

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: August 23, 2022

Consent       Regular  
 Workshop       Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** Work Order No. 22-009 to the annual roofing contract with Hi-Tech Roofing & Sheetmetal, Inc. (Contractor) (R2020-1696) for Palm Beach County (PBC) Convention Center - Roof Repair Rebid project in the amount of \$213,890 for a period of 60 calendar days from permit issuance.

**Summary:** On November 17, 2020, the Board of County Commissioners (Board) approved the annual roofing contract with the Contractor for roof repairs, and replacement services. Staff conducted an analysis that evaluated the components and current condition of the existing built-up roof system at the convention center. The evaluation revealed that the existing roofing system still has useful life but there are areas that have deteriorated, cracked, and lost adhesion that must be repaired to maintain weather tightness and operations. Work Order No. 22-009 authorizes roof repair services to the existing built-up roof system, including flashings, pitch pans/ chem curbs, penetrations, roof curbs, roof drains, vent pipes, aluminum stucco stops, transition flashing, expansion joints and copings. This project was competitively advertised, and new contractors were invited to bid on the project by submitting prequalification documents prior to the submission of the bid response. The Contractor will have 60 calendar days from permit issuance to substantially complete the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$80 per day. On July 15, 2020, the Goal Setting Committee applied the following Affirmative Procurement Initiatives (API) for this annual contract: 1) Sheltered market for projects less than \$100,000, when three (3) or more Small Business Enterprises (SBE) are qualified; or 2) 10% SBE Price Preference for projects \$100,000 or more. Since this project is over \$100,000, the applicable API is 10% SBE price preference. The Contractor is not an SBE and there is no SBE participation on this work order. The cumulative SBE participation on the annual roofing contract is 43.46%. The Contractor is a local business. Funding for this project is from the Tourist Development Council (TDC) - Building Renewal & Replacement fund. **(Capital Improvements Division) District 2 (MWJ)**

**Background and Justification:** This project was openly, competitively advertised and procured. Bids for this project were opened on May 26, 2022. Hi-Tech Roofing & Sheetmetal, Inc. submitted the lowest responsive and responsible bid.

**Attachments:**

- 1. Location Map
- 2. Budget Availability Statement
- 3. Work Order No. 22-009
- 4. Bid Summary
- 5. Annual Contract – Roofing #2020-041631: Control Sheet

Recommended by:  Department Director      7/29/22 Date

Approved by:  County Administrator      8/2/22 Date

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	\$235,279	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>\$235,279</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____
Is Item Included in Current Budget:		Yes	<u>X</u>	No	_____
Does this item include use of federal funds?		Yes	_____	No	<u>X</u>

Budget Account No: Fund 3807 Dept 411 Unit B647 Object 4907

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

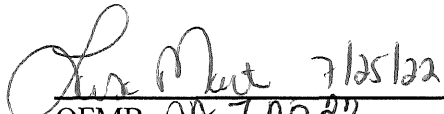
Funding for this project is from the Tourist Development Council (TDC) - Building Renewal & Replacement fund.

Construction \$213,890.00  
 Contingency \$ 21,389.00  
\$235,279.00

C. Departmental Fiscal Review: 

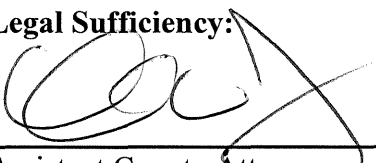
**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

 7/25/22  
 OFMB 9/14/22  
 MG 7/25/22

 8/11/22  
 Contract Development and Control

**B. Legal Sufficiency:**

 8/11/22  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

# Annual Contract - Roofing #2020-041631: Control Sheet

All Contractors

Dollar Commitments, Renewals, and Expirations

PROJECT INFORMATION					DOLLARS						SBE P				
PROJECT NUMBER	PROJECT NAME	G.C.	W.O. AMOUNT	W.O. #	\$ COMMITMENTS			\$ CAPACITY		\$SBE Work Order	%SBE Work Order	\$M/WBE Work Order	%Minority Work Order		
					TO-DATE	AT RENEWAL	THIS TERM	REMAINING							
<b>FY20 - 4th QUARTER</b>															
2021-043237	WUD Repump #5 - roof & exhaust fans replacement	Atlas	230,000.00	22-007	\$2,511,436.30	\$1.00	\$2,511,436.30	\$488,563.70	0.00	0.00%	52,000.00	22.61%			
18330	Mayme Frederick Service Center - roof replacement	A-1	0.00	21-025 supp 2	\$2,511,436.30	\$1.00	\$2,511,436.30	\$488,563.70	0.00	0.00%					
2022-024523	S Fla Expo and W Boynton Rec Center - roof inspection and repairs	Gustafson	6,380.00	22-008	\$2,517,816.30	\$1.00	\$2,517,816.30	\$482,183.70	6,380.00	100.00%					
2020-039100	Water Utilities Dept (WUD) Digester Bldgs 1 & 2 - roof replacement	Grace	0.00	21-024 (supp 1)	\$2,517,816.30	\$1.00	\$2,517,816.30	\$482,183.70							
2021-038860-R1	PBC Convention Center - roof repair (re-bid) (BCC)	Hi-Tech	213,890.00	22-009	\$2,731,706.30	\$1.00	\$2,731,706.30	\$268,293.70	0.00	0.00%					
<b>INSERT ROWS ABOVE HERE ONLY</b>															
Phyllis ---- 1 copy from column 'J' to Column 'X'															
									1,187,182.54		52,000.00				
											<b>W/MBE BREAKDOWN</b>				
											<b>TOTAL SBE \$</b>	<b>TOTAL SBE %</b>	<b>TOTAL W/MBE \$</b>	<b>TOTAL W/MBE %</b>	
			<b>TOTAL WORK ORDERS</b>												
Roofing Annual															
A-1 Property Services, Inc.		A-1	\$408,002.42									\$0.00	0.00%	\$0.00	0.00%
ACC Mastercraft Roofing		ACC	\$169,250.00									\$0.00	0.00%	\$0.00	0.00%
Advanced Roofing, Inc.		Advanced	\$0.00									\$0.00		\$0.00	0.00%
Atlas Apex Roofing, LLC		Atlas	\$230,000.00									\$0.00	0.00%	\$52,000.00	22.61%
Certified Roofing Specialist, Inc.		Certified	\$0.00									\$0.00		\$0.00	0.00%
Garabar, Inc.		Garabar	\$0.00									\$0.00		\$0.00	0.00%
Grace Roofing & Sheet Metal Enterprise LLC		Grace	\$467,898.00									\$0.00	0.00%	\$0.00	0.00%
Greenview Construction LLC		Greenview	\$0.00									\$0.00		\$0.00	0.00%
Gustafson Industries, Inc.		Gustafson	\$6,380.00									\$6,380.00	100.00%	\$0.00	0.00%
Hi-Tech Roofing & Sheetmetal, Inc.		Hi-Tech	\$1,298,189.88									\$1,030,166.54	79.35%	\$0.00	0.00%
Roofing Concepts Unlimited/Florida, Inc.		RCU	\$1,350.00									\$0.00	0.00%	\$0.00	0.00%
The Roof Authority, Inc.		Roof Author	\$0.00									\$0.00		\$0.00	0.00%
Tri-State Roofing and General Contractors LLC		Tri-State	\$102,858.00									\$102,858.00	100.00%	\$0.00	0.00%
Trusted Construction, Inc.		Trusted	\$47,778.00									\$47,778.00	100.00%	\$0.00	0.00%
<b>Total</b>			\$2,731,706.30									\$1,187,182.54	43.46%	\$52,000.00	1.90%

