PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS** AGENDA ITEM SUMMARY

Meeting Date: October 4, 2022 [X] Consent [] Ordinance [] Regular | Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: an increase in the maximum dollar value of the annual electrical contract by \$3,000,000 to provide repair, improvement or renovation services to County properties on an as-needed basis through November 18, 2024.

Summary: On November 19, 2019, the Board of County Commissioners (Board) approved the annual electrical contract (R2018-0397 thru R2018-0403) for electrical repair and replacement services. To date, the County has awarded \$2,606,097.44 in work orders. Staff is requesting the cumulative limit be increased by \$3,000,000 for a total cumulative value of \$6,000,000 in order to accommodate additional anticipated new projects required to be accomplished before the term of this contract expires on November 18, 2024. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract before the term ends. Projects under \$75,000 are bid among the pool of pre-qualified contractors (currently seventeen (17) have pre-qualified). Projects, \$75,000 and over are advertised on the vendor self-service (VSS) website and in the newspaper. The bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten (10) calendar days before the bid due date. The electrical annual contract was last presented to the Goal Setting Committee on March 4, 2020 and the Committee established Affirmative Procurement Initiatives (API) of sheltered market for projects under \$100,000 (when three (3) or more small businesses are qualified under the annual contract) or a Small Business Enterprise (SBE) contractor will be given a price preference if its bid is within 10% of the lowest non-small business bid. Current cumulative Small/Minority/Women Owned Business Enterprise (S/M/WBE) participation for all work orders to-date under the electrical annual contract is 76.55%. (Capital Improvements) Countywide (MWJ)

Background and Justification: The pre-qualification for this annual contract was advertised on June 21, 2019. In order to accommodate current and anticipated new projects before the term of this contract expires on November 18, 2024, staff is requesting to increase the maximum dollar value of the annual contracts by \$3,000,000 for a total cumulative value of \$6,000,000.

Attachments: Annual Contract- Electrical # 19563: Control Sheet

Recommended By:	Some 1. Unal Collos	9/2/27	
· -	Department Director	Bate	
Approved By:	Baker	9/16/22	
	County Administrator	Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures					
Operating Costs					
External Revenues					
In-Kind Match (County					
NET FISCAL IMPACT	*				
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current B Does this items include use of t	Ų	Yes Yes	<u>x</u> No No	X	
Budget Account No: Fund	Dept	Unit	Object	Progra	am

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact associated with this item. Work Orders requiring Board of County Commissioners (Board) approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from projects previously approved by the Board.

С. Departmental Fiscal Review:

III. <u>REVIEW COMMENTS</u>

A. OFMB Fiscal and/or Contract Development Comments:

OFMB

à122 Contract Development and Contro

B. Legal Sufficiency: 22 Assistant County Attorney

C. Other Department Review:

Department Director