

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: October 4, 2022

Consent

Regular

Ordinance

Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

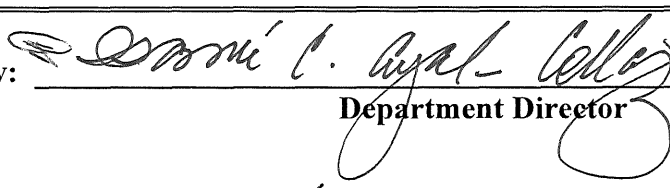
Motion and Title: Staff recommends motion to approve: a contract with Kurisu, LLC to provide consulting, design and maintenance at the Morikami Museum and Japanese Gardens (Gardens) in a not to exceed amount of \$1,302,220 through October 3, 2027.

Summary: This contract authorizes professional consulting, design and maintenance services to manage the Morikami Japanese Gardens and to provide authentic Japanese style trimming, pruning and training of shrubs and trees at the Gardens. The County may elect to expand the consultant’s role to include other components of Japanese gardens maintenance such as path raking, mulching, bed and grass mowing and manicuring, rock raking, or other authentic Japanese maintenance practices and special event maintenance and janitorial support, when it is determined to be in the best interest of the County. The Consultant may identify additional projects that improve the quality of the gardens or services with a potential for future cost savings. Depending on the scope of work, the County may utilize outside contractors, or reimburse the Consultant for subcontracted work. Work may include, but is not limited to, the installation of landscape materials, rocks, pathway materials, bamboo fencing, bonsai, or other traditional and authentic features found in Japanese gardens. Consultant fees for additional services will be negotiated on an individual basis for identified projects. The additional work is authorized through individual consultant services authorizations (CSA) when required during the term of the contract. This contract will be for a period of five (5) years. This contract was presented to the Goal Setting Committee on May 18, 2022, and the Committee applied an Affirmative Procurement Initiative of Small Business Enterprise (SBE) evaluation preference for selection. The Consultant committed to an SBE participation goal of 100%. Actual Small/Minority/Women Owned Business participation will be identified on each CSA and will be tracked cumulatively under this contract. This contract is funded approximately 60% by the County Ad Valorem and 40% by Morikami, Inc., the County’s not for profit partner. **(Capital Improvements) District 5 (MWJ)**

Background & Justification: The selection of the consultant was performed on July 25, 2022 under Board adopted procedures, pursuant to the Consultants Competitive Negotiation Act (CCNA) Florida Statute 287.055. After selection, the consultant provided their monthly design, maintenance services fees, and hourly rates fee schedule, which will be the basis for negotiation of each CSA for additional services.

Attachments:

- 1. Location Map
- 2. Budget Availability Statement
- 3. Contract

Recommended By:  **Department Director** 9/06/22 **Date**

Approved By:  **County Administrator** 9/22/22 **Date**

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	<u>\$245,279</u>	<u>\$252,637</u>	<u>\$260,217</u>	<u>\$268,023</u>	<u>\$276,064</u>
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>.\$245,279</u>	<u>\$252,637</u>	<u>\$260,217</u>	<u>\$268,023</u>	<u>\$276,064</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes x No _____
 Does this items include use of federal funds? Yes _____ No x

Budget Account No: Fund 0001 Dept 580 Unit 5235 Object 3401

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This contract is funded approximately 60% by the County Ad Valorem and 40% by Morikami, Inc., the County not for profit partner.

C. Departmental Fiscal Review: 


III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 9/8/22
 OFMB JA 9/8
EW 9/8/2022

 9/20/22
 Contract Development and Control

B. Legal Sufficiency:

 9/21/22
 Assistant County Attorney

C. Other Department Review:


 Department Director