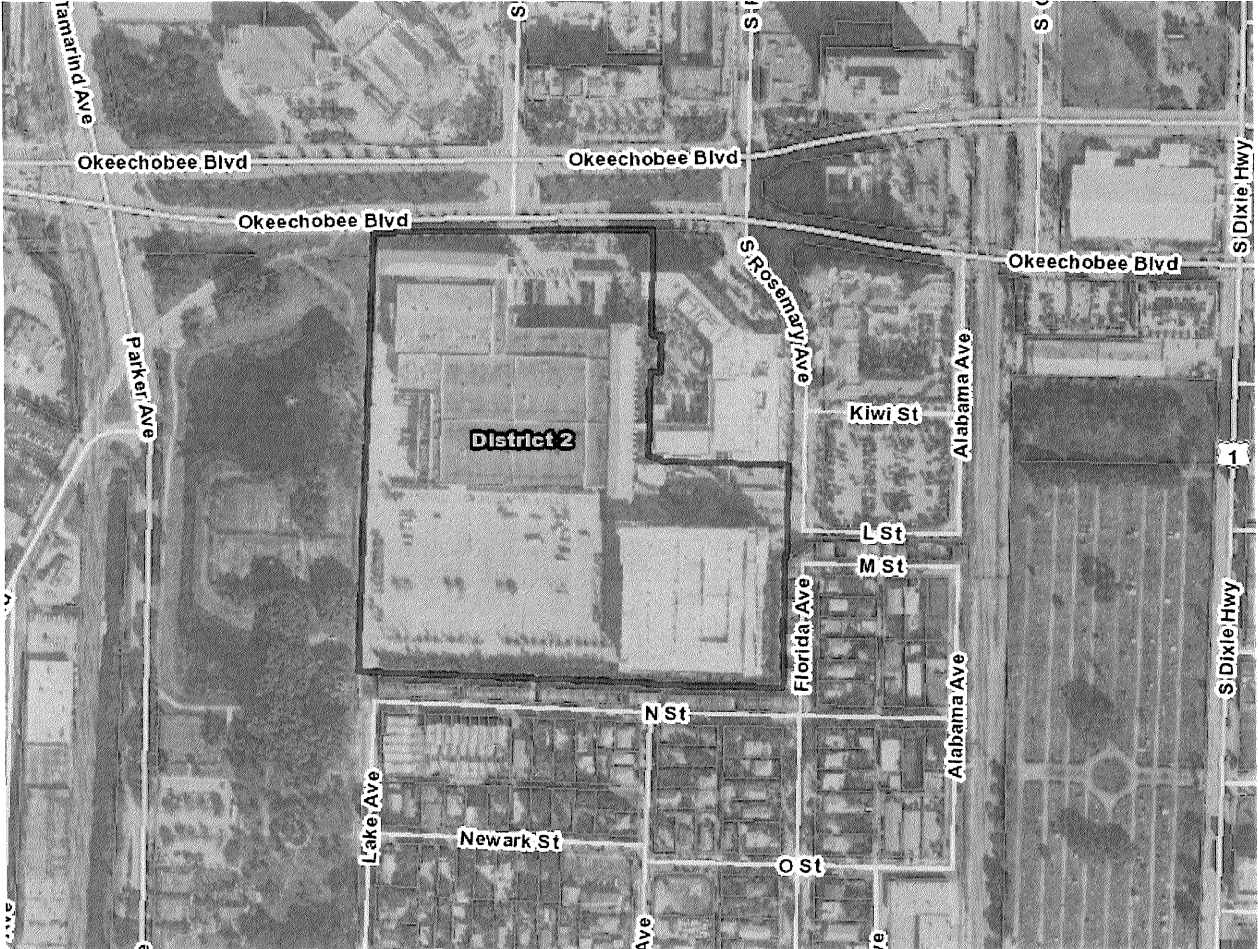
ATTACHMENT # 5

**LOCATION MAP**

**Project No:** 2021-038860-R1

**Project Name:** Palm Beach County (PBC) Convention Center- Roof Repair (Rebid)

**Location:** 650 Okeechobee Blvd, West Palm Beach



# ATTACHMENT # 2

## BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 6/16/22      REQUESTED BY: Clark Woods      PHONE: 233-2054

PROJECT TITLE: PBC Convention Center – roof repair (re-bid)  
(Same as CIP or IST, if applicable)

IST PLANNING NO.:

ORIGINAL CONTRACT AMOUNT: \$

BCC RESOLUTION#:

REQUESTED AMOUNT: \$213,890.00

DATE:

eFDO #: 2021-038860 (13210.7.1 R&R)

CSA or CHANGE ORDER NUMBER:

LOCATION: 650 Okeechobee Blvd., West Palm Beach

BUILDING NUMBER: 1420

DESCRIPTION OF WORK/SERVICE LOCATION: Convention Center

PROJECT/W-O. NUMBER: 2021-038860-R1

CONSULTANT/CONTRACTOR: Hi-Tech Roofing & Sheetmetal, Inc. (roof)

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Furnish all labor, material, supervision permits and supplies necessary and reasonably incidental for repairs to existing built up roof system.

CONSTRUCTION	\$213,890.00
PROFESSIONAL SERVICES	\$ NA
STAFF COSTS*	\$ -6,000.00
EQUIP. / SUPPLIES	\$ NA
CONTINGENCY	\$ 21,389.00
TOTAL	\$241,279.00

*OKS*  
235,279.00

\* By signing this BAS your department agrees to these CID staff charges and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project. If the project requires Facilities Management or ESS staff your department will be billed actual hours worked upon project completion.

**BUDGET ACCOUNT NUMBER(S) (Specify distribution if more than one and order in which funds are to be used):**

FUND: 3807      DEPT: 411      UNIT: B647      OBJ: 4907

IDENTIFY FUNDING SOURCE FOR EACH ACCOUNT: (check and provide detail for all that apply)

- Ad Valorem (Amount \$ \_\_\_\_\_)       Infrastructure Sales Tax (Amount \$ \_\_\_\_\_)
- State (source/type: \_\_\_\_\_ Amount \$ \_\_\_\_\_)       Federal (source/type: \_\_\_\_\_ Amount \$ \_\_\_\_\_)
- Grant (source/type: \_\_\_\_\_ Amount \$ \_\_\_\_\_)       Impact Fees: (Amount \$ \_\_\_\_\_)
- Other (source/type: DC / cont Amount \$ \_\_\_\_\_)

Department: \_\_\_\_\_  
BAS APPROVED BY: \_\_\_\_\_

DATE: 6/16/2022

ENCUMBRANCE NUMBER: \_\_\_\_\_

Project Name: PBC Convention Center – roof repair (re-bid)  
Project No. 2021-038860-R1

**WORK ORDER 22-009 TO  
ANNUAL CONTRACT R2020-1696  
FOR ROOFING  
PALM BEACH COUNTY (PBC) CONVENTION CENTER – ROOF REPAIR (RE-BID)  
PROJECT NO. 2021-038860-R1**

**THIS WORK ORDER** is made as of \_\_\_\_\_ by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as “Owner”, and Hi-Tech Roofing & Sheetmetal, Inc., a corporation authorized to do business in the State of Florida, whose Federal ID# is 65-1053613 hereinafter referred to as “Contractor”.

**WHEREAS**, the Owner and Contractor acknowledge and agree that the Contract between Owner and Contractor dated 11/17/20 (R2020-1696) (“Contract”) is in full force and effect and that this Work Order incorporates all the terms and conditions of the Contract and the IFB/Q for this project, as may be supplemented and amended by this Work Order;

**NOW THEREFORE**, in exchange for the mutual covenants and promises set forth herein and the sums of money agreed to be paid by the Owner to the Contractor, the parties agree as follows:

- 1. Recitals.** The foregoing recitals are true and correct and incorporated herein by reference.
- 2. Total Bid Amount.** Pursuant to Section 6.3 of the Instructions to Bidders of the Annual Contract for Roofing between Owner and Contractor, the Contractor was the lowest, responsive, responsible Bidder in the amount of **\$213,890** for the construction costs of repairs to existing built up roof system as set forth on the **Bid Form** attached hereto and incorporated herein by reference.
- 3. Schedule of Time for Completion.** The time of completion for this Work Order will be as follows: The Contractor shall substantially complete the project within **60** days of permit issuance. Liquidated Damages are \$80/day for failure to achieve certification of substantial completion within the contract time or approved extension thereof.
- 4. APIs.** The APIs applicable to this Contract are attached hereto.
- 5. EBO Participation to Date.** To date Contractor has achieved 79.35% SBE subcontracting participation on this Contract. Contractor will provide 0% on this Work Order.
- 6. Attachments.** The following attachments are attached hereto and incorporated herein by reference:

