

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: August 23, 2022 [X] Consent [] Regular [] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: continuing contracts with the following consultants to provide property development evaluation services for various capital improvement projects on an as needed basis through August 22, 2027:

- A) 2GHO, Inc. Landscape Architects, Planners, Environmental Consultants (2GHO, Inc.)
B) Cotleur & Hearing Landscape Architecture, LLC (Cotleur)
C) Urban Design Studio, LLC (UDS)

Summary: The continuing property development evaluation services contract authorizes the consultant to provide planning, engineering and related consulting services to evaluate the possible development of existing county-owned property and potential land acquisition parcels that are associated with the design of various capital projects, which may include new construction, additions, or renovations. This contract is for a period of five (5) years. Generally, construction costs for each project assigned under the contract will not exceed \$4,000,000 or for a study activity where the fee for professional services for each individual study under this contract does not exceed \$500,000. Consultant fees will be negotiated on an individual basis for the identified projects. The solicitation was advertised on April 24, 2022 in accordance with the Consultant Competitive Negotiations Act and according to the Equal Business Opportunity (EBO) Ordinance, with the final selection taking place on July 7, 2022. The project was presented to the Goal Setting Committee (Committee) on April 20, 2022. The Committee established Affirmative Procurement Initiatives (API) of a Minority Business Enterprise (MBE) participation evaluation preference of up to 15 points based on the level of participation from African American firms for the selection of the continuing consultants and a minimum mandatory contract goal of 20% Small Business Enterprise (SBE) participation. 2GHO, Inc committed to an SBE participation goal of 95%, of which 23% is MBE participation for African American Owned Business. Cotleur committed to an SBE participation goal of 95%, of which 3% is MBE participation for African American Owned Business. UDS committed to an SBE participation goal of 100%, of which 9% is MBE participation for African American Owned Business. S/M/WBE actual participation will be identified on each consultant services authorization (CSA), and will be tracked cumulatively over all CSA issued under the contract. (Capital Improvements Division) Countywide (MWJ)

Background and Justification: The selection of the consultants was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055 on July 7, 2022. Three firms were selected to perform professional consulting services on a continuing contract basis. After selection, each firm provided hourly rates, which will be the basis for the negotiation of individual CSA to be authorized when required during the term of these contracts. The cumulative value of property development evaluation services authorized under the previous continuing contract over the past five (5) years was \$986,389.39.

Attachments:

- 1. Disclosure of Ownership Interests for 2GHO, Inc.
2. Disclosure of Ownership Interests for Cotleur
3. Disclosure of Ownership Interests for UDS
4. Contract - 2GHO, Inc.
5. Contract - Cotleur
6. Contract - UDS

Recommended By: [Signature] Department Director Date: 7/22/22
Approved By: [Signature] for County Administrator Date: 8/5/22

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2024	2025
Capital Expenditures	* _____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	* _____	_____	_____	_____	_____

ADDITIONAL FTE POSITIONS (Cumulative)

Is Item Included in Current Budget: Yes x No _____
 Does this item include the use of federal funds? Yes _____ No x

Budget Account No: Fund _____ Dept _____ Unit _____ Object _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

*Fiscal Impact cannot be determined at this time. Individual CSAs requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: *[Signature]* _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

[Signature] 7/25/22
 OFMB OIA 7/25/22 *(initials)* 7-25-22

[Signature] 8/11/22
 Contract Development and Control 7-27-22 *[initials]*

B. Legal Sufficiency:

[Signature] 8/5/22
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

ATTACHMENT # 1

DISCLOSURE OF OWNERSHIP INTERESTS

TO: **PALM BEACH COUNTY CHIEF OFFICER,
OR HIS OR HER OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

BEFORE ME, the undersigned authority, this day appeared George G. Gentile, by means of physical presence OR online notarization hereinafter referred to as "Affiant," who being by me first duly sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual *or*

the Sr. Partner / President Of 2GHO, Inc. Landscape Architects Planners Environmental Consultants.

[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc].
The Affiant or the entity the Affiant represents herein seeks to do business with Palm Beach County through its Board of County Commissioners.

2. Affiant's address is: 1907 Commerce Lmn., STE 101, Jupiter FL 33458

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with Palm Beach County policy, and will be relied upon by Palm Beach County and the Board of County Commissioners. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

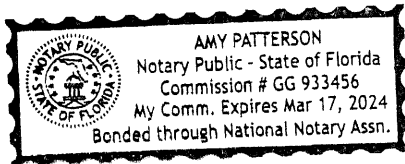
5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.

