

II FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs	57,786	231,143	231,143	173,357	
External Revenue	(57,786)	(231,143)	(231,143)	(173,357)	
Program Income					
In-Kind Match					
NET FISCAL IMPACT	0	0	0	0	

# ADDITIONAL FTE POSITIONS (Cumulative)					
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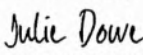
Is Item Included In Current Budget: Yes X No _____
 Does this item include the use of federal funds? Yes X No _____

Budget Account No.:

Fund 0001 Dept. 148 Unit 1354 Obj. Var. Program Code Var. Program Period GY19

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is DCF. Catholic Charities of the Diocese of Palm Beach, Inc. will provide in-kind match of \$124,000 annually for three year grant period. No other match funds are required.

DocuSigned by:

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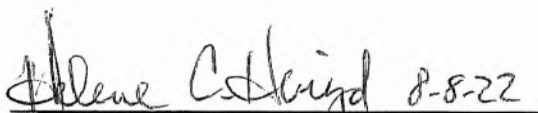
C. Departmental Fiscal Review: _____
 Julie Dowe, Director, Financial & Support Svcs.

I. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

<p> OFMB <u>7/25/22</u> <u>8/1/22</u> MG <u>7/28/22</u></p>	<p> Contract Development and Control <u>8-8-22 TW</u></p>
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B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

MEMORANDUM



Community Services Department
810 Datura Street
West Palm Beach, FL 33401
(561) 355-4700
Fax: (561) 242-7336
www.pbcgov.com/communityservices



Palm Beach County
Board of County
Commissioners
Robert S. Weinroth, Mayor
Gregg K. Weiss, Vice Mayor
Maria G. Marino
Dave Kerner
Maria Sachs
Melissa McKinlay
Mack Bernard

County Administrator
Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"
Official Electronic Letterhead

TO: Verdenia C. Baker, County Administrator
Board of County Commissioners
THRU: Reginald K. Duren, Assistant County Administrator
Board of County Commissioners
FROM: James Green, Department Director
Community Services Department Director
DATE: May 3, 2022
RE: IP004 Department of Children and Families Unified
Homeless Grant Budget Amendment #0004

DS
RD

DS
JG

On June 15, 2021 (Agenda Item 3E-2), the Board of County Commissioners (BCC) granted signature authority to the County Administrator, or designee, to implement the Emergency Solutions Grant Program - CARES Act (ESG-CV2), and to approve associated contracts, agreements and amendments. In accordance with this authority, the Community Services Department (CSD) respectfully requests your approval and signature on the IP004 Department of Children and Families (DCF) Unified Grant Budget Amendment #0004 (CFSA 60.021).

DCF received \$65,511,297 in ESG-CV2 funding from the U.S. Department of Housing and Urban Development (HUD). The ESG-CV2 funding is used to prevent, prepare for, and respond to the pandemic among individuals and families who are homeless or receiving homeless assistance. The funding is also being used to support additional assistance and prevention services for the homeless to help mitigate the impacts created by the pandemic. On April 13, 2022, DCF notified Palm Beach County Division of Human Services of the opportunity to amend its original contract. This amendment renews the current contract for another three (3) year period through June 30, 2025 and amends the contract deliverables adding an additional total amount of \$693,428.55 to be disbursed accordingly for FY 2022-2023, FY 2023-2024 and FY 2024-2025.

The Division of Human Services serves as the Lead Entity for the Palm Beach County Homeless Continuum of Care (CoC) pursuant to 420.624 (6), F.S. The CoC is the planning and evaluation body for homeless services. The Division of Human Services will receive funds to ensure the continuation of homeless prevention services. DCF would like the signed amendment back as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the agenda process. Staff will submit this item at the next BCC meeting as a receive and file item to allow the Clerk and Comptroller's Office to receive and file the item in accordance with PPM CW-O-051. No County match is required.

If additional information is needed, please contact Wendy Tippett (561) 355-4772.

Approved by: DocuSigned by:
Taruna Malhotra
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DocuSigned by:
Lauren Magierowski
C894E57E5134470...