Bid Form  
EBO Schedules 1 and 2  
APIs  
Bid Bond/Security

Project Name: PBC Convention Center – roof repair (re-bid)  
Project No. 2021-038860-R1

- Addenda 1, 2 & 3
- Project Requirements
- Public Construction Bond
- Form of Guarantee
- Insurance Certificate(s)

**7. Annual Contract Modifications and Additions.** The following provisions of the Annual Contract are modified as follows:

***Section 5.2 of the “Instructions to Bidders” of the Contract is modified to include the following new section:***

***5.2.5 Failure to Provide the Required Documents after Notification of Award.*** *If after Notification of award from the County, the successful Bidder does not provide within 14 Days of Notification the signed Work Order, the Public Construction Bond and Guarantee (when required), and the required certificates of insurance, the County may: 1. Call in the bid security when provided; 2. Cancel the notification of recommended award and award the project to the next responsive, responsible low bidder; 3. Terminate this Annual Contract for cause; 4. Suspend or debar the Bidder from bidding on future projects for a period of two (2) years, in accordance with the Palm Beach County Purchasing Ordinance; and/or 5. Pursue any and all remedies available against the Bidder for damages resulting from its failure to enter into a Work Order and provide all required documents within 14 Days after notification.*

***The Insurance Coverage & Limit Table of General Condition 31.15 to the Contract is amended and modified as follows:***

<b><i>Worker’s Compensation and Employer’s Liability</i></b>	
<b><i>Coverage not less than</i></b>	<b><i>statutory</i></b>
<b><i>Employer’s Liability Limits</i></b>	<b><i>\$500,000/\$500,000/\$500,000</i></b>

***The following General Condition is added to the General Conditions:***

**GC 83 E-VERIFY - EMPLOYMENT ELIGIBILITY**

**83.1** Contractor warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended, and that it: (1) is registered with the E-Verify System (E-Verify.gov), and beginning January 1, 2021, uses the E-Verify System to electronically verify the employment eligibility of all newly hired workers; and (2) has verified that all of the Contractor’s subcontractors performing any duties and obligations under this Contract are registered with the E-Verify System and beginning January 1, 2021, use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

**83.2** Contractor shall obtain from each of its subcontractors an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in section 448.095(1)(k), Florida Statutes, as may be amended. Contractor shall maintain a copy of any such affidavit from a subcontractor for, at a

Project Name: PBC Convention Center – roof repair (re-bid)  
Project No. 2021-038860-R1

*minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this Contract which requires a longer retention period.*

**83.3** *Owner shall terminate this Contract if it has a good faith belief that Contractor has knowingly violated Section 448.09(1), Florida Statutes as may be amended.*

**83.3.1** *If Owner has a good faith belief that Contractor's subcontractor has knowingly violated Section 448.09(1), Florida Statutes, as may be amended, Owner shall notify Contractor to terminate its contract with the subcontractor and Contractor shall immediately terminate its contract with the subcontractor.*

**83.4** *If Owner terminates this Contract pursuant to the above, Contractor shall be barred from being awarded a future contract by Owner for a period of one (1) year from the date on which this Contract was terminated. In the event of such contract termination, Contractor shall also be liable for any additional costs incurred by Owner as a result of the termination.*

**8.** Except as modified herein, the Contract remains in full force and effect. All capitalized terms herein shall have the same meaning as set forth in the Contract.

THE REMAINDER OF THIS PAGE IS LEFT INTENTIONALLY BLANK.



Project Name: PBC Convention Center – roof repair (re-bid)

Project No. 2021-038860-R1

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Work Order on behalf of the COUNTY and CONTRACTOR has made and executed this Work Order, the day and year written above.

ATTEST:  
JOSEPH ABRUZZO, CLERK &  
COMPTROLLER

PALM BEACH COUNTY, a political  
subdivision of the State of Florida, BOARD  
OF COUNTY COMMISSIONERS

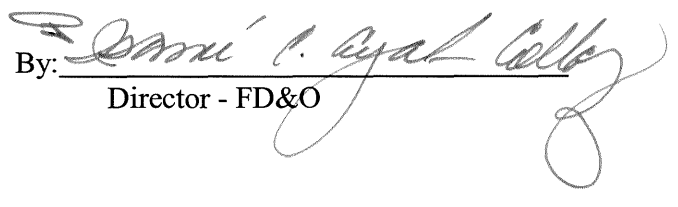
By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Robert S. Weinroth, Mayor

APPROVED AS TO  
LEGAL SUFFICIENCY

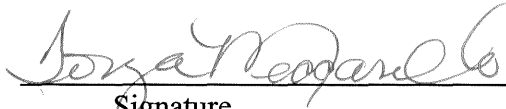
APPROVED AS TO TERMS  
AND CONDITIONS

By:  \_\_\_\_\_  
County Attorney

By:  \_\_\_\_\_  
Director - FD&O

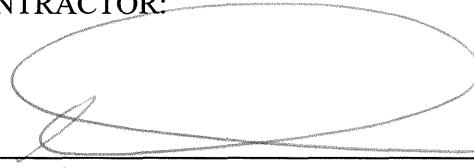
Project Name: PBC Convention Center – roof repair (re-bid)  
Project No. 2021-038860-R1

WITNESS: FOR CONTRACTOR  
SIGNATURE

  
Signature

Tonya Meccariello  
Name (type or print)

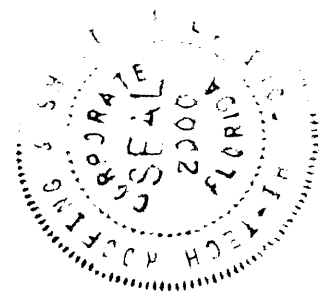
CONTRACTOR:

  
Signature

Michael J Daley  
Name (type or print)

President  
Title

(Corporate Seal)



**BID FORM**

**PROJECT NUMBER: 2021-038860-R1**

**PROJECT NAME: PBC Convention Center - Roof Repair (RE-BID)**

**IN ORDER TO BE DEEMED RESPONSIVE TO THIS INVITATION FOR QUOTE/BID, THE QUOTE/BID PACKAGE MUST CONTAIN:**

- a) **This Quote/Bid Form completed and executed.**
- b) **EBO Schedules 1 and 2 completed and executed.**
- c) **Bid Security.** (If the bid is \$200,000 or more).
- d) **Signed Addenda,** if any issued

**THE FOLLOWING MUST BE COMPLETED AND SIGNED BY CONTRACTOR**

**1. TOTAL QUOTE/BID AMOUNT** \$ 213,890.00

Written amount Two Hundred Thirteen Thousand Eight Hundred Ninety Dollars

**2. Bidder commits to achieving the APIs applicable to this solicitation as designated on Attachment A and as submitted on its EBO Schedules 1 and 2.**

**3. Is the Bidder a Palm Beach County certified S/M/WBE? Yes**  **No**

**4. Commercial Non-Discrimination Certification.** The undersigned Bidder hereby certifies and agrees that the following information is correct: In preparing its response to this Solicitation, the Bidder has considered all proposals submitted from qualified, potential Subcontractors and suppliers, and has not engaged in "discrimination" as defined in the County's Commercial Nondiscrimination Policy as set forth in Resolution 2017-1770 as amended, to wit: discrimination in the solicitation, selection or commercial treatment of any Subcontractor, vendor, supplier or commercial customer on the basis of race, color, national origin, religion, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity or expression, disability, or genetic information, or on the basis of any otherwise unlawful use of characteristics regarding the vendor's, supplier's or commercial customer's employees or owners; provided that nothing in this policy shall be construed to prohibit or limit otherwise lawful efforts to remedy the effects of discrimination that have occurred or are occurring in the County's relevant marketplace of Palm Beach County. Without limiting the foregoing, "discrimination" also includes retaliating against any person or other entity for reporting any incident of "discrimination." Without limiting any other provision of the solicitation, it is understood and agreed that, if this certification is false, such false certification will constitute grounds for the County to reject the bid submitted by the Bidder for this Solicitation, and to terminate any contract awarded based on the response. As part of its bid, the Bidder shall provide to the County a list of all instances within the immediate past four (4) years where there has been a final adjudicated determination in a legal or administrative proceeding in the State of Florida that the Bidder discriminated against its Subcontractors, vendors, suppliers or commercial customers, and a description of the status or resolution of that complaint, including any remedial action taken. As a condition of submitting a bid to the County, the Bidder agrees to

comply with the County's Commercial Nondiscrimination Policy as described in Resolution 2017-1770 as amended.

