's Office complement; and
- **B)** approve a budget transfer of \$100,000 in the General Fund from Contingency Reserve to fund the positions in the current fiscal year.

Summary: National Association of Medical Examiners (NAME) accreditation is an endorsement indicating that the office provides an adequate environment for a medical examiner in which to practice his or her profession and provides reasonable assurances that the office well serves its jurisdiction. Accreditation standards set forth a maximum of 250 NAME cases that each Associate Medical Examiner can perform per year, with "best practice" listed as 225 NAME cases. Data extrapolation as of April 30, 2022 indicate a 25% increase of NAME cases since 2019. The result will be for each Associate Medical Examiner to have 241 NAME cases by the end of 2022. Equally affected by the increasing cases, Forensic Technicians work in close support of the Associate Medical Examiners. The many duties of a Forensic Technician include body-processing, x-ray, assisting in the examination, and proper body release. Increased caseload must be supported in kind with appropriate Forensic Technician staffing to meet minimum NAME requirements within the morgue and to provide direct support to the Associate Medical Examiner in conducting examinations. The work product of both Associate Medical Examiners and Forensic Technicians complement each other to maximize accuracy, efficiency, and safety. The addition of these two positions is needed in order to reduce the number of cases per Associate Medical Examiner. Countywide (SF)

Background and Justification: The last complement increase of an Associate Medical Examiner and a Forensic Technician occurred in 2019. Since that time cases of mandated examination in Palm Beach County by the Medical Examiner's Office have increased by 18% from 2019 (2,106) to 2021 (2,495). Current data trends indicate 2022 will result in a 25% increase over 2019 with 2629 cases. This will be an additional 523 cases from 2019 through 2022 (2,106 to 2,629).

Attachments:

Budget Transfer

Department

Recommended By:

Approved By:

Assistant County Administrator

irector

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	2022	<u>2023</u>	<u>2024</u>	<u>2025</u>	2026
Personal Services Operating Costs Capital Outlay Grants & Aids External Revenues Program Income (County) In-Kind Match (County)					
Net Fiscal Impact	\$100,000*				
# ADDITIONAL FTE POSITIONS (Cumulative) Is Item Included In Curr	ent Budget?	Yes	No X		0
Does this item include t Budget Account Exp No		Department <u>8</u> /various	<u>20/670</u> Unit <u>9</u> 9		
B. Recommended Source Fund: Department: Unit: *Represents the cost of	ces of Funds/ 0001- Gener Medical Exar 4100 – Medic the two positic	Summary of l al Fund miner cal Examiner ons for the re	Fiscal Impact	: ′22 (July-Septe	
2022), funded by a transpositions will be part of \$400,000. Departmental Fiscal Re	the base budg				
	III. <u>REVI</u>		NTS		
A. OFMB Fiscal and/or	Contract Dev.	and Control	Comments:		
Chromate 5 OFMBYR 3	11222		Contract Ad	ministration	5119122
B. Legal Sufficiency	:		5-10		

Assistant County Attorney

C. Other Department Review:

22-0746

BOARD OF COUNTY COMMISSIONERS

FUND 0001 - General Fund

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PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

BGEX -670-050622*1309 BGRV -

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 5/6/2022	REMAINING BALANCE
Expense								
0001-670-4100-1201 S	alaries & Wages Regular	2,729,581	2,729,581	67,140	0	2,796,721	1,547,412	1,249,309
0001-670-4100-2101 Fi	ica-Taxes	134,421	134,421	4,163		138,584	84,907	53,677
0001-670-4100-2105 Fi	ica-Medicare	41,100	41,100	974		42,074	23,672	18,402
0001-670-4100-2201 R	etirement Contributions-FRS	703,972	703,972	17,382		721,354	419,117	302,237
0001-670-4100-2301 In	nsurance - Life & Health	336,580	336,580	10,341		346,921	157,636	189,285
0001-820-9900-9901 C	ontingency Reserves	20,000,000	19,697,600		100,000	19,597,600	0	19,597,600
т	otal Appropriation and Expenditures			100,000	100,000			

Medical Examiner's Office INITIATING DEPARTMENT/DIVISION Administration/Budget Department Approval OFMB Department - Posted

Signatures	Date
A Marine	Digitally signed by Marianela Diaz DN: DC=org, DC=pbcgov, OU=Enterprise, OU=PSD, OU=Users, CN=Marianela Diaz, E=MDiaz@pbcgov.or Date: 2022.05.06 09:39:14-04'00'
Vin Marti	5/12/22

By Board of County Commissioners At Meeting of 6/14/2022

Deputy Clerk to the Board of County Commissioners