Agenda Item: 3F2

PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date:	August 23, 2022	[X]	Consent	[] Regular
		[]	Workshop]] Public Hearing
Submitted By:	Department of Airports				
			الا ينهيد الابتين الابتين بشكر كمن كالته كالته يوبين الابتين الك	===	الحدين المحدة الجانية الثلثية ليجزب على حدين الحديد الحديد الحديد بيريين الجائية المائية. الحديث الحديث المائية الحديث الجائب الجائب المائية الحديث الحديد الحديد الحديد الجائب المائية المائية المائية

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Notice to 4R Services, LLC, a Florida limited liability company, exercising County's option to renew the term of the Airport On-Demand Ground Transportation Services Agreement (Agreement) dated October 15, 2020 (R2021-0416) from October 1, 2022, through September 30, 2023, for on-demand ground transportation services at the Palm Beach International Airport (PBI).

Summary: The Agreement provides for on-demand taxi and luxury sedan/SUV service at PBI. The Agreement was assigned by WHC WPB, LLC, to Metro Taxi of Florida, LLC (Metro) effective as of June 29, 2021 (R2022-0111), and Metro simultaneously reassigned the Agreement to 4R Services, an affiliate of Metro. The Agreement provided for an initial term expiring September 30, 2021, renewable thereafter on a monthly basis at the County's sole option for up to 24 months upon prior written notice. The notice provides for renewal through September 30, 2023. Approval of this item will provide budget via a non-board transfer through September 30, 2023, for an amount not to exceed \$206,555. The renewal is required to ensure the continuation of on-demand transportation services pending the testing and implementation of the new ground transportation management system (GTMS) and the selection of a company to manage ground transportation services at PBI. Implementation of the GTMS has been delayed, in part, based on unavailability of certain parts and equipment necessary to manage access to the ground transportation staging area. The Agreement may be terminated without cause upon 30 days prior written notice in the event the full 12-month period is not required. Countywide (AH)

Background and Justification: At the February 25, 2020, workshop, the Board authorized staff to proceed with implementing changes to ground transportation at PBI, including: (1) installing a system to track and collect per trip fees; (2) contracting with a company to manage ground transportation; and (3) awarding up to three concession agreements for the provision of on-demand ground transportation services. The Department anticipates full implementation of the GTMS prior to the expiration of the Agreement.

Attachments:

1. Renewal notice to 4R Services, LLC

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Recommended By: Rev Date M/12/22 Department Director

Approved By:

County Administrator

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2025</u>
Capital Expenditures Operating Costs Operating Revenues Program Income (County) In-Kind Match (County)		206,555			
NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)		<u>206,555</u>	<u>\$-0-</u>	<u>\$-0-</u>	<u>\$-0-</u>

Is Item Included in Proposed Budget? Yes ____ No \underline{X} Does this item include the use of federal funds? Yes ____ No \underline{X}

Budget Account No: Fund <u>4100</u> Department <u>120</u> Unit <u>1340</u> Object <u>3401</u> Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The Renewal Notice provides for renewal of the agreement through September 30, 2023. The fiscal impact for FY2023 is the reimbursement to 4R Services for staffing services in an amount not to exceed \$206,555, consisting of 12 months of staffing fees at the rate of \$14,712.88 per month, plus up to \$30,000 in reimbursable expenses through September 30, 2023. 4R Services remits per-trip fees of \$2.50 per taxi/sedan trip; however, the amount of per-trip fees is uncertain and cannot be reliably estimated, and is therefore not included above. Approval of this agenda item will authorize OFMB to have administrative authority to transfer funds via a non-board-transfer from the reserves on October 1, 2022.

C. Departmental Fiscal Review

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB ED

7/7/22 ontrol

B. Legal Sufficiency:

C. Other Department Review:

Department Director

REVISED 11/17

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)



DEPARTMENT OF AIRPORTS



June 29, 2022

Arielle Richardson 4R Services, LLC 1730 S. Federal Highway Delray Beach, FL 33483

RE: Confirmation of Renewal of Term - Airport On-Demand Ground Transportation Services Agreement at the Palm Beach International Airport (the "Agreement")

Dear Ms. Richardson:

As you are aware, the Agreement is scheduled to expire on September 30, 2022. Pursuant to Section 3.03 of the Agreement, Palm Beach County ("County") may renew the Agreement on a month-to-month basis, or for multiple monthly periods, not to exceed a total of twenty-four (24) months. The end of such twenty-four (24) month period is September 30, 2023.

Please accept this letter as written confirmation that the County is exercising its option to further renew this Agreement through September 30, 2023. All other terms and conditions of the Agreement remain unchanged.

If you have any questions, please do not hesitate to contact me at (561) 471-7403.

Sincerely,

Buke

Laura Beebe Director of Airports

cc: Arielle Richardson, 4R Services (via e-mail to <u>arielle@yellowcabpbc.com</u>) Ray Walter, Deputy Director Airports, Real Estate & Concessions Rebecca Reed, Assistant Airports Properties Manager

> 846 PALM BEACH INTERNATIONAL AIRPORT West Palm Beach, Florida 33406-1470 (561) 471-7400 FAX: (561) 471-7427 www.pbia.org

PALM BEACH COUNTY GLADES AIRPORT Pahokee PALM BEACH COUNTY PARK AIRPORT Lantana NORTH COUNTY GENERAL AVIATION AIRPORT Palm Beach Gardens

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