5. The Bidder shall be bound by the terms of its Bid for a period of one hundred twenty (120) calendar Days from the date of the bid opening and may not withdraw its Bid within that time period. If the County issues a Notification from Owner within the above 120-Day period, then the Bidder will be bound by the Bid as submitted. If the County fails to issue a Notification from Owner to the successful Bidder within the above identified 120-Day period, the successful bidder will not be required to honor its bid unless otherwise agreed to by both parties. County anticipates, but does not guarantee, the award of a Work Order and written notice to proceed within ninety (90) calendar Days of Notification from Owner, absent the filing of a timely bid protest.

6. It is agreed that the undersigned has received all addenda complete as issued by the County and that related costs are included in the bid submitted. The undersigned acknowledges receipt of said addenda as follows:

Addendum # 1 dated 4/18/22 Addendum# 3 dated 5/10/22  
Addendum # 2 dated 5/10/22 Addendum# \_\_\_\_\_ dated \_\_\_\_\_

The undersigned has included the signed addenda, if issued, in its bid package.

7. The undersigned does hereby declare that the Bid covers all expenses of every kind incidental to the completion of said Work in accordance with the Contract Documents, including all claims that may arise through damages or other causes whatsoever. The undersigned does hereby declare that it shall make no claim on account of any variation from any estimate in the quantities of Work to be done, nor on account of any misunderstanding or misconception of the nature of the Work to be done or the grounds, subsurface conditions, or place where the Work is to be done.

QUOTE/BID PROVIDED BY: Hi-Tech Roofing & Sheet Metal, Inc  
Contractor Name

May 24, 2022

Date

[Signature]  
Signature

Michael J Daley, President  
Print Name and Title

*Quote/Bid Must Contain Original Signatures. No Copies or Emailed/Faxed Quotes/Bids Will Be Accepted*

**OEBO SCHEDULE 1**

**LIST OF PROPOSED CONTRACTOR/CONSULTANT AND SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION**

SOLICITATION/PROJECT/BID NAME: PBC Convention Center - Roof Repair(RE-BID)  
 NAME OF PRIME RESPONDENT/BIDDER: Hi-Tech Roofing & Sheet Metal, Inc  
 CONTACT PERSON: Michael J Daley  
 SOLICITATION OPENING/SUBMITTAL DATE: May 26, 2022 @ 2PM

SOLICITATION/PROJECT/BID No.: 2021-038860-R1  
 ADDRESS: 2266 4th Avenue North, Lake Worth, FL 33461  
 PHONE NO.: 561-586-3110 E-MAIL: Estimating@hi-techroofing.com  
 DEPARTMENT: Procurement

**PLEASE LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY THE PRIME CONTRACTOR/CONSULTANT ON THIS PROJECT. PLEASE ALSO LIST THE DOLLAR AMOUNT OR PERCENTAGE OF WORK TO BE COMPLETED BY ALL SUBCONTRACTORS/SUBCONSULTANTS ON THE PROJECT.**

Name, Address and Phone Number	(Check all Applicable Categories)			DOLLAR AMOUNT OR PERCENTAGE OF WORK				
	Non-SBE	M/WBE Minority/Women Business	SBE Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
Hi-Tech Roofing & Sheet Metal, Inc 2266 4th Avenue North Lake Worth, FL 33461 561-586-3110	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	\$213,890.00	_____
2. Subcontractor(s) if any:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____
5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____	_____

(Please use additional sheets if necessary)

Total Bid Price \$ 213,890.00

Total \_\_\_\_\_  
 Total SBE - M/WBE Participation 0

I hereby certify that the above information is accurate to the best of my knowledge: \_\_\_\_\_ Signature \_\_\_\_\_ Title President

- Note:
- The amount listed on this form for a Subcontractor/subconsultant must be supported by price or percentage listed on the properly executed Schedule 2 or attached signed proposal.
  - Firms may be certified by Palm Beach County as an SBE and/or an M/WBE. If firms are certified as both an SBE and/or M/WBE, please indicate the dollar amount under the appropriate category.
  - Modification of this form is not permitted and will be rejected upon submittal.

**OEBO LETTER OF INTENT – SCHEDULE 2**

A completed Schedule 2 is a binding document between the Prime Contractor/consultant and a Subcontractor/subconsultant (for any tier) and should be treated as such. The Schedule 2 shall contain bolded language indicating that by signing the Schedule 2, both parties recognize this Schedule as a binding document. All Subcontractors/subconsultants, including any tiered Subcontractors/subconsultants, must properly execute this document. Each properly executed Schedule 2 must be submitted with the bid/proposal.

SOLICITATION/PROJECT NUMBER: 2021-038860-R1  
 SOLICITATION/PROJECT NAME: PBC Convention Center - Roof Repair(RE-BID)

Prime Contractor: Hi-Tech Roofing & Sheet Metal, Inc Subcontractor: \_\_\_\_\_

**(Check box(s) that apply)**

SBE  WBE  MBE  M/WBE  Non-S/M/WBE Date of Palm Beach County Certification (if applicable): \_\_\_\_\_

The undersigned affirms they are the following (select one from each column if applicable):

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> African-American/Black <input type="checkbox"/> Asian American <input checked="" type="checkbox"/> Caucasian American	<input type="checkbox"/> Supplier
	<input type="checkbox"/> Hispanic American <input type="checkbox"/> Native American	

**S/M/WBE PARTICIPATION – S/M/WBE Primes must document all work to be performed by their own work force on this form.** Failure to submit a properly executed Schedule 2 for any **S/M/WBE** participation may result in that participation not being counted. Specify in detail, the scope of work to be performed or items supplied with the dollar amount and/or percentage for each work item. S/M/WBE credit will only be given for the areas in which the S/M/WBE is certified. A detailed proposal may be attached to a properly executed Schedule 2.

Line Item	Item Description	Unit Price	Quantity/ Units	Contingencies/ Allowances	Total Price/Percentage
1	Provide labor & materials to perform roof repairs to existing Built-Up Roof System including all flashings pitch pans/chemcurbs, penetration, roof curbs & drains vent pipes, aluminum stucco stop, transition flashing & expansion joints & copings	\$213,890.00	1		\$213,890.00 / 100%

The undersigned Subcontractor/subconsultant is prepared to self-perform the above-described work in conjunction with the aforementioned project at the following total price or percentage: \$213,890.00

**If the undersigned intends to subcontract any portion of this work to another Subcontractor/subconsultant, please list the business name and the amount below accompanied by a separate properly executed Schedule 2.**

\_\_\_\_\_ Price or Percentage: \_\_\_\_\_  
 Name of 2<sup>nd</sup>/3<sup>rd</sup> tier Subcontractor/subconsultant

Hi-Tech Roofing & Sheet Metal, Inc  
 Print Name of Prime  
 By: \_\_\_\_\_  
 Authorized Signature  
Michael J Daley  
 Print Name  
President  
 Title  
 Date: May 26, 2022

\_\_\_\_\_  
 Print Name of Subcontractor/subconsultant  
 By: \_\_\_\_\_  
 Authorized Signature  
 \_\_\_\_\_  
 Print Name  
 \_\_\_\_\_  
 Title  
 Date: \_\_\_\_\_

**ATTACHMENT "A"**  
**(for Asphalt, Demolition, Electrical, Flooring, HVAC, Low Voltage,  
Painting and Weatherproofing, Roofing)**

**AFFIRMATIVE PROCUREMENT INITIATIVES (APIs) FOR CONSTRUCTION  
PROCUREMENT**

The API(s) approved for this project are selected below by . Fillable pdfs of all EBO forms can be found on the OEBO website at <http://discover.pbcgov.org/oebo/Pages/Compliance-Programs.aspx>. Also, see the EBO Ordinance and Countywide PPM CW-O-043 for further information on APIs.

