PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

======================================		[X]	Consent		======================================
	just 20, 2022		Ordinance		
Department Submitted By: Submitted For:	Community Ser Division of Hum	an Servi	ces		
		XECUTIV	E BRIEF		
Motion and Title: S	Staff recommends	s motion	to:		
Families (DCF) Unit July 1, 2019 throug	fied Homeless Gra h June 30, 2025, to	nt Contr o increas	act No. IP004 se the grant aw	(R2019 ard by 9	ment of Children and 9-1138), for the period \$693,428.55 for a new ssistance to families;
B) approve an up Services Division to					Seneral Fund, Human
					grant agreements and d to the DCF Unified
DCF was amended for fiscal years 202 assistance to hous households and app stably housed. On County Administrat with County PPM (to update the con 22-2023, 2023-202 seholds at-risk of proximately 144 ind June 15, 2021, th or, or designee, to CW-O-051, all deling department as	ntract del 24 and 2 becomin dividuals ne Board execute egated o a receiv	iverables to ac 2024-2025. The g homeless a to pay past du of County Co documents fo contracts, agre e and file. The	dd an a e gran and se e rent a ommiss r this p eement grant	HS) grant contract with additional \$693,428.55 twill provide financia rve a minimum of 72 and utilities and remainsioners authorized the urpose. In accordance and grants must be contract CSFA No. is rwide (HH)
County Homeless C for the homeless se Housing and Urban	Continuum of Care rvice delivery syste Development Agen HUD to provide f	(CoC). To make in Pal cy (HUD) funding	he CoC is the m Beach Coun). The DCF Offi	plannir ty and ce on h	y for the Palm Beaching and evaluation body is a requirement of the domelessness works in the persons who are
Attachment: 1. Amendment No. 2. Budget Amendm		ntract No	o. IP004 with V	Valkthr	ough Memo
	James Li BB34EF22BFDF492			(08/05/22
Recommended By	y: Departme <u>nt Dir</u>	ector	7		Date /
A		1/	5 -	_ <	18/2
Approved By:	Assistant Coun	ty Admi	nistrator		Date Date

II FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
perating Costs	57,786	231,143	231,143	173,357	
xternal Revenue	(57,786)	(231,143)	(231,143)	(173,357)	
rogram Income					
n-Kind Match					
NET FISCAL IMPACT	0	0	0	0	
# ADDITIONAL FTE POSITIONS (Cumulative)					
oes this item include audget Account No.: und <u>0001</u> Dept. <u>148</u> Ur					
	Courses of E	Junde/Summ	ary of Fieral	Impact:	
Funding source is provide in-kind m match funds are	s DCF. Cathonatch of \$124 required.	olic Charities of ,000 annually	of the Diocese for three year Docusigned b Julic Dow 05AC9C7CC5E	e of Palm Bea ar grant period y: /L ac444	d. No othe
Funding source is provide in-kind match funds are	s DCF. Cathonatch of \$124 required.	olic Charities of ,000 annually	of the Diocese for three year Docusigned by July Down 15AC9C7CC5E	e of Palm Bea ar grant period y: /L	d. No othe
Funding source is provide in-kind match funds are in the control of the control o	s DCF. Cathonatch of \$124 required. scal Review !.	olic Charities of ,000 annually Lulie Dowe, D	The Diocese for three year for three years for three years for three years for the Diocesia for three years for the Diocesia for the Diocesia for the Diocesia for three years for the Diocesia for three years for the Diocesia for three years for the years for the years for three years for the years	e of Palm Bea ar grant period y: /L ac444 cial & Support	d. No other
Funding source is provide in-kind match funds are in the	S DCF. Cathoriatch of \$124 required. Scal Review L. d/or Contract	olic Charities of ,000 annually Lulie Dowe, Dow	of the Diocesor for three year for the Down osacsecrecist frector, Finan formal fo	e of Palm Bea ar grant period y: /L ac444 cial & Support	t Svcs.
Funding source is provide in-kind match funds are in the control of the control o	SDCF. Cathonatch of \$124 required. scal Review L. d/or Contract sy:	olic Charities of ,000 annually Lulie Dowe, Direct Development	of the Diocesor for three year for the Down osacsecrecist frector, Finan formal fo	e of Palm Bear ar grant period	t Svcs.

This summary is not to be used as a basis for payment.

