

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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Meeting Date:	August 23, 2022	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
		<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing

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Department: Fire Rescue

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to:**

**A) Receive and File** an Amendment Memo to the U.S. Department of Homeland Security Federal Emergency Management Agency (“FEMA”), FY2020 Assistance to Firefighters Grant (“AFG”) Program – COVID-19 Supplemental (“AFG-S”) Agreement No. EMW-2020-FG-00759 extending the performance period from June 23, 2021 to June 23, 2022, and;

**B) Approve** a Budget Amendment of \$43,172 within the Fire/Rescue MSTU Fund to reestablish the carry forward and 10% match amount with the extended end date.

**Summary:** On July 14, 2020 (R2020-0870), the Board accepted an AFG grant award from FEMA for a period of June 24, 2020 through June 23, 2021. The Grant Agreement contemplated that any necessary changes to the award document after an award would be notified to the recipients by FEMA in writing. The Fire Rescue Department received the attached Amendment Memo extending the performance period. This Amendment Memo is now being submitted to the Board to receive and file. **Countywide (SB)**

**Background and Justification:** The AFG grant was accepted for the purchase of PPE and related supplies to prevent, prepare for, and respond to the COVID-19 public health emergency. The FY 2020 AFG-S Program was a supplemental funding opportunity under the AFG. The focus of the AFG Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards.

**Attachments:**

1. Amendment Memo
  2. Budget Amendment
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<b>Recommended by:</b>		7-21-2022	
	Assistant Fire Chief	Date	
<b>Approved by:</b>		7-21-2022	
	Fire Rescue Administrator	Date	
<b>Approved by:</b>		8/4/2022	
	Assistant County Administrator	Date	

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	\$47,490	_____	_____	_____	_____
External Revenues	(\$43,172)	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>\$4,318</u>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<u>0</u>	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No X  
 Does this item include the use of federal funds Yes X No \_\_\_\_\_

Budget Account No.: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Rev Source \_\_\_\_\_

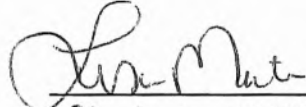

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

<u>Fire/Rescue MSTU Fund</u>		
2020 AFG-S Grant EMW-2020-FG-00759	1300-440-4315-5212	\$43,172
Match of 10%	1300-440-4315-5212	\$4,318
Revenue:	1300-440-4315-3129	<u>(\$43,172)</u>
Contingency Reserves	1300-440-4299-9901	\$4,318

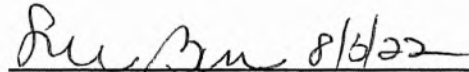
C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

<p><u></u> 7/26/22                  8/1/22 OFMB GA 7-25-22                  (RW) 7-25-22</p>	<p><u></u> 8/1/22                  Contract Dev. and Control</p>
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**B. Legal Sufficiency**

 8/1/22  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**ATTACHMENT 1**  
**AMENDMENT MEMO (1 PAGE)**

# Amendment Memo

Effective date: 06/25/2021

FEMA has made an amendment to your award: EMW-2020-FG-00759. The change to your grant was reviewed and is hereby approved as specified below. All other terms and conditions of the grant remain unchanged.

## Period of performance amendment

FEMA has reviewed the possible change to the period of performance. After careful consideration and a thorough review of the supporting documentation and justification(s), the extension has been approved.

Here are the approved dates for the extension:

- New period of performance: from 06/24/2020 through 06/23/2022.
  - Changed from: 06/24/2020 through 06/23/2021
- New liquidation deadline: 09/21/2022.
  - Changed from: 09/21/2021
- New closeout reporting deadline: 09/21/2022.
  - Changed from: 09/21/2021

Your amended award package is included below. The amended award package incorporates changes approved in this amendment as well as any previously approved amendments.

**ATTACHMENT 2**  
**BUDGET AMENDMENT (1 PAGE)**

22- 0900

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

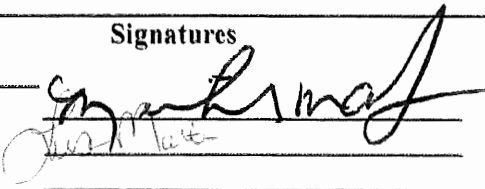
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BGRV 440 - 071422-491  
BGEX 440 - 071422-1540

FUND 1300 - FIRE/RESCUE MSTU

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 07/14/2022	REMAINING BALANCE
<b><u>Receipts and Balances</u></b>								
1300-440-4315-3129	Federal Grant Other Public Safety	0	854,385	43,172	0	897,557	0	897,557
	Total Receipts and Balances	<u>504,896,044</u>	<u>504,370,238</u>	<u>43,172</u>	<u>0</u>	<u>504,413,410</u>		
<b><u>Appropriations &amp; Expenditures</u></b>								
1300-440-4315-5212	<i>Safety Supplies</i>	0	0	47,490	0	47,490	0	47,490
1300-440-4299-9901	Contingency Reserves	10,000,000	5,600,000	0	4,318	5,595,682	0	5,595,682
	Total Appropriations & Expenditures	<u>504,896,044</u>	<u>504,370,238</u>	<u>47,490</u>	<u>4,318</u>	<u>504,413,410</u>		

Fire Rescue  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures  Date 7/29/2022

By Board of County Commissioners  
At Meeting of 08/23/2022  
Deputy Clerk to the  
Board of County Commissioners