  X   **SBE Sheltered Market for Small Construction Contracts**

Under this contract, Work Orders \$100,000 and below are reserved for competition among only certified SBEs. Small prime construction contracts (single trade or multi-trade) valued at or below \$100,000 may be reserved for sheltered market competition where only certified SBEs are eligible to submit bids or quotes.

  X   **SBE Price Preference For Single Trade Construction**

The work orders under this contract shall be awarded to the lowest, responsive, responsible bidder unless a certified SBE's bid is within ten percent (10%) of the lowest non-SBE bid, in which case the award shall be made to the certified SBE bidder. Construction contracts where there are no opportunities for subcontracting (i.e. single trade), may include a provision requiring awards of the contract to be made to the lowest responsive, responsible respondent or bidder unless a certified SBE's bid is within ten (10) percent of the lowest non-small business bid, in which case the award shall be made to the certified small business bidder submitting the lowest responsive, responsible bid at the price that it bid.

**IFQ/B ATTACHMENT B**  
**Include Attachment B if bid is \$200,000 or more**

PROJECT NUMBER: 2021-038860-R1

PROJECT NAME: PBC Convention Center - Roof Repair (RE-BID)

DATE: 05/23/2022

**BID BOND**

STATE OF FLORIDA

COUNTY OF PALM BEACH

KNOW ALL MEN BY THESE PRESENTS: That we, Hi-Tech Roofing & Sheet Metal Inc.  
\_\_\_\_\_ (hereinafter called "Principal"), and \_\_\_\_\_  
Western Surety Co. (hereinafter called "Surety") are held and firmly  
bound unto Palm Beach County, a Political Subdivision in the State of Florida, by and through its Board of  
County Commissioners, (hereinafter called "County") in the sum of 5%  
\_\_\_\_\_ Dollars, (\$ 5% \_\_\_\_\_), (**which sum**  
**is at least 5% of the bid price**), lawful money of the United States of America, for the payment of which  
sum will and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly  
and severally, firmly be these presents;

WHEREAS, the "Principal" contemplates submitting or has submitted a bid to the Board of County  
Commissioners, Palm Beach County, Florida, for furnishing and paying for all necessary labor materials,  
equipment, machinery, tools, apparatus, services, all state workmen's compensation and unemployment  
compensation taxes incurred in the performance of the Contract, means of transportation for and complete  
Construction of: **PBC Convention Center - Roof Repair (RE-BID), Project Number 2021-038860-R1**,  
in the County of Palm Beach, State of Florida; and

WHEREAS, it was a condition precedent to the submission of said bid that a certified check cashier's check,  
money order or bid bond in the amount of five percent (5%) of the base bid be submitted with said bid as a  
guarantee that the bidder would, if given a Notification from Owner, enter into a written contract with the  
County, and furnish a public construction bond in an amount equal to one hundred (100%) of the total  
Contract, within fourteen (14) consecutive calendar days after the County issues the Notification from  
Owner.

NOW THEREFORE, THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, if the bid  
of the "Principal" herein is accepted and said "Principal", within fourteen (14) consecutive calendar days  
after written notice being given of such acceptance, (i) enter into a written contract with the County and (ii)  
furnishes a public construction contract bond in the amount equal to one hundred percent (100%) of the  
total contract amount and in a form satisfactory to the County, then this obligation shall be void. If the  
Principal fails to complete (i) and (ii) above, the sum herein stated shall be due and payable to the "County",  
and the "Surety" herein agrees to pay said sum immediately upon demand of the "County", in good and  
lawful money of the United States of America, as liquidated damages for failure of said "Principal".

***Bid Bond Must Contain Original Signatures. No Copies Will Be Accepted.***




PROJECT NUMBER: 2021-038860-R1

PROJECT NAME: PBC Convention Center - Roof Repair (RE-BID)

DATE: 05/23/2022

IN WITNESS WHEREOF, the said Hi-Tech Roofing & Sheet Metal Inc.  
as "Principal" herein, has caused these presents to be signed in its name, by its President  
, and attested by its Contract Administrator under  
the corporate seal, and the said Western Surety Co. as "Surety"  
herein, has caused these presents to be signed in its name, by its Attorney-in-Fact  
, and attested by its corporate Seal, this 23rd day of May, A.D., 20 22.

ATTEST:



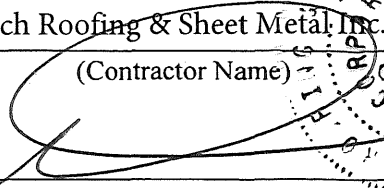
Tonya Meccariello

Print Name

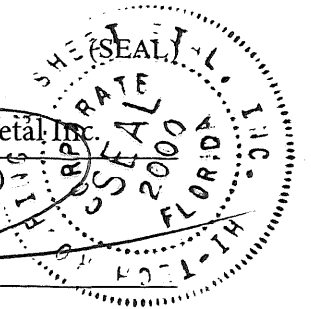
TITLE: Contract Administrator

Hi-Tech Roofing & Sheet Metal Inc.

(Contractor Name)

By:   
(Signature)

Print Name and Title: Michael Daley, President



ATTEST:

(SEAL)




Louis Copley

Print Name

TITLE: Account Manager

Western Surety Co.

(Surety Name)

By:   
(Signature)

Print Name and Title: Sharon Myers, Attorney-in-Fact



***Bid Bond Must Contain Original Signatures. No Copies Will Be Accepted.***

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Dirk De Jong, Janet P Colandrea, Sharon Myers, Tina M Mangum, Individually**

of Pompano Beach, FL, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 14th day of June, 2021



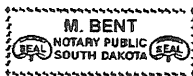
WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 14th day of June, 2021, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal, that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
March 2, 2026



M. Bent  
M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this \_\_\_\_\_ day of \_\_\_\_\_,



WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
FACILITIES DEVELOPMENT AND OPERATIONS DEPARTMENT  
PROCUREMENT & PROJECT IMPLEMENTATION GROUP

---

PROJECT NAME: PBC Convention Center - Roof Repair (RE-BID)

PROJECT NUMBER: 2021-038860-R1

---

**ADDENDUM NUMBER: ONE**

DATE OF ISSUANCE: 04/18/2022

**TO: Prospective Bidders**

This addendum forms a part of the contract documents, modifies the original bid documents and shall be as binding as if contained therein.

This Addendum consists of one (1) page.

**CHANGE TO INVITATION FOR QUOTE/BID**

1. **Mandatory Pre-Bid Conference** – delete and replace with the following:

**Mandatory Pre-Bid Conference.** There will be a *Mandatory Pre-Bid Meeting* at Palm Beach County Convention Center (meet at Security Office at Loading Dock), located at 650 Okeechobee Blvd., West Palm Beach, FL at **9:00 AM on April 26, 2022**. The purpose of this pre-bid meeting will be to review the requirements for the project described in this Invitation for Quote/Bid. **The work is to be done under the terms and conditions of Palm Beach County's Annual Contract - Roofing as supplemented by this Invitation for Quote/Bid. You must attend this meeting if you intend to bid this work.**

**IT IS REQUIRED THAT THIS ADDENDUM NO. ONE (1), AND ANY PREVIOUSLY ISSUED ADDENDUM(S), BE SIGNED IN THE ACKNOWLEDGMENT OF RECEIPT BELOW, AND ATTACHED TO THE BID FORMS AND BECOMES PART OF BID FORMS AND CONTRACT DOCUMENTS.**

ACKNOWLEDGMENT OF RECEIPT: \_\_\_\_\_

END OF ADDENDUM

ADD 1-1

**BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
FACILITIES DEVELOPMENT AND OPERATIONS DEPARTMENT**

---

PROJECT NAME: 2021-038860-R1

PROJECT NUMBER: PBC Convention Center - Roof Repair RE-BID

---

**ADDENDUM NUMBER: TWO**

DATE OF ISSUANCE: 5/10/2022

**TO: Prospective Bidders**

This addendum forms a part of the contract documents, modifies the original bid documents and shall be as binding as if contained therein.