George G. Gentile, Affiant
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of x physical presence OR _____ online notarization this 18th day of July, 2022, by George G. Gentile, [x] who is personally known to me or [] who has produced _____ as identification and who did take an oath.



Notary Public
Amy Patterson
(Print Notary Name)
State of Florida at Large
My Commission Expires: 3/17/2024

ATTACHMENT # 2

DISCLOSURE OF OWNERSHIP INTERESTS

TO: **PALM BEACH COUNTY CHIEF OFFICER,
OR HIS OR HER OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

BEFORE ME, the undersigned authority, this day appeared Donaldson Hearing, by means of physical presence OR online notarization hereinafter referred to as "Affiant," who being by me first duly sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual **or**
 the Member Of Cotleur & Hearing Landscape Architecture, LLC dba Cotleur & Hearing.
[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc.]
The Affiant or the entity the Affiant represents herein seeks to do business with Palm Beach County through its Board of County Commissioners.

2. Affiant's address is: 1934 Commerce Ln, Ste 1, Jupiter, FL 33458

3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with Palm Beach County policy, and will be relied upon by Palm Beach County and the Board of County Commissioners. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

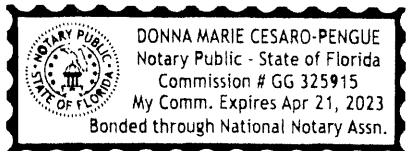
6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.


FURTHER AFFIANT SAYETH NAUGHT.



Donaldson Hearing, Affiant
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of physical presence OR online notarization this 19 day of July, 2022, by Donaldson Hearing, [] who is personally known to me or [] who has produced N/A as identification and who did take an oath.




Notary Public
Donna M. Cesaro-Pengue
(Print Notary Name)
State of Florida at Large
My Commission Expires: April 21, 2023

ATTACHMENT # 3

DISCLOSURE OF OWNERSHIP INTERESTS

TO: **PALM BEACH COUNTY CHIEF OFFICER,
OR HIS OR HER OFFICIALLY DESIGNATED REPRESENTATIVE**

**STATE OF FLORIDA
COUNTY OF PALM BEACH**

BEFORE ME, the undersigned authority, this day appeared Ken Tuma, by means of physical presence OR online notarization hereinafter referred to as "Affiant," who being by me first duly sworn, under oath, deposes and states as follows:

1. Affiant appears herein as:

an individual *or*

the Managing Principal of Uban Design Studio, LLC.

[position—e.g., sole proprietor, president, partner, etc.] [name & type of entity—e.g., ABC Corp., XYZ Ltd. Partnership, etc.]
The Affiant or the entity the Affiant represents herein seeks to do business with Palm Beach County through its Board of County Commissioners.

2. Affiant's address is: 610 Clematis Street, Suite CU-02, West Palm Beach, Florida 33401

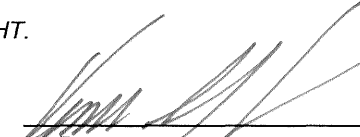
3. Attached hereto as Exhibit "A" is a complete listing of the names and addresses of every person or entity having a five percent (5%) or greater interest in the Affiant's corporation, partnership, or other principal. Disclosure does not apply to nonprofit corporations, government agencies, or to an individual's or entity's interest in any entity registered with the Federal Securities Exchange Commission or registered pursuant to Chapter 517, Florida Statutes, whose interest is for sale to the general public.

4. Affiant acknowledges that this Affidavit is given to comply with Palm Beach County policy, and will be relied upon by Palm Beach County and the Board of County Commissioners. Affiant further acknowledges that he or she is authorized to execute this document on behalf of the entity identified in paragraph one, if any.

5. Affiant further states that Affiant is familiar with the nature of an oath and with the penalties provided by the laws of the State of Florida for falsely swearing to statements under oath.

6. Under penalty of perjury, Affiant declares that Affiant has examined this Affidavit and to the best of Affiant's knowledge and belief it is true, correct and complete.

FURTHER AFFIANT SAYETH NAUGHT.

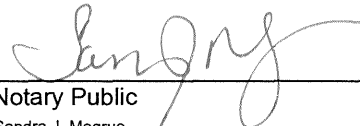


Ken Tuma, Affiant
(Print Affiant Name)

The foregoing instrument was acknowledged before me by means of x physical presence OR _____ online notarization this 19th day of July, 2022, by Ken Tuma, [X] who is personally known to me or [] who has produced _____ as identification and who did take an oath.



SANDRA J. MGRUE
Commission # GG 977989
Expires August 13, 2024
Bonded Thru Budget Notary Services



Notary Public
Sandra J. Megrue
(Print Notary Name)
State of Florida at Large
My Commission Expires: August 13, 2024