Department Director

R1)

MEMORANDUM



Community Services Department

810 Datura Street West Palm Beach, FL 33401 (561) 355-4700 Fax: (561) 242-7336 www.pbcgov.com/communityservices



SERVICES

Palm Beach County Board of County Commissioners

Robert S. Weinroth, Mayor

Gregg K. Weiss, Vice Mayor

Maria G. Marino

Dave Kerner

Maria Sachs

Melissa McKinlay

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer

Official Electronic Letterhead

Verdenia C. Baker, County Administrator TO:

Board of County Commissioners

THRU: Reginald K. Duren, Assistant County Administrator

Board of County Commissioners

FROM: James Green, Department Director

Community Services Department Director

DATE: May 3, 2022

RE: IP004 Department of Children and Families Unified Homeless Grant Budget Amendment #0004

On June 15, 2021 (Agenda Item 3E-2), the Board of County Commissioners (BCC) granted signature authority to the County Administrator, or designee, to implement the Emergency Solutions Grant Program - CARES Act (ESG-CV2), and to approve associated contracts, agreements and amendments. accordance with this authority, the Community Services Department (CSD) respectfully requests your approval and signature on the IP004 Department of Children and Families (DCF) Unified Grant Budget Amendment #0004 (CFSA

DCF received \$65,511,297 in ESG-CV2 funding from the U.S. Department of Housing and Urban Development (HUD). The ESG-CV2 funding is used to prevent, prepare for, and respond to the pandemic among individuals and families who are homeless or receiving homeless assistance. The funding is also being used to support additional assistance and prevention services for the homeless to help mitigate the impacts created by the pandemic. On April 13, 2022, DCF notified Palm Beach County Division of Human Services of the opportunity to amend its original contract. This amendment renews the current contract for another three (3) year period through June 30, 2025 and amends the contract deliverables adding an additional total amount of \$693,428.55 to be disbursed accordingly for FY 2022-2023, FY 2023-2024 and FY 2024-2025.

The Division of Human Services serves as the Lead Entity for the Palm Beach County Homeless Continuum of Care (CoC) pursuant to 420.624 (6), F.S. The CoC is the planning and evaluation body for homeless services. The Division of Human Services will receive funds to ensure the continuation of homeless prevention services. DCF would like the signed amendment back as soon as possible. The emergency signature process is being utilized because there is not sufficient time to submit this item through the agenda process. Staff will submit this item at the next BCC meeting as a receive and file item to allow the Clerk and Comptroller's Office to receive and file the item in accordance with PPM CW-O-051. No County match is required.

If additional information is needed, please contact Wendy Tippett (561) 355-4772.

Approved by: Taruna Malliotra

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Assistant Department Director Helene C. Hvizd

Helene HP126 2082223413...

Assistant County Attorney

Lauren Magierowski

C894E57E5134470 **OFMB**

Reginald Duren Assistant Courte dedicationstrator

Attachments:

1. Agenda Item Summary (3E-2), dated June 15, 2021

2. IP004 DCF Unified Grant Homeless ESG-CV Budget Amendment #0004 (2)

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 15, 2021 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department
Submitted By: Community Services
Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) approve the signature of the Mayor on Amendment No.0002 to Grant Contract #IP004 with the Florida Department of Children and Families (DCF) Unified Homeless Grant (CFSA 60.021), for the period July 1, 2019 through June 30, 2022, to increase funding by \$1,052,023 for a new total amount not-to-exceed \$2,963,451.55;

B) approve a budget amendment of \$1,052,023 in the General Fund, Human Services Division, to align the budget to the actual grant;

C) approve Amendment No. 1 to the Subrecipient Agreement (R2021-0045) with The Lord's Place Inc., to extend the end date from June 30, 2021 to June 30,2022 and increase funding by \$1,052,023 for a new total amount not-to-exceed \$2,270,023, to provide emergency shelter, rapid re-housing, outreach, and street engagement services for the homeless to prevent the spread of COVID-19; and

D) authorize the County Administrator, or designee, to execute grant agreements and amendments thereto, and all other necessary documents related to the DCF Unified Homeless Grant.

Summary: DCF received \$65,511,297 in Emergency Solutions Grant Coronavirus (ESG-CV2) funding from the U.S. Department of Housing and Urban Development (HUD). The ESG-CV2 funding is used to prevent, prepare for, and respond to the pandemic among individuals and families who are homeless or receiving homeless assistance. The funding is also being used to support additional assistance and prevention services for the homeless to help mitigate the impacts created by the pandemic. Amendment No.0002 to Grant Contract #IP004 (CFSA 60.021) with DCF will be amended to reflect an increase in ESG-CV2 funding in the amount of \$1,052,023, which became effective on May 1, 2021. The Lord's Place Inc. provides emergency shelter, rapid re-housing, outreach, and street engagement services for the homeless to help prevent the spread of COVID-19. No County match is required. (Division of Human Services) Countywide (HH)

Background and Justification: Since 2006, the Division of Human and Veteran services has acted as the lead agency for the local Continuum of Care. As a result of the 2009 Hearth Act, HUD implemented CoC Planning Projects to provide funds for the collaboration of the COC, which Palm Beach County is known as the Homeless and Housing Alliance. DCF's Office on Homelessness works in conjunction with HUD to provide funding opportunities to assist persons who are homeless or at risk of homelessness.