This Addendum consists of one (1) page.

**CHANGE TO INVITATION FOR QUOTE/BID**

1. **Mandatory Pre-Bid Conference** – delete and replace with the following:

**Mandatory Pre-Bid Conference.** There will be *an additional Mandatory Pre-Bid Meeting* at Palm Beach County Convention Center (meet at Security Office at Loading Dock), located at 650 Okeechobee Blvd., West Palm Beach, FL at **09:00 AM on May 12, 2022, unless attended previously scheduled pre-bid on April 26, 2021.** The purpose of this pre-bid meeting will be to review the requirements for the project described in this Invitation for Quote/Bid. **The work is to be done under the terms and conditions of Palm Beach County’s Annual Contract – Roofing as supplemented by this Invitation for Quote/Bid. You must attend this meeting if you intend to bid this work.**

**CHANGE TO IFQ/B EXHIBIT “1”**

2. Disregard 3 cricket repairs on Exhibit “1” as they relate to scope of work “g”, “h”, “i”, “j”, “k”, and “l”

**CHANGE TO IFQ/B ATTACHMENT C**

3. **2. SCOPE OF WORK**, delete in entirety “g”, “h”, “i”, “j”, “k”, and “l” and “m” and replace with the following:
  - g. Remove and replace sealant between and under sided of cap stones at the top

of the parapet wall as shown on Exhibit "1".

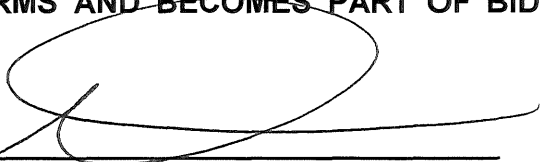
- h. Remove all roof pads in the chiller roof area, 4' x 8'x3/4" and replace 27 protection mats. Quantities to be confirmed at pre-construction meeting.

**CHANGE TO BID/QUOTATION FORM:**

- 4. Change bid due date from "May 19, 2022 by 2:00 PM" to read "May 26, 2022 by 2:00 PM"

**IT IS REQUIRED THAT THIS ADDENDUM NO. ONE (1), AND ANY PREVIOUSLY ISSUED ADDENDUM(S), BE SIGNED IN THE ACKNOWLEDGMENT OF RECEIPT BELOW, AND ATTACHED TO THE BID FORMS AND BECOMES PART OF BID FORMS AND CONTRACT DOCUMENTS.**

**ACKNOWLEDGMENT OF RECEIPT:** \_\_\_\_\_

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal line extending to the right, positioned above the signature line.

END OF ADDENDUM

ADD1-2

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
FACILITIES DEVELOPMENT AND OPERATIONS DEPARTMENT

---

PROJECT NAME: 2021-038860-R1

PROJECT NUMBER: PBC Convention Center - Roof Repair RE-BID

---

**ADDENDUM NUMBER: THREE**

DATE OF ISSUANCE: 5/10/2022

**TO: Prospective Bidders**

This addendum forms a part of the contract documents, modifies the original bid documents and shall be as binding as if contained therein.

This Addendum consists of one (1) page.

**CHANGE TO INVITATION FOR QUOTE/BID**

1. **Mandatory Pre-Bid Conference** – delete and replace with the following:

**Mandatory Pre-Bid Conference.** There will be *an additional Mandatory Pre-Bid Meeting* at Palm Beach County Convention Center (meet at Security Office at Loading Dock), located at 650 Okeechobee Blvd., West Palm Beach, FL at **09:00 AM on May 16, 2022, unless attended previously scheduled pre-bid on April 26, 2022.** The purpose of this pre-bid meeting will be to review the requirements for the project described in this Invitation for Quote/Bid. **The work is to be done under the terms and conditions of Palm Beach County's Annual Contract – Roofing as supplemented by this Invitation for Quote/Bid. You must attend this meeting if you intend to bid this work.**

**IT IS REQUIRED THAT THIS ADDENDUM NO. THREE (3), AND ANY PREVIOUSLY ISSUED ADDENDUM(S), BE SIGNED IN THE ACKNOWLEDGMENT OF RECEIPT BELOW, AND ATTACHED TO THE BID FORMS AND BECOMES PART OF BID FORMS AND CONTRACT DOCUMENTS.**

ACKNOWLEDGMENT OF RECEIPT: \_\_\_\_\_

END OF ADDENDUM

ADD1-1

**IFQ/B ATTACHMENT C  
PROJECT REQUIREMENTS  
Annual Contract – Roofing**

Contact: Clark Woods, Capital Improvements Division  
Phone: (561) 233-2054  
Project Title: PBC Convention Center - Roof Repair (RE-BID)  
Project #: 2021-038860-R1  
Project Location: 650 Okeechobee Blvd, West Palm Beach, FL

**1. GENERAL**

- a. The work covered by this Request for Quote consists of, but is not limited to, the furnishing of all labor, equipment, devices, tools, materials, transportation, professional services, supervision, drawings, permitting and all miscellaneous requirements to perform all operations necessary to accomplish the work set forth below and shall be considered part of the Scope of Work.
- b. Please reference the Annual Contract – Roofing for additional requirements.
- c. Work to be completed during the hours of 7:30 am to 5:00 pm, Monday through Friday. Special accommodations for additional hours will be determined with staff. All work will be conducted around the Convention Center's schedule. The general contractor and subcontractor shall be responsible for coordination of their work with the schedule of events held at the Convention Center, other crafts and contractors working on the same job, and with the Management Company or owner.
- d. Contractor shall contact the Project Manager, within seventy-two (72) hours of Notice to Proceed to establish scheduling etc. required for project implementation.
- e. Work to be completed within sixty (60) days from permit issuance. Permit application, if required, is the responsibility of the Contractor and is to be submitted within five (5) days of Notice to Proceed and due diligence exercised to address all Building Department comments.
- f. Liquidated damages will accrue in the amount of \$80 per day.
- g. The Contractor will provide a Certificate of Occupancy or Certificate of Completion, as appropriate, obtained from the proper Building official, prior to processing of final payment.
- h. Contractor is responsible for obtaining all measurements during the site inspection.

**2. SCOPE OF WORK**

- a. The contractor shall provide all materials and labor to perform the following repairs to the existing Built-Up roof system including all flashings, pitch pans/chem curbs, penetrations, roof curbs, roof drains, vent pipes, aluminum stucco stop, transition flashing, expansion joints and copings shown on Exhibit "1" and "2".

- b. Reseal all exposed vertical wall-flashing laps with Karnak #19 flashing grade cement and membrane, or PBC approved equal (3 Course).
- c. Reseal all exposed horizontal flashing seams, splits tears, and holes with Karnak #19 flashing grade cement and membrane, or PBC approved equal (3 Course).
- d. Recoat all vertical and horizontal flashing surfaces with fibered aluminum roof coating Karnak 97, or PBC approved equal, include all previously coated surfaces whether repaired or not.
- e. Re-caulk all coping seams, laps and exposed fasteners with Tremco Vulkem 116 Polyurethane Sealant, or PBC approved equal, and tool smooth and neat. (Colors grey & white to match). Remove deteriorated caulking before applying new.
- f. Top off all pitch pans and chemcurbs with the appropriate sealer, (asphalt or pourable) clean and prep before resealing to achieve new bonding of surfaces.
- g. Scrape gravel in the low ponding areas in between the roof drains to remove the gravel surfacing down to the roofing plywood. Gravel to be removed from the site no spreading of loose gravel is permitted.
- h. Install a ½" per ft. tapered cricket system, exact size to be determined at the pre-bid meeting (Several Areas).
- i. New cricket to be mechanically fastened with heavy duty screws and metal plates to the existing metal deck. Install one (1) screw and plate for every 2 square foot.
- j. Mechanically fasten one (1) layer of JM perma-ply 28, or PBC approved equal, over the cricket following with one (1) layer of JM SBS Dynaweld Cap FR CR G (White), or PBC approved equal, embed granules in the asphalt bleed out.
- k. Seal all perimeter edges of the new cricket with Karnak #19 flashing grade, or PBC approved equal, and membrane and alum coat.
- l. Lightning protection cables that run through the area of the new crickets are to be reinstalled and recertified by a certified lightning protection contractor after the roofing scope of work has been completed. The contractor shall provide a re-certification letter of the system.
- m. Remove and replace sealant for cap stones at the top of the parapet wall as shown on Exhibit "1".

