## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

Meeting Date:	September 13, 2022	 Consent Ordinance	[ ] Regular [ ] Public Hearing
Department Submitted By: Submitted For:	Youth Services Departr Outreach and Commun		vision

### I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: Amendment #0003 to Inter-Agency Agreement with the Florida Department of Children and Families (DCF) (R2020-0700) (Amendment), effective the date on which the Amendment has been signed by both parties, to increase the reimbursable amount received by the County from DCF to \$38,950, annually through State Fiscal Year 24/25, for eligible expenses consistent with Title IV-E under the Social Security Act.

Summary: In June 2020, the Board approved an Inter-Agency Agreement (Agreement) with DCF to certify local funds as a State match for reimbursement of eligible expenses consistent with Title IV-E under the Social Security Act. The Agreement was for five (5) years, with an optional five (5) year renewal. Also in June 2020, the Board approved the current Community Based Agency Contract with The Children's Home Society of Florida (CHS) (R2020-0701) (Contract), as amended, to offer pre- and post-adoption support services. DCF receives federal funding and calculates reimbursement to the County using the Florida Safe Families Network (FSFN) Title IV-E Adoption Client Eligibility Rate for the month of service, after which a 50% reimbursement rate is applied. Under the original Agreement, DCF reimbursed the County \$18,000 annually. Amendments #0001 and #0002 increased the DCF reimbursement amount to the County, \$26,126 and \$35,000, respectively. Amendment #0003 increases reimbursement amount up to \$38,950 through State Fiscal Year 24/25. On September 14, 2021, Agenda Item 3BB-3 authorized the County Administrator, or designee, to execute future agreements/minor amendments on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. Countywide (RS)

**Background and Justification:** In 2016, Palm Beach County Board of County Commissioners, through the Youth Services Department, was approved by DCF for reimbursement allocations for Adoption Assistance Activities, defined by Section 473 of the Social Security Act. Adoption assistance services are designed to encourage more adoptions out of the foster care/dependency system, and assist children in their transition to a successful and lifelong adoptive setting. On June 16, 2020, the Board approved an Agreement with DCF (R2020-0700), under which the County would submit requests to DCF for the allowable reimbursement for the pre- and post-adoption services paid to CHS. Also, the Board approved a Contract with CHS (R2020-0701) to provide the eligible adoption services. On September 14, 2021, the Board ratified the Mayor's signature on Amendment #0001 with DCF (R2021-1285), which increased the reimbursable amount from \$18,000 to \$26,126 for State Fiscal Year 20/21. On January 4, 2022, the Board Received and Filed Amendment #0002 (R2022-0031) which increased the reimbursable amount to \$35,000 for State Fiscal Year 21/22, and updated contact information and the contract number. This Amendment #0003 again increases the amount for a longer period, through the State's Fiscal Year 24/25 to \$38,950.

## Attachment:

1. Amendment #0003 to Interagency Agreement with DCF

Recommended by:	in lat	7/21/22
	Department Director	Date
Approved by:	Some M. Auch	8/25/2022
	Assistant County Administrator	<sup>/</sup> Date

## II. FISCAL IMPACT ANALYSIS

# A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs					
External Revenue	(\$38,950)*	(\$38,950)*	(\$38,950)*	(\$38,950)*	
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	(\$38,950)*	(\$38,950)*	(\$38,950)*	(\$38,950)*	
No. ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Budget? Yes <sub>X</sub> No					
Does this item include the use of federal funds? Yes $No \chi$					
Budget Account Exp No:					

Sudget Account	Exp No: Fund	0001	Dept	154	Unit	2531	Obj	3401	
	Rev No: Fund	0001	Dept	154	Unit	2531	Obj	6943	

## B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact associated with this Agreement is an estimate\* based on the Title IV-E Adoption Client Eligibility Rate of 95% after which a 50% reimbursement rate applies. This rate changes on a monthly basis and therefore, the exact fiscal impact cannot be determined at this time. Revenues received will offset the cost of pre/postadoption services provided by the Children's Home Society (R2020-0701).

Departmental Fiscal Review:

III. REVIEW COMMENTS

115/22

Legal Sufficience Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Effective the latter of June 30, 2022, or the last date of the signatories, this amends the above referenced **Contract as follows:** 

- 1. Numbers 2-3 were last addressed in Amendment #2.
- 2. In Attachment A. 1. a), is amended to add:
  - 3) FY 22-23 FY 24-25

Total estimated costs of \$82,000 times the FSFN Title IV-E Eligibility Rate of 95% equals \$77,900, times 50% reimbursement rate equals \$38,950.00 reimbursement.

3. The highlighted portion of the below table amends **Attachment A, 1. d**) The non-highlighted parts of the table are for illustrative purposes only and are unaffected by this amendment.

State Fiscal Year (SFY) or Months	Total Amount, Not to Exceed
SFY 2020-2021 (7/1/20-6/30/21)	\$26,126.00
SFY 2021-2022 (7/1/21-6/30/22)	\$35,000.00
SFY 2022-2023 (7/1/22-6/30/23)	\$38,950.00
SFY 2023-2024 (7/1/23-6/30/24)	\$38,950.00
SFY 2024-2025 (7/1/24-6/30/25)	\$38,950.00
SFY 2025-2026 (7/1/25-9/30/25)*	TBD

- \* Interagency Agreement Expiration Date is 9/30/25, unless renewed, which is at the option of the Department of Children and Families.
- 4. All provisions in the Contract and any attachments thereto in conflict with this Amendment are changed to conform with this Amendment. All provisions not in conflict with this Amendment are still in effect and are to be performed at the level specified in the Contract. This Amendment and all its attachments are made a part of the Contract.

**IN WITNESS THEREOF,** the parties cause this amendment to be executed by their duly authorized officials.

PROVIDER:	DEPARTMENT:
SIGNED BY:	SIGNED BY:
Tammy & Fields	Shevann L. Harris
NAME:	NAME:
Tammy K. Fields	Shevaun L. Harris
TITLE:	TITLE:
Director Palm Beach Co. Youth Services Department	Secretary
DATE:	DATE:
6/30/2022   9:33 AM EDT	6/30/2022   9:43 AM EDT

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## APPROVED FOR TERMS AND CONDITIONS

## SIGNED BY:

Guta Loade-Jacobson

NAME: <u>Geeta Loach-Jacobson</u> <u>Director, Outreach and Community</u> <u>Programming Division, Palm Beach</u> <u>County Youth Services Department</u>

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

#### SIGNED BY:

Helene C. Hvizd

NAME: <u>Helene C. Hvizd</u> <u>Senior Assistant County Attorney</u>

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Contract # YLJ76

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SFY 2025-2026 (7/1/25-9/30/25)*	TBD

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SIGNED BY:	SIGNED BY:
Tammy & Fields	Shuwann L. Harris
NAME:	NAME:
Tammy K. Fields	Shevaun L. Harris
TITLE:	TITLE:
Director Palm Beach Co. Youth Services Department	Secretary
DATE:	DATE:
6/30/2022   9:33 AM EDT	6/30/2022   9:43 AM EDT

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Guta Loadi-Jacobson

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APPROVED AS TO FORM AND LEGAL SUFFICIENCY

SIGNED BY:

Helene C. Hvizd

NAME: <u>Helene C. Hvizd</u> <u>Senior Assistant County Attorney</u> Contract # YLJ76

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