Attachments:

1. Amendment No.0002 to Grant Contract #IP004

2. Budget Amendment

3. Amendment No. 2 to the Subrecipient Agreement with The Lord's Place, Inc.

Recommended By:

| Separation |

AMENDMENT #0004 Contract #IP004

Effective June 30, 2022, this contract is renewed under the same terms and conditions through June 30, 2025.

- 1. In Section 1.1., last addressed in Amendment #0003, the total contract dollar amount of \$2,963,451.55 is replaced by \$3,656,880.10.
- 2. The highlighted portion below amends D-2.2. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment.
 - **D-2.2.1** Challenge Grant Housing Activities The Challenge Grant Housing Projects will serve a minimum of 8 individuals each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	8	8	8	8	8	8

D-2.2.2 Challenge Grant Program Activities – The Challenge Grant Program Projects will serve a minimum of 8 individuals each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	8	8	8	8	8	8

3. The highlighted portion below amends D-2.4. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment

D-2.4.1 TANF Homelessness Prevention Activities – The TANF Homelessness Prevention Projects will serve a minimum of 4 individuals and 2 household each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	4	4	4	4	4	4
Total Households Served Each Month	2	2	2	2	2	2

D-2.4.2 TANF Case Management Activities – The TANF Case Management Projects will serve a minimum of 4 individuals and 2 household each month.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Month	4	4	4	4	4	4
Total Households Served Each Month	2	2	2	2	2	2

4. The highlighted portion below amends D-3.2. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment.

D-3.2.1 Challenge Grant Housing Activities – The Challenge Grant Housing Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Fiscal Year	96	96	96	96	96	96

D-3.2.2 Challenge Grant Program Activities – The Challenge Grant Program Projects will serve, at a minimum, the following number of individuals each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Fiscal Year	96	96	96	96	96	96

- 5. The highlighted portion below amends D-3.4. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment
 - **D-3.4.1** TANF Homelessness Prevention Activities The TANF Homelessness Prevention Projects will serve, at a minimum, the following number of individuals and households each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Fiscal Year	48	48	48	48	48	48
Total Households Served Each Fiscal Year	24	24	24	24	24	24

D-3.4.2 TANF Case Management Activities – The TANF Case Management Projects will serve, at a minimum, the following number of individuals and households each fiscal year.

Fiscal Year (FY)	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Total Individuals Served Each Fiscal Year	48	48	48	48	48	48
Total Households Served Each Fiscal Year	24	24	24	24	24	24

- 6. The highlighted portions below amend F-2, the first paragraph of F-2.1 was last addressed in the original Contract and the table in F-2.1 was last addressed in Amendment #0003. The non-highlighted parts are for contextual purposes only and are unaffected by this Amendment.
 - F-2.1 This This is a multi-year fixed price and/or cost reimbursement contract for the provision of services to homeless persons. The Department shall pay the Provider for the delivery of service units provided in accordance with terms of this contract for a

AMENDMENT #0004 Contract #IP004

total dollar amount not to exceed \$3,656,880.10, subject to availability of funds. The total contract amount shall be allocated as follows:

FISCAL YEAR	ANNUAL FUNDING
2019-2020	\$231,142.85
2020-2021	\$455,803.25
2021-2022	\$2,276,505.45
2022-2023	\$231,142.85
2023-2024	\$231,142.85
2024-2025	\$231,142.85
Total	\$3,656,880.10

7. Section F-2.1.1 is here by deleted and replaced in its entirety.

F-2.1.1 Staffing Grant – The Department agrees to pay for the service units at the prices and limits listed below for Lead Agency Staffing Activities.

FISCAL YEAR	UNIT OF SERVICE	UNITS	RATE	FISCAL YEAR TOTAL
2019-2020	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$407.442.9F
2019-2020	One Month of Lead Agency Staffing Activities	11	\$8,928.57	\$107,142.85
2020-2021	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$407.440.95
2020-2021	One Month of Lead Agency Staffing Activities	11	\$8,928.57	\$107,142.85
2021-2022	One Month of Lead Agency Staffing Activities	1	\$8,928.58	0407 440 05
2021-2022	One Month of Lead Agency Staffing Activities	11	\$8,928.57	\$107,142.85
2022-2023	One Month of Lead Agency Staffing Activities	1	\$8,928.58	£407.440.95
2022-2023	One Month of Lead Agency Staffing Activities	11	\$8,928.57	\$107,142.85
2023-2024	One Month of Lead Agency Staffing Activities	1	\$8,928.58	6407 440 95
2023-2024	One Month of Lead Agency Staffing Activities	11	\$8,928.57	\$107,142.85
2024-2025	One Month of Lead Agency Staffing Activities	1	\$8,928.58	\$407.442.9E
2024-2025	One Month of Lead Agency Staffing Activities	11	\$8,928.57	\$107,142.85
	Total			\$642,857.10

8. Section F-2.1.2 is here by deleted and replaced in its entirety.

F-2.1.2 Challenge Grant – The Department agrees to reimburse for allowable costs listed below for Challenge Grant Activities.

