Agenda Item: 3L-2

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

	AGENDA ITEM SUMMARY					
Meeting Date:	September 13, 2022	(X) Consent ( ) Workshop	()Regular ()Public Hearing			
Department:	Environmental Resource	es Management				
I. EXECUTIVE BRIEF						
Change Order No Florida Fish and Assignment No. F	Staff recommends mo 1 to Task Assignment N Wildlife Conservation PM1 by \$1,661.16 bringing Change Order No. 1 doe	No. PM1, Contract N Commission (FWC) ng the total for the	No. FWC21149 with the ), which increases Task State FY2021/2022 to			
Contract No. FWC in the following lake treatment and con reimbursed by FV assignments, cert approved at that contracts/agreements.	oril 12, 2022, the Board 21149 (R2022-0361) (Cores: Clarke, Ida, Osborne trol of aquatic exotic plant VC. Delegated authority ifications, and any other time. In accordance with ents/grants must be submited.  There is no cost to the 21149 (Response to the cost to the 21149 (Response to the 21149) (Response to the 21149 (Response to the 21149) (Response to the 21149	ntract) for aquatic very and Pine. This Co is within the Chain of to execute all future forms associated the County PPM County by the initiating I	getation control services intract facilitates County f Lakes. County work is e time extensions, task with this Contract was V-O-051, all delegated Department as a receive			
for its efforts in management tech	Justification: FWC Conficential controlling aquatic wee niques with local governmentive chemical agents and the lakes.	eds within the Cha nent oversight, allow	in of Lakes. Adaptive s staff to determine and			
Attachments: 1. Task Assignme 2. Delegation of A	nt No. PM1, Change Orde uthority	er No. 1				
	uthority	the for	8/11/22 Date S/17/22			

Assistant County Administrator

Date

## II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures		-			
Operating Costs					
External Revenues					
Program Income (Count	ty)				
In-Kind Match (County)					
NET FISCAL IMPACT	0				
No. ADDITIONAL FTE POSITIONS (Cumulativ	/e)				
Is Item Included in Curre	ent Budget?	Yes	_X	No	
Does this item include t	he use of fed	eral funds?	Yes	No <u>X</u>	
Budget Account No.: Program		epartment <u>3</u>	80 Unit 3249	Object	
B. Recommended S	ources of Fu	nds/Summar	y of Fiscal Im	npact:	
C. Department Fisca	al Review:	L. Nem	<i>y</i>		
	III. REV	IEW COMME	NTS /		
A. OFMB Fiscal and	/or Contract	Dev. and Co	ntrol Comme	ents:	
and In Ment	8/4/22	There !	Adra	ADE Su	s. Jaoba sit
OFMB 9	A 81822	Contract D	ev. and Cont		
B. Legal Sufficiency	<i>r</i> :	0	-14-22	10	
1/2		-			
Assistant County	Attorney				
C. Other Departmen	t Review:				
Department Direc	ctor				

#### TASK ASSIGNMENT CHANGE ORDER FORM **CONTRACT NO. FWC21149**

Task Assignment Number: PM1

Change Order Number: 1

Date: June 30, 2022

Task Assignment Term:

May 03, 2022 to June 30, 2028 26

Contractor Name:

Palm Beach County

Contractor's Contract Manager/Telephone:

Deborah Drum 561-233-2457

Contractor's Site Manager/Telephone:

Gary Goode 561-233-4392

FWC Contract Manager/Telephone:

Evelyn Ethridge 850-617-9430

FWC Site Manager/Telephone:

JOHN SNOW

**Description of Change:** Increase in fiscal year 2021/2022 funding allocation for Task PM1 by \$1,661.16. Work shall be conducted pursuant to the executed Contract 21149 and each Schedule of Operation based on approved work plan. All work must be coordinated with FWC Regional Biologist(s). The FWC, Contract Manager for the Invasive Plant Management Section may issue modifications to this Task Assignment altering the scope of the invasive plant control authorized (increase in acres, adding plants or horbisides, adding water hadise). The Section invasive plant control authorized (increase in acres, adding plants or herbicides, adding water bodies). The Section Leader of the Invasive Plant Management Section may issue modification to this Task Assignment increase or reducing the cost reimbursement amount and any changes to the Term.

#### CHANGE IN TASK AMOUNT

<u>Item</u>	Cost Reimbursement		
Original task amount:	\$6,000.00		
Task amount prior to this change order:	\$6,000.00		
Net increase/(decrease) in task amount:	\$1,661.16		
Task amount with all change orders:	\$7,661.16		

#### CHANGE IN TASK TERM

Original task completion date:	6/30/2028
Completion date prior to this change:	6/30/202827
Net increase/(decrease) in task period:	NA
Completion date with all change orders:	NA

#### Change in Funding Information:

Org Code	EO	Fund	Category	Fiscal Year	Object Code	PID	Amount
77358090300	3K	423002	102334	2021-2022	139900	97839391000	\$1,661.16
77358090300	3K	423002	102334	2021-2022	139900	97839391000	\$6,000.00

Approvals: Palm Beach County

Fish and Wildlife Conservation Commission Division of Habitat and Species Conservation

Manager(or Designee)

Contract Manager(or Designee

DEBORA

7-8-22

Print Name

Section Leader(or Designee) Invasive Plant Management Section

Matthew V. Phillips Phillips Date: 2022.07.11 12:26:29 -04'00'

Digitally signed by Matthew V.

Date

Approved as to form and legal sufficiency:

Is/Scott A. Stone Scott A. Stone, Assistant County Attorney

CC:Contract office Finanace and Budget Office Regional Biologist

DATE: 5/9/22



# INTEROFFICE MEMORANDUM Palm Beach County Environmental Resources Management

DATE:

May 3, 2022

TO:

Verdenia C. Baker County Administrator

THROUGH:

Patrick Rutter

Assistant County Administrator

FROM:

Deborah Drum, Director

Environmental Resources Management

SUBJECT:

REQUEST FOR DELEGATION OF APPROVAL AUTHORITY: Governmental Contract No. FWC21149 with the State of Florida, Florida Fish and Wildlife Conservation Commission (FWC) (Contract), providing funding, to be specified in a task assignment on a reimburseable basis based on actual activities completed, for a three-year period of aquatic exotic plant control services performed by Palm Beach County's Department of Environmental Resources Management, Mosquito Control Division, beginning upon execution of the Contract and ending three years after the date of execution.

On April 12, 2022, agenda item 3L-3 (R2022-0361), the Board of County Commissioners approved the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract.

This memorandum is my request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM), to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract, and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the Contract If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED:

Verdenia C. Baker, County Administrator

DD:kf Attachment