

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 13, 2022 Consent Regular
 Workshop Public Hearing

Department: County Administration

Submitted By: County Administration

Submitted For: Tax Collector

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida, acknowledging the acquisition of a new facility by the Tax Collector to expand its services and authorizing branch offices for the conduct of County Business.

Summary: The Tax Collector has constructed a new facility known as the Westlake Service Center located at 16440 Town Center Parkway South, Westlake, Florida 33470 and has leased property from the State of Florida and is constructing a new facility adjacent to the North County Judicial Complex to be known as the North County Service Center. Upon completion of the new facility in Palm Beach Gardens, the Tax Collector will close the facility located in the North County Judicial Complex and move to the new facility in Palm Beach Gardens, allowing that space to be better utilized by the County. The Florida Constitution requires that the Board of County Commissioners approve by resolution the use of branch offices by the Tax Collector for the conduct of County business. (Countywide AH)

Background and Justification: The Tax Collector of Palm Beach County has constructed a new facility known as the Westlake Service Center in Westlake, Florida and has leased property from the State of Florida to construct a new facility adjacent to the North County Judicial Complex which will be known as the North County Service Center. When the North County Service Center is completed, the Tax Collector will close the facility located in the North County Judicial Complex which will allow that space to be better utilized by the County. Both facilities will be used to provide both DMV services to the public as well as conducting County business and will allow expansion of services to shorten wait times and better serve the growing number of customers of the Tax Collector as the County continues to see an increase in population. The Board must approve a resolution designating these locations as branch offices of the Tax Collector for the transaction of County business.

Attachments:

- 1. Resolution

Recommended By: N/A
Department Director Date

Approved By: [Signature] 9/9/2022
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County)					
* NET FISCAL IMPACT	*				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

*The cost to construct the North County Service Center will be a total of \$15.3 million spread over fiscal years 2022 and 2023. These costs and the cost to operate the facility will be funded directly by the Tax Collector’s office. Both the current and 2023 Tax Collector budget submitted to the Florida Department of Revenue includes these costs. These associated costs will reduce the amount of excess fees that would have otherwise been returned to the County and other taxing agencies. The existing facility at the North County Judicial Complex will revert back to the County for other uses.

Is Item Included in Proposed Budget? Yes No
 Does this item include the use of federal funds? Yes No

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Lucy Mente 9/7/2022 Dr. J. Javelin 9/8/22
 J:9/7/OFMB GA 917 Contract Dev. & Control

B. Legal Sufficiency

Au Br for A He lfont 9/9/22
 Assistant County Attorney

C. Other Department Review

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

RESOLUTION NO. R-2022-

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ACKNOWLEDGING THE ACQUISITION OF A NEW FACILITY BY THE TAX COLLECTOR TO EXPAND ITS SERVICES AND AUTHORIZING BRANCH OFFICES FOR THE CONDUCT OF COUNTY BUSINESS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Tax Collector of Palm Beach County (“Tax Collector”) is a duly elected constitutional officer of Palm Beach County, and

WHEREAS, the Tax Collector previously leased a County owned facility known as the Royal Palm Beach Service Center, located at 200 Civic Center Way, Royal Palm Beach, Florida 33411, and

WHEREAS, the Tax Collector presently leases part of a County owned Facility at the North County Judicial Complex known as the Palm Beach Gardens/NE County Courthouse Service Center, located at 3185 PGA Boulevard, Palm Beach Gardens, Florida 33410, and

WHEREAS, the Tax Collector has closed the Royal Palm Beach Service Center, and

WHEREAS, the Tax Collector has completed construction of a new facility located to better serve the public known as the Westlake Service Center located at 16440 Town Center Parkway South, Westlake, Florida 33470, and

WHEREAS, the Tax Collector has leased land from the State of Florida located at 3188 PGA Boulevard, Palm Beach Gardens, Florida 33410, adjacent to the North County Judicial Complex, and is constructing a new facility thereon, which will be known as the North County Service Center, and

WHEREAS, these acquisitions are authorized pursuant to Section 197.332 Florida Statutes, and

WHEREAS, the Tax Collector had the available resources to build the facility in Westlake and has the available resources to construct the new facility in North County, and

WHEREAS, these new facilities will enable the Tax Collector to provide better and expanded services to the Tax Collector’s clients, and

WHEREAS, upon completion of the new facility in Palm Beach Gardens, the Tax Collector will close the facility located in the North County Judicial Complex and move to the new facility in Palm Beach Gardens, allowing that space to be better utilized by the County, and

WHEREAS, Article VIII, Section 1(k), of the Constitution of the State of Florida requires a resolution of the Board of County Commissioners to approve the location of branch offices for the Tax Collector for the conduct of County business.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY

COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

- 1) The forgoing recitals are true and correct and are incorporated herein.
- 2) The property located at 16440 Town Center Parkway South, Westlake, Florida 33470, known as the Westlake Service Center is approved and authorized for use as a branch office for the conduct of County business.

3) Upon the completion of construction of suitable facilities at the property located at 3188 PGA Boulevard, Palm Beach Gardens, Florida 33410, the site, to be known as the North County Service Center, is approved and authorized for use as a branch office for the conduct of County business.

4) If any section, paragraph, sentence clause or word of this Resolution is for any reason held by a Court to be unconstitutional, inoperative, or void, such holding shall not affect the remainder of this Resolution.

5) This Resolution shall be effective upon adoption.

The foregoing Resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

- Commissioner Robert S. Weinroth, Mayor -
- Commissioner Gregg K. Weiss, Vice Mayor -
- Commissioner Maria G. Marino -
- Commissioner Dave Kerner -
- Commissioner Maria Sachs -
- Commissioner Melissa McKinlay -
- Commissioner Mack Bernard -

The Mayor thereupon declared the Resolution duly passed and adopted this _____ day of _____, 20__.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

JOSEPH ABRUZZO CLERK OF THE
CIRCUIT COURT & COMPTROLLER

By: _____
Deputy Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
County Attorney