### 3. **SUBMITTALS**

All submittals shall be sent to the Project Manager for approval. This includes, but is not limited to, products to be used, methods of installation and requests for information and/or clarification. All submittals must be made by the Contractor and must include all details necessary for the Project Manager and Palm Beach County to make any necessary determinations. A transmittal form must be included which clearly requests data or information and deviations from the contract requirements for which approval



is being requested. Failure to provide sufficient information will result in the rejection of the submittal. Where the specifications do not specify a brand name product or where a substitution of a product is not specifically prohibited, the Contractor shall submit their selected products for approval by the Project Manager. Such submittals shall include as much detail, and in a format, as required by the Project Manager, so as to allow the Project Manager to evaluate the proposed substitution.

#### **4. MATERIALS**

- a. All material shall meet or exceed Florida Building Code at the time of the original door installation and product submittals shall be reviewed and approved by the Owner's Representative prior to ordering.
- b. Materials shall be delivered in their original, unopened packages, and protected from exposure to the elements. Damaged or deteriorated materials shall not be used.

#### **5. TEMPORARY PROTECTION**

The Contractor shall protect all workers, staff and the general public from injury. The Contractor shall coordinate and schedule all work with the Project Manager.

#### **6. PROJECT CONDITIONS**

Contractor is to coordinate all space and security requirements with the Project Manager. A construction schedule shall be submitted for review and approval prior to pre-construction meeting, including a start date, substantial completion date, and work plan defining which openings will be scheduled on what day. The Contractor shall conduct all work so as to cause the least interference possible with the normal activities of the operations of the facility and surrounding areas. Work can be performed during normal operating hours, but coordinated around event schedules and may not interfere with any scheduled events. Any damage caused by Contractor (including landscaping and irrigation) shall be the responsibility of the Contractor to repair and return to its original state.

#### **7. PREPARATION**

It shall be the responsibility of the Contractor to prep the site at the construction locations.

#### **8. EXAMINATION**

Report to the Project Manager, in writing, any imperfections, unacceptable conditions and/or corrections required to be made before commencing work. Any items not identified, documented and reported to PBC in writing, will become part of the contractors' scope. All other items identified in writing, if approved, shall result in a change order.

#### **9. INSTALLATION**

All materials shall be installed in strict accordance with Manufacturer's written instructions and recommendations. All work shall be done in conformance with applicable Federal, State and Local codes, and established standards.

**10. WARRANTY**

Contractor warrants all equipment, materials and labor furnished or performed against defects in design, materials and workmanship for a period of twelve (12) months from substantial completion.

**11. CLEAN UP**

Remove all waste materials, tools and equipment from job site daily. Thoroughly clean the entire job area prior to requesting final inspection.

**12. SECURITY**

**All bidders must have badged employees as identified below prior to commencement of work.**

This project is subject to:       Critical Facilities Background Check  
    CJI Facilities Background Check  
    No Background Check



Date: July 22, 2022

---

Palm Beach County Board of County Commissioners  
Capital Improvements Division  
2633 Vista Parkway  
West Palm Beach, FL 33411-5604  
(561) 233-0261

Re: Hi-Tech Roofing & Sheet Metal, Inc.  
2266 4<sup>th</sup> Avenue North  
Lake Worth, FL 33461  
(561) 586-3110

Project: PBC Convention Center – roof repair  
Bond No.: 30127797  
Bond Amount: \$213,890.00

To the Palm Beach County Board of County Commissioners,

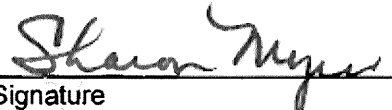
Please be advised that as Surety on the above reference bond, we hereby authorize Palm Beach County to date the captioned bond, power of attorney with the contract date and date the form of guarantee upon substantial completion, provided that the contract is executed within a reasonable amount of time and that there are no material modifications to the contract that the referenced bond covers.

Sincerely,

Western Surety Company

Sharon Myers

\_\_\_\_\_  
Name

  
\_\_\_\_\_  
Signature

Attorney-in-Fact

\_\_\_\_\_  
Title



CFN 20220278585

OR BK 33672 PG 0132

RECORDED 06/30/2022 10:02:27

**PUBLIC CONSTRUCTION BOND**

Palm Beach County, Florida  
Joseph Abruzzo, Clerk  
Pas 0132 - 1367 (5pas)

BOND NUMBER 30127797

BOND AMOUNT \$213,890.00

CONTRACT AMOUNT \$213,890.00

CONTRACTOR'S NAME: Hi-Tech Roofing & Sheet Metal, Inc

CONTRACTOR'S ADDRESS: 2266 4th Avenue North, Lake Worth, FL 33461

CONTRACTOR'S PHONE: 561-586-3110

SURETY COMPANY: Western Surety Company

SURETY'S ADDRESS: 151 North Franklin Street  
Chicago, IL 60606

SURETY'S PHONE: 407-804-4894

OWNER'S NAME: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS  
CAPITAL IMPROVEMENTS DIVISION

OWNER'S ADDRESS: 2633 Vista Parkway  
West Palm Beach, FL 33411-5604

OWNER'S PHONE: (561) 233-0261

PROJECT NAME: PBC Convention Center – roof repair (re-bid)

PROJECT NUMBER: 2021-038860-R1

CONTRACT NUMBER (to be provided after Contract award): WO #22-009

DESCRIPTION OF WORK: Repairs to existing built up roof system.

PROJECT ADDRESS, PCN, or LEGAL DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_

650 Okeechobee Blvd., West Palm Beach

\_\_\_\_\_

\_\_\_\_\_

This Bond is issued in favor of the County conditioned on the full and faithful performance of the Contract.

KNOW ALL MEN BY THESE PRESENTS: that Contractor and Surety, are held and firmly bound unto  
Palm Beach County Board of County Commissioners  
301 N. Olive Avenue  
West Palm Beach, Florida 33401

as Obligee, herein called County, for the use and benefit of claimant as hereinbelow defined, in the amount of

Dollars \$213,890.00  
Two hundred thirteen thousand eight hundred ninety and 00/100

for the payment whereof Principal and Surety bind themselves, their heirs, personal representatives, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

Principal has by written agreement entered into a contract with the County for

Project Name: PBC Convention Center – roof repair (re-bid)  
Project No.: 2021-038860-R1  
Project Description: Repairs to existing built up roof system  
Project Location: 650 Okeechobee Blvd., West Palm Beach

in accordance with Drawings and Specifications prepared by

NAME OF ARCHITECTURAL FIRM: N/A  
LOCATION OF FIRM:  
PHONE:

which contract is by reference made a part hereof in its entirety, and is hereinafter referred to as the Contract.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the contract between Principal and County for the construction of repairs to existing built up roof system, the contract being made a part of this bond by reference, at the times and in the manner prescribed in the contract; and
2. Promptly makes payments to all claimants, as defined in Section 255.05, Florida Statutes, supplying Principal with labor, materials, or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the contract; and
3. Pays County all losses, damages (including liquidated damages), expenses, costs, and attorneys' fees, including appellate proceedings, that County sustains because of a default by Principal under the contract; and
4. Performs the guarantee of all work and materials furnished under the contract for the time specified in the contract, then this bond is void; otherwise it remains in full force.
5. Any changes in or under the contract documents and compliance or noncompliance with any formalities connected with the contract or the changes does not affect Surety's obligation under this bond. Any increase in the total contract amount as authorized by the County shall accordingly increase the

Surety's obligation by the same dollar amount of said increase. Contractor shall be responsible for notification to Surety of all such changes.

6. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of construction liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against the bond.