AMENDMENT #0004 Contract #IP004

FISCAL YEAR	UNIT OF SERVICE	UNITS	RATE	FISCAL YEAR TOTAL	
2019-2020	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00	
2020-2021	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00	
2021-2022	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00	
2022-2023	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00	
2023-2024	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00	
2024-2025	One Month of Eligible Challenge Grant Activities	12	N/A	\$86,000.00	
	\$516,000.00				

9. Section F-2.1.4 is here by deleted and replaced in its entirety.

F-2.1.4 Temporary Assistance for Needy Families (TANF) Homelessness Prevention Grant – The Department agrees to reimburse for allowable costs listed below for TANF Homelessness Prevention Activities.

FISCAL YEAR	UNIT OF SERVICE	UNITS	RATE	FISCAL YEAR TOTAL		
2019-2020	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00		
2020-2021	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00		
2021-2022	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00		
2022-2023	One Month of Eligible TANF Homelessness Prevention Grant Activities			\$38,000.00		
2023-2024	2023-2024 One Month of Eligible TANF Homelessness Prevention Grant Activities		N/A	\$38,000.00		
2024-2025	One Month of Eligible TANF Homelessness Prevention Grant Activities	12	N/A	\$38,000.00		
	\$228,000.00					

^{10.} The highlighted portion below amends F-3.6. The non-highlighted portions are for contextual purposes only and are unaffected by this Amendment.

F-3.6 Pursuant to <u>Section 215.971, Florida Statutes</u>, as a Provider or subcontractor of federal or state financial assistance, the Provider may expend funds only for allowable costs resulting from obligations incurred from July 1, 2019, through June 30, 2025, in accordance with the Department of Financial Services Reference Guide for State Expenditures which is incorporated by reference. A copy can be obtained upon request to the Contract Manger or can be located on the Florida Department of Financial Services website.

Assistant County Attorney

AMENDMENT #0004	Contract #IP004
IN WITNESS THEREOF, the parties cause this Ame officials.	endment to be executed by their duly authorized
PROVIDER: Palm Beach County Board of County Commissioners	DEPARTMENT: Florida Department of Children and Families
SIGNED BY: // Baylee	SIGNED BY: Shevaun L. Harris
NAME: Verdenia C. Baker	NAME: Shevaun L. Harris
TITLE:County Administrator	TITLE: Secretary
DATE: 5-11-22	DATE: 5/18/2022 12:39 PM EDT
Approved As To Terms and Conditions	
Department Director	
Approved As To Form and Legal Suffic	iency
Helene C. Hvizd	

OFMB Department - Posted

Attachment 2

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

Page 1 of 1

BGEX - 148 - 0429220000000001266 BGRV - 148 - 042922000000000000453

FUND (0001) - General Fund

Use this form to provide budget for items not anticipated in the budget.

			ORIGINAL	CURRENT			ADJUSTED	EXPENDED/ ENCUMBERED	REMAINING
ACC	T.NUMB	ER ACCOUNT NAME	BUDGET	BUDGET	INCREASE	DECREASE	BUDGET	AS OF 08/02/2022	BALANCE
F	REVENUE	!							
148	1354	3469 State Grnt Oth Human Services	231,143	1,697,626	462,285		2,159,911		
T	otal Reve	enue	1,679,889,687	1,968,178,611	462,285	0	1,968,640,896		
E	XPENDIT	TURE							
148	1354	8201 Contributions-Non-Govts Agnces	124,000	1,510,127	247,999		1,758,126	1,510,126	248,0
148	1354	3421 Contractual Services-Training	1	1	10,818		10,819	3,750	7,0
148	1354	1201 Salaries & Wages Regular	79,757	146,968	126,890		273,858	51,483	222,3
148	1354	2101 Fica-Taxes	4,378	4,378	12,606		16,984	3,196	13,7
148	1354	2105 Fica Medicare	1,024	1,024	2,949		3,973	748	3,2
148	1354	2201 Retirement Contributions-FRS	7,668	7,668	24,498		32,166	5,571	26,5
148	1354	2301 Insurance-Life & Health	13,080	13,080	36,525		49,605	6,405	43,2
Т	otal Expe	enditures	1,679,889,687	1,968,178,611	462,285	0	1,968,640,896	1,351,201,627	617,439,2

COMMUNITY SERVICES INITIATING DEPARTMENT/DIVISION James Green Administration/Budget Department Approval

At Meeting on August 23, 2022

Deputy Clerk to the

Board of County Commissioners