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Agenda Item #: 3H-3

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: July 12, 2022 [X] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: an annual contract with the following contractor for electrical services on an as-needed basis through November 18, 2024.

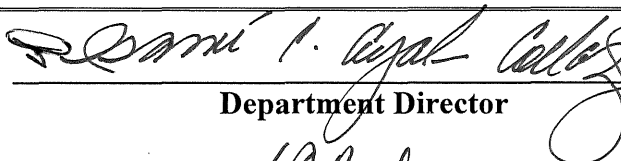
<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
Zabatt Engine Services, Inc. dba Zabatt Power Systems, Inc.	Non-Local	Non-SBE


**Summary:** On November 19, 2019, the Board of County Commissioners (Board) approved the annual electrical contract (R2019-1752 thru R2019-1758). The work consists of electrical repairs, improvements and renovations to County-owned properties on an as needed basis. The contractor now joins the list of thirteen (13) prequalified contractors for a total of fourteen (14) prequalified contractors with a contract expiration date of November 18, 2024. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These contracts are five (5) year indefinite-quantity contracts with a maximum cumulative value of \$3,000,000 across all prequalified contractors. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least 10 days before the bid due date. The electrical annual contract was presented to the Goal Setting Committee on June 5, 2019 and the committee established Affirmative Procurement Initiatives (API) of sheltered market for projects less than \$100,000 or 10% Small Business Enterprise (SBE) price preference for projects \$100,000 or greater. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date under the electrical annual is 77.52%. **(Capital Improvements) Countywide (MWJ)**

**Background and Justification:** The pre-qualification for this contract was advertised on July 21, 2019. The contractor has met the established criteria and now joins the list of thirteen (13) contractors pre-qualified for the contract. For projects under \$100,000, work is awarded as work orders on a lump-sum, competitively bid basis among the pool of pre-qualified electrical contractors. Additionally, projects \$100,000 and over are advertised on VSS, and projects \$200,000 and over are also advertised in the newspaper. Contractors may become pre-qualified and added to the electrical contract at any time throughout the duration of the annual contract.

**Attachments:**

1. Contract for Zabatt Engine Services, Inc. dba Zabatt Power Systems, Inc.
2. Annual Contract - Electrical 19563: Control Sheet

Recommended By:  5/13/22  
Department Director Date

Approved By:  6/7/22  
County Administrator Date