Assistant Department Director
Helene C. Hvizd
119132F20B2223413...
Assistant County Attorney

OFMB
DocuSigned by:
Reginald Duren
Assistant County Administrator

- Attachments:
1. Agenda Item Summary (3E-2), dated June 15, 2021
2. IP004 DCF Unified Grant Homeless ESG-CV Budget Amendment #0004 (2)

Effective June 30, 2022, this contract is renewed under the same terms and conditions through June 30, 2025.

1. In Section 1.1., last addressed in Amendment #0003, the total contract dollar amount of \$2,963,451.55 is replaced by \$3,656,880.10.
2. The highlighted portion below amends D-2.2. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment.

D-2.2.1 Challenge Grant Housing Activities – The Challenge Grant Housing Projects will serve a minimum of 8 individuals each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	8	8	8	8	8	8

D-2.2.2 Challenge Grant Program Activities – The Challenge Grant Program Projects will serve a minimum of 8 individuals each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	8	8	8	8	8	8

3. The highlighted portion below amends D-2.4. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment

D-2.4.1 TANF Homelessness Prevention Activities – The TANF Homelessness Prevention Projects will serve a minimum of 4 individuals and 2 household each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	4	4	4	4	4	4
Total Households Served Each Month	2	2	2	2	2	2

D-2.4.2 TANF Case Management Activities – The TANF Case Management Projects will serve a minimum of 4 individuals and 2 household each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	4	4	4	4	4	4
Total Households Served Each Month	2	2	2	2	2	2

4. The highlighted portion below amends D-3.2. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment.

D-3.2.1 Challenge Grant Housing Activities – The Challenge Grant Housing Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Fiscal Year	96	96	96	96	96	96

D-3.2.2 Challenge Grant Program Activities – The Challenge Grant Program Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Fiscal Year	96	96	96	96	96	96

5. The highlighted portion below amends D-3.4. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment

D-3.4.1 TANF Homelessness Prevention Activities – The TANF Homelessness Prevention Projects will serve, at a minimum, the following number of individuals and households each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Fiscal Year	48	48	48	48	48	48
Total Households Served Each Fiscal Year	24	24	24	24	24	24

D-3.4.2 TANF Case Management Activities – The TANF Case Management Projects will serve, at a minimum, the following number of individuals and households each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Fiscal Year	48	48	48	48	48	48
Total Households Served Each Fiscal Year	24	24	24	24	24	24

6. The highlighted portions below amend F-2, the first paragraph of F-2.1 was last addressed in the original Contract and the table in F-2.1 was last addressed in Amendment #0003. The non-highlighted parts are for contextual purposes only and are unaffected by this Amendment.

F-2.1 This This is a multi-year fixed price and/or cost reimbursement contract for the provision of services to homeless persons. The Department shall pay the Provider for the delivery of service units provided in accordance with terms of this contract for a

total dollar amount not to exceed \$3,656,880.10, subject to availability of funds. The total contract amount shall be allocated as follows:

FISCAL YEAR	ANNUAL FUNDING
2019-2020	\$231,142.85
2020-2021	\$455,803.25
2021-2022	\$2,276,505.45
2022-2023	\$231,142.85
2023-2024	\$231,142.85
2024-2025	\$231,142.85
Total	\$3,656,880.10

7. Section F-2.1.1 is here by deleted and replaced in its entirety.

F-2.1.1 Staffing Grant – The Department agrees to pay for the service units at the prices and limits listed below for Lead Agency Staffing Activities.

FISCAL YEAR	UNIT OF SERVICE	UNITS	RATE	FISCAL YEAR TOTAL
2019-2020	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2019-2020	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2020-2021	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2020-2021	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2021-2022	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2021-2022	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2022-2023	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2022-2023	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2023-2024	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2023-2024	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
2024-2025	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$107,142.85
2024-2025	One Month of Lead Agency Staffing Activities	11	\$8,928.57	
Total				\$642,857.10

8. Section F-2.1.2 is here by deleted and replaced in its entirety.

F-2.1.2 Challenge Grant – The Department agrees to reimburse for allowable costs listed below for Challenge Grant Activities.

