

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 12, 2022 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an increase in the maximum dollar value of the annual roofing contracts by \$3,000,000 for roofing services on an as-needed basis through November 16, 2025.

Summary: On November 17, 2020, the Board of County Commissioners (Board) approved annual roofing contracts (R2020-1693 thru R2020-1700) for roof repair and replacement services. During the first two (2) years of the contract, the County awarded \$2,517,816.30 in work orders. Staff is requesting the cumulative limit be increased by \$3,000,000 for a total cumulative value of \$6,000,000 in order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on November 16, 2025. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract before the term ends. Projects \$100,000 and over are advertised on the vendor self-service (VSS) website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently fourteen (14) have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) days before the bid due date. The annual roofing contract was presented to the Goal Setting Committee on July 15, 2020 and the committee established Affirmative Procurement Initiatives (API) of sheltered market for projects less than \$100,000 or 10% Small Business Enterprises (SBE) price preference for projects \$100,000 or greater. Actual Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation will be identified on each work order, and will be tracked cumulatively for each work order issued. Current cumulative S/M/WBE participation for all work orders to-date under the annual roofing contract is 47.15%. **(Capital Improvements) Countywide (MWJ)**

Background and Justification: The pre-qualification for this contract was advertised on July 18, 2020. In order to accommodate current and anticipated new projects before the term of this contract expires on November 16, 2025, staff is requesting to increase the maximum dollar value of the annual contracts by \$3,000,000 for a total cumulative value of \$6,000,000.

Attachments:
Annual Contract – Roofing # 2020-041631: Control Sheet

Recommended By: *Danni L. Royal Collins* 6/9/22
Department Director Date
Approved By: *[Signature]* 6/22/22
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____*</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes x No
 Does this items include use of federal funds? Yes No x

Budget Account No: Fund Dept Unit Object Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

C. Departmental Fiscal Review: *Robert Eric McCallister*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

Approved for review 6/10/22
 AFDell 6/10/22 *John J. Anderson*
 OFMB *6-10-22* Contract Development and Control

B. Legal Sufficiency:

 [Signature] 6/21/22
 Assistant County Attorney

C. Other Department Review:

 Department Director

Annual Contract - Roofing #2020-041631: Control Sheet

All Contractors

Dollar Commitments, Renewals, and Expirations

PROJECT INFORMATION						DOLLARS				SBE PARTICIPATION							
W.O. Approval DATE	PROJECT NUMBER	PROJECT NAME	G.C.	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY								
						TO-DATE	AT RENEWAL	THIS TERM	REMAINING	\$SBE	%SBE	\$M/WBE	%Minority	\$Black Work	\$Hispanic	\$Native American	\$Asian Work
										Work Order	Work Order	Work Order	Work Order	Order	Work Order	Work Order	Order
FY20 - 4th QUARTER																	
	2021-043237	WUD Repump #5 - roof & exhaust fans replacement	Atlas	230,000.00	22-007	\$2,511,436.30	\$1.00	\$2,511,436.30	\$488,563.70	0.00	0.00%	52,000.00	22.61%				
	18330	Mayme Frederick Service Center - roof replacement	A-1	0.00	21-025 supp 2	\$2,511,436.30	\$1.00	\$2,511,436.30	\$488,563.70	0.00	0.00%						
04/14/22	2022-024523	S Fla Expo and W Boynton Rec Center - roof inspection and repairs	Gustafson	6,380.00	22-008	\$2,517,816.30	\$1.00	\$2,517,816.30	\$482,183.70	6,380.00	100.00%						
	2020-039100	Water Utilities Dept (WUD) Digester Bldgs 1 & 2 - roof replacement	Grace	0.00	21-024 (supp 1)	\$2,517,816.30	\$1.00	\$2,517,816.30	\$482,183.70								
Phyllis ---- I copy from coloumn 'J' to Column 'X'																	
										1,187,182.54		52,000.00		0.00	0.00	0.00	0.00
W/MBE BREAKDOWN																	
						TOTAL SBE \$	TOTAL SBE %	TOTAL W/MBE \$	TOTAL W/MBE %	BLACK	HISPANIC	NATIVE AMERICAN	ASIAN				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$230,000.00	22.61%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$6,380.00	100.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$1,030,166.54	95.01%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$0.00	0.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$102,858.00	100.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						\$47,778.00	100.00%	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	\$0.00				
						Total		\$2,517,816.30		\$1,187,182.54	47.15%	\$52,000.00	2.07%	\$0.00	\$0.00	\$0.00	\$0.00