7. Principal and Surety expressly acknowledge that any and all provisions relating to consequential, delay and liquidated damages contained in the contract are expressly covered by and made a part of this Performance, Labor and Material Payment Bond. Principal and Surety acknowledge that any such provisions lie within their obligations and within the policy coverages and limitations of this instrument.

Section 255.05, Florida Statutes, as amended, together with all notice and time provisions contained therein, is incorporated herein, by reference, in its entirety. Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Section 255.05(2), Florida Statutes. This instrument regardless of its form, shall be construed and deemed a statutory bond issued in accordance with Section 255.05, Florida Statutes.

Any action brought under this instrument shall be brought in the court of competent jurisdiction in Palm Beach County and not elsewhere. Dated June 23rd, 2022

[Signature]  
Witness

[Signature]  
Principal (Seal)

Michael J Daley, President  
(Print Name and Title)

[Signature]  
Witness

Western Surety Co.  
Surety [Signature]  
Sharon Myers, Attorney-in-Fact  
(Print Name and Title)

**IMPORTANT:** Surety companies executing bonds must appear and remain on the U.S. Treasury Department's most current list (Federal Register) during construction, guarantee and warranty periods, and be authorized to transact business in the State of Florida.

**FIRST PAGE MUST BE COMPLETED**

**NOTE:** If Contractor is a Partnership, all partners must execute bond.

**BOND MUST CONTAIN ORIGINAL SIGNATURES. NO COPIES WILL BE ACCEPTED**

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Dirk De Jong, Janet P Colandrea, Sharon Myers, Tina M Mangum, Individually**

of Pompano Beach, FL, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 14th day of June, 2021.



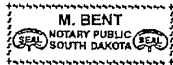
WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 14th day of June, 2021, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
March 2, 2026



M. Bent  
M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this        day of        ,



WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

Authorizing By-Law

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

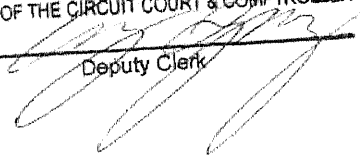
Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.



STATE OF FLORIDA - PALM BEACH COUNTY  
I hereby certify that the foregoing is a true copy of the record in my office with redactions, if any as required by law.

THIS 30<sup>th</sup> DAY OF June, 20 22

JOSEPH ABRUZZO  
CLERK OF THE CIRCUIT COURT & COMPTROLLER

By:   
Deputy Clerk



**FORM OF GUARANTEE**

GUARANTEE FOR Contractor Name: Hi-Tech Roofing & Sheet Metal, Inc and Surety Name: Western Surety Company

**We the undersigned** hereby guarantee that the (PBC Convention Center – roof repair (re-bid); #2021-038860-R1) Palm Beach County, Florida, which we have constructed and bonded, has been done in accordance with the plans and specifications; that the work constructed will fulfill the requirements of the guaranties included in the Contract Documents. We agree to repair or replace any or all of our work, together with any work of others which may be damaged in so doing, that may prove to be defective in the workmanship or materials within a period of one year from the date of Substantial Completion of all of the above named work by the County of Palm Beach, State of Florida, without any expense whatsoever to said County of Palm Beach, ordinary wear and tear and unusual abuse or neglect excepted by the County. When correction work is started, it shall be carried through to completion.

In the event of our failure to acknowledge notice, and commence corrections of defective work within five (5) working days after being notified in writing by the Board of County Commissioners, Palm Beach County, Florida, we, collectively or separately, do hereby authorize Palm Beach County to proceed to have said defects repaired and made good at our expense and we will honor and pay the costs and charges therefore upon demand.

DATED \_\_\_\_\_  
(Date to be filled in at substantial completion)

SEAL AND NOTARIAL  
ACKNOWLEDGMENT OF SURETY

Hi-Tech Roofing & Sheet Metal, Inc  
(Contractor Name) (Seal)

By: \_\_\_\_\_  
(Contractor Signature)

Michael J Daley, President  
(Print Name and Title)

Western Surety Co.  
(Surety Name)

By: Sharon Myers  
(Surety Signature)

Sharon Myers, Attorney-in-Fact  
(Print Name and Title)

**MUST CONTAIN ORIGINAL SIGNATURES, NO COPIES WILL BE ACCEPTED**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Frank H. Furman, Inc. 1314 East Atlantic Blvd. P. O. Box 1927 Pompano Beach FL 33061	CONTACT NAME:		
	PHONE (A/C, No, Ext):	(954) 943-5050	FAX (A/C, No): (954) 942-6310
	E-MAIL ADDRESS:	Jhaase@furmaninsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #	
	INSURER A:	Ironshore Specialty Ins	25445
	INSURER B:	Travelers Casualty Ins Co of America	19046
	INSURER C:	Bridgefield Casualty Ins Co	10335
	INSURER D:	American Cas Co Of Reading PA	20427
	INSURER E:		
	INSURER F:		

**COVERAGES**      **CERTIFICATE NUMBER:** 2021 w/ Install Floater      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	Y	RCS00265-07	12/1/2021	12/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BA8N256296	12/1/2021	12/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			RUS00256-02	12/1/2021	12/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	0196-47662 0196-47662	1/1/2021 1/1/2022	1/1/2022 1/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Installation Floater			6079866836	12/1/2021	12/1/2022	Limit: \$500,000      Ded: \$2,500* *Wind/Hail Deduct.: 5%/\$10k

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Project: 2020-041631 | Palm Beach County Board of County Commissioners, a political subdivision of the State of Florida, its officers, employees and agents, c/o Facilities Development & Operations Department are included as additional insured for General Liability as required by written contract. Waiver of Subrogation applies to General Liability as required by written contract.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
Thearn@pbcgov.org  Palm Beach County c/o Capital Improvements Division 2633 Vista Parkway West Palm Beach, FL 33411-5603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Dirk DeJong/LWC

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**Palm Beach County  
Facilities Development & Operations/Capital Improvements Division  
BID SUMMARY**

PRE-BID MANDATORY ANNUAL/TRADE: ROOFING PRE-BID DATE: 5/12/2022  
 PM: Clark Woods, I API: PRICE PREFERENCE DATE: 5/26/2022

PROJECT NAME	PBC Convention Center - Roof Repair (RE-BID)		Project #:	2021-038860-R1				
FIRM NAME	Hi-Tech Roofing & Sheetmetal, Inc.	Atlas Apex Roofing, LLC						
PRIME LOCATION	LOCAL	NON-LOCAL						
PRIME SBE STATUS	Non-SBE	Non-SBE						
BID	\$213,890.00	\$337,000.00						
BID BOND	Yes	Yes						
ADDENDUM 1 ACKNOWLEDGED	✓	✓						
ADDENDUM 2 ACKNOWLEDGED	✓	✓						
ADDENDUM 3 ACKNOWLEDGED	✓	✓						
SBE SCHEDULE 1 <small>(Shall list the S/M/WBE Prime and the names of all subcontractors regardless of SBE status.)</small>	Satisfactory	Satisfactory						
SBE PARTICIPATION	0%	0%						
SBE SCHEDULE 2 <small>(Schedule 2 is required for SBE Prime and every subcontractor.)</small>	Satisfactory	Satisfactory						
NOTES:								

COMMENTS:

Bid Documents Opened By (Print Name): RACHEL RICHARDS *RR* Bid Documents Recorded By (Print Name): DONNA LYNCH *DL*

Licenses are current and in compliance with Palm Beach County requirements for the recommended contractor and all sub-contractors listed *DL*.

The recommended contractor's insurance(s) is current and in compliance with Palm Beach County requirements. *DL*. Recommended Firm is registered in VSS:  Yes  No  
Note: Tabulation is not official until checked and certified by Capital Improvements Division

**RECOMMENDED FOR APPROVAL:**

Based on the bid results for the above project, FDO recommends award to the following firm, as this firm provided the lowest responsive and responsible bid:  
Hi-Tech Roofing & Sheetmetal, Inc.

<i>Charlene LaMantina</i> Printed Name / Signature	<u>6.3.2022</u> Date
<i>Fernando Del Dago</i> Printed Name / Signature	<u>6.12.2022</u> Date