FISCAL YEAR	UNIT OF SERVICE	UNITS	RATE	FISCAL YEAR TOTAL
2019-2020	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00
2020-2021	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00
2021-2022	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00
2022-2023	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00
2023-2024	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00
2024-2025	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00
Total				\$516,000.00

9. Section F-2.1.4 is here by deleted and replaced in its entirety.

F-2.1.4 Temporary Assistance for Needy Families (TANF) Homelessness Prevention Grant – The Department agrees to reimburse for allowable costs listed below for TANF Homelessness Prevention Activities.

FISCAL YEAR	UNIT OF SERVICE	UNITS	RATE	FISCAL YEAR TOTAL
2019-2020	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00
2020-2021	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00
2021-2022	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00
2022-2023	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00
2023-2024	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00
2024-2025	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00
Total				\$228,000.00

10. The highlighted portion below amends F-3.6. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment.

F-3.6 Pursuant to Section 215.971, Florida Statutes, as a Provider or subcontractor of federal or state financial assistance, the Provider may expend funds only for allowable costs resulting from obligations incurred from July 1, 2019, through June 30, 2025, in accordance with the Department of Financial Services Reference Guide for State Expenditures which is incorporated by reference. A copy can be obtained upon request to the Contract Manger or can be located on the Florida Department of Financial Services website.

AMENDMENT #0004

Contract #IP004

IN WITNESS THEREOF, the parties cause this Amendment to be executed by their duly authorized officials.

PROVIDER: Palm Beach County Board of County Commissioners

DEPARTMENT: Florida Department of Children and Families

SIGNED BY: *V. Baker*

SIGNED BY: *Shevaun L. Harris*

NAME: Verdenia C. Baker

NAME: Shevaun L. Harris

TITLE: County Administrator

TITLE: Secretary

DATE: *5-11-22*

DATE: 5/18/2022 | 12:39 PM EDT

Approved As To Terms and Conditions

DocuSigned by:
James Green
BF34EF22BFDF49Z...
Department Director

Approved As To Form and Legal Sufficiency

DocuSigned by:
Helene C. Hvizd
BF30F30B222341Z...
Assistant County Attorney

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

BGEX - 148 - 0429220000000001266
BGRV - 148 - 0429220000000000453

FUND (0001) - General Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 08/02/2022	REMAINING BALANCE
REVENUE								
148 1354 3469	State Grnt Oth Human Services	231,143	1,697,626	462,285		2,159,911		
Total Revenue		1,679,889,687	1,968,178,611	462,285	0	1,968,640,896		
EXPENDITURE								
148 1354 8201	Contributions-Non-Govts Agncs	124,000	1,510,127	247,999		1,758,126	1,510,126	248,000
148 1354 3421	Contractual Services-Training	1	1	10,818		10,819	3,750	7,069
148 1354 1201	Salaries & Wages Regular	79,757	146,968	126,890		273,858	51,483	222,375
148 1354 2101	Fica-Taxes	4,378	4,378	12,606		16,984	3,196	13,788
148 1354 2105	Fica Medicare	1,024	1,024	2,949		3,973	748	3,225
148 1354 2201	Retirement Contributions-FRS	7,668	7,668	24,498		32,166	5,571	26,595
148 1354 2301	Insurance-Life & Health	13,080	13,080	36,525		49,605	6,405	43,200
Total Expenditures		1,679,889,687	1,968,178,611	462,285	0	1,968,640,896	1,351,201,627	617,439,269

Signatures

Date

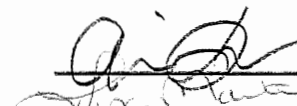
By Board of County Commissioners
At Meeting on August 23, 2022

COMMUNITY SERVICES

INITIATING DEPARTMENT/DIVISION James Green

Administration/Budget Department Approval

OFMB Department - Posted



8/2/22
5/12/22

Deputy Clerk to the
Board